

Annual Report

Town of Tewksbury Massachusetts



2014

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FACEBOOK

- Library.....www.facebook.com/TewksburyLib
- Tewksbury Farmers Market...www.facebook.com/pages/Tewksbury-Farmers-Market/1503117429909936
- Town.....www.facebook.com/pages/Town-of-Tewksbury/393895750722817

TWITTER

- Library.....@TewksburyLib
- Police.....@TewksburyPD
- Tewksbury Farmers Market...@FarmerMkt
- Town.....@TownofTewksbury

WEBSITE

- Library’s Website..... www.tewksburypl.org/Pages/index
- Town’s Website.....www.tewksbury-ma.gov

In Memoriam

<u><i>Person's Name</i></u>	<u><i>Position Held</i></u>
<i>John Coviello</i>	<i>Firefighter</i>
<i>Mary Crossley</i>	<i>Teacher</i>
<i>Frank Dombrowski</i>	<i>Custodian</i>
<i>Kenneth Gilbert</i>	<i>Custodian</i>
<i>Francis Groom</i>	<i>Conservation Commission</i>
<i>William Layne</i>	<i>Deputy Police Chief</i>
<i>Robert McCarthy</i>	<i>Custodian</i>
<i>Noel Metcalf</i>	<i>Economic Development Taskforce</i>
<i>George Notenboom</i>	<i>Head Filter Operator - DPW</i>
<i>Daniel O'Brien</i>	<i>Teacher</i>
<i>Doris Osterman</i>	<i>Nurse</i>
<i>Roy Patterson</i>	<i>Director - Parks/Recreation</i>
<i>Joseph Rice</i>	<i>Custodian</i>
<i>Anthony Romano</i>	<i>Principal</i>
<i>Richard Schadlick</i>	<i>Teacher</i>
<i>Sheila Walsh</i>	<i>Teacher</i>
<i>Rose White</i>	<i>Teacher</i>

General Government

*Biograph
Annual and Special Elections*

*Town Officers
Town Meeting Warrants*

*Town Committees
Elections*

Biograph

- 1. Town:**
Tewksbury, Massachusetts
Incorporated in 1734
- 2. County:**
Middlesex, ss.
- 3. Location:**
At the junction of two new superhighways in northeastern Massachusetts, U.S. Interstate 495 and U.S. Interstate 93. The Town is bordered on the north by the Merrimack River, northeast by the Town of Andover, southeast by the Town of Wilmington, southwest by the Town of Billerica and borders on the City of Lowell on the west. It is 21 miles from Boston, 50 miles from Worcester, 30 miles from Salisbury Beach, and 230 miles from New York City.
- 4. Population:**
2000 - 30,315
2005 - 30,730
2006 - 30,762
2007 - 32,382
2008 - 32,774
2009 - 33,067
2010 - 32,516 Annual Town Census
2010 - 28,961 Federal Census
2011 - 30,309
2012 - 30,077
2013 - 29,367
2014 - 30,613
- 5. Land Areas:**
20.70 square miles
10,789.5 acres
- 6. Density:**
Person per square mile:
2000 - 1464
2006 - 1486
2007 - 1564
2008 - 1583
2009 - 1597
2010 - 1570
2011 - 1464
2012 - 1453
2013 - 1419
2014 - 1479
- 7. Climate:**
Mean annual precipitation - 43.40 inches
Mean Temperature - January - 26.6 degrees
July - 73.7 degrees.
- 8. Elevation:**
Highest Point: Ames Hill, 363 feet;
North section: 200 feet;
West section: 150 feet;
Center: 120 feet;
South section: 150 feet
(above mean sea level)
- 9. Topography:**
Fairly level terrain, with elevations varying from 100 feet to 200 feet above sea level. Soil is a mixture of sandy soil in southern section. Wet and moist and of good texture along the central and northern sections.
- 10. Established:**
Inhabitants separated from Billerica in 1733.
First Town Meeting held January 14, 1734.
Duly incorporated December 23, 1734.
- 11. Form of Government:**
Open Town Meeting
Five Member Elected Board of Selectmen
Appointed Town Manager

Elected Officers

Board of Selectmen

David H. Gay	2015
Todd R. Johnson (Chair)	2016
Bruce Panilaitis (Clerk)	2017
James D. Wentworth	2016
Scott D. Wilson (Vice Chair)	2015

School Committee

James A. Cutelis (Clerk)	2015
Brian H. Dick (Chair)	2017
Dennis G. Francis	2015
Kristen M. Polimeno (Vice Chair)	2016
Lisa J. Puccia	2016

Planning Board

Robert A. Fowler	2018
Stephen G. Johnson, Jr. (Vice Chair)	2016
David J. Plunkett (Chair)	2015
Nancy L. Reed	2017
Vincent S. Fratalia (Clerk)	2019

Moderator

Jerome E. Selissen	2017
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Library Trustees

Joseph C. Frank (Chair)	2016
Robert Homeyer	2017
Paige Ferry Impink (Vice-Chair)	2015
Patrick J. Joyce	2017
Patricia A. Pino	2015
Eugene F. Walsh (Clerk)	2016

Board of Health

Raymond Barry (Vice Chair)	2015
Kathleen M. Brothers (Chair)	2015
Phillip L. French	2016
Christine Kinnon (Clerk)	2016
Charles J. Roux	2017

Housing Authority

John W. Deputat	2018
Marc A. DiFruscia	2016
Louise A. Gearty (Chair)	2019
Linda A. Ricardo-Brabant	2015
Robert F. Demers (State Appointee)	2016

School Committee/Regional Technical

Michael P. Kelley	2015
Patricia M.W Meuse	2016

Appointive Officers

Animal Control Officer	Timothy Sullivan
Asst. Treasurer/Collector	Janice Metivier
Board of Health Director	Lou-Ann Clement
Building Commissioner	Ed Johnson
Chief Assessor	Joanne Foley
Computer Services	Jami Bent
Council on Aging Director	Linda Brabant (Ret. 3/28/14) Ashley Stuart
Director of Community Dev.	Steven Sadwick
Emergency Management	Capt. Michael Sitar, Jr. (Ret. 1/31/14)
Finance Director	Karen Shree Kucala
Fire Chief	Michael Hazel
Library Director	Diane Giarrusso
Planner/Conservation Agent	Kyle Boyd
Police Chief	Timothy Sheehan
Superintendent of Public Works	Brian Gilbert
Superintendent of Schools	John E. O'Connor
Town Clerk	Denise Graffeo
Sr. Town Counsel	Charles Zaroulis
Town Counsel	Kevin Feeley
Town Historian	Warren R. Carey
Town Manager	Richard Montuori
Treasurer/Collector	Kelly Odams
Veterans Agent	Lisa Downey

Appointed Boards-Committees-Commissions

Board of Registrars

Denise Graffeo, Town Clerk
Edward Creamer
Frank Teague
Ruth Teague

Community Preservation Committee

Tom Churchill
Stephen Deackoff
Corinne A. Delaney
David H. Gay
Richard Montuori
Christina Nawn (Appt. 7/1/14)
Donna Pelczar
Nancy Reed

Computer Study Committee

David Aznavoorian
Stephen Hattori
Nathan Legvold
Scott Wilson
Keith Young

Conservation Commission

Sean Czarniecki
Stephen Deackoff
Anthony Ippolito
Carolina V. Linder
Jonathan Parker (7/1/14-6/30/14)
Dennis Sheehan

Council on Aging

Joanne Aldrich
Joel Deputat
Virginia Desmond
Marie Durgan
Peg Keefe
Dvoralyn Kerr
Warren Layne
Rose McKenna
Paul McNaught
Lorene Patch
Patty Sasso
Joan Unger
Mark Wood

Bicycle and Pedestrian Advisory Committee

Ann Buskey
Sandra Campo
Peter L. Miller III
Brian J. Rutuccia
Scott Wilson

Economic Development Committee

Tracy Clement
Marko Duffy
David H. Gay
Patricia A. Lelos
Brian Linder
Michael Monahan
Richard Montuori
Bruce Panilaitis
David J. Plunkett

Economic Development Process Review Committee

Susan Amato
Timothy H. Barnes
Joseph C. Giaimo
Todd Johnson
James M. Keeley
Paul J. McDermott
Bruce Panilaitis (until April 2014)
David Plunkett
Lawrence Sanford

Finance Committee

David Aznavoorian
Kelly P. Brooks
Thomas Cooke
Ralph F. Ford
Raymond Lisiecki
David J. McGinness
Damin Sutherby

Green Committee

Thomas L. Cooke
James J. Duffy
Robert A. Fowler
Steven Fugarazzo
Marc P. Ginsburg
Todd Johnson
Loretta Ryan
Green Committee Alternate Member
Lisa Puccia

Historic Commission

Warren Carey
Thomas Churchill
Robert A. Hunter
Michael J. Hurton
M. Eileen McDonagh
Keith Rauseo
William Wyatt

Local Housing Partnership

Jay Axson
Laura Caplan
Stephen Deackoff
Melissa Maniscalco
Greg Peters
Nancy Reed
Ron Roy
Raymond White
Scott Wilson

Mass. Cultural Council - (Arts Lottery Council)

Erin Buckley
John Buckley
Judith Dziadosz
Maria Galante
Betsy Greco
Marie I. Luciano
Christian Panasuk
Jacqueline Stone

Public Events and Celebrations Committee

Susan Boucher
Lynn M. DeCost
David Gay
Cheryl A. Gay
Erin Kniff
Elaine Krauss
Mary Kate Little

Recycling Committee

Sandra Barbeau
Jae Gray
Pamela Meroski
Loretta Ryan
Toby Sedgwick

School Facilities Study Committee

Arthy S. Bennett
Karla A. Branchaud
Michael J. Cahill
Stephen J. DeFrancesco
Shannon M. Demos
Barbara A. Lawton
Krissy Polimeno
Brenda M. Theriault-Regan
Anne Marie Stronach
Ex Officio
Dr. John O'Connor

Tewksbury Beautification Committee

Tracy Clement
Daniel Elliman
Nancy Gentile
Paige F. Impink
Joseph Mazzola
Douglas W. Sears
Jacqueline Stone
Sandra Wilson

Town Center Master Plan Committee

Robert J. Bodoni
Brian K. Charron
Jonathan T. Ciampa
Stephen Johnson
Ames M. Keeley
Bruce Panilaitis
Jacqueline Stone
James D. Wentworth
Scott Wilson

Trust Fund Commission

Kelly Odams
Janice Metivier

Zoning Board of Appeals

Marc DiFruscia
Robert Dugan
Leonard G. Dunn
Gerald Kutcher (7/1/14 - 6/30/15)

ZBA Associate Members

Dianne Bartalamia (10/20/14 – 6/30/15)
Jamie Doherty
Gerald Kutcher (1/4/14 - 6/30/14)

Federal and State Government

PRESIDENT

Barack Obama (D)
The White House
Washington, DC 20500
Public Opinion "Hot-Line" (202) 456-1111

U.S. SENATOR

Elizabeth Warren (D)
Boston Address:
2400 JFK Federal Bldg.
15 New Sudbury Street
Boston, MA 02203
(617) 565-3170

Washington Address:
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Washington, DC 20510
(202) 224-4543

U.S. SENATOR

Edward J. Markey (D)
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Boston, MA 02222
(617) 565-8519

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Washington, DC 20510
(202) 224-2742

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6th Congressional District
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Massachusetts State House
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STATE SENATOR

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Second Essex & Middlesex District
Room 416B
State House
Boston, MA 02133
(617) 722-1612 Fax: (617) 722-1058
Barry.Finegold@MASenate.gov

Home Address:
42 Stirling Street
Andover, MA 01810

STATE REPRESENTATIVE

James R. Miceli (D) Wilmington
Nineteenth Middlesex District
Precincts: 1-1A-2-2A-4-4A
Room 446 District Office:
State House 11 Webber St
Boston, MA 02133 Wilmington, MA 01887
(617) 722-2460 (978) 658-9797
James.Miceli@mahouse.gov

James J. Lyons, Jr. (R) Andover
Eighteenth Essex District
Precincts 3-3A
Room 39 District Office:
State House 12 High Vale Ln
Boston, MA 02133 Andover, MA 01810
Phone: (617) 722-2014
Fax: (617) 626-0246
James.Lyons@mahouse.gov

Town Meetings and Elections

Annual Town Election April 5, 2014

At a meeting of the Inhabitants of the Town of Tewksbury, called by proper warrant and qualified to vote in Town affairs, held this day at the Senior Center for Precincts 1 and 1A; at the Recreation Center for Precincts 2 and 2A; at the Lowell Assembly of God for Precincts 3 and 3A; and at the Library for Precincts 4 and 4A, the following business was transacted. Registered on the ballot boxes in the eight Precincts showed 0000, and check lists were in order. Polls opened at 8:00 AM and closed at 8:00 PM. There were 1,571 ballots cast.

Precinct 1 Eleanor Beattie, Warden
 Precinct 1A Mary Alice Casazza, Warden
 Precinct 2 Kathleen Brothers, Warden
 Precinct 2A Loretta Ryan, Warden
 Precinct 3 Judith Colman, Warden
 Precinct 3A Mary Pilcher, Warden
 Precinct 4 John Coviello, Warden
 Precinct 4A Teresa Perrotta, Warden

Precinct	1	1A	2	2A	3	3A	4	4A	Total
Total Votes Cast	175	254	139	145	212	231	172	243	1,571

BOARD OF SELECTMEN

(Vote for 1)

Precinct	1	1A	2	2A	3	3A	4	4A	Total
Blanks	33	55	29	38	27	61	32	43	318
Bruce Panilaitis	141	194	105	105	181	166	136	194	1,222
Write-ins	1	5	5	2	4	4	4	6	31
TOTAL	175	254	139	145	212	231	172	243	1,571

MODERATOR

(Vote for 1)

Precinct	1	1A	2	2A	3	3A	4	4A	Total
Blanks	6	10	1	2	1	3	1	1	25
Douglas W. Sears	72	94	52	77	93	85	76	91	640
Jerome E. Selissen	96	144	85	65	117	137	95	146	885
Write-ins	1	6	1	1	1	6	0	5	21
TOTAL	175	254	139	145	212	231	172	243	1,571

SCHOOL COMMITTEE

(Vote for 1)

Precinct	1	1A	2	2A	3	3A	4	4A	Total
Blanks	47	63	38	41	39	73	40	54	395
Brian H. Dick	127	183	98	103	170	156	131	186	1,154
Write-ins	1	8	3	1	3	2	1	3	22
TOTAL	175	254	139	145	212	231	172	243	1,571

PLANNING BOARD

(Vote for 1)

Precinct	1	1A	2	2A	3	3A	4	4A	Total
Blanks	38	51	33	38	31	54	42	45	332
Vincent S. Fratalia	136	197	101	104	179	173	129	195	1,214
Write-ins	1	6	5	3	2	4	1	3	25
TOTAL	175	254	139	145	212	231	172	243	1,571

BOARD OF HEALTH

(Vote for 1)

Precinct	1	1A	2	2A	3	3A	4	4A	Total
Blanks	44	48	40	41	42	75	35	47	372
Charles J. Roux	130	204	98	104	168	155	137	195	1,191
Write-ins	1	2	1	0	2	1	0	1	8
TOTAL	175	254	139	145	212	231	172	243	1,571

LIBRARY TRUSTEES

(Vote for 2)

Precinct	1	1A	2	2A	3	3A	4	4A	Total
Blanks	112	139	93	89	106	184	96	131	950
Robert L. Homeyer	123	184	92	99	156	140	118	166	1,078
Patrick J. Joyce	115	182	91	102	162	137	130	188	1,107
Write-ins	0	3	2	0	0	1	0	1	7
TOTAL	350	508	278	290	424	462	344	486	3,142

HOUSING AUTHORITY

(Vote for 1)

Precinct	1	1A	2	2A	3	3A	4	4A	Total
Blanks	47	50	40	38	39	72	41	51	378
Louise A. Gearty	128	201	98	106	171	157	131	191	1,183
Write-ins	0	3	1	1	2	2	0	1	10
TOTAL	175	254	139	145	212	231	172	243	1,571

# Eligible Voters	21,098
Total Votes Cast	1,571
Percent	7.4%

Annual Town Meeting

May 5 & 7, 2014

Tewksbury Memorial High School
320 Pleasant Street
2014 Annual Town Meeting
May 5 & 7, 2014

Newly elected Moderator Jerome E. Selissen called to order the 2014 Annual Town Meeting at 8:00 PM given that a quorum of voters was present and a properly served and returned warrant was in possession. Mr. Selissen welcomed attendees, who have come to participate in the governing of our Town.

The VFW Honor Guard Post # 8164 led the Assembly in The Pledge of Allegiance.

The Moderator invited Fr. Patrick Healy to offer the invocation and present information on the Oblate Missionaries.

To honor our nation and our flag, TMHS student Madeline Burgoyne, sang our National Anthem.

Todd Johnson, Chairman of the Board of Selectmen, made the following announcements:

- The Annual Post Office Food Drive will be held on Saturday, May 10, 2014. All items collected will benefit the 250 families that the Tewksbury Food Pantry supports monthly. Residents who wish to contribute should leave non-perishable food items by their mailbox on Saturday. For more information, those interested may visit the Food Pantry's website at www.tewksburypantry.org
- The Tewksbury Garden Club will hold its Annual Plant Sale in the parking lot of the Public Library on Saturday, May 17, 2014 between the hours of 9:00 AM and 2:00 PM.
- At the same time and location, the Tewksbury Recycling Committee will hold "Operation Spring Cleaning". Residents are invited to bring clothing, household items, Styrofoam, paper, hardcover and paperback books.
- The Tewksbury Farmer's Market will be held each Saturday beginning on June: 7th and ending on September 27th from 10:00 AM to 1:00 PM on Livingston Street.

Moderator Selissen announced his involvement with the Tewksbury Country Club Memorial Day 5K Fun Run. Proceeds will go towards the Wounded Warrior Project.

On Monday May 5, 2014, there were 145 voters and 19 visitors in attendance.

Moderator Selissen used the acronym, K.I.S.S. (Keep It Simple Sweetie) to explain his philosophy on Town Meeting relative to the five minute speaking limit. He also explained the importance of being respectful towards one another and warned that personal attacks will not be tolerated.

The Moderator introduced the Chairman of the Finance Committee, David Aznavoorian. Mr. Aznavoorian introduced the current members of the Finance Committee and thanked them, as well as Town Manager, Richard Montuori for their work on the budget. Thomas Cooke, Raymond Lisiecki, Damin Sutherby, Robert Kocsmiersky, Laurence Sanford, and recently resigned member, Bruce Panilaitis, newly elected to the Board of Selectmen.

Mr. Aznavoorian, Chairman of the Finance Committee, will make the first motion on every article unless the Finance Committee is deferring to another board.

Mr. Aznavoorian motioned to Waive the Reading of the Warrant Articles and this motion was Adopted Unanimously. 8:19 PM 5/5/14

Community Preservation Committee Chair, Nancy Reed, motioned to Table Article 13 until 8:00 PM on Wednesday, May 7, 2014 and this motion was Adopted Unanimously 8:54 PM 5/5/14

Moderator Selissen announced that he will step aside for discussion on Article 27, because he is employed by the sponsor. Town Clerk, Denise Graffeo, presided over Article 27 pursuant to MGL Chapter 39, Sec. 14.

Finance Committee Chairman, David Aznavoorian, motioned to Adjourn the Monday session of the 2014 Annual Town Meeting to Wednesday May 7, 2014 at 8:00 PM and this motion was Adopted. 9:20 PM 5/5/14

Moderator Selissen re-opened the 2014 Annual Town Meeting on Wednesday, May 7, 2014 at 8:00 PM

On Wednesday, May 7, 2014 there were 212 voters and 18 visitors in attendance.

The Moderator called for a 10 minute recess. 9:39 PM 5/7/14

Finance Committee Chairman, David Aznavoorian, motioned to Adjourn the 2014 Annual Town Meeting Sine Die, and this motion was Adopted. 10:51 PM 5/7/14



Town of Tewksbury

TOWN HALL
1009 MAIN ST
TEWKSBURY, MASSACHUSETTS 01876



OFFICE OF TOWN CLERK

DENISE GRAFFEO
TOWN CLERK

Phone: 978-640-4355
Fax: 978-851-8610
dgraffeo@tewbury-ma.gov

Chief Assessor, Finance Director, Treasurer, Collector, Town Manager, Board of Selectmen, and Finance Committee: Pursuant to Section 15A, Chapter 41, Massachusetts General Laws, I hereby certify to the funds appropriated at the Annual Town Meeting, convened by proper Warrant, on May 5, 2014.

APPROPRIATION CERTIFICATE – ANNUAL TOWN MEETING – MAY 5 & 7, 2014

ARTICLE	RAISE & APPROPRIATE	TRANSFER FROM FREE CASH	TRANSFER FROM OTHER AVAILABLE FUNDS	CPA APPROP.	CPA RESERVE	ENTERPRISE FUNDS	WATER ENTER RETAINED	SEWER ENTER RETAINED	REVOLVING FUNDS	BORROW
4 GENERAL FUND BUDGET	91,935,785.									
5 SEWER ENT. FUND						5,541,478.				
6 WATER ENT. FUND						6,272,029.				
7 TOWN ONE TIME ITEMS			116,968.							
8 SCHOOL ONE TIME ITEMS			788,195.							
9 WATER ENTERPRISE FUND CAPITAL							875,000.			
10 INSTALL & REPLACE WATER MAINS										1,650,000.
11 SEWER ENTERPRISE FUND								329,000.		
12 TAX RELIEF PROGRAM			25,000.							
13 TOWN HALL RENOVATION					1,412,000.					
14 WAMESIT PARK/MUSTER				120,000.						
22 RE-AUTHORIZE REVOLVING FUNDS									585,000.	
TOTALS	91,935,785.	0.	930,163.	120,000.	1,412,000.	11,813,507.	875,000.	329,000.	585,000.	1,650,000.

Raise & Appropriate \$91,935,785.

Transfer From Free Cash \$0.

Transfers \$930,163.

CPA Appropriation \$120,000.

CPA Reserve \$1,412,000.

Enterprise Funds \$11,813,507.

Total Water Enterprise Retained \$875,000.

Total Sewer Enterprise Retained \$329,000.

Revolving Fund \$585,000.

Borrow \$1,650,000.

ATTEST:
DENISE GRAFFEO
TOWN CLERK

SECTION 1

ARTICLE 1

To choose all necessary Town Officers, by ballot,

Town Clerk Article

Accomplished at the April 5, 2014 Annual Town Election

SECTION 2

ARTICLE 2	Elected Official Salaries	
ARTICLE 3	Consent Calendar	
ARTICLE 4	Budget	
ARTICLE 5	Budget Related	Sewer Enterprise Fund
ARTICLE 6	Budget Related	Water Enterprise Fund
ARTICLE 7	Budget Related	One Time Expenditures
ARTICLE 8	Budget Related	Town Wide School Maintenance
ARTICLE 9	Budget Related	Water System Improvements
ARTICLE 10	Budget Related	Clark Road Water Main Installation
ARTICLE 11	Budget Related	Sewer System Improvements
ARTICLE 12	Budget Related	Tax Relief Programs
ARTICLE 13	Budget Related	Town Hall and Common Rehabilitation Program
ARTICLE 14	Budget Related	Park Rehabilitation Program
ARTICLE 15	Budget Related	Community Preservation Fund
ARTICLE 16	Budget Related	Affordable Housing
ARTICLE 17	Budget Related	AHTF Allocation Plan
ARTICLE 18	Budget Related	Clark Road Water Main Acquisition

ARTICLE 2

To see if the Town will vote to fix the salaries of several elected officials for the fiscal year 2015.

	<u>FY14</u>	<u>FY15</u>
	<u>Budgeted</u>	<u>Requested</u>
<u>BOARD OF HEALTH</u>		
Chairman	405	405
Members (4)	315	315
<u>MODERATOR</u>	450	450
<u>PLANNING BOARD</u>		
Chairman	1080	1080
Members (4)	765	765
<u>SCHOOL COMMITTEE</u>		
Chairman	2700	2700
Members (4)	2250	2250
<u>SELECTMEN</u>		
Chairman	5400	5400
Members (4)	4500	4500

Motion: The Finance Committee motioned to Adopt Article 2

Vote: Article 2 was Adopted Unanimously

8:21 PM

5/5/14

Executive Summary: The purpose of the article is to fix the salaries of certain elected Town officials.

ARTICLE 3-22

To see if the Town will vote to re-authorize under the provisions of Chapter 44 Section 53E1/2 of the Massachusetts General Laws, the following self-sufficient revolving funds as noted below. The funds shall be credited with all amounts received relating to the activities listed below. Expenditures of the funds shall be authorized by the person(s) noted below or their designee. The total amount which may be expended from the funds in any given fiscal year shall be limited to the individual amounts listed below; or take any action relative thereto.

**TOWN OF TEWKSBURY
REVOLVING FUNDS**

NAME	DEPARTMENT	PURPOSE	AUTHORIZATION	EXPENDITURE
Council on Aging	Council on Aging	Trips and Activities	Town Manager	\$50,000
Parks and Recreation	Parks and Recreation	Summer Program/Activities	Town Manager	\$200,000
Emergency 72 Hour Go Kits	Board of Health	Purchase and Sell "Emergency 72 Hour Go Kits" to Tewksbury Residents	Health Director and Town Manager	\$10,000
Traffic Signage	Dept. of Public Works	Purchase, Manufacture and Installation of Street and Traffic Signage, including Pavement Markings	Town Manager	\$10,000
GIS	Community Development	Operate a Geographical Information System	Town Manager	\$25,000
Stormwater	Dept. of Public Works	Maintain Stormwater	Town Manager	\$50,000
Records Preservation	Town Clerk	Preservation and Safe Keeping of Historic Records	Town Clerk	\$20,000
Solid Waste, Recycling and Household Hazardous Waste	Town Manager	Solid Waste, Recycling and Household Hazardous Waste Operations and Programs	Town Manager	\$200,000
Hydrant Markers	Town Manager	Reimbursement of damaged markers and donations to install markers	Town Manager	\$20,000

Town Manager

Motion: The Finance Committee motioned to Adopt Article 3-22

Vote: Article 3-22 was Adopted Unanimously

8:23 PM

5/5/14

Executive Summary: This article reauthorizes the Town to continue self-sufficient revolving fund accounts for the items listed above in the Town of Tewksbury. This article is always in the Annual Town Meeting as separate articles and was combined for simplicity.

ARTICLE 4

To see what sums the Town will raise and appropriate, transfer or otherwise provide, for its necessary and expedient purposes as designated hereafter, and to direct that these funds be expended only for such purposes under the direction of the respective boards, committees and officers for the fiscal year which begins July 1, 2014; or take any action relative thereto

General Fund Budget Classification	FY2013	FY2014	FY2015	FY2015	BUDGET
	EXPENDED	BUDGETED	DEPT REQ	TM REC	INC/DEC
General Government					
Moderator					
<i>Salaries</i>	-	450	450	450	-
<i>Operating</i>	-	75	75	75	-
<i>Capital Outlay</i>	-	-	-	-	-
Total Moderator Budget	-	525	525	525	-
Selectmen					
<i>Salaries</i>	25,651	26,384	26,567	26,567	183
<i>Operating</i>	137,303	111,140	111,140	111,140	-
<i>Capital Outlay</i>	-	-	-	-	-
Total Selectmen Budget	162,954	137,524	137,707	137,707	183
Town Manager					
<i>Salaries</i>	276,459	281,748	289,227	289,227	7,479
Water Enterprise Fund Allocation	(7,400)	(7,548)	(7,699)	(7,699)	(151)
Sewer Enterprise Fund Allocation	(7,400)	(7,548)	(7,699)	(7,699)	(151)
<i>Total Salaries Net of Allocations</i>	261,659	266,652	273,829	273,829	7,177
<i>Operating</i>	4,119	4,800	4,800	4,800	-
<i>Capital Outlay</i>	-	-	-	-	-
Total Town Manager Budget	280,577	286,548	294,027	294,027	7,479
Total Town Manager Budget Net Allocations	265,777	271,452	278,629	278,629	7,177
Finance Committee					
<i>Salaries</i>	1,475	2,515	2,515	2,515	-
<i>Operating</i>	326	679	679	679	-
<i>Capital Outlay</i>	-	-	-	-	-
<i>Reserve Fund</i>	-	75,000	75,000	75,000	-
Total Finance Committee Budget	1,801	78,194	78,194	78,194	-
Town Counsel					
<i>Operating</i>	178,511	150,000	150,000	150,000	-
Total Operating	178,511	150,000	150,000	150,000	-
Administrative Services					
<i>Salaries</i>	45,824	57,502	64,811	64,811	7,308
Water Enterprise Fund Allocation	(674)	(746)	(858)	(858)	(112)
Sewer Enterprise Fund Allocation	(674)	(746)	(858)	(858)	(112)
Health Insurance Trust	-	-	-	-	-
<i>Total Salaries Net of Allocations</i>	44,476	56,010	63,095	63,095	7,084
<i>Operating</i>	15,157	13,415	13,415	13,415	-
Water Enterprise Fund Allocation	(194)	(201)	(201)	(201)	-
Sewer Enterprise Fund Allocation	(194)	(201)	(201)	(201)	-
<i>Total Operating Net of Allocations</i>	14,769	13,013	13,013	13,013	-
<i>Capital Outlay</i>	-	-	-	-	-
Total Administrative Services Budget	60,981	70,917	78,226	78,226	7,308
Total Administrative Services Budget Net Allocations	59,245	69,023	76,108	76,108	7,084

General Fund Budget Classification	FY2013	FY2014	FY2015	FY2015	BUDGET
	EXPENDED	BUDGETED	DEPT REQ	TM REC	INC/DEC
Town Clerk					
<i>Salaries</i>	177,097	186,921	201,128	201,128	-
<i>Operating</i>	13,006	15,005	15,005	15,005	(0)
<i>Capital Outlay</i>	-	-	-	-	-
Total Town Clerk Budget	190,104	201,926	216,133	216,133	14,207
Election					
<i>Salaries</i>	34,376	14,400	35,200	14,700	300
<i>Operating</i>	12,681	6,430	6,150	6,150	(280)
<i>Capital Outlay</i>	-	-	-	-	-
Total Election Budget	47,056	20,830	41,350	20,850	20
Board of Registrars					
<i>Salaries</i>	2,850	2,850	2,850	2,850	-
<i>Operating</i>	600	700	700	700	-
<i>Capital Outlay</i>	-	-	-	-	-
Total Board of Registrars Budget	3,450	3,550	3,550	3,550	-
Computer Services					
<i>Salaries</i>	138,523	106,198	84,059	84,059	(22,139)
Water Enterprise Fund Allocation	(2,333)	(1,275)	(1,275)	(1,275)	-
Sewer Enterprise Fund Allocation	(2,333)	(1,275)	(1,275)	(1,275)	-
<i>Total Salaries Net of Allocations</i>	133,857	103,648	81,509	81,509	(22,139)
<i>Operating</i>	235,446	83,512	73,008	73,008	(10,504)
<i>Capital Outlay</i>	38,507	8,000	8,000	8,000	-
Total Computer Services Budget	412,475	197,710	165,067	165,067	(32,643)
Total Computer Services Budget Net Allocations	407,809	195,160	162,517	162,517	(32,643)
Total General Government	1,337,910	1,147,725	1,164,779	1,144,279	(3,446)
Total General Government Net Allocations	1,316,708	1,128,185	1,144,713	1,124,213	(3,972)
Finance Department					
Accounting					
<i>Salaries</i>	201,617	208,536	212,631	213,631	5,095
Water Enterprise Fund Allocation	(4,958)	(5,143)	(5,246)	(5,246)	(103)
<i>Sewer Enterprise Fund Allocation</i>	(4,958)	(5,143)	(5,246)	(5,246)	(103)
<i>Total Salaries Net of Allocations</i>	191,701	198,250	202,139	203,139	4,889
<i>Operating</i>	25,930	170,362	173,787	172,787	-
Water Enterprise Fund Allocation	(132)	(4,259)	(4,345)	(4,345)	-
Sewer Enterprise Fund Allocation	(132)	(4,259)	(4,345)	(4,345)	-
<i>Total Operating Net of Allocations</i>	25,666	161,844	165,097	164,097	-
<i>Capital Outlay</i>	-	-	-	-	-
Total Accounting Budget	227,548	378,898	386,418	386,418	7,520
Total Accounting Budget	217,368	360,094	367,236	367,236	7,142
Assessor					
<i>Salaries</i>	214,073	233,284	228,982	200,812	(32,471)
<i>Operating</i>	32,151	42,900	64,475	64,475	21,575
<i>Capital Outlay</i>	-	-	-	-	-
Total Assessor Budget	246,224	276,184	293,457	265,287	(10,896)
Treasurer/Collector					
<i>Salaries</i>	292,161	319,441	338,071	339,071	19,630
Water Enterprise Fund Allocation	(17,932)	(18,798)	(22,504)	(22,504)	(3,706)
Sewer Enterprise Fund Allocation	(17,932)	(18,798)	(22,504)	(22,504)	(3,706)
<i>Total Salaries Net of Allocations</i>	256,297	281,846	293,063	294,063	12,217

General Fund Budget Classification	FY2013	FY2014	FY2015	FY2015	BUDGET
	EXPENDED	BUDGETED	DEPT REQ	TM REC	INC/DEC
<i>Operating</i>	126,779	130,233	161,514	161,514	-
Water Enterprise Fund Allocation	(9,450)	(10,023)	(16,151)	(16,151)	-
Sewer Enterprise Fund Allocation	(9,450)	(10,023)	(16,151)	(16,151)	-
<i>Total Operating Net of Allocations</i>	107,879	110,187	129,212	129,212	19,025
<i>Capital Outlay</i>	-	-	-	-	-
Total Treasurer/Collector Budget	418,939	449,674	499,585	500,585	50,911
Total Treasurer/Collector Budget Net Allocations	364,175	392,033	422,275	423,275	31,242
Total Finance Department	892,711	1,104,756	1,179,460	1,152,290	47,534
Total Finance Department Net Allocations	827,767	1,028,310	1,082,968	1,055,798	27,488
Community Services					
Cable Television					
<i>Salaries</i>	2,077	2,160	2,160	2,160	-
<i>Operating</i>	330	969	969	969	-
<i>Capital Outlay</i>	-	-	-	-	-
Total Cable Television Budget	2,407	3,129	3,129	3,129	-
Veteran's Services					
<i>Salaries</i>	50,344	51,366	50,602	50,602	(764)
<i>Operating</i>	304,841	250,943	250,943	250,943	-
<i>Capital Outlay</i>	-	-	-	-	-
Total Veteran's Budget	355,185	302,309	301,545	301,545	(764)
Exceptional Children					
<i>Salaries</i>	-	-	-	-	-
<i>Operating</i>	-	-	-	-	-
<i>Capital Outlay</i>	-	-	-	-	-
Total Exceptional Children Budget	-	-	-	-	-
Community Events					
<i>Operating</i>	3,180	3,100	11,000	11,000	7,900
<i>Capital Outlay</i>	-	-	-	-	-
Total Community Events Budget	3,180	3,100	11,000	11,000	7,900
Parks and Recreation					
<i>Salaries</i>	73,570	83,100	95,590	95,590	12,489
<i>Operating</i>	54,554	41,235	39,786	39,786	(1,449)
<i>Capital Outlay</i>	-	-	-	-	-
Total Parks and Recreation Budget	128,124	124,335	135,375	135,375	11,040
Total Community Services	488,896	432,873	451,049	451,049	18,175
Council on Aging					
<i>Salaries</i>	154,608	173,697	152,985	152,985	(20,712)
<i>Operating</i>	79,379	72,030	71,830	71,830	(200)
<i>Capital Outlay</i>	-	-	-	-	-
Total Council on Aging Budget	233,988	245,727	224,815	224,815	(20,912)
Facilities					
Town Hall					
<i>Salaries</i>	42,585	42,893	43,731	43,731	838
<i>Operating</i>	49,943	63,870	50,150	50,150	(13,720)
<i>Capital Outlay</i>	-	-	-	-	-
Total Town Hall Budget	92,528	106,763	93,881	93,881	(12,882)
Auxiliary Buildings					
<i>Operating</i>	35,443	32,400	32,400	32,400	-
<i>Capital Outlay</i>	-	-	-	-	-
Total Auxiliary Buildings Budget	35,443	32,400	32,400	32,400	-

General Fund Budget Classification	FY2013	FY2014	FY2015	FY2015	BUDGET
	EXPENDED	BUDGETED	DEPT REQ	TM REC	INC/DEC
Cemeteries					
<i>Operating</i>	3,000	3,000	3,000	3,000	-
<i>Capital Outlay</i>	-	-	-	-	-
Total Cemeteries Budget	3,000	3,000	3,000	3,000	-
Total Facilities	130,971	142,163	129,281	129,281	(12,882)
Library					
<i>Salaries</i>	660,679	697,664	713,272	699,789	2,125
<i>Operating</i>	253,055	251,748	255,871	255,871	4,123
<i>Capital Outlay</i>	-	-	-	-	-
Total Library Budget	913,734	949,412	969,143	955,660	6,248
Planning and Development					
Planning (Community Development)					
<i>Salaries</i>	220,529	231,188	241,361	241,361	10,173
Wetlands Protection Allocation	-	-	-	-	-
<i>Total Salaries Net of Allocations</i>	<i>220,529</i>	<i>231,188</i>	<i>241,361</i>	<i>241,361</i>	<i>10,173</i>
<i>Operating</i>	23,651	24,285	24,785	24,785	500
<i>Capital Outlay</i>	-	-	-	-	-
Total Community Development Budget	244,180	255,473	266,146	266,146	10,673
Total Community Development Budget Net Allocations	244,180	255,473	266,146	266,146	10,673
Building Department					
<i>Salaries</i>	227,482	245,317	249,246	249,246	3,929
Water Enterprise Fund Allocation	(1,525)	(1,617)	(1,624)	(1,624)	(7)
Sewer Enterprise Fund Allocation	(3,557)	(3,772)	(3,789)	(3,789)	(17)
<i>Total Salaries Net of Allocations</i>	<i>222,400</i>	<i>239,928</i>	<i>243,833</i>	<i>243,833</i>	<i>3,905</i>
<i>Operating</i>	5,894	5,210	5,710	5,710	500
<i>Capital Outlay</i>	-	-	-	-	-
Total Building Department Budget	233,377	250,527	254,956	254,956	4,429
Total Building Department Budget Net Allocations	228,295	245,138	249,543	249,543	4,405
Board of Health					
<i>Salaries</i>	209,399	226,014	231,713	228,855	2,841
<i>Operating</i>	9,648	8,225	8,225	8,225	-
<i>Capital Outlay</i>	-	-	-	-	-
Total Board of Health Budget	219,047	234,239	239,938	237,080	2,841
Total Planning and Development	696,604	740,239	761,040	758,182	17,943
Total Planning and Development Net Allocations	691,522	734,850	755,627	752,769	17,919
Public Safety					
Police					
<i>Salaries</i>	5,094,421	5,353,288	5,648,040	5,603,939	250,651
<i>Operating</i>	653,194	435,823	394,176	390,176	(45,647)
<i>Capital Outlay</i>	129,452	163,325	310,952	172,849	9,524
Total Police Budget	5,877,067	5,952,436	6,353,168	6,166,964	214,528
Fire					
<i>Salaries</i>	4,188,063	4,361,556	4,393,789	4,393,789	32,234
<i>Operating</i>	370,913	271,206	249,961	249,961	(21,245)
<i>Capital Outlay</i>	-	-	-	-	-
Total Fire Budget	4,558,976	4,632,762	4,643,750	4,643,750	10,988

General Fund Budget Classification	FY2013	FY2014	FY2015	FY2015	BUDGET
	EXPENDED	BUDGETED	DEPT REQ	TM REC	INC/DEC
Emergency Management					
<i>Salaries</i>	4,637	4,637	4,637	4,637	-
<i>Operating</i>	33,462	27,685	29,290	29,290	1,605
<i>Capital Outlay</i>	-	-	39,044	-	-
Total Emergency Mgt. Budget	38,099	32,322	72,971	33,927	1,605
Parking Clerk					
<i>Salaries</i>	4,000	4,000	4,000	4,000	-
<i>Operating</i>	555	1,200	1,200	1,200	-
<i>Capital Outlay</i>	-	-	-	-	-
Total Parking Clerk Budget	4,555	5,200	5,200	5,200	-
Total Public Safety Budget	10,478,697	10,622,720	11,075,090	10,849,842	227,121
School Departments					
Tewksbury					
Salaries	25,059,785	27,060,648	27,955,576	27,955,576	894,928
Operating	12,782,250	11,673,394	11,647,317	11,647,317	(26,077)
Capital Outlay	19,570	20,000	20,000	20,000	-
Total School Operating Budget	37,861,605	38,754,042	39,622,893	39,622,893	868,851
Offsets	(1,857,000)	(2,011,837)	(2,029,557)	(2,029,557)	(17,720)
Net School Operating Budget	36,004,605	36,742,205	37,593,336	37,593,336	851,131
Fixed Costs					
Health	7,753,457	8,441,281	8,830,689	8,830,689	389,408
Retirement	903,772	963,309	1,021,723	1,021,723	58,414
Medicare	360,233	375,950	383,469	383,469	7,519
Unemployment	51,152	25,000	25,000	25,000	-
Insurance	117,716	148,501	164,387	164,387	15,886
Principal	10,000	11,020	11,910	11,910	890
Long Term Interest	11,759	1,150	1,105	1,105	(45)
Short Term Interest	-	-	-	-	-
Total Fixed Costs	9,208,089	9,966,211	10,438,283	10,438,283	472,072
Town Tewksbury School Budget	45,212,694	46,708,416	48,031,619	48,031,619	1,323,203
Exempt School Debt Principal	1,971,490	2,005,850	1,997,035	1,997,035	(8,815)
Exempt School Exempt Interest	1,151,198	1,083,175	1,026,064	1,026,064	(57,111)
Regional Vocational School	5,625,001	5,970,959	5,937,325	5,937,325	(33,634)
Total School Departments	53,960,383	55,768,400	56,992,044	56,992,044	1,223,644
Department of Public Works					
DPW Administration					
<i>Salaries</i>	277,425	282,907	313,115	313,115	30,208
Water Enterprise Fund Allocation	(65,756)	(68,356)	(70,081)	(70,081)	(1,725)
Sewer Enterprise Fund Allocation	(65,756)	(68,356)	(70,081)	(70,081)	(1,725)
<i>Total Salaries Net of Allocations</i>	145,913	146,195	172,953	172,953	26,758
<i>Operating</i>	132,348	118,230	118,230	118,230	-
Water Enterprise Fund Allocation	(30,033)	(29,558)	(29,558)	(29,558)	-
Sewer Enterprise Fund Allocation	(30,033)	(29,558)	(29,558)	(29,558)	-
<i>Total Operating Net of Allocations</i>	72,282	59,114	59,114	59,114	-
<i>Capital Outlay</i>	-	-	-	-	-
Total DPW Administration Budget	409,773	401,137	431,345	431,345	30,208
Total DPW Administration Budget Net Allocations	218,195	205,309	232,067	232,067	26,758

General Fund Budget Classification	FY2013	FY2014	FY2015	FY2015	BUDGET
	EXPENDED	BUDGETED	DEPT REQ	TM REC	INC/DEC
DPW Engineering					
<i>Salaries</i>	185,791	187,693	192,974	200,965	13,272
Water Enterprise Fund Allocation	(77,315)	(74,793)	(53,637)	(53,637)	21,156
Sewer Enterprise Fund Allocation	(46,307)	(54,792)	(53,109)	(53,109)	1,683
<i>Total Salaries Net of Allocations</i>	62,169	58,108	86,228	94,219	36,111
<i>Operating</i>	8,162	7,745	8,850	8,850	1,105
Water Enterprise Fund Allocation	(3,001)	(3,253)	(3,253)	(3,253)	-
Sewer Enterprise Fund Allocation	(2,429)	(2,633)	(2,633)	(2,633)	-
<i>Total Operating Net of Allocations</i>	2,732	1,859	2,964	2,964	1,105
<i>Capital Outlay</i>	-	-	-	-	-
Total DPW Engineering Budget	193,954	195,438	201,824	209,815	14,377
Total DPW Engineering Budget Net Allocations	64,902	59,967	89,192	97,183	37,216
DPW Highway					
<i>Salaries</i>	445,404	518,047	541,581	541,581	23,533
<i>Operating</i>	178,088	174,290	173,000	173,000	(1,290)
<i>Capital Outlay</i>	-	-	-	-	-
Total DPW Highway Budget	623,492	692,337	714,581	714,581	22,243
DPW Forestry					
<i>Salaries</i>	-	-	-	-	-
<i>Operating</i>	49,581	61,450	61,450	61,450	-
<i>Capital Outlay</i>	-	-	-	-	-
Total DPW Forestry Budget	49,581	61,450	61,450	61,450	-
DPW Fleet Maintenance					
<i>Salaries</i>	179,121	241,992	237,617	237,617	(4,376)
Water Enterprise Fund Allocation	(29,409)	(32,874)	(31,796)	(31,796)	1,078
Sewer Enterprise Fund Allocation	(29,409)	(32,874)	(31,796)	(31,796)	1,078
<i>Total Salaries Net of Allocations</i>	120,303	176,244	174,025	174,025	(2,220)
<i>Operating</i>	175,100	428,648	433,103	433,103	4,455
Water Enterprise Fund Allocation	(35,000)	(35,120)	(37,051)	(37,051)	(1,931)
Sewer Enterprise Fund Allocation	(35,000)	(35,120)	(37,051)	(37,051)	(1,931)
<i>Total Operating Net of Allocations</i>	105,100	358,408	359,001	359,001	593
<i>Capital Outlay</i>	-	-	-	-	-
Water Enterprise Fund Allocation	-	-	-	-	-
Sewer Enterprise Fund Allocation	-	-	-	-	-
<i>Total Capital Outlay Net of Allocations</i>	-	-	-	-	-
Total DPW Fleet Maint, Budget	354,222	670,640	670,720	670,720	79
Total DPW Fleet Maint, Budget Net Allocations	225,404	534,652	533,026	533,026	(1,627)
DPW Electrician					
<i>Salaries</i>	-	-	-	-	-
<i>Operating</i>	5,463	-	-	-	-
<i>Capital Outlay</i>	-	-	-	-	-
Total DPW Electrician Budget	5,463	-	-	-	-
DPW Snow and Ice					
<i>Salaries</i>	100,713	95,000	95,000	95,000	-
<i>Operating</i>	607,282	161,000	161,000	161,000	-
<i>Capital Outlay</i>	-	-	-	-	-
Total DPW Snow and Ice Budget	707,995	256,000	256,000	256,000	-
Street Lighting					
<i>Operating</i>	159,971	160,000	160,000	160,000	-
Total Street Lighting Budget	159,971	160,000	160,000	160,000	-

General Fund Budget Classification	FY2013	FY2014	FY2015	FY2015	BUDGET
	EXPENDED	BUDGETED	DEPT REQ	TM REC	INC/DEC
Solid Waste					
<i>Operating</i>	2,412,642	2,315,530	2,376,153	2,376,153	60,623
Total Solid Waste Budget	2,412,642	2,315,530	2,376,153	2,376,153	60,623
Total DPW Budget	4,917,092	4,752,532	4,872,073	4,880,064	127,531
Total DPW Budget Net Allocations	4,467,644	4,285,245	4,422,468	4,430,459	145,214
Unclassified					
Non-Exempt Principal Maturing Debt	30,000	115,495	105,615	105,615	(9,880)
Non Exempt Interest-Maturing Debt	126,703	15,534	12,102	12,102	(3,432)
Interest-Temporary Loans	333	1,000	1,000	1,000	-
Exempt Principal Maturing Debt	2,341,421	2,291,873	2,718,005	2,718,005	426,132
Exempt Interest-Maturing Debt	1,933,336	1,961,386	1,886,463	1,886,463	(74,923)
<i>Middlesex Retirement Assmt.</i>	4,664,837	4,974,958	5,282,287	5,282,287	307,329
Water Enterprise Fund Allocation	(275,770)	(318,543)	(330,375)	(330,375)	(11,832)
Sewer Enterprise Fund Allocation	(87,023)	(107,492)	(111,894)	(111,894)	(4,402)
<i>Total Retirement</i>	4,302,044	4,548,923	4,840,018	4,840,018	291,095
Occupational Injury Reserve	80,800	105,795	100,000	100,000	(5,795)
Unemployment Compensation	9,360	10,000	10,000	10,000	-
<i>Group Insurance</i>	4,270,352	4,620,244	4,825,363	4,825,363	205,119
Water Allocation	(227,067)	(233,962)	(247,265)	(247,265)	(13,303)
Sewer Allocation	(70,364)	(66,958)	(80,289)	(80,289)	(13,331)
<i>Total Group Insurance</i>	3,972,921	4,319,324	4,497,809	4,497,809	178,485
<i>Medicare Tax</i>	194,330	190,000	193,800	193,800	3,800
Water Enterprise Fund Allocation	(9,291)	(9,790)	(10,246)	(10,246)	(456)
Sewer Enterprise Fund Allocation	(3,465)	(3,322)	(4,070)	(4,070)	(748)
<i>Total Medicare Tax</i>	181,574	176,888	179,484	179,484	2,596
Fire and Liability Insurance	322,012	330,900	355,565	355,565	24,665
Total Unclassified Budget	13,973,485	14,617,185	15,490,201	15,490,201	873,016
Total Unclassified Budget Net Allocations	13,300,505	13,877,118	14,706,062	14,706,062	828,945
Total Budget Before Transfers, Allocations and Offsets	89,881,470	92,535,569	95,338,530	95,057,262	2,521,693
Total Budget Before Transfers Net Allocations/Offsets	86,810,814	89,215,003	91,953,259	91,671,991	2,456,988
Transfers					
To the Sewer Enterprise Fund	281,485	268,721	263,794	263,794	(4,927)
To the Water Enterprise Fund		-	-	-	-
Special Revenue		-	-	-	-
Town Trust Funds		-	-	-	-
Total Transfers	281,485	268,721	263,794	263,794	(4,927)
					-
ATM General Fund Budget	87,092,299	89,483,725	92,217,053	91,935,785	2,452,061

Moderator Selissen noted the following Scrivener's errors relative to Article 4 in the Warrant:
There were no objections.

The main issue relates to the Annual Town Budget article which is historically Article 4 in the Annual Town Meeting Warrant. When the budget was merged between a Microsoft Word document and Microsoft Excel document, it was not placed properly within the warrant to allow for the correct flow of Article numbers. In addition, the Budget article was missing the Article title and number as well as the text associated with the article. The Budget Article (Article 4) should have been located in the warrant after Article 3 and should have appeared with the following title and text at the beginning:

ARTICLE 4

To see what sums the Town will raise and appropriate, transfer or otherwise provide, for its necessary and expedient purposes as designated hereafter, and to direct that these funds be expended only for such purposes under the direction of the respective boards, committees and officers for the fiscal year which begins July 1, 2014; or take any action relative thereto

(Department Budgets would follow from here)

The Budgets for all Departments appear in the posted warrants, but the aforementioned text does not. In the initial version, the Budgets are located as an extension of Article 3 along with the Consent Calendar Article. The Budget needs to be removed from the Consent Calendar Article and properly placed as Article 4 with the appropriate article language. A corrected Annual Town Meeting Warrant has been developed and attached for distribution and Town Meeting purposes, with all articles in corrected order and with the proper text as stated.

Page 9 Exceptional Children's Budget:

Changed "Total Exceprional Children Budget" to "Total Exceptional Children Budget"

Page 9 Community Events Budget:

Changed "Total Patriotic Committee Budget" to "Total Community Events Budget"

Page 14

Changed "Total Budget Before Transfers, Allocations and Ofsets" to "Total Budget Before Transfers, Allocations and Offsets"

Motion: The Finance Committee motioned to Adopt Article 4 as recommended by the Town Manager

Vote: Article 4 was Adopted Unanimously 8:26 PM 5/5/14

ARTICLE 5

To see if the Town will vote to raise and appropriate \$5,541,478 to operate the sewer enterprise fund; or take any other action relative thereto.

TOWN OF TEWKSBURY	
SEWER ENTERPRISE FUND	
FISCAL YEAR 2015 PROPOSED BUDGET	
Direct Expenses	
Salaries	\$322,549
Expenses	\$330,050
Capital Outlay	\$0
Lowell Sewer	\$1,330,000
Reserve Fund	\$60,000
Debt	<u>\$3,016,318</u>
Subtotal	\$5,058,917
Indirect Expenses	
Town Manager	\$7,699
Accounting	\$9,590
Computer Services	\$1,286
Treasurer/Collector	\$38,656
Administrative Services	\$1,060
Building Dept.	\$3,789
Dept. of Public Works	\$224,228
Group Insurance	\$80,289
Retirement	\$111,894
Medicare	\$4,070
Subtotal	<u>\$482,561</u>
Total	\$5,541,478
Projected Sewer Revenue	
User Fees	\$4,707,856
New Connections	\$56,552
Sewer Liens	\$500,000
Connection Fees	\$172,800
Application Fees	\$7,000
Prior Year Surplus	\$0
Transfer From General Fund	<u>\$263,794</u>
Total	\$5,708,001
Deficit/Surplus	\$166,523

Town Manager

Motion: The Finance Committee motioned to Adopt Article 5, Raise & Appropriate \$5,541,478.00

Vote: Article 5 was Adopted Unanimously

8:27 PM

5/5/14

Executive Summary: The purpose of this article is to fund the Sewer Enterprise Fund for FY15.

ARTICLE 6

To see if the Town will vote to raise and appropriate \$6,272,029 to operate the water enterprise fund; or take any action relative thereto.

TOWN OF TEWKSBURY	
WATER ENTERPRISE FUND	
FISCAL YEAR 2015 PROPOSED BUDGET	
Direct Expenses	
Salaries	\$1,386,747
Expenses	\$1,395,808
Capital Outlay	\$0
Reserve Fund	\$25,000
Debt	\$2,591,297
Subtotal	\$5,398,852
Indirect Expenses	
Town Manager	\$7,699
Accounting	\$9,590
Computer Services	\$1,286
Treasurer/Collector	\$38,656
Administrative Services	\$1,060
Building Dept	\$1,624
Dept of Public Works	\$225,376
Group Insurance	\$247,265
Retirement	\$330,375
Medicare	\$10,246
Subtotal	\$873,177
Total	\$6,272,029
Projected Water Revenue	
User Fees	\$5,766,432
Water Liens	\$650,000
Connection Fees	\$15,000
Total	\$6,431,432
Deficit/Surplus	\$159,403

Town Manager

Motion: The Finance Committee motioned to Adopt Article 6, Raise & appropriate \$6,272,029.00

Vote: Article 6 was Adopted Unanimously

8:28 PM

5/5/14

Executive Summary: The purpose of this article is to fund the Water Enterprise Fund for FY15.

ARTICLE 7

To see if the Town will vote to transfer from the Stabilization Fund the sum of \$116,968 for the following purposes; or take any action relative thereto.

Stormwater and Drainage Mapping	\$50,000
Replacement Digital Radios – Police Cruisers	\$12,861
Replacement Mobile Data Terminals - Police Cruisers	\$30,192
2 Defibrillators and 15 Cases for Police Department Defibrillators	\$5,225
4 Handheld Radar Units and 2 Motorcycle Radar and Portable Breathalyzer	\$12,190
Purchase 4 Rifles	\$6,500

Town Manager

Moderator Selissen noted the following Scrivener’s error on page 17 in the Warrant. The last item; “and tasers” should be deleted. There were no objections.

Motion: The Finance Committee motioned to Adopt Article 7; transfer from available FY 2014 Stabilization Fund the amount of \$116,968.00 for the purpose of line item amounts in this Article

Vote: Article 7 was Adopted Unanimously 109 Yes/ 0 No (2/3 required=73) 8:31 PM 5/5/14

Executive Summary: This article allows the Town to utilize funds from the Stabilization Fund for the following one-time expenditures: Mapping a portion of the drainage system as required by DEP; replacing the final two non-digital radios in police cruisers; replace six 911 Mobile Data Terminals purchased in 2002; purchase two defibrillators and fifteen cases to protect all Police Department defibrillators; purchase four handheld radar units, two motorcycle radar units along with two portable breath test PBT devices; and purchase four additional Sig Sauer patrol rifles with EOTECH sights.

ARTICLE 8

To see if the Town will vote to transfer from the Stabilization Fund the sum of \$788,195 for the following purposes; or take any action relative thereto.

School Buildings and Maintenance	\$227,195
School Technology	\$311,000
School Instructional	\$250,000

Town Manager

Motion: The Finance Committee motioned to Adopt Article 8; transfer from available FY 2014 Stabilization Fund the amount of \$788,195.00 for the purpose of line item amounts in this Article

Vote: Article 8 was Adopted 60 Yes/ 5 No (2/3 required=43) 8:41 PM 5/5/14

Executive Summary: This article allows the Town to utilize funds from the Stabilization Fund, for the above one-time expenditures. These expenditures have been identified and prioritized by both School Administration and the School Committee and are needed in order to maintain School facilities/infrastructure while providing students with a quality educational experience.

ARTICLE 9

To see if the Town will vote to transfer the sum of \$875,000 from Water Enterprise Fund Retained Earnings to undertake the following:

Hydrant Replacement Program:	\$100,000
Water Tank Mixers:	\$16,000
Dump Truck Body Replacement	\$9,000
Water Distribution Improvements	\$750,000

or take any action relative thereto.

Town Manager

Motion: The Finance Committee motioned to Adopt, transfer the amount of \$875,000.00 from Water Enterprise System retained earnings

Vote: Article 9 was Adopted Unanimously 8:41 PM 5/5/14

Executive Summary: This article allows the Town to utilize funds that were considered available as of July 1, 2014, for the above expenditures: Hydrant Replacement Program: Funds will be used for ongoing hydrant replacement program at various locations. This article funds the replacement of 25 hydrants in FY15; Water Tank Mixers: Install two tank mixers at the Colonial Water Tank; Dump Truck Body Replacement: Replace a dump truck body on a 1996 water/sewer vehicle, cost will be shared with Sewer Enterprise Fund; Water Distribution Improvements: Replace water transmission main on Shawsheen Street from Main Street to just beyond Kenneth Lane.

ARTICLE 10

To see if the Town will vote to appropriate the sum of \$1,650,000 to be expended by the Town Manager for the cost of installing and replacing waterlines in the Town, and including the payment of all costs incidental and related thereto and to determine whether such amount should be raised by taxation, by transfer from available funds, by borrowing or by any combination of the foregoing, or take any other action relative thereto.

Motion: That the Town hereby appropriates the sum of \$1,650,000, for the cost of installing and replacing waterlines in the Town, and for the payment of all costs incidental and related thereto, and that to meet this appropriation the Town Treasurer, with the approval of the Selectmen, is hereby authorized to borrow said sum under and pursuant to Chapter 44 Section 8(5) of the Massachusetts General Laws, or pursuant to any other enabling authority, and to issue bonds or notes of the Town therefore.

Town Manager

Motion: The Finance Committee motioned to Adopt Article 10; borrow \$1,650,000 for the purpose of the Article

Vote: Article 10 was Adopted 45 Yes/ 4 No (2/3 required=33) 8:50 PM 5/5/14

Executive Summary: This article authorizes the Town to borrow funds for the cost to install approximately 3000 feet of 12” ductile iron water main on Main Street to Clark Road via Relocation Road and tie into an existing 12” water main dedicated to fire protection for 558 Clark Road and tie all services and laterals to the same, cost is estimated to be \$1,200,000. Also \$450,000 will fund the replacement of water transmission main on Crest Road from Hood Road to Cleghorn Road.

ARTICLE 11

To see if the Town will vote to transfer from the certified Sewer Enterprise Fund Retained Earnings the sum \$329,000 for the following purposes;

Portable Generator	\$120,000
Sewer Pump Station Upgrades	\$150,000
Inflow and Infiltration Investigation and Repair and Upgrades	\$50,000
Dump Truck Body Replacement	\$9,000

or take any action relative thereto

Town Manager

Motion: The Finance Committee motioned to Adopt Article 11; transfer \$329,000.00 from Certified Sewer Enterprise Fund Retained Earnings

Vote: Article 11 was Adopted Unanimously 8:51 PM 5/5/14

Executive Summary: This article utilizes funds available as of July 1, 2014, for the above expenditures: Portable Generator: Purchase a 200+ kilowatt generator to maintain power at various sewer pump stations when needed; Sewer Pump Station Upgrades: Purchase and install nine small back-up generators at various pump stations associated with a Hazard Mitigation Grant; Inflow and Infiltration Investigation and Repair and Upgrades: To contract work for elimination of leaks and the adjustment and repair to manhole frames and covers; Dump Truck Body Replacement: Replace a dump truck body on a 1996 water/sewer vehicle, cost will be shared with Water Enterprise Fund.

ARTICLE 12

To see if the Town will vote to transfer the sum of \$25,000 from Overlay Surplus to fund a Senior Tax Relief Work Program and a Veterans Tax Relief Program; or take any action relative thereto.

Town Manager

Motion: The Finance Committee motioned to Adopt Article 12; transfer \$25,000 from Overlay Surplus

Vote: Article 12 was Adopted Unanimously 8:52 PM 5/5/14

Executive Summary: This article allows the Town to utilize funds considered surplus from Assessors Overlay Reserve to fund a Senior Tax Relief Program/Veterans Tax Relief Program that allows eligible Senior Citizens /Veterans of the Town to work for Town and School offices and receive a reduction in their property tax bill.

ARTICLE 13

To see if the Town of Tewksbury will vote to appropriate and transfer from available Tewksbury Community Preservation Funds in accordance with the Community Preservation Act the sum of \$825,000 to rehabilitate the historic Tewksbury Town Hall and Town Common, 1009 Main Street; including allowed costs incidental and related thereto; said rehabilitation expenses as necessary for Town Hall and Common to continue to serve as an historic municipal services facility and community meeting place, as required by Massachusetts General Law, Section 2 of Chapter 44B, The Community Preservation Act. To fund such rehabilitation:

\$825,000 shall be transferred from the Tewksbury Community Preservation Fund Budgeted Reserve, or take any action relative thereto.

Pursuant to Massachusetts General Laws, Chapter 44B or any other enabling authority, said funds to be expended under the direction of the Community Preservation Committee and the Town Manager or to take any other action thereon.

Community Preservation Committee

Motion: The Finance Committee deferred to the Community Preservation Committee
CPC Chairperson, Nancy Reed motioned to Table Article 13 until 8:00 PM on Wednesday, May 7, 2014
Nancy Reed motioned to Amend the Article
The Community Preservation Committee recommended Adoption as Amended

Vote: The motion to Table Art 13 until 8:00 PM on Wed., May 7, 2014 was Adopted 8:54 PM 5/5/14

The Amendment was Adopted
Article 13 was Adopted as Amended

8:12 PM 5/7/14
8:12 PM 5/7/14

AMENDMENT: Delete "\$825,000" in the first sentence and replace with \$1,412,000

After: "To fund such rehabilitation:" Delete: "\$825,000 shall be transferred from the Tewksbury Community Preservation Fund Budgeted Reserve," and replace with: "\$600,000 shall be transferred from the Community Preservation Fund Budgeted Reserve and \$812,000 shall be transferred from the Tewksbury Community Preservation Fund Undesignated Fund Balance,"

ARTICLE 13 AS AMENDED:

To see if the Town of Tewksbury will vote to appropriate and transfer from available Tewksbury Community Preservation Funds in accordance with the Community Preservation Act the sum of \$1,412,000 to rehabilitate the historic Tewksbury Town Hall and Town Common, 1009 Main Street; including allowed costs incidental and related thereto; said rehabilitation expenses as necessary for Town Hall and Common to continue to serve as an historic municipal services facility and community meeting place, as required by Massachusetts General Law, Section 2 of Chapter 44B, The Community Preservation Act. To fund such rehabilitation: \$600,000 shall be transferred from the Tewksbury Community Preservation Fund Budgeted Reserve and \$812,000 shall be transferred from the Tewksbury Community Preservation Fund Undesignated Fund Balance, or take any action relative thereto. Pursuant to Massachusetts General Laws, Chapter 44B or any other enabling authority, said funds to be expended under the direction of the Community Preservation Committee and the Town Manager or to take any other action thereon.

Executive Summary: The Tewksbury Town Hall is the symbolic center of town government and historic landmarks. It was built in 1917 and is in need of a significant rehabilitation. The condition of this facility is near the point of being uninhabitable and being condemned. The project has received CPA funds in FY10 for Construction and other associated costs in the amount of \$6.1 million dollars. Due to increases in costs since 2010, this proposal seeks additional funding for this historic property in accordance with the allowed uses of Community Preservation Funds.

ARTICLE 14

To see if the Town of Tewksbury will vote to appropriate the sum of \$70,000 for the rehabilitation of the Wamesit Park, Main Street and \$50,000 to rehabilitate Muster Park including allowed costs incidental and related thereto; said expenses as necessary for drainage improvements and landscaping of said Parks.

To fund the Wamesit Park rehabilitations, \$70,000 shall be transferred from the Tewksbury Community Preservation Undesignated Reserve Fund.

To fund the Muster Park rehabilitations, \$50,000 shall be transferred from the Tewksbury Community Preservation Open Space Reserve Fund.

Pursuant to Massachusetts General Laws, Chapter 44B or any other enabling authority, said funds to be expended under the direction of the Planning Board, the Town Manager and the Community Preservation Committee; or take any other action relative thereto.

Community Preservation Committee

Motion: The Finance Committee motioned to Adopt Article 14; appropriate \$120,000 from available CPA funds
Rene Levesque motioned to Table Article 14

Point of Order: Keith Rauseo advised Moderator Selissen that the motion to Table the Article is not debatable and must be voted upon immediately without further discussion

Vote: The motion to Table Article 14 Failed 7 Yes/ 53 No (2/3 required=40) 9:09 PM 5/5/14
Article 14 was Adopted 9:17 PM 5/5/14

Executive Summary: The Community Preservation Committee requests CPA funds for the rehabilitation of Muster Park and Wamesit Park, including landscaping. The sites are home to two of several sculptures by the distinguished artist Mico Kaufman: the Firemen's Muster Statue and the Wamesit Indian Statue. The Wamesit Project has matching funds in place in the amount of \$25,000 which were a donation from Walmart as part of the Planning Board's effort. Plans for Wamesit Park have been designed by a Landscape Architect, under the direction of the Planning Board and Town staff.

ARTICLE 15

To see if the Town will vote to appropriate or reserve from the Community Preservation Fund annual revenues in the amounts recommended by the Community Preservation Committee for committee administrative expenses, community preservation projects and other expenses in fiscal year 2015, with each item to be considered a separate appropriation:

Reserves:

Open Space	\$ 20,400
Community Housing	\$ 20,400
Historic Preservation	\$ 20,400

or take any other action related thereto.

Community Preservation Committee

Motion: The Finance Committee motioned to Adopt Article 15

Vote: Article 15 was Adopted Unanimously 9:17 PM 5/5/14

Executive Summary: Massachusetts General Law, Chapter 44B, the Community Preservation Act, requires that each year, the Town appropriate or reserve for spending at least 10% for each- open space, historic preservation, and community housing. The Commonwealth of Massachusetts contributed an extra \$25 Million Dollars in November 2013 to the State CPA fund for distribution to CPA municipalities. As a result, Tewksbury’s extra State Match in November 2013 for FY2014 was \$204,500. This article accounts for each of the three 10% reserve funds, which were not accounted for or anticipated at Town Meeting- May 2013.

ARTICLE 16

To see if the Town will vote to appropriate or reserve from the Community Preservation Fund annual revenues in the amounts recommended by the Community Preservation Committee for committee administrative expenses, community preservation projects and other expenses in fiscal year 2015, with each item to be considered a separate appropriation:

Administrative Costs	\$ 40,305
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Reserves:

Open Space	\$ 80,611
Community Housing	\$ 80,611
Historic Preservation	\$ 80,611
FY2014 Budgeted Reserve	\$ 523,970

Or take any other action related thereto.

Community Preservation Committee

Motion: The Finance Committee motioned to Adopt Article 16

Vote: Article 16 was Adopted Unanimously 9:18 PM 5/5/14

Executive Summary: Massachusetts General Law, Chapter 44B requires that the Town appropriate for spending, or reserve for future spending, from the fund balance at least 10% for open space, 10% for historic preservation, and 10% for community housing.
The total CPA Estimated FY15 revenue is \$806,108.

ARTICLE 17

To see if the Town will vote to approve the FY 2015 Affordable Housing Trust Fund Allocation Plan as follows:

ALLOCATION PLAN	for FY 2015
Starting Balance:	\$2,384,318
5 payments in lieu of affordable units (\$130K/ unit)	\$650,000
Total Available Funds FY15	\$3,034,318
Expenses	
LHP Consulting Services	\$40,000
Creation of New Units/ Buydown of existing units	\$2,994,318
Total Projected Expenses for FY15	\$3,034,318

Town Manager
Community Development Director

Motion: The Finance Committee motioned to Adopt Article 17

Vote: Article 17 was Adopted Unanimously 9:19 PM 5/5/14

Executive Summary: According to Chapter 105 of the Acts of 2003, the Tewksbury Affordable Housing Trust Fund is to have an allocation submitted to and approved at the Annual Town Meeting. The 2015 allocation plan meets the expenditure requirements of the Special Act.

ARTICLE 18

To see if the Town will vote to authorize the Board of Selectmen to acquire any fee, easement, or other interest in a (12”) twelve inch water-main that is located on Clark Road.

Motion: That the Town hereby authorizes the Board of Selectmen to acquire any fee, easement, or other interest in a (12”) twelve inch water-main that is located on Clark Road from the City of Lowell town-line to 558 Clark Road, the same having been installed for the sole purpose of fire protection to 558 Clark Road by an Inter-municipal Agreement between the Town of Tewksbury, City of Lowell and Clark Road Investments, LLC.; or take any other action relative thereto.

Town Manager

Motion: The Finance Committee motioned to Adopt Article 18

Vote: Article 18 was Adopted Unanimously 9:19 PM 5/5/14

Executive Summary: This article authorizes the Board of Selectmen to acquire the private 12” inch water-line on Clark Road, allowing a Town proposed water-line installation project to connect to the line, which will provide a loop in the distribution system and greater fire protection for that area of Tewksbury.

SECTION 3

ARTICLE 23	Zoning By-Law	Modify Special Requirements for Registered Marijuana Dispensaries Section 6510
ARTICLE 24	Zoning By-Law	Modify Flood Plan Overlay District Section 8100
ARTICLE 25	Zoning By-Law	Modify Multiple Family Dwellings Section 7100
ARTICLE 26	Zoning By-Law	Add Large-Scale Ground Mounted Solar Photovoltaic Facilities Section 6600
ARTICLE 27	Zoning By-Law	Modify Interstate Overlay District Section 8410
ARTICLE 28	Zoning By-Law	Modify Assessor’s Map 76 Lot 23 from Residential to Heavy Industry
ARTICLE 29	Zoning By-Law	Modify Bylaw and Map Community Village Overlay District Section 8680
ARTICLE 30	Zoning By-Law	Modify Appendix A Table of Use Regulations, Section C
ARTICLE 31	Zoning By-Law	Add to Appendix A Table of Use Regulations, Section C: Heavy Industrial District
ARTICLE 32	Zoning By-Law	Modify Family Suite Section 3400
ARTICLE 33	Zoning By-Law	Street Acceptance: Katie Way
ARTICLE 34	Town By-Law	Modify Chapter 2.16 Council on Aging

ARTICLE 23

To see if the Town of Tewksbury will vote to amend the Tewksbury Zoning Bylaw by replacing the existing Section 6500 Interim Restriction/ Moratorium for Medical Marijuana Treatment Centers in its entirety with the new section below entitled Section 6500 Special Requirements for Registered Marijuana Dispensaries and amend the Town of Tewksbury Zoning Map of September 2013 by adding the attached Medical Marijuana Overlay District.

6500. SPECIAL REQUIREMENTS FOR REGISTERED MARIJUANA DISPENSARIES

6510. Purpose

6511. To provide for the establishment of Registered Marijuana Dispensaries in appropriate places and under strict conditions in accordance with the passage of Chapter 369 of the Acts of 2012, An Act for the Humanitarian Medical Use of Marijuana.

6512. To minimize the adverse impacts of Registered Marijuana Dispensaries on adjacent properties, residential neighborhoods, schools and other places where children congregate, and other land uses potentially incompatible with said Dispensaries.

6513. To regulate the siting, design, placement, security, safety, monitoring, modification, and removal of Registered Marijuana Dispensaries.

6520. Applicability

6521. The cultivation [unless it meets the requirements for an agricultural exemption under M.G.L. c.40A, § 3], production, processing, assembly, packaging, retail or wholesale sale, trade, distribution or dispensing of Marijuana for Medical Use is prohibited unless permitted as a Registered Marijuana Dispensary under this Section 6500.

6522. No Registered Marijuana Dispensary shall be established except in compliance with the provisions of this Section 6500.

6523. Nothing in this Bylaw shall be construed to supersede federal and state laws governing the sale and distribution of narcotic drugs.

6530. Definitions

Registered Marijuana Dispensary – A facility for the cultivation, production, processing, assembly, packaging, retail or wholesale sale, trade, distribution or dispensing of Marijuana for Medical Use, located inside a structure or building.

Marijuana for Medical Use – Marijuana that is designated and restricted for use by, and for the benefit of, Qualifying Patients in the treatment of Debilitating Medical Conditions as set forth in Chapter 369 of the Acts of 2012.

Marijuana – The same substance defined as “marihuana” under M.G.L. c.94C and 105 CMR 725.004.

6540. Eligible Locations for Registered Marijuana Dispensaries.

6541. Registered Marijuana Dispensaries, other than agricultural operations meeting exemption standards under Chapter 40A Section 3, may be allowed by Special Permit of the Tewksbury Planning Board in the following locations, as further described in the Overlay Map for the Medical Marijuana Overlay District dated February 3, 2014 and provided the facility meets the requirements of this Section 6500:

- a) In the Commercial District on Rt. 38
- b) In a stand-alone single use facility
- c) Must be one thousand two hundred (1,200) feet from schools, churches, daycares or other locations that children generally congregate, provided that those facilities were at their current location prior to the effective date of this Bylaw.

6550. General Requirements and Conditions for all Registered Marijuana Dispensaries.

6551. Only one non-exempt Registered Marijuana Dispensary shall be allowed in Town of Tewksbury (Town) and it shall be contained within a building or structure.

6552. No Registered Marijuana Dispensary shall have a gross floor area in excess of 5,000 square feet.

6553. A Registered Marijuana Dispensary may not be located in buildings that contain any medical doctors offices or the offices of any other professional practitioner authorized to prescribe the use of medical marijuana.

6554. The hour of operation of Registered Marijuana Dispensaries shall be set by the Special Permit Granting Authority, but in no event shall said Dispensaries be open and/or operating between the hours of 8:00 PM and 8:00 AM.

6555. No smoking, burning or consumption of any product containing marijuana or marijuana-related products shall be permitted on the premises of a Registered Marijuana Dispensary.

6556. No Registered Marijuana Dispensary shall be located inside a building containing residential units, including transient housing such as motels, hotels and dormitories, or inside a movable or mobile vehicles such as a van or truck.

6557. Signage for the Registered Marijuana Dispensary shall include the following language: "Registration card issued by the Massachusetts Department of Public Health required." The required text shall be a minimum of two inches in height.

6558. Registered Marijuana Dispensaries shall provide the Tewksbury Police Department, Building Commissioner and the Special Permit Granting Authority with the names, phone numbers and email addresses of all management staff and keyholders to whom one can provide notice if there are operating problems associated with the dispensary.

6560. Special Permit Requirements

6561. A Registered Marijuana Dispensary may only be allowed by special permit from the Tewksbury Planning Board acting as the Special Permit Granting Authority in accordance with M.G.L. c. 40A, §9, subject to the following statements, regulations, requirements, conditions and limitations.

6562. A special permit for a Registered Marijuana Dispensary shall be limited to one or more of the following uses that shall be prescribed by the Special Permit Granting Authority:

- a) cultivation of Marijuana for Medical Use (horticulture) [special permit not required for sites meeting agricultural exemption standards found in M.G.L. c40A, § 3];
- b) processing and packaging of Marijuana for Medical Use, including Marijuana that is in the form of smoking materials, food products, oils, aerosols, ointments, and other products;
- c) retail sale or distribution of Marijuana for Medical Use to Qualifying Patients;
- d) wholesale sale of Marijuana for Medical Use to other Registered Marijuana Dispensaries located in Town or in another municipality in Massachusetts.

6563. In addition to the application requirements set forth in Sections 6550 and 6560 of this Bylaw, a special permit application for a Registered Marijuana Dispensary shall include the following:

- a) the name and address of each owner of the dispensary;
- b) copies of all required licenses and permits issued to the applicant by the Commonwealth of Massachusetts and any of its agencies for the dispensary;
- c) evidence of the Applicant's right to use the site for the dispensary, such as a deed, or lease;
- d) if the Applicant is a business organization, a statement under oath disclosing all of its owners, shareholders, partners, members, managers, directors, officers, or other similarly-situated individuals and entities and their addresses. If any of the above are entities rather than persons, the Applicant must disclose the identity of the owners of such entities until the disclosure contains the names of individuals;
- e) a certified list of all parties in interest entitled to notice of the hearing for the special permit application, taken from the most recent tax list of the town and certified by the Town Assessor;
- f) Proposed security measures for the Registered Marijuana Dispensary, including lighting, fencing, gates and alarms, etc., to ensure the safety of persons and to protect the premises from theft. These security measures shall be reviewed and approved by the Police Chief and Fire Chief or their designees.

6564. Mandatory Findings. The Special Permit Granting Authority shall not issue a special permit for a Registered Marijuana Dispensary unless it finds that:

- a) the dispensary is designed to minimize any adverse visual or economic impacts on abutters and other parties in interest, as defined in M.G.L. c. 40A, §11;

- b) the dispensary is fully permitted by all applicable agencies of the Commonwealth of Massachusetts and is in compliance with all applicable state laws and regulations; and
- c) the applicant has satisfied all of the conditions and requirements of Sections 6550 and 6560 herein;

6565. Annual Reporting. Each Registered Marijuana Dispensary permitted under this Bylaw shall as a condition of its special permit file an annual report to and appear before the Special Permit Granting Authority and the Town Clerk no later than January 31st, providing a copy of all current applicable state licenses required under 105 CMR 725.000 for the dispensary and/or its owners and demonstrate continued compliance with the conditions of the Special Permit.

6566. A special permit granted under this Section shall have a term limited to the duration of the applicant's ownership of Registered Marijuana Dispensary at the premises. A special permit may be transferred only with the approval of the Special Permit Granting Authority in the form of an amendment to the special permit with all information required in this Section 6500.

6567. Any violation of this Section 6500 or any other state regulations or state laws shall be grounds for revocation of a special permit issued under this Section.

6570. Abandonment or Discontinuance of Use

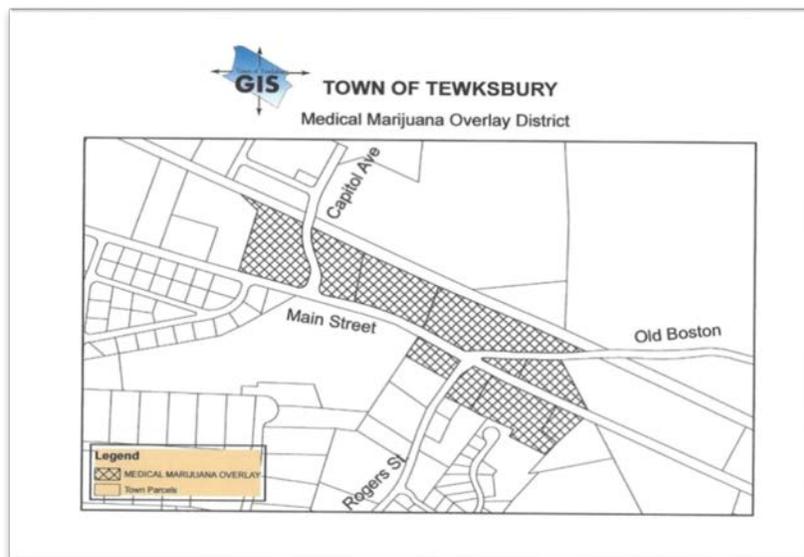
6571. A Special Permit shall lapse if not exercised within one year of grant of special permit.

6572. A Registered Marijuana Dispensary shall be required to remove all material, plants equipment and other paraphernalia:

- a) prior to surrendering its state issued licenses or permits; or
- b) within six months of ceasing operations; whichever comes first.

6573. In the event the property ceases to be actively used as a Registered Marijuana Dispensary and/or any other allowed use under this bylaw, any and all signs identifying or promoting the property for such uses shall be immediately removed. This shall include exterior and interior signs visible to the public. Should said signage fail to be removed within thirty (30) calendar days, the Town, or its designee shall have the right to enter upon the property and takes such actions as are necessary to remove, cover, or otherwise render any such signage non-visible to the public. The Town shall not be responsible for any damage cause to the property in association with carrying said actions. Any costs incurred by the Town for such actions shall be the responsibility of the property owner.

6580. Severability. If any provision of this Bylaw is held invalid by a court of competent jurisdiction, the remainder of the Bylaw shall not be affected thereby. The invalidity of any section or sections or parts of any section or sections of this Bylaw shall not affect the validity of the remainder of the Tewksbury Zoning Bylaw.



Planning Board

Motion: The Finance Committee defers to the Planning Board
Planning Board Chairman, David Plunkett motioned to Adopt Article 23
Robert MacInnis motioned for Indefinite Postponement
The Board of Health supported Adoption

Vote:	The motion for Indefinite Postponement Failed	8:37 PM	5/7/14
	Article 23 was Adopted 152 Yes/ 11 No (2/3 required=109)	8:40 PM	5/7/14

Executive Summary: The Town of Tewksbury passed a moratorium at the 2013 Annual Town Meeting to allow the Town to study the effects of Chapter 369 of the Acts of 2012, An Act for the Humanitarian Medical Use of Marijuana and the subsequent State regulations published as 105 CMR 725.000. The Planning Board with input from Town Counsel, the Chief of Police and the Board of Health has drafted this amendment to allow for the regulation of registered marijuana dispensaries in appropriate areas of Town.

ARTICLE 24

To if the Town will vote to amend the following sections of the Tewksbury Zoning Bylaw: (~~Strikethroughs~~ representing deletions and underlines representing additions)

2300. MAP. The districts identified in Section 2100 are shown, defined and bounded on the map accompanying this By-Law entitled "Town of Tewksbury Zoning Map, Underlying Districts" (map 1 of 2) dated March 25, 2005, and on file with the Town Clerk.

The overlay districts identified in Section 2200, with the exception of the Flood Plain District, are shown on a map accompanying this By-Law entitled "Town of Tewksbury Zoning Map, Overlay Districts" (map 2 of 2) dated March 25, 2005 and on file with the Town Clerk.

The Flood Plain District includes all special flood hazard areas within the Town of Tewksbury designated as Zone A and AE, on the Middlesex County Flood Insurance Rate Map (FIRM) issued by the Federal Emergency Management Agency (FEMA) for the administration of the National Flood Insurance Program (NFIP). The map panels of the Middlesex County FIRM that are wholly or partially within the Town of Tewksbury are panel numbers 25017C0142E, 25017C0144E, 25017C0163E, 25017C0164E, ~~25017C0256E, 25017C0257E, 25017C0259E,~~ 25017C0276E, 25017C0277E, 25017C0278E, ~~25017C0279E,~~ 25017C0281E and 25017C0283E dated June 4, 2010-; and 25017C0256F, 25017C0257F, and 25017C0259F dated July 7, 2014 or most recent maps as approved by FEMA. The exact boundaries of the District may be defined by the 100-year base flood elevations shown on the FIRM and further defined by the Middlesex County Flood Insurance Study (FIS) report dated ~~June 4, 2010~~ July 7, 2014 or most recent maps approved by FEMA. The FIRM and FIS report are incorporated herein by reference and are on file with the Town Clerk, Planning Board, Building Commissioner, Conservation Commission and the Town Engineer.

8100. FLOODPLAIN DISTRICT

8110. Statement of Purpose. The purposes of the Floodplain District are to:

1. Ensure public safety through reducing the threats to life and personal injury.
2. Eliminate new hazards to emergency response officials;
3. Prevent the occurrence of public emergencies resulting from water quality, contamination, and pollution due to flooding;
4. Avoid the loss of utility services which if damaged by flooding would disrupt or shut down the utility network and impact regions of the community beyond the site of flooding;
5. Eliminate costs associated with the response and cleanup of flooding conditions;
6. Reduce damage to public and private property resulting from flooding waters.

8120. Floodplain District Boundaries.

The Floodplain District is herein established as an overlay district. The District includes all the special flood hazard areas within the Town of Tewksbury designated as Zone A and AE, on the Middlesex County Flood Insurance Rate Map (FIRM) issued by the Federal Emergency Management Agency (FEMA) for the administration of the NFIP. The map panels of the Middlesex FIRM are wholly or partially within the Town of Tewksbury are panel numbers 25017C0142E, 25017C0144E, 25017C0163E, 25017C0164, ~~25017C0256E, 25017C0257E, 25017C0259E,~~ 25017C0276E, 25017C0277E, 25017C0278E, ~~25017C0279E,~~ 25017C0281E, and 25017C0283E dated June 4, 2010- and 25017C0256F, 25017C0257F, 25017C0259F dated July 7, 2014 or most recent maps approved by FEMA. The exact boundaries of the District may be defined by the 100-year base flood elevations shown on the FIRM and further defined by the Middlesex County Flood Insurance Study (FIS) report dated ~~June 4, 2010~~ July 7, 2014 or most recent maps approved by FEMA. The FIRM and FIS are incorporated herein by reference and are on file with the Town Clerk, Planning Board, Building Commissioner, Conservation Commission and the Town Engineer. The above referenced maps and study booklet may be amended from time to time.

8130. Base Flood Elevation and Floodway Data.

8131. Floodway data. In Zone A, ~~A1-A30,~~ and AE along watercourses that have not had a regulatory floodway designated, the best available Federal, State, local, or other floodway data shall be used to prohibit encroachments in floodways which would result in any increase in flood levels within the community during the occurrence of the base flood discharge.

8132. Base Flood Elevation Data. Base flood elevation data is required for subdivision proposals or other developments greater than 50 lots or 5 acres, whichever is the lesser, within unnumbered A zones.

8140. Notification of Watercourse Alteration.

8141. Notify, in a riverine situation, the following of any alteration or relocation of a watercourse:

1. Adjacent Communities,
2. NFIP State Coordinator-Massachusetts Department of Conservation and Recreation
3. ~~Massachusetts Office of Water Resources~~
4. NFIP Program Specialist- FEMA Region 1
5. ~~FEMA Region 1~~

8150. Use Regulations

8151. Reference to existing regulations. The Floodplain District is established as an overlay district to all other districts. All development in the district, including structural and non-structural activities, whether permitted by right or by special permit must be in compliance with Chapter 131, Section 40 of the Massachusetts General Laws and the following:

1. 780 CMR (Massachusetts State Building Code), "~~Flood Resistant Construction~~", (~~currently Chapter 3107.0) which addresses floodplain;~~
2. 310 CMR (Commonwealth of Massachusetts Regulations), Department of Environmental Protection, Wetlands Protection Regulations. (currently Section 10.00);
3. Inland Wetlands Restriction, DEP (currently 302 CMR 6.00); and
4. Minimum Requirements for the Subsurface Disposal of Sanitary Sewage, DEP (currently 310 CMR 15, Title 5).

Any variances from the provisions and requirements of the above-referenced state regulations may only be granted in accordance with the required variance procedures of these state regulations.

8152. Other Use Regulations.

1. In Zone AE, along watercourses that have a regulatory floodway within the Town of Tewksbury as designated on the Middlesex County Flood Insurance Rate Maps, encroachments are prohibited in the regulatory floodway which would result in any increase in flood levels within the community during the occurrence of the base flood discharge.
2. Existing contour intervals of site and elevations of existing structures must be included on plan proposal.
3. Applicant shall be required to submit one copy of the development plan to the Conservation Commission, Planning Board, Board of Health, Town Engineer, and Building Commissioner for comments which will be considered by the appropriate permitting board prior to issuing applicable permits.
(Note: Original text of 8152 subparagraph 2 deleted as per Attorney General response of August 21, 2002)
4. All subdivisions proposals must be designed to assure that:
 - a) such proposals minimize flood damage;
 - b) all public utilities and facilities are located and constructed to minimize or eliminate flood damage; and
 - c) adequate drainage is provided to reduce exposure to flood hazards.

Tewksbury Planning Board

The Moderator noted a Scrivener's error on page 27 of the Warrant. Suffix at end of new maps should be "F" instead of "E"

Section 2300 third paragraph insertion should read:

and 25017C0256F, 25017C0257F, and 25017C0259F dated July 7, 2014 or most recent maps as approved by FEMA.

Section 8120 first paragraph insertion should read:

and 25017C0256F, 25017C0257F, 25017C0259F dated July 7, 2014 or most recent maps approved by FEMA

and there were no objections.

Motion: The Finance Committee defers to the Planning Board

Planning Board Chairman, David Plunkett motioned to Adopt Article 24

Vote: Article 24 was Adopted Unanimously 78 Yes/ 0 No (2/3 required=52) 8:45 PM 5/7/14

Executive Summary: The recommended changes to the Floodplain Overlay District were suggested by the MA Flood Hazard Mapping Coordinator to make the bylaw consistent with current requirements of the National Flood Insurance Program.

ARTICLE 25

To see if the Town will vote to amend the Section 7100 of the Tewksbury Zoning Bylaw as follows with additions underlined and deletions as ~~strikerthroughs~~:

7100. MULTIPLE FAMILY DWELLINGS ~~IN THE MFD.~~

7110. Purpose. This section is intended to regulate the development of multiple family dwellings by establishing eligibility requirements and reasonable conditions for construction in the MFD. This section is not intended ~~to~~ ~~intended~~ to supersede, modify or conflict with the powers and duties delegated to the Planning Board pursuant to the Subdivision Control Law, M.G.L. c. 41, ss: 81K - 81GG.

7120. Special Permit Required. Multiple-family dwellings will be permitted only upon the issuance of a special permit by the Planning Board. The following eligibility standards apply:

7121. Where proposed for multiple family dwellings, the site shall have a minimum lot area of 4 acres with the 150 feet of frontage on a public way. By special permit, the Planning Board may vary the requirement of 150 feet of frontage on a public way to not less than 40 feet of frontage on a public way provided that a suitable private access road into the site area can be constructed with the reduced frontage. These provisions shall not apply to the development of single-family dwellings.

7130. Application. An application for a special permit shall be filed in accordance with the regulations set forth in Section 9300.

7140. Parking. Provision shall be made for not less than two (2) parking spaces per unit, one (1) of which shall be completely enclosed. Detached parking garages will be permitted and designed so as to complement the building design and site layout, but shall not be constructed within the setback areas.

7141. Enclosed parking spaces shall be 10 feet in width and 20 feet in length; unenclosed parking spaces shall be not less than 9 feet wide and 18.5 feet in length.

7142. Additional enclosed or unenclosed parking spaces shall be provided for guests and recreational areas as indicated below:

Guest	1 parking space per two dwelling units
Tennis Court	2 parking spaces per court
Recreation buildings/swimming pools	1 parking space per 10 dwelling units, but not less than 10 parking spaces

7150. Design Standards. A multiple family dwelling shall meet the following standards:

7151. ~~Not more than 100 dwelling units shall be authorized by special permit.~~ Commercial and industrial uses are prohibited.

7152. All lighting shall be directed away from adjoining property.

7153. Services.

- a) All utilities shall be installed underground using standards promulgated by the Planning, Health, Building and DPW Departments of the Town of Tewksbury and sewage shall be disposed of by means of adequate connections as required by State and local Departments and Board of Health.
- b) If curbside pick-up of trash and recycling materials is not viable, then shared waste disposal facilities (such as dumpsters for household trash and dumpsters for recycling) shall be adequately sized for the development as recommended by the Board of Health.

7154. There shall not be more than a maximum of seven (7) units per acre nor more than fourteen (14) bedrooms per acre. This will allow for flexibility in the number of bedrooms per unit to vary from 1 to 3 bedrooms. The ratio of three (3) bedroom market rate units to three (3) bedroom Affordable Housing Units shall be 1 to 1. No more than 5% of the total MFD site area within the wetlands and/or flood plain shall be used in calculating the density requirements of site. If more than 5% of the total MFD site area is in wetlands and/or flood plains that exceeds the 5% requirement shall be deleted from the area used to determine density requirements.

7155. The maximum coverage of the site available for use by all buildings, including garages, and carports shall not exceed 30 percent of the site area.

7156. The maximum building height shall be 35 feet measured from base floor level.

7157. Any roadway/driveway located in an area that is within 50 feet of a property line shall be shielded from the property line by a planting of shielding type trees satisfactory to the Planning Board between the roadway and property line for the entire length of the roadway within the 50 foot area. This planting shall be in addition to any existing vegetation between the property line and the proposed roadway and shall be placed a maximum of 10 feet apart.

7158. Walkways, tables, benches, flowering bushes/trees may be allowed in 50 to 100 foot buffer areas at the discretion of the Planning Board to improve the aesthetics of the site area.

7159. Television, radio and communications services shall be supplied by a central system with underground connections.

7160. Distance Parameters. The Planning Board shall determine the distance between the buildings that are structurally connected together by roofing, fencing or other means but not enclosed or heated. The distance parameters will be determined on the aesthetics, created by the design, practicality of design, and the effect on the development by the design. The Planning Board shall determine any distance parameters between buildings not covered under this Zoning By-Law. ~~Within the site area the following distance parameters shall apply:~~

~~**7161.** Any building abutting the main roadway within the site development shall have a minimum distance of 17 feet from the closest exterior protruding surface of the building (steps, decks, balconies) to the edge of the traveled way segment of the roadway. (Berm is not considered part of a traveled way).~~

~~**7162.** Any building abutting the main roadway within the site development with parking facilities between the main roadway and the building shall have a minimum distance of 45 feet from the closest exterior protruding surface of the building (decks, balconies, steps) to the edge of the traveled way segment of the roadway. There shall be a minimum 2 foot landscaped buffer strip between the edge of the traveled way and the parking area with allowances for drive entrances and exits.~~

~~**7163.** No proposed structure shall be located nearer than 50 feet from any public way.~~

~~**7164.** Separate, enclosed garages, assigned to a specific building may be located no closer than 30 feet from the closest points on the buildings (decks, balconies, steps) to the closest entrance to the garage.~~

~~**7165**~~**7161.** No building within the site area shall be constructed within 50 feet of any perimeter border of site. or 100 feet from any public way providing access to the site.

~~**7166.** The minimum distance between buildings on site not structurally connected together shall be as listed below:~~

NO PARKING AND/OR ROADWAY BETWEEN BUILDINGS

Between the side of one building and the side of another building	25 feet
Between the side of one building and the rear of another building	30 feet
Between the side of one building and the front of another building	40 feet
Between the front of one building and the front of another building	60 feet
Between the front of one building and the rear of another building	60 feet
Between the rear of one building and the rear of another building	60 feet

PARKING AND/OR ROADWAY BETWEEN BUILDINGS

No parking allowed between the side of one building and the side of another building	
Between the side of one building and the rear of another building	58 feet
Between the side of one building and the front of another building	70 feet
Between the front of one building and the front of another building	100 feet
Between the front of one building and the rear of another building	80 feet
Between the rear of one building and the rear of another building	58 feet

~~7170. Special Permit to Vary Requirements. The Planning Board by special permit may vary the distance parameters if in the opinion of the Planning Board the site development plan would be improved.~~

7170. Reserved.

7180. Open Space.

7181. Suitable recreational facilities shall be provided on the required open space. Not less than 60% of the upland area of the site available for use shall remain free from structures, parking and drives, and such area shall be left either in its natural state, attractively landscaped, or developed for uncovered recreational facilities.

7182. The owner or owners shall be responsible for the maintenance of common areas, including but not limited to snow plowing within the site limits and rubbish disposal. No outside burning of rubbish or inside incineration shall be permitted.

Tewksbury Planning Board

Motion: The Finance Committee defers to the Planning Board
The Planning Board motioned to Adopt Article 25

Vote: Article 25 was Adopted Unanimously 83 Yes/ 0 No (2/3 required= 55) 8:51 PM 5/7/14

Executive Summary: This article removes items that are no longer applicable to multi-family developments.

ARTICLE 26

To see if the Town will vote to amend the Tewksbury Zoning Bylaw by adding a new section 6600 Large-Scale Ground Mounted Solar Photovoltaic Facilities as follows:

6600 LARGE-SCALE GROUND MOUNTED SOLAR PHOTOVOLTAIC FACILITIES

6601. Purpose. The purpose of this Section 6600 is to regulate the creation of new large scale ground-mounted solar photovoltaic installations by providing standards for the placement, design, construction, operation, monitoring, modification and removal of such installations that address public safety, minimize impacts on scenic, natural and historic resources and to provide adequate financial assurance for the eventual decommissioning and removal of such installations. The provisions set forth in this section shall apply to the construction, operation, and/or repair of large-scale ground-mounted solar photovoltaic installations.

6602. Applicability. This section applies to large-scale ground-mounted solar photovoltaic installations proposed to be constructed after the effective date of this section. This section also pertains to physical modifications that materially alter the type, configuration, or size of these installations or related equipment. A Large-scale Ground Mounted Solar Photovoltaic Facility shall be defined as a Solar Photovoltaic system that is structurally mounted on the ground and is not roof-mounted and has a minimum nameplate capacity of 250 kW DC. There shall be no ground mounted Solar Photovoltaic system allowed unless as permitted in this Bylaw.

6603. General requirements for all large-scale solar power generation installations. The following requirements are common to all solar photovoltaic installations to be sited in specific designated locations.

- a. Compliance with laws, bylaws and regulations. The construction and operation of all large-scale solar photovoltaic installations shall be consistent with, and insofar as pertinent, compliant with all applicable local, state and federal requirements, including but not limited to all applicable safety, construction, electrical, and communications requirements. All buildings and fixtures forming part of a solar photovoltaic installation shall be constructed in accordance with the State Building Code in force and applicable at any relevant time.
- b. Building permit and building inspection. No large-scale ground-mounted solar photovoltaic installation shall be constructed, installed or modified as provided in this section, nor shall construction or installation be commenced without first obtaining the necessary or appropriate permits.

- c. Site Plan Special Permit. All large-scale ground-mounted solar photovoltaic installations shall require a Site Plan Special Permit from the Planning Board prior to the issuance of a building permit.
- d. General. All applications for a large-scale ground-mounted solar photovoltaic installation shall be submitted in accordance with the Planning Board's Rules and Regulations Governing Site Plans as may be amended from time to time. All substantive plans or other technical documents submitted in support of the application shall have been prepared by engineers or surveyors licensed to practice in Massachusetts.

6604. Additional information. In addition to the information required for a Site Plan Special Permit application, the following additional information shall be submitted for each large scale ground-mounted solar photovoltaic installation:

- a. Drawings of the solar photovoltaic installation showing the proposed layout of the system and any potential shading from nearby structures.
- b. One or three line electrical diagram detailing the solar photovoltaic installation, associated components, and electrical interconnection methods, with all National Electrical Code compliant disconnects and overcurrent devices.
- c. Documentation of the major system components to be used, including the PV panels, mounting system, and inverter.
- d. Name, address, and contact information for proposed system installer.
- e. The name, contact information and signature of any agents representing the applicant in connection with the Special Permit application process, or general project oversight following the issuance of any special permit.
- f. Documentation of actual or prospective access and control of the project site (see also Section 6605).
- g. An operation and maintenance plan (see also Section 6606).
- h. Description of financial surety that satisfies Section 6614.
- i. Vegetated buffer plan showing size, type and amount of trees and/or shrubs to be installed to protect street(s) and residential homes from view of site, which buffer as approved within the reasonable discretion of the Special Permit Granting Authority, is hereby required for any installation pursuant to this section.

6605. Site Control. The applicant shall submit documentation of actual or prospective access and control of the project site sufficient to allow for construction and operation of the proposed solar photovoltaic installation. Fencing, if installed, shall be compatible with the scenic character of the Town and satisfactory to the Planning Board, and shall not consist of barbed wire or razor wire.

6606. Operations and Maintenance Plan. The applicant shall submit a plan for the operation and maintenance of the large-scale ground-mounted solar photovoltaic installation, which shall include measures for maintaining safe access to the installation as well as general procedures for operational maintenance of the installation and emergency shutdown of the site if needed.

6607. Utility Notification. No large-scale ground-mounted solar photovoltaic installation shall be approved by the Planning Board until satisfactory evidence has been submitted to the Planning Board that the electric utility has been informed of the applicant's intent to install an interconnected customer-owned generator.

6608. Dimension and Density Requirements. For large-scale ground-mounted solar photovoltaic installations, the following dimensional requirements shall apply;

- a. The minimum lot or parcel size for any installation shall be twenty acres.
- b. Setbacks: 50 foot front, and 20 side and rear yard setbacks, provided that such setbacks shall be 200 feet to any adjoining residential lot line unless waived by the Planning Board based upon findings of sufficient buffering and screening and a determination that the waiver is in the best interest of the Town.
- c. Height: The height of any or all structures comprising the large-scale ground-mounted solar photovoltaic facility shall not exceed 20 feet above the pre existing natural grade underlying each

particular structure unless waived by the Planning Board based upon findings of sufficient buffering and screening and a determination that the waiver is in the best interest of the Town.

6609. Appurtenant Structures. All structures appurtenant to large-scale ground mounted solar photovoltaic installations shall be subject to the dimensional requirements of the zoning district in which they are located. All such appurtenant structures, including, but not limited to, equipment shelters, storage facilities, transformers, and substations, shall be architecturally compatible and harmonious with each other. Whenever feasible, in the reasonable opinion of the Planning Board, structures should be sheltered from view by vegetation and/or joined or clustered to avoid adverse visual impacts.

6610. Design Standards. The following standards shall apply to all large-scale ground-mounted solar photovoltaic installations in addition to those contained in the Rules and Regulations Governing Site Plans.

- a. Signage. Signs on large-scale ground-mounted solar photovoltaic installations shall comply with all provisions of this Zoning Bylaw relative to signs. A sign consistent with said provisions shall be required to identify the owner of the premises, as well as the operator of the solar photovoltaic installation, if different from the owner, and provide a 24 hour emergency contact phone number. Solar photovoltaic installations shall not be used for displaying any advertising except for reasonable identification of the manufacturer or operator of the solar photovoltaic installation.
- b. Utility connections. Reasonable efforts, as determined by the Planning Board, shall be made to place all utility connections from the solar photovoltaic installation underground, depending on appropriate soil conditions, shape, and topography of the site and any requirements of the electric utility. If an existing above ground connection solution already exists, however, this can be used if it meets the requirements of the electric utility. Electrical transformers for utility interconnections may be aboveground if required by the electric utility concerned with the project.
- c. Glare. The plan shall show how the abutting properties and local traffic will be protected from glare or reflected light from the installation.

6611. Safety and Environmental Standards.

- a. Emergency services. The large-scale solar photovoltaic installation applicant shall provide a copy of the project summary, electrical schematic, and site plan to the local Fire Chief and concerned electric utility. Upon request, the applicant shall cooperate with local emergency services in developing an emergency response plan. All means of shutting down the solar photovoltaic installation shall be clearly marked. The applicant shall identify a responsible person for public inquiries throughout the life of the installation.
- b. Solar photovoltaic installation conditions. The large-scale ground-mounted solar photovoltaic installation applicant shall maintain the facility in good condition. Maintenance shall include, but not be limited to, painting, structural repairs, and integrity of security measures. Site access shall be maintained to a level acceptable to the local Fire Chief and emergency medical services. The applicant shall be responsible for the cost of maintaining the solar photovoltaic installation and any access road(s), unless accepted as a public way.

6612. Abandonment or Decommissioning. Any large-scale ground-mounted solar photovoltaic installation that has reached the end of its useful life or has been abandoned consistent with Subsection 6613 of this section shall be removed. The applicant shall physically remove the installation no more than 150 days after the date of discontinued operations. The applicant shall notify the Planning Board by certified mail of the proposed date of discontinued operations and plans for removal. Decommissioning shall consist of:

- a. Physical removal of all large-scale ground-mounted solar photovoltaic installations, structures, equipment, security barriers and transmission lines from the site.
- b. Disposal of all solid and hazardous waste in accordance with local, state, and federal waste disposal regulations.
- c. Stabilization or re-vegetation of the site as necessary to minimize erosion. The Planning Board may allow the owner or operator to leave landscaping or designated below-grade foundations

in order to minimize erosion and disruption to existing vegetation. All disturbed areas shall be covered with a minimum of 6 inches of good quality top soil before seeding.

6613. Abandonment. Absent notice of a proposed date of decommissioning or written notice of extenuating circumstances deemed reasonable by the written acknowledgment of the Planning Board, which shall not be unreasonably refused, the solar photovoltaic installation shall be considered abandoned when it fails to operate for more than one year without the written consent of the Planning Board. The failure to operate shall be conclusively determined based on the records showing the power supplied by the installation to the grid. If the applicant of the large-scale ground-mounted solar photovoltaic installation fails to remove the installation in accordance with the requirements of this section within 150 days of abandonment or the proposed date of decommissioning, the Town may enter the property and physically remove the installation.

6614. Financial Surety. As a condition of the Site Plan Special Permit, the Planning Board shall require the applicant to provide surety in an amount approved by the Planning Board to be necessary to ensure the proper removal of the installation. The form of the surety shall be through an escrow account, surety bond, or other means of like character acceptable to the Planning Board. The amount of the surety shall be based on a fully inclusive estimate of the costs associated with removal and site restoration, prepared by a qualified engineer. The amount shall include a mechanism for calculating increased removal costs due to inflation or the increased market rate cost of the equipment and services necessary to achieve the removal and site restoration. In no case shall the amount of the surety exceed 125% of the cost of removal and compliance with the additional requirements set forth herein. Such surety will not be required for municipally or state-owned facilities.

Planning Board

Moderator Selissen noted the following Scrivener's errors relative to Article 26 in the Warrant: Delete the word "local" prior to "electric utility" in Section 6607. There were no objections.

Motion: The Finance Committee defers to the Planning Board
 The Planning Board motioned to Adopt Article 26

Vote: Article 26 was Adopted Unanimously 65 Yes/ 0 No (2/3 required=43) 8:57 PM 5/7/14

Executive Summary: To allow for and to regulate the creation of new large scale ground-mounted solar photovoltaic installations on at least 20 acres of land by providing standards for the placement, design, construction, operation, monitoring, modification and removal of such installations that address public safety, minimize impacts on scenic, natural and historic resources and to provide adequate financial assurance for the eventual decommissioning and removal of such installations. The provisions set forth in this section shall apply to the construction, operation, and/or repair of large-scale ground-mounted solar photovoltaic installations. This Section does not apply to roof-mounted solar photovoltaic installations on residential or commercial facilities.

ARTICLE 27

To see if the Town of Tewksbury will vote to amend Section 8400 Interstate Overlay District of the Tewksbury Zoning By-law and the Town Of Tewksbury Zoning Map 2013 as follows.

Add to Section 8410 Location, a new paragraph 4

8410. Location. The Interstate Overlay District shall be defined as follows:

4. That portion of the Town of Tewksbury shown on the attached Map, which is an extension of the overlay described in 8410.2 above, near the intersection of Routes 38 and 495. In this portion of the overlay, the overlay district may be superimposed on the Commercial (COM) District land with frontage on Main Street.

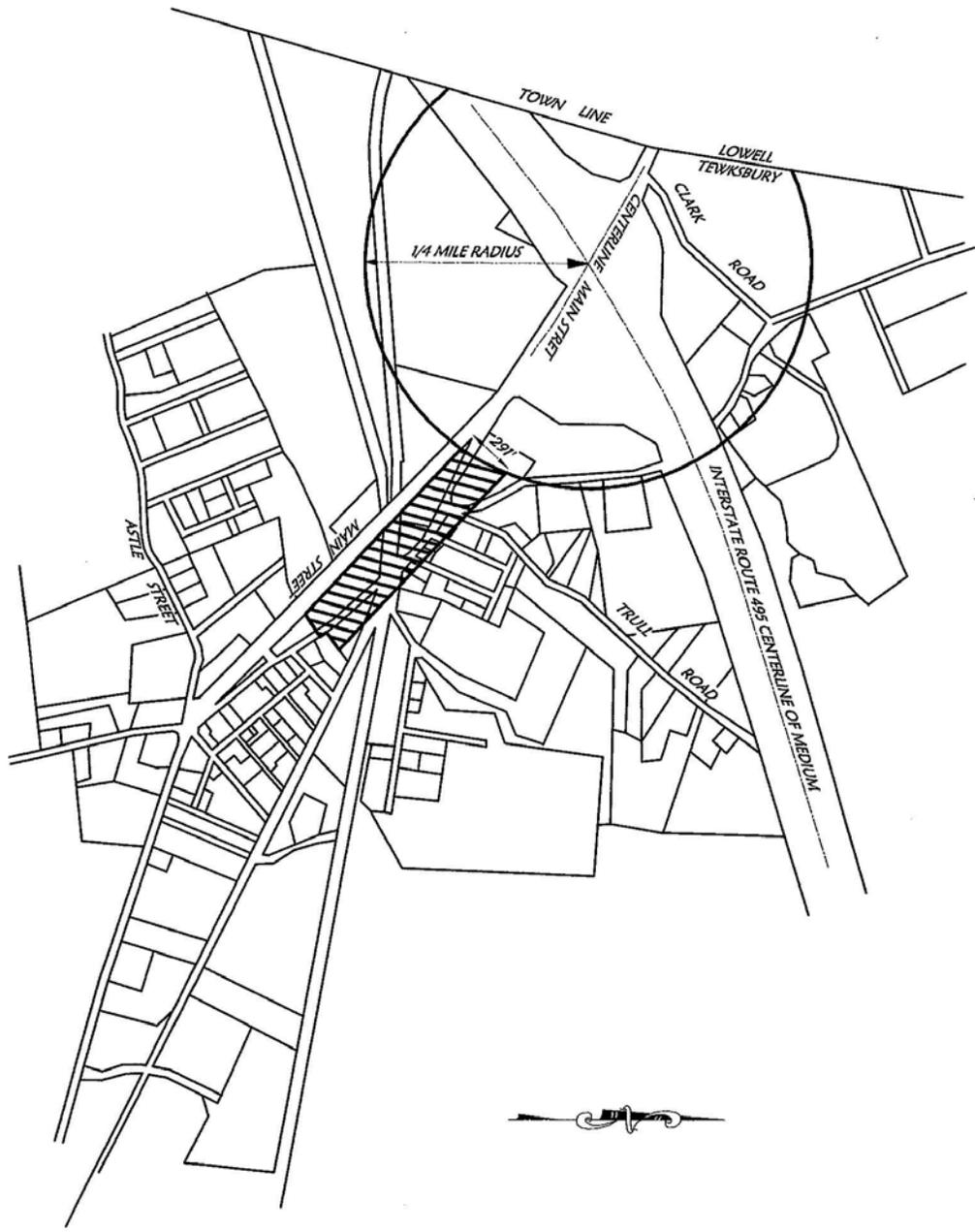
Marc P. Ginsburg and Others

Moderator Selissen announced that he will step aside for discussion on Article 27, because he is employed by the sponsor. Town Clerk, Denise Graffeo, presided over Article 27 pursuant to MGL Chapter 39, Sec.14.

Motion: The Finance Committee defers to the Planning Board
 The Planning Board motioned to Adopt Article 27
 Richard Cuoco motioned to Amend the Article

Vote:	The Amendment was Adopted	9:00 PM	5/7/14
	Article 27 was Adopted as Amended 150 Yes/ 3 No (2/3 required=102)	9:01 PM	5/7/14

Executive Summary: Article would allow an extension of Interstate Overlay District to a portion Main Street near Route I- 495. Interstate Overlay District is only allowed to be superimposed over Commercial Districts only in this overlay. The following additional uses are allowed in the Interstate Overlay District upon the issuance of a Special Permit from the Planning Board: (a) Automotive Refueling Station and accessory uses incidental thereto; (b) Car Wash; and, (c) Garaging and Towing of Motor Vehicles; and, (d) Motor Vehicle Rental or Leasing Agencies, as an accessory use.



ARTICLE 28

To see if the Town will vote to amend the Zoning Map for parcels shown on Assessor's Map 76 Lot 23, from Residential (R40) to Heavy Industry.

LEGAL DESCRIPTION:

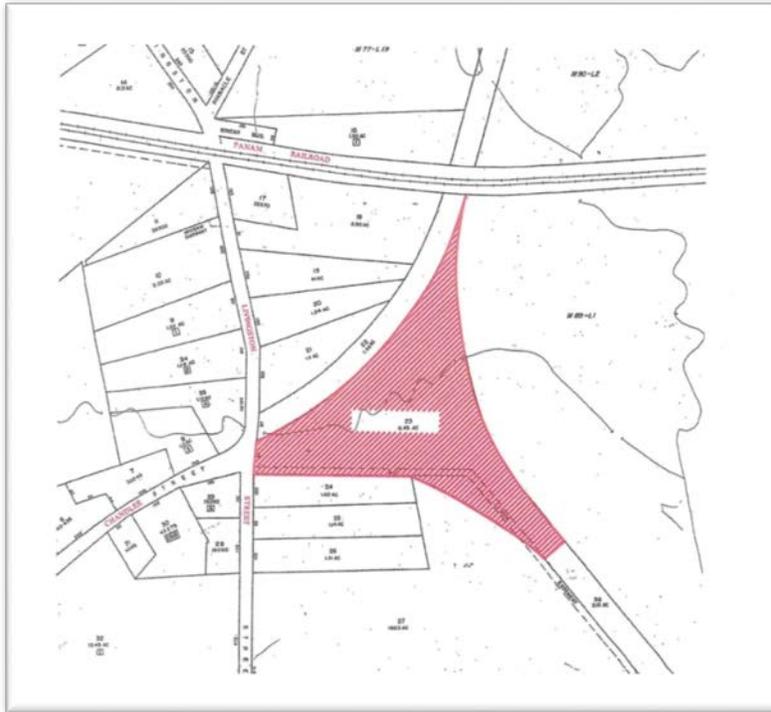
Beginning at a point on the easterly line of Livingston Street at the north west corner of land of now or formerly David & Jessica Deniger, being Lot 24 on Tewksbury Assessor's Map 76, thence; northerly by the easterly line of Livingston Street, 83 feet, more or less, to land of now or formerly New England Telephone Company thence; Northeasterly said New England Telephone land, by a curved line to the left, having a radius of 1211.22 feet, a length of 1025.20 feet, more or less, to a point at land junction of land of now or formerly the Boston & Maine Railroad and the Commonwealth of Massachusetts, thence; Southerly by said Commonwealth land, by a curved line to the left, a distance of 1,010 feet, more or less, to a point, thence; Southwesterly by said Commonwealth land, a distance of 92.92 feet, more or less, to a point, thence; Northwesterly by said Commonwealth land to a point at the northeast corner of said Deniger land, thence; Westerly by said Deniger land 400 feet, more or less, to the point of beginning.

Arnie Martel and Others

Motion: The Finance Committee defers to the Planning Board
 The Planning Board recommended Adoption
 Richard Cuoco motioned for Adoption of Article 28
 Board of Selectmen Chair, Todd Johnson motioned for Indefinite Postponement
 Scott Consaul supported Indefinite Postponement and motioned to allow Tewksbury Hospital CEO,
 Debra Tosti, to address the Assembly
 The Board of Health supported Indefinite Postponement
 Richard Cuoco motioned to Move the Question

Vote:	The motion to allow Ms. Tosti to address the Assembly was Adopted	9:10 PM	5/7/14	
	The motion to Move the Question was Adopted	9:30 PM	5/7/14	
	The motion for Indefinite Postponement Failed	68 Yes/ 105 No	9:36 PM	5/7/14
	Article 28 was Defeated	107 Yes/ 66 No (2/3 required=115)	9:39 PM	5/7/14

Executive Summary: The proposed zoning article seeks to rezone land currently used by residential dwellings from Residential (R40) to Heavy Industry (HI) which is consistent with the surrounding zoning.



ARTICLE 29

To see if the Town of Tewksbury will vote to amend the Tewksbury Zoning Bylaw and the Zoning Map by adding the land area described below to the zoning map comprising a portion of Community Village Overlay District (CVOD), Section 8680, or do anything in relation thereto.

- 52-0026 0 North Street, Tewksbury, MA
- 52-0011 937 North Street, Tewksbury, MA
- 52-0012 927 North Street, Tewksbury, MA
- 52-0027 0 International Drive, Tewksbury, MA -a portion thereof

David Ward and Others

Motion: The Finance Committee defers to the Planning Board
Sponsor of the Article, David Ward motioned to Amend Article 29
The Planning Board motioned to Adopt Article 29 as Amended

Vote:	The Amendment was Adopted	9:59 PM	5/7/14
	Article 29 was Adopted as Amended 102 Yes/ 7 No (2/3 required=72)	10:03 PM	5/7/14

Executive Summary: The adoption of this article will include the land above in a new zoning overlay district along North Street in the area of Route 133 (Andover Street). This Overlay District recognizes the existing nature of the land described above and allows for this as well as other uses, while underlying zoning rights remain intact. This action was a recommended implementation step of Town of Tewksbury Master Plan endorsed at the 2004 Annual Town Meeting. The overlay district bylaw and design guidelines emphasize the highest quality of architectural and site design in development, increase the economic incentive for new investment and redevelopment by providing mixed-use opportunities. Design guidelines and accompanying overlay map are available at the Town Clerk's Office and Department of Community Development.

AMENDMENT: Add "If there is a residential portion of this development, there will be a 15% affordable housing component."

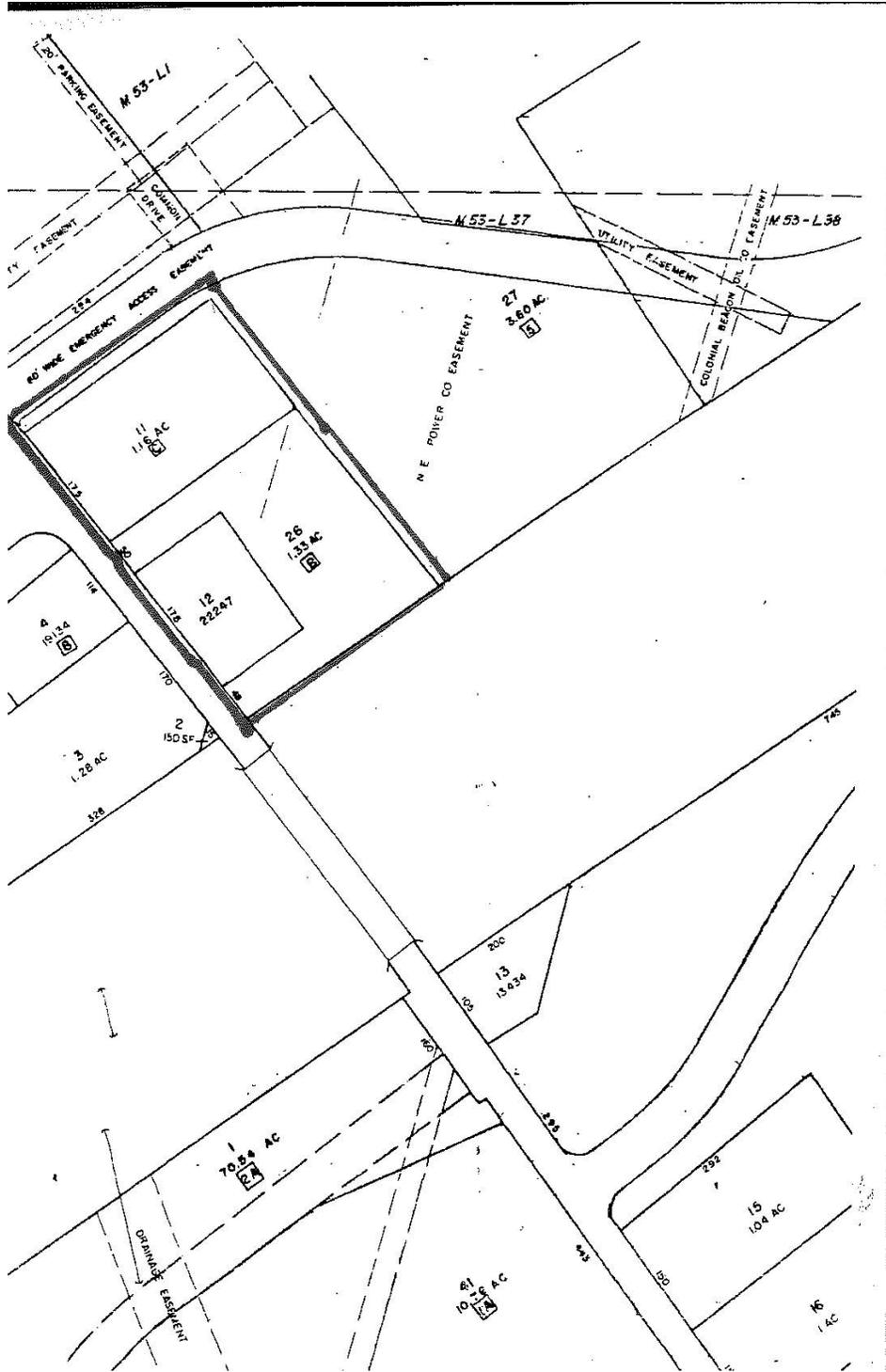
ARTICLE 29 AS AMENDED:

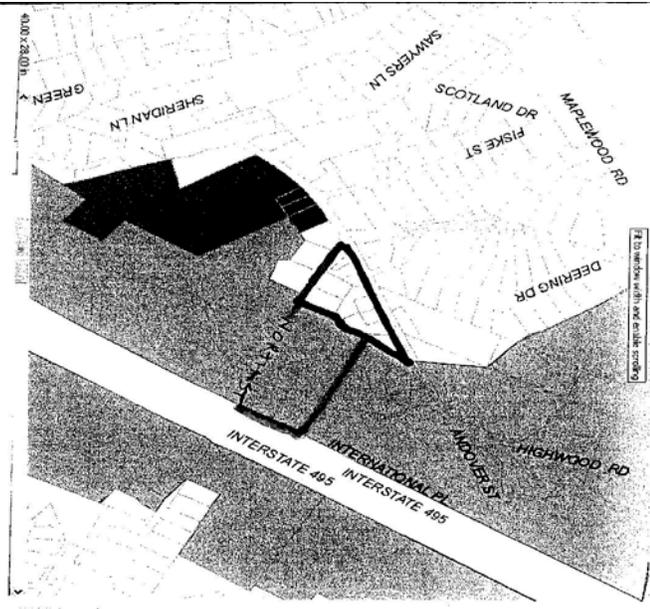
To see if the Town of Tewksbury will vote to amend the Tewksbury Zoning Bylaw and the Zoning Map by adding the land area described below to the zoning map comprising a portion of Community Village Overlay District (CVOD), Section 8680, or do anything in relation thereto.

- 52-0026 0 North Street, Tewksbury, MA
- 52-0011 937 North Street, Tewksbury, MA
- 52-0012 927 North Street, Tewksbury, MA
- 52-0027 0 International Drive, Tewksbury, MA -a portion thereof

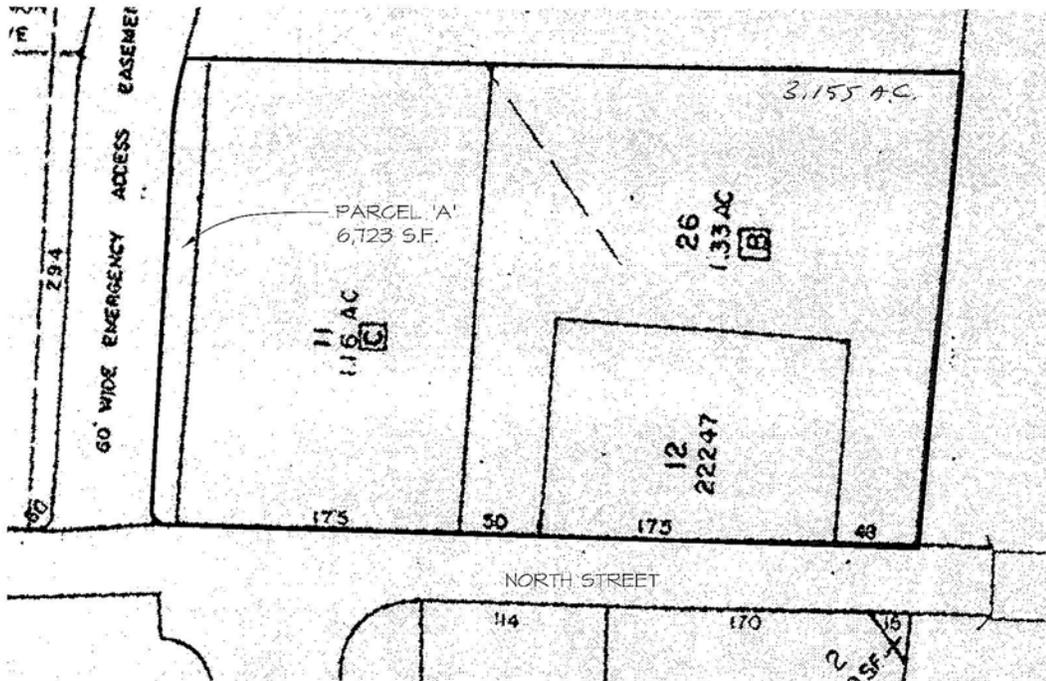
"If there is a residential portion of this development, there will be a 15% affordable housing component."

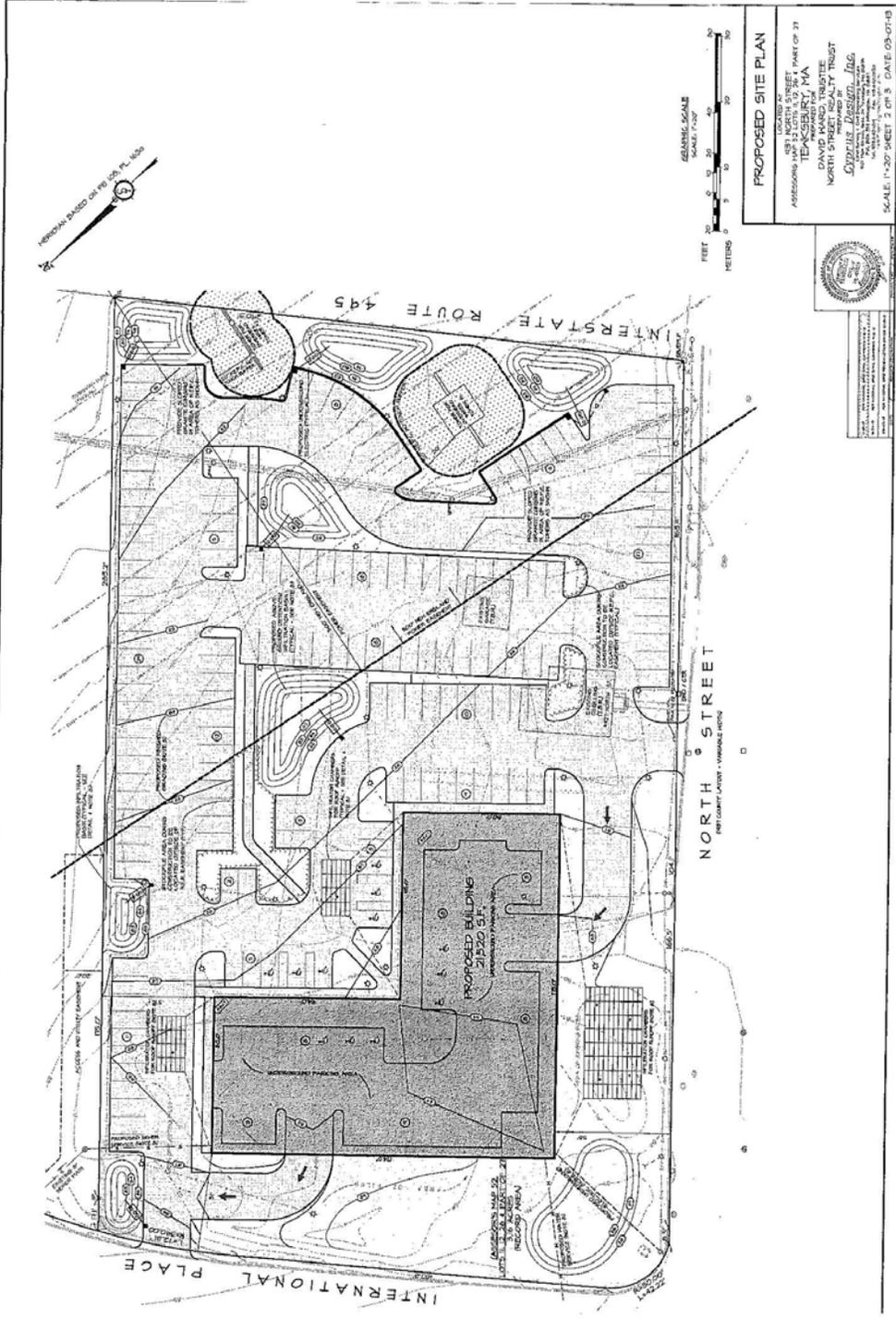






ASSESSORS	AREA
MAP 52, LOT 12	22,247 S.F.
MAP 52, LOT 26	57,934.8 S.F. (1.33 Ac.)
MAP 52, LOT 11	50,529.6 S.F. (1.16 Ac.)
MAP 52, PARCEL A**	6,723 S.F.
PARCEL 'A' AS SHOWN ON PLAN BOOK 232, PLAN 109 (PREVIOUSLY PART OF ASSESSOR'S MAP 52, LOT 27)	





PROPOSED SITE PLAN

1873 NORTH STREET
 ASSASSIN MAP 22 LOTS 12, 13, 14 PART OF 31
 COUNTY OF WASHINGTON
 DISTRICT OF COLUMBIA
 NORTH STREET HEALTH TRUST
 Prepared by: *File*
 ARCHITECT: [unreadable]
 SCALE: 1"=207' SHEET 3 OF 3 DATE: 03-07-13



ARTICLE 30

To see if the Town will vote to amend the Zoning By-Laws as follows:

By deleting that portion of Appendix A Table of Use Regulations, Section C. Commercial Uses shown as Item "12a. Motor vehicle, motorcycle, trailer, snowmobile, or boat sales and rental" from the table and inserting in its place:

C. COMMERCIAL USES	R40	FA	LB	COM	TR	P	MN	MFD	MFD/55	CDD	HI	OR
12a. Motor vehicle, motorcycle, trailer, all-terrain vehicle, snowmobile, boat or personal water craft sales, rental and leasing	N	N	N	N	N	N	N	N	N	N	N	N
12b. Accessory Motor Vehicle Rental and Leasing	N	N	N	PB	N	N	N	N	N	N	N	N

And by amending Section 10000.DEFINITIONS by inserting the following:

ACCESSORY MOTOR VEHICLE RENTAL AND LEASING: The indoor or outdoor rental or leasing of passenger motor vehicles that satisfies all of the following criteria:

1. No such rented or leased motor vehicle shall exceed 9,000 lbs. in gross weight; and
2. No such rented or leased motor vehicle shall be a box truck, cargo van, moving van, motorcycle, trailer, all-terrain vehicle, snowmobile, boat or personal water craft; and
3. No more than fifteen such rented or leased motor vehicles may be stored, parked or maintained at the Premises at any time; and
4. All of such rented or leased motor vehicles are Principally Garaged in the Town of Tewksbury.
5. Use must be accessory to a lawfully existing principal use as a motor vehicle sales dealership.

And by amending **Section 10000. DEFINITIONS** by inserting the following:

PRINCIPALLY GARAGED: The principal location where a registered vehicle is garaged as set forth in the Massachusetts Registry of Motor Vehicles RMV-1 form, or any other form promulgated by the Commonwealth of Massachusetts, for the purpose of registering a motor vehicle.

Kenneth J. Mackey and Others

Motion: The Finance Committee defers to the Planning Board
 The Planning Board motioned to Adopt Article 30
 Kenneth Mackey, Article sponsor motioned for Attorney Michael Newhouse to address the Assembly
 Robert Scarano motioned to Move the Question

Vote: The motion to allow Attorney Newhouse to address the Assembly was Adopted 10:03 PM 5/7/14
 The motion to Move the Question was Adopted 10:09 PM 5/7/14
 Article 30 was Adopted Unanimously 93 Yes/ 0 No (2/3 required=62) 10:10 PM 5/7/14

Executive Summary: SUMMARY OF ARTICLE IN ACCORDANCE WITH TOWN BY-LAW SECTION 204.020

The purpose of this article is to allow a lawfully existing car sales dealership to rent or lease passenger motor vehicles as an accessory use, in the Commercial District only. Such accessory use would be subject to specific conditions enumerated in the by-law, and it would require a Special Permit from the Planning Board.

ARTICLE 31

To see if the Town will vote to amend the Tewksbury Zoning Map of September 2013 by adding a new Heavy Industrial District (HI-1) as provided within this Article, and, further to amend the provisions of the Zoning Bylaw in Appendix A, Table of Use Regulations, Section C. 13, Commercial Uses, by inserting the new HI-1 District, and further inserting therein the symbol "PB", meaning and intending that such use is allowed by Special Permit/Planning Board in said HI-1 District, with all other uses within the HI-1 District to remain the same as were in effect in the HI District immediately prior to the adoption of this amendment, as shown below:

C. COMMERCIAL USES	R40	FA	LB	COM	TR	P	MN	MFD	MFD/55	CDD	HI	HI-1	OR
13. Motor vehicle light service; Motor vehicle general and body repair	N	N	N	N	N	N	N	N	N	N	N	PB	N

and, to further amend Section 1000, Definitions, Motor Vehicle General and Body Repair, by deleting therefrom the definition of "Motor Vehicle General and Body Repair" in said Section 1000 of the Zoning Bylaw, and inserting in lieu thereof the following new definition of "Motor Vehicle General and Body Repair Services" as follows:

DELETING (OLD)

~~MOTOR VEHICLE GENERAL AND BODY REPAIR: An establishment, garage or work area enclosed within a building for the servicing and repair of autos, including fenders, bumpers and similar components of motor vehicle bodies, but not including the storage vehicles for the cannibalization of parts or fuel sales.~~

INSERTING IN LIEU THEREOF (NEW)

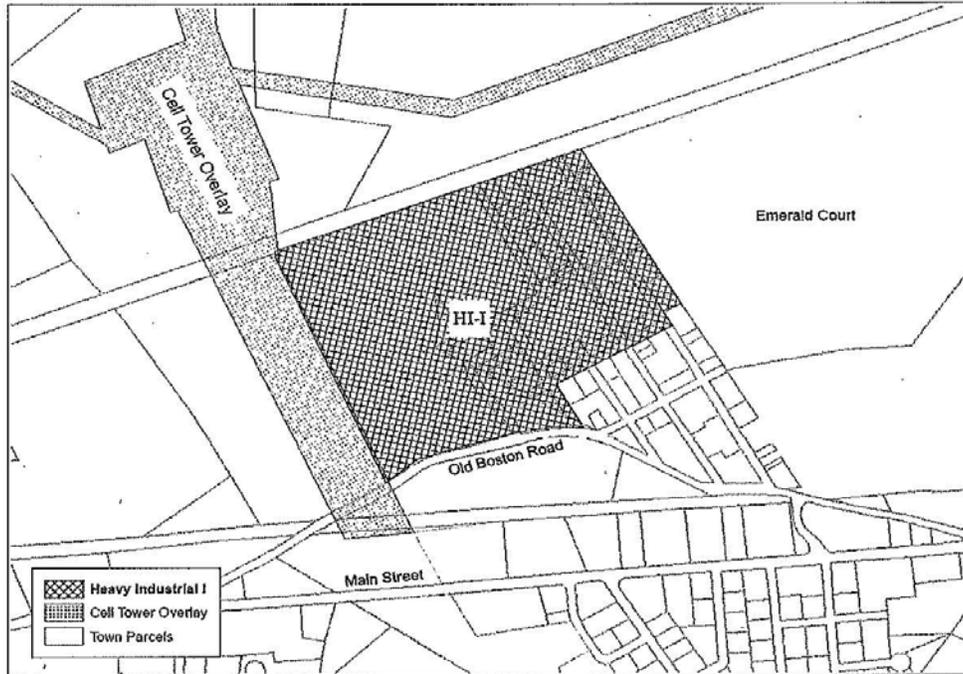
MOTOR VEHICLE GENERAL AND BODY REPAIR SERVICES: An establishment, garage or work areas enclosed within a building for the servicing and repair of motor vehicles. The term "motor vehicle general and body repair services" means the services of mending or bringing back to working order the body or any operating parts of a motor vehicle that was broken, damaged, malfunctioning or defective. The term "motor vehicle general and body repair services" also includes the services of restoring, rebuilding or replacing any motor, engine, working parts, accessories, body or interior of the motor vehicle. The term "motor vehicle general and body repair services" also includes all maintenance services that keep a motor vehicle in good working order, including but not limited to replacing vehicle fluids (e.g., oil or coolant), lubricating the chassis, diagnostic testing, replacing spark plugs and filters, rotating tires, recharging the air conditioning system, rust proofing, painting or repainting, and applying fabric protection or paint sealant. The term "motor vehicle general and body repair services" does not include (1) the service of installing new parts or accessories that are not replacements for existing parts or accessories (e.g., customizing), (2) the service of towing or storing a motor vehicle, (3) the storage of vehicles for the cannibalization of vehicle parts, (3) fuel sales, and (4) the indoor or outdoor sale and rental of motor vehicles, box truck, cargo van, motorcycle, trailer, all-terrain vehicle, snowmobile, boat or personal water craft. or take any other action relative thereto.

Stephen Reppucci

Motion: The Finance Committee defers to the Planning Board
The Planning Board motioned to Adopt Article 31

Vote: Article 31 was Adopted Unanimously 73 Yes/ 0 No (2/3 required=49) 10:15 PM 5/7/14

Executive Summary: This amendment will allow the creation of a new Heavy Industrial District, HI-1. A limited motor vehicle general and body repair use in a HI-1 District will be allowed only by Special Permit from the Planning Board. Further, the definition of MOTOR VEHICLE GENERAL AND BODY REPAIR SERVICES is revised to more accurately describe by example the type and character of motor vehicle and body repair services that will generally be allowed in the HI-1 District.



ARTICLE 32

To see if the Town will vote to amend the Zoning Bylaw by deleting therefrom Section 3400. Family Suite, and inserting in lieu thereof the following new Section 3400. Family Suite:

3400. FAMILY SUITE

3410. Family Suite. A Family Suite is allowed as an accessory use, attached to a single family dwelling in R40, R80, FA, TR and LB zones including Cluster Developments, in accordance with the below listed (1-12) requirements. Except as noted, these requirements are not subject to relief through a variance.

- (1) The maximum floor area of a Family Suite shall not exceed 1,000 square feet upon the issuance of a Special Permit by the Planning Board. Common entries and open decks shall not be included in the square footage calculation of the Family Suite.
- (2) A Family Suite shall not contain more than two (2) bedrooms.
- (3) The Family Suite shall be contiguous with the single family dwelling with direct access or connected with a common closed entry.
- (4) The Family Suite shall not have its own front door, however, it may have a side or rear exit with an open deck and egress.
- (5) Any structural addition of a Family Suite must meet all front, side and rear setbacks and lot coverage requirements for the zone unless variances are granted by the Tewksbury Zoning Board of Appeals in accordance with MGL § 40A.
- (6) No more than three (3) related persons shall occupy the Family Suite.
- (7) A minimum of one additional off-street parking space shall be provided, however, a separate driveway is not permitted.
- (8) Annual Certification by notarized affidavit shall be provided to the Building Commissioner that the owner of the property, except for bona fide temporary absence shall occupy one of the two dwelling units.
- (9) The Family Suite shall be subject to review and approval by the Board of Health as to sanitary wastewater disposal in full conformance with the provisions of 310 CMR 15.00 (Title V of the State Environmental

Code). The Family Suite shall be required to hook-up to town sewer if available and, if not, as soon as town sewer is available.

- (10) Only one Family Suite may be constructed onto any dwelling.
- (11) Notwithstanding anything else contained herein to the contrary, nothing herein shall be construed as to require a Family Suite to be under its own roof.
- (12) Notwithstanding anything else contained in the Zoning By-Law to the contrary, if the owner, or a child of the owner, is disabled and requires assistance with Activities of Daily Living (ADL's) then the other dwelling unit may be occupied by a Personal Care Attendant (P.C.A.) who need not be related to the owner. In such case, a letter from a licensed physician, verifying the disability and the need for assistance with ADL's is to be submitted to the Building Commissioner.

or take any other action related thereto.

Richard O'Neill, Jr. and Others

Motion: The Finance Committee defers to the Planning Board
 Richard O'Neil, Jr. motioned to Amend Article 32
 The Planning Board motioned to Adopt Article 32 as Amended
 Kevin Donnelly motioned for Indefinite Postponement
 Richard O'Neill, Jr. seconded the motion for Adoption of Article 32 as Amended
 David Plunkett motioned to accept Scrivener's Error on Item #13 of the Amendment: Insert "not" on the fifth line before the word "limited"
 Jay Kelley motioned to Move the Question

Vote: The motion to Accept the Scrivener's Error was Adopted 10:41 PM 5/7/14
 The motion to Move the Question was Adopted 10:42 PM 5/7/14
 The motion for Indefinite Postponement Failed 10:44 PM 5/7/14
 The Amendment was Adopted 10:44 PM 5/7/14
 Article 32 was Adopted as Amended 70 Yes/ 18 No (2/3 required=59) 10:48 PM 5/7/14

Executive Summary: The substantive changes to the existing Section 3400 will (1) require (1) that all applications for a Family Suite of whatever size will be approved through the special permit process overseen by the Planning Board, thereby giving to the Planning Board greater oversight over this process; and, (2) eliminating the requirement that the applicant obtain a Subordination Agreement from its lender, if applicable, and executing a Restriction Agreement, both requirements that now under the review prof the Building Commissioner and are becoming increasingly burdensome. This second change will also give the Planning Board greater oversight over this process, and, if such documents are needed, may be included in the special permit approval as special conditions, thus facilitating the administration of this process for both the applicant and the Town.

3400. FAMILY SUITE (Redlined Version For Review Purposes Only)

3410. Family Suite. A Family Suite is allowed as an accessory use, attached to a single family dwelling in R40, R80, FA, TR and LB zones including Cluster Developments, in accordance with the below listed (1-2+)

(1) ~~The Family Suite shall not contain more than 800 square feet of floor area by right.~~ The maximum floor area of a Family Suite ~~may be enlarged; however, to a maximum floor area shall not to exceed 1,000 square feet~~ upon the issuance of a Special Permit by the Planning Board. Common entries and open decks shall not be included in the square footage calculation

requirements. Except as noted, these requirements are not subject to relief through a variance of the Family Suite.

(2) A Family Suite shall not contain more than ~~one two (12)~~ two (2) bedrooms; ~~unless a Special Permit for a second bedroom is issued by the Planning Board, prior to occupancy. In no case shall a Family Suite have more than two (2) bedrooms.~~

(3) The Family Suite shall be contiguous with the single family dwelling with direct access or connected with a common closed entry.

(4) The Family Suite shall not have its own front door, however, it may have a side or rear exit with an open deck and egress.

(5) Any structural addition of a Family Suite must meet all front, side and rear setbacks and lot coverage requirements for the zone unless variances are granted by the Tewksbury Zoning Board of Appeals in accordance with MGL § 40A.

(6) ~~There are n~~No more than three (3) related persons shall occupying the Family Suite.

(7) A minimum of one additional off-street parking space shall be provided, however, a separate driveway is not permitted.

(8) Annual Certification by notarized affidavit shall be provided to the Building Commissioner that the owner of the property, except for bona fide temporary absence shall occupy one of the two dwelling units.

(9) The Family Suite shall be subject to review and approval by the Board of Health as to sanitary wastewater disposal in full conformance with the provisions of 310 CMR 15.00 (Title V of the State Environmental Code). The Family Suite shall be required to hook-up to town sewer if available and, if not, as soon as town sewer is available.

(10) Only one Family Suite may be constructed onto any dwelling

~~(11) Subordination Agreements (as required) and Restriction Agreements shall be completed by the applicant, submitted to the Building Commissioner, then approved and recorded at the North Middlesex Registry of Deeds by Town Counsel.~~

~~(12)~~ Notwithstanding anything else contained herein to the contrary, nothing herein shall be construed as to require a Family Suite to be under its own roof.

~~(13)~~ Notwithstanding anything else contained in the Zoning By-Law to the contrary, if the owner, or a child of the owner, is disabled and requires assistance with Activities of Daily Living (ADL's) then the other dwelling unit may be occupied by a Personal Care Attendant (P.C.A.) who need not be related to the owner In such case, a letter from a licensed physician, verifying the disability and the need for assistance with ADL's is to be submitted to the Building Commissioner.

ARTICLE 32 AS AMENDED:

To see if the Town will vote to amend the Zoning Bylaw by deleting therefrom Section 3400, Family Suite, and inserting in lieu thereof the following new Section 3400. Family Suite, in accordance with the vote of the Planning Board on May 5, 2014:

3400. FAMILY SUITE

3410. Family Suite. A Family Suite is allowed as an accessory use, attached to a single family dwelling in R40, R80, FA, TR and LB zones including Cluster Developments, in accordance with the below listed (1-17) requirements. Except as noted, these requirements are not subject to relief through a variance.

(1) A Family Suite that contains not more than 800 square feet of floor area, nor more than one (1) bedroom, may be allowed as of right, or, at the option of the Owner, may be allowed by special permit from the Planning Board.

(2) A Family Suite may be enlarged to a maximum floor area not to exceed 1,000 feet upon the issuance of a Special Permit by the Planning Board.

(3) Common entries and open decks shall not be included in the square footage calculation of the Family Suite.

(4) A Family Suite shall not contain more than one (1) bedroom, unless a Special Permit for a second bedroom is issued by the Planning Board prior to occupancy. In no case shall a Family Suite have more than two (2) bedrooms.

- (5) The Family Suite shall be contiguous with the single family dwelling with direct access or connected with a common closed entry.
- (6) The Family Suite shall not have its own front door, however, it may have a side or rear exit with an open deck and egress.
- (7) Any structural addition of a Family Suite must meet all front, side and rear setbacks and lot coverage requirements for the zone unless variances are granted by the Tewksbury Zoning Board of Appeals in accordance with MGL § 40A.
- (8) No more than three (3) related persons shall occupy the Family Suite.
- (9) A minimum of one additional off-street parking space shall be provided, however, a separate driveway is not permitted.
- (10) Annual Certification by notarized affidavit shall be provided to the Building Commissioner that the owner of the property, except for bona fide temporary absence, occupies one of the two dwelling units as a primary residence. In the case of a Family Suite Unit approved by special permit, failure to provide a certified affidavit on an annual basis shall represent sufficient cause for the Planning Board to revoke any special permit approved by it. In the case of a Family Suite Unit approved as of right, failure to provide a certified affidavit on an annual basis shall represent sufficient cause for the Building Commissioner to issue a Notice of Zoning Violation to the said owner and to undertake such remedial action as the Building Commissioner may, in his discretion, determine.
- (11) The Family Suite shall be subject to review and approval by the Board of Health as to sanitary wastewater disposal in full conformance with the provisions of 310 CMR 15.00 (Title V of the State Environmental Code). The Family Suite shall be required to hook-up to town sewer if available and, if not, as soon as town sewer is available.
- (12) Only one Family Suite may be constructed onto any dwelling.
- (13) In the case of a Family Suite Unit approved by special permit, the Planning Board may impose such conditions on the special permit as it may deem appropriate to satisfy the Town's interest in limiting the number and degree of persons who may occupy a Family Suite Unit at any one time, together with such other conditions as it may deem appropriate, if any, including but not limited to, provisions calling for the termination of the Special Permit and all rights granted thereunder in the event of a foreclosure sale of the premises for which the Special Permit has been granted by a Mortgagee or any lien holder of record with priority over said Special Permit.
- (14) In the case of a Family Suite Unit as of right, Subordination Agreements (as required) and Restriction Agreements shall be completed by the applicant, submitted to the Building Commissioner, then approved and recorded at the Middlesex North Registry of Deeds by Town Counsel
- (15) Notwithstanding anything else contained herein to the contrary, nothing herein shall be construed as to require a Family Suite to be under its own roof.
- (16) Notwithstanding anything else contained in the Zoning By-Law to the contrary, if the owner, or a child of the owner, is disabled and requires assistance with Activities of Daily Living (ADL's) then the other dwelling unit may be occupied by a Personal Care Attendant (P.C.A.) who need not be related to the owner. In such case, a letter from a licensed physician, verifying the disability and the need for assistance with ADL's is to be submitted to the Building Commissioner.
- (17) The Planning Board may impose such special conditions, safeguards and limitations on time and use as it deems appropriate.

or take any other action related thereto.

EXECUTIVE SUMMARY AS AMENDED:

The substantive changes to the existing Section 3400 will require that:

- In the case of a Family Suite Unit approved by special permit, failure to provide a certified affidavit on an annual basis shall represent sufficient cause for the Planning Board to revoke any special permit approved by it. In the case of a Family Suite Unit by right, failure to provide a certified affidavit on an annual basis shall represent sufficient cause for the Building Commissioner to issue a Notice of Zoning Violation to the said owner and to undertake such remedial action as the Building Commissioner may, in his discretion, determine; and
- In the case of a Family Suite Unit approved by special permit only, the Planning Board may impose such conditions on the special permit as it may deem appropriate to satisfy the Town’s interest in limiting the number and degree of persons who may occupy a Family Suite Unit at any one time, together with such other conditions as it may deem appropriate, if any; and
- A minor grammatical change has been made in the existing paragraph 6.

Note that in the case of a Family Suite Unit by right, no change has been made concerning Subordination Agreements and Restriction Agreements which shall continue to be completed by the applicant, submitted to the Building Commissioner, then approved and recorded at the Middlesex North Registry of Deeds by Town Counsel.

ARTICLE 33

To see if the Town will vote, pursuant to Massachusetts General Laws Chapter 82, Section 23, as amended, and other applicable statutes, to accept the laying out of particular town ways by order of the Board of Selectman as follows: To accept the Roadway named Katie Way as shown on a Plan approved by the Tewksbury Board of Appeals for the subdivision known as "Roberts Reach".

Legal Description- Katie Way, Tewksbury, Middlesex County, Massachusetts

Beginning at a point on the Easterly side of Livingston Street at the North Easterly corner of Katie way, and thence running easterly by Katie Way, by a line curving, having a radius of 30 feet, a distance of 42.48 feet to a bound, thence

EASTERLY having a radius of 482 feet, by three lines measuring respectively, 89.48 feet, 46.08 feet and 198.80 feet, commencing a line curving to the left having a radius of 100.00 feet and 30.00 feet respectively for a distance of 18.28 feet and 39.26 feet to a stone bound

NORTHEASTERLY, EASTERLY AND SOUTHEASTERLY along a curved line to the right, forming the cul-de-sac, having the radius of 55.00 feet for a distance of 273.85 feet then along the cul-de-sac 273.85 feet to a line curving to the left having a radius of 30.00 feet for a distance of 22.85 feet to a stone bound thence

SOUTHWESTERLY to a line curving to the right, by two lines with a radius of 140.00 feet, measuring 58.17 feet and 198.80 feet respectively, then along the same line and direction to a line curving to the right by two lines for a distance of 49.90 feet and 73.89 feet respectively, to a line curving to the left with the radius of 30.00 feet, a distance of 51.76 feet, to a stone bound, 101.21 feet from the beginning

Robert Scarano and Others

Motion: Robert Scarano motioned for Adoption of Article 33

Vote: Article 33 was Adopted Unanimously 10:49 PM 5/7/14

Executive Summary: This article requests the Town accept the Roadway known as "Katie Way", or do anything in relation there to.

Special Town Meeting

May 7, 2014

Tewksbury Memorial High School
320 Pleasant Street
Special Town Meeting
May 7, 2014

Moderator Jerome Selissen called to order the May 7, 2014 Special Town Meeting at 7:00 PM given that a quorum of voters was present and a properly served and returned warrant was in possession.

Moderator Selissen announced that there will be a Memorial Day 5K Fun Run, scheduled to start at 8:00 AM on Monday, May 26, 2014 at the Tewksbury Country Club. Proceeds will go towards the Wounded Warrior Project.

The Moderator reminded those who have cell phones to turn them off or to put them on vibrate.

Todd Johnson, Chairman of the Board of Selectmen, made the following announcements:

- The Annual Post Office Food Drive will be held on Saturday, May 10, 2014. All items collected will benefit the 250 families that the Tewksbury Food Pantry supports monthly. Residents who wish to contribute should leave non-perishable food items by their mailbox on Saturday. For more information, those interested may visit the Food Pantry's website at www.tewksburypantry.org
- The Tewksbury Garden Club will hold its Annual Plant Sale in the parking lot of the Public Library on Saturday, May 17, 2014 between the hours of 9:00 AM and 2:00 PM.
- At the same time and location, the Tewksbury Recycling Committee will hold "Operation Spring Cleaning". Residents are invited to bring clothing, household items, Styrofoam, paper, hardcover and paperback books.
- The Tewksbury Farmer's Market will be held each Saturday beginning on June 7th and ending on September 27th from 10 AM to 1 PM on Livingston Street.

Mr. David Aznavoorian, Chairman of the Finance Committee, will make the first motion on every article unless the Finance Committee is deferring to another board.

On Wednesday May 7, 2014, there were 117 voters and 18 visitors in attendance.

Finance Committee Chairman, David Aznavoorian, motioned to Waive the Reading of the Warrant Articles and this motion was Adopted. 7:04 PM 5/7/14

Finance Committee Chairman, David Aznavoorian, motioned to Adjourn the May 7, 2014 Special Town Meeting Sine Die, and this motion was Adopted. 7:15 PM 5/7/14



Town of Tewksbury

TOWN HALL
1009 MAIN ST
TEWKSBURY, MASSACHUSETTS 01876



OFFICE OF TOWN CLERK

DENISE GRAFFEO
TOWN CLERK

Phone: 978-640-4355
Fax: 978-851-8610
dgraffeo@tewbury-ma.gov

Chief Assessor, Finance Director, Treasurer, Collector, Town Manager, Board of Selectmen, and Finance Committee: Pursuant to Section 15A, Chapter 41, Massachusetts General Laws, I hereby certify to the funds appropriated at the Special Town Meeting, convened by proper Warrant, on May 7, 2014.

APPROPRIATION CERTIFICATE - SPECIAL TOWN MEETING – MAY 7, 2014

ARTICLE	FREE CASH	OTHER AVAILABLE FUNDS	MEMO
1	FY14 BUDGET TRANSFER		260,500.00 within FY14 budget
2	DPW SNOW & ICE	600,000.	
3	FIRE TRUCKS (2) SICK LEAVE BUYBACK		870,292. STABILIZATION
	TOTALS	600,000.	870,292.

FREE CASH **\$600,000.00**
OTHER AVAILABLE FUNDS **\$870,292.00**

ATTEST:

DENISE GRAFFEO
TOWN CLERK

ARTICLE 1

To see if the Town will vote to transfer the following sums of money; or take any action related thereto:

FROM:	AMOUNT:
Unclassified: Fire and Liability Insurance:	60,000
Unclassified: Town Unemployment:	15,000
Computer Services Salaries:	8,000
Admin. Services Salaries	3,100
Treasurer/Collector Salaries:	5,000
Assessor's Salaries:	20,000
COA Salaries:	12,000
Building Salaries:	1,900
DPW Highway Salaries:	55,000
DPW Engineering Salaries	17,500
DPW Fleet Salaries	29,000
Solid Waste Operating:	21,000
Library Salaries:	<u>13,000</u>
Total	260,500
TO:	
Veterans Aid	77,000
Computer Services Operating	10,000
Auxiliary Building Operating	5,000
Occupational Health	35,000
Parks and Recreation Salaries:	7,000
Police Overtime:	60,000
Fire Overtime:	<u>66,500</u>
Total	260,500

Town Manager

Motion: The Finance Committee motioned to Adopt Article 1

Vote: Article 1 was Adopted Unanimously 7:05 PM 5/7/14

Executive Summary: This article is a regular Special Town Meeting article where the Town transfers funds from accounts with a projected surplus to accounts with a projected deficit or to accounts to allow for the purchase of needed items or services.

ARTICLE 2

To see if the Town will vote to transfer from the certified General Fund Free Cash the sum of \$600,000 to the following Fiscal Year 2014 Budgets; or take any action relative thereto.

DPW	Snow and Ice	\$600,000
Total		\$600,000

Town Manager

Motion: The Finance Committee motioned to Adopt Article 2; transfer \$600,000.00 from Certified General Fund Free Cash

Vote: Article 2 was Adopted Unanimously 7:05 PM 5/7/14

Executive Summary: This Article utilizes Free Cash certified as of July 1, 2013 to fund Department of Public Works - Snow and Ice due to the amount of snow and ice events during the winter which exceeded the amount budgeted.

ARTICLE 3

To see if the Town will vote to transfer from the Stabilization Fund the sum of \$870,292 to be expended by the Town Manager for the following purposes; or take any action relative thereto.

Two (2) Twin Fire Engine/Pumpers: \$700,000
Sick Leave Buyback: \$170,292
Town Manager

Motion: The Finance Committee motioned to Adopt Article 3; transfer \$870,292.00 from the Stabilization Fund
Keith Rauseo motioned to Amend Article 3
Town Manager Richard Montuori recommended Adoption of Article as written

Vote: Part 1 of Keith Rauseo’s Amendment was Defeated 6 Yes/30 No 7:11 PM 5/7/14
Part 2 of Keith Rauseo’s Amendment was Defeated 1 Yes/27 No 7:11 PM 5/7/14
Article 3 was Adopted Unanimously 61 Yes/ 0 No (2/3 required=41) 7:14 PM 5/7/14

DEFEATED AMENDMENT:

To see if the Town will vote to transfer from the Stabilization Fund the sum of ~~\$870,292~~ \$700,000 to be expended by the Town Manager for the following purposes; or take any action relative thereto.

Two (2) Twin Fire Engine/Pumpers: \$700,000
~~Sick Leave Buyback: \$170,292~~

Executive Summary: This article utilizes the Stabilization Fund, for the following: Two (2) Twin Fire Engine/Pumpers: Two front line Engines have been out of service due to rust and corrosion of the frame. One of the vehicles did not pass inspection and the other will not. The Vehicles are Engine 2 bought in 2009 and Engine 3 bought in 2003. The plan is to purchase two, 2008 Pierce Engines with 13,000 and 12,000 miles. Sick Leave Buyback: Funds will be used to pay for sick leave buy back as required in the Town’s Collective Bargaining Agreements or Personnel By-law.

ARTICLE 4

To see if the Town will vote to amend the Personnel By-Laws Section III(e) Salaries and Wages, by inserting the position of Town Clerk into Group A-4.

Insert Town Clerk Group A-4;
Minimum - \$69,160/Maximum - \$84,059

or take any other action relative thereto.

Town Manager

Motion: The Finance Committee motioned to Adopt Article 4

Vote: Article 4 was Adopted Unanimously 7:14 PM 5/7/14

Executive Summary: The purpose of this article is to add the Town Clerk’s Position to the Personnel By-Law now that it is an appointed position instead of elected.

ARTICLE 5

To see if the Town will vote to amend the By-Laws Article II Town Officers by deleting Section 2.04.230.

~~2.04.230 Town Clerk's salary.~~

~~A. The salary of the Town Clerk shall be determined by the Personnel Relations Review Board Wage Grid using the salary amounts in Group A4 and applying the merit rating system used for these positions.~~

~~B. If and when the minimum and maximum amounts in the Wage Grid Group A4 are changed, the Town Clerk's salary shall be adjusted proportionately.~~

~~C. The Town Clerk shall not receive overtime.~~

~~D. The Town Clerk shall not receive Longevity. (Art. 19, STM October 2007)~~

Motion: The Finance Committee motioned to Adopt Article 5

Vote: Article 5 was Adopted Unanimously

7:15 PM

5/7/14

Executive Summary: The purpose of this article is to delete the Town Clerk position from this section since it is no longer an elected position but an appointed position governed by the Personnel by-Law.

Finance Committee Chairman, David Aznavoorian motioned to Adjourn the May 7, 2014 Special Town Meeting Sine Die, and this motion was Adopted.

7:15 PM

5/7/14

RESPECTFULLY SUBMITTED:

DENISE GRAFFEO, TOWN CLERK

State Primary September 9, 2014

At a meeting of the Inhabitants of the Town of Tewksbury, called by proper warrant and qualified to vote in Town affairs, held this day at the Senior Center for Precincts 1 and 1A; at the Recreation Center for Precincts 2 and 2A; at the Lowell Assembly of God for Precincts 3 and 3A; and at the Library for Precincts 4 and 4A, the following business was transacted. Registered on the ballot boxes in the eight Precincts showed 0000, and check lists were in order. Polls opened at 7:00 AM and closed at 8:00 PM. There were 2,449 Democratic and 851 Republican ballots cast.

Precinct 1 Eleanor Beattie, Warden
 Precinct 1A Mary Alice Casazza, Warden
 Precinct 2 Kathleen M. Brothers, Warden
 Precinct 2A Loretta Ryan, Warden
 Precinct 3 Judith Colman, Warden
 Precinct 3A Mary Pilcher, Warden
 Precinct 4 John Coviello, Warden
 Precinct 4A Teresa Perrotta, Warden

PRECINCT TOTALS

Precinct	1	1A	2	2A	3	3A	4	4A	Total
Democrat	295	332	294	239	307	292	323	367	2449
Republican	118	109	78	97	122	111	117	99	851
TOTAL	413	441	372	336	429	403	440	466	3300

DEMOCRAT

SENATOR IN CONGRESS

Precinct	1	1A	2	2A	3	3A	4	4A	Total
Blanks	85	93	90	83	97	105	86	110	749
Edward J. Markey	206	222	201	150	198	171	228	249	1625
Write Ins	4	17	3	6	12	16	9	8	75
Total	295	332	294	239	307	292	323	367	2449

GOVERNOR

Precinct	1	1A	2	2A	3	3A	4	4A	Total
Blanks	3	5	5	10	6	5	4	6	44
Donald M. Berwick	51	52	40	32	32	50	47	51	355
Martha Coakley	124	138	136	101	125	107	151	157	1039
Steven Grossman	116	137	113	95	144	130	120	151	1006
Write Ins	1	0	0	1	0	0	1	2	5
Total	295	332	294	239	307	292	323	367	2449

LIEUTENANT GOVERNOR

Precinct	1	1A	2	2A	3	3A	4	4A	Total
Blanks	57	63	55	51	50	61	44	71	452
Leland Cheung	46	49	44	33	52	41	45	58	368
Stephen J. Kerrigan	153	168	146	109	159	147	185	181	1248
Michael E. Lake	39	47	47	44	45	42	48	56	368
Write Ins	0	5	2	2	1	1	1	1	13
Total	295	332	294	239	307	292	323	367	2449

ATTORNEY GENERAL

Precinct	1	1A	2	2A	3	3A	4	4A	Total
Blanks	26	20	16	16	15	18	16	24	151
Maura Healey	176	181	161	147	185	173	193	198	1414
Warren E. Tolman	93	129	117	75	107	101	113	145	880
Write Ins	0	2	0	1	0	0	1	0	4
Total	295	332	294	239	307	292	323	367	2449

SECRETARY OF STATE

Precinct	1	1A	2	2A	3	3A	4	4A	Total
Blanks	69	73	75	62	73	88	68	96	604
William Francis Galvin	226	253	219	176	232	202	252	266	1826
Write Ins	0	6	0	1	2	2	3	5	19
Total	295	332	294	239	307	292	323	367	2449

TREASURER

Precinct	1	1A	2	2A	3	3A	4	4A	Total
Blanks	15	9	16	10	7	14	16	21	108
Thomas P. Conroy	33	45	42	28	27	36	35	43	289
Barry R. Finegold	187	227	179	158	215	189	218	250	1623
Deborah B. Goldberg	60	47	57	43	58	53	54	53	425
Write Ins	0	4	0	0	0	0	0	0	4
Total	295	332	294	239	307	292	323	367	2449

AUDITOR

Precinct	1	1A	2	2A	3	3A	4	4A	Total
Blanks	100	104	101	81	93	120	103	123	825
Suzanne M. Bump	194	223	191	158	211	169	217	240	1603
Write Ins	1	5	2	0	3	3	3	4	21
Total	295	332	294	239	307	292	323	367	2449

**REPRESENTATIVE IN CONGRESS
(SIXTH DISTRICT)**

Precinct	1	1A	2	2A	3	3A	4	4A	Total
Blanks	21	17	17	15	12	14	18	15	129
John F. Tierney	103	97	86	75	90	82	97	118	748
Marisa A. DeFranco	27	37	29	20	26	26	21	42	228
John Patrick Devine	14	15	16	22	13	10	38	42	170
John J. Gutta	4	6	3	4	4	0	2	5	28
Seth W. Moulton	126	159	143	102	161	160	147	145	1143
Write Ins	0	1	0	1	1	0	0	0	3
Total	295	332	294	239	307	292	323	367	2449

**COUNCILLOR
(FIFTH DISTRICT)**

Precinct	1	1A	2	2A	3	3A	4	4A	Total
Blanks	107	111	102	81	108	129	101	132	871
Eileen R. Duff	187	217	191	157	197	162	219	231	1561
Write Ins	1	4	1	1	2	1	3	4	17
Total	295	332	294	239	307	292	323	367	2449

**SENATOR IN GENERAL COURT
(SECOND ESSEX & MIDDLESEX DISTRICT)**

Precinct	1	1A	2	2A	3	3A	4	4A	Total
Blanks	50	36	50	33	23	34	44	58	328
Barbara L'Italien	194	227	188	160	236	200	241	237	1683
Pavel M. Payano	25	40	33	22	28	31	22	46	247
Doris V. Rodriguez	26	25	22	23	18	27	16	26	183
Write Ins	0	4	1	1	2	0	0	0	8
Total	295	332	294	239	307	292	323	367	2449

**REPRESENTATIVE IN GENERAL COURT
(NINETEENTH MIDDLESEX DISTRICT)**

Precinct	1	1A	2	2A	3	3A	4	4A	Total
Blanks	63	48	63	44			52	65	335
James R. Miceli	230	278	231	193			270	299	1501
Write Ins	2	6	0	2			1	3	14
Total	295	332	294	239			323	367	1850

**REPRESENTATIVE IN GENERAL COURT
(EIGHTEENTH ESSEX DISTRICT)**

Precinct	1	1A	2	2A	3	3A	4	4A	Total
Blanks					273	263			536
Write Ins					34	29			63
Total					307	292			599

**DISTRICT ATTORNEY
(NORTHERN DISTRICT)**

Precinct	1	1A	2	2A	3	3A	4	4A	Total
Blanks	36	32	43	30	27	42	29	43	282
Marian T. Ryan	141	152	125	96	150	130	138	149	1081
Michael A. Sullivan	118	145	126	112	129	120	156	174	1080
Write Ins	0	3	0	1	1	0	0	1	6
Total	295	332	294	239	307	292	323	367	2449

**REGISTER OF PROBATE
(MIDDLESEX COUNTY)**

Precinct	1	1A	2	2A	3	3A	4	4A	Total
Blanks	101	104	104	78	98	120	95	115	815
Tara E. DeCristofaro	194	222	189	160	207	172	227	249	1620
Write Ins	0	6	1	1	2	0	1	3	14
Total	295	332	294	239	307	292	323	367	2449

REPUBLICAN

SENATOR IN CONGRESS

Precinct	1	1A	2	2A	3	3A	4	4A	Total
Blanks	27	22	22	30	26	18	30	23	198
Brian J. Herr	91	87	51	66	95	91	87	76	644
Write Ins	0	0	5	1	1	2	0	0	9
Total	118	109	78	97	122	111	117	99	851

GOVERNOR

Precinct	1	1A	2	2A	3	3A	4	4A	Total
Blanks	1	0	0	2	0	2	1	1	7
Charles D. Baker	88	65	47	63	91	78	82	66	580
Mark R. Fisher	29	44	31	32	31	31	34	31	263
Write Ins	0	0	0	0	0	0	0	1	1
Total	118	109	78	97	122	111	117	99	851

LIEUTENANT GOVERNOR

Precinct	1	1A	2	2A	3	3A	4	4A	Total
Blanks	21	20	19	14	24	14	18	20	150
Karyn E. Polito	97	89	56	83	96	97	99	79	696
Write Ins	0	0	3	0	2	0	0	0	5
Total	118	109	78	97	122	111	117	99	851

ATTORNEY GENERAL

Precinct	1	1A	2	2A	3	3A	4		Total
Blanks	23	19	18	24	26	18	26	19	173
John B. Miller	94	90	55	73	95	92	90	80	669
Write Ins	1	0	5	0	1	1	1	0	9
Total	118	109	78	97	122	111	117	99	851

SECRETARY OF STATE

Precinct	1	1A	2	2A	3	3A	4	4A	Total
Blanks	24	20	21	23	28	22	31	23	192
David D'Arcangelo	94	89	55	74	92	89	86	76	655
Write Ins	0	0	2	0	2	0	0	0	4
Total	118	109	78	97	122	111	117	99	851

TREASURER

Precinct	1	1A	2	2A	3	3A	4	4A	Total
Blanks	25	25	19	22	29	26	30	20	196
Michael James Heffernan	92	84	57	75	91	85	87	78	649
Write Ins	1	0	2	0	2	0	0	1	6
Total	118	109	78	97	122	111	117	99	851

AUDITOR

Precinct	1	1A	2	2A	3	3A	4	4A	Total
Blanks	27	26	20	24	31	26	35	21	210
Patricia S. Saint Aubin	90	83	56	72	91	85	82	77	636
Write Ins	1	0	2	1	0	0	0	1	5
Total	118	109	78	97	122	111	117	99	851

**REPRESENTATIVE IN CONGRESS
(SIXTH DISTRICT)**

Precinct	1	1A	2	2A	3	3A	4	4A	Total
Blanks	20	18	17	22	20	13	22	20	152
Richard R. Tisei	98	91	59	75	101	98	95	79	696
Write Ins	0	0	2	0	1	0	0	0	3
Total	118	109	78	97	122	111	117	99	851

**COUNCILLOR
(FIFTH DISTRICT)**

Precinct	1	1A	2	2A	3	3A	4	4A	Total
Blanks	27	32	22	30	33	25	35	23	227
Maura L. Ryan-Ciardiello	91	77	54	67	89	86	82	76	622
Write Ins	0	0	2	0	0	0	0	0	2
Total	118	109	78	97	122	111	117	99	851

**SENATOR IN GENERAL COURT
(SECOND ESSEX & MIDDLESEX DISTRICT)**

Precinct	1	1A	2	2A	3	3A	4	4A	Total
Blanks	23	25	17	24	27	18	27	20	181
Alex J. Vispoli	95	84	59	73	94	91	90	79	665
Write Ins	0	0	2	0	1	2	0	0	5
Total	118	109	78	97	122	111	117	99	851

**REPRESENTATIVE IN GENERAL COURT
(NINETEENTH MIDDLESEX DISTRICT)**

Precinct	1	1A	2	2A	3	3A	4	4A	Total
Blanks	27	26	22	19			33	20	147
Douglas W. Sears	91	83	53	77			83	78	465
Write Ins	0	0	3	1			1	1	6
Total	118	109	78	97			117	99	618

**REPRESENTATIVE IN GENERAL COURT
(EIGHTEENTH ESSEX DISTRICT)**

Precinct	1	1A	2	2A	3	3A	4	4A	Total
Blanks					26	14			40
James J. Lyons, Jr.					96	97			193
Write Ins					0	0			0
Total					122	111			233

**DISTRICT ATTORNEY
(NORTHERN DISTRICT)**

Precinct	1	1A	2	2A	3	3A	4	4A	Total
Blanks	99	96	63	79	101	90	101	84	713
Write Ins	19	13	15	18	21	21	16	15	138
Total	118	109	78	97	122	111	117	99	851

**REGISTER OF PROBATE
(MIDDLESEX COUNTY)**

Precinct	1	1A	2	2A	3	3A	4	4A	Total
Blanks	27	25	18	24	32	25	37	22	210
John W. Lambert, Sr.	91	84	58	73	90	86	80	77	639
Write Ins	0	0	2	0	0	0	0	0	2
Total	118	109	78	97	122	111	117	99	851

# Eligible Voters	21,071
Total Votes Cast	3,300
Percent	15.7%

Special Town Meeting

October 7, 2014

Tewksbury Memorial High School
320 Pleasant Street
October 7, 2014 Special Town Meeting

Moderator Jerome Selissen called to order the October 7, 2014 Special Town Meeting at 7:00 PM given that a quorum of voters was present and a properly served and returned warrant was in possession.

Moderator Selissen led the Assembly in the Pledge of Allegiance.

The Moderator designated the visitors section and reminded the voters to display their voting ribbons. He also reminded those who have cell phones to turn them off or to put them on vibrate.

Moderator Selissen also explained the importance of being respectful towards one another and warned that personal attacks will not be tolerated.

Chairman of the Board of Selectmen, Todd Johnson made the following announcements:

- On Wednesday, October 15th at 7:00 PM at the Tewksbury Senior Center there will be a Master Plan Forum to discuss ideas and concerns about the Town's Master Plan process. All residents are welcomed to attend and provide input.
- The Tewksbury Education Foundation is currently selling tickets to their 3rd Annual Silent and Live School Wide Auction to be held on November 7th at 7:00 PM at the Tewksbury Country Club. Tickets may be purchased at the Community Services Offices at the Center School or online at Tewksbury.k12.ma.us

Moderator Selissen noted the following Scrivener's errors relative to Articles 7 & 17 in the Warrant and there were no objections:

Page 5 - Article 7, Blatman, Bobbowski & Mead, LLC. should read Blatman, Bobrowski & Mead, LLC.

Page 9 - Article 17, nonprofit should read nonprofit

Page 9 - Article 17, Ac; should read Act

Page 10 – Article 17, the proponent of Article 17 Ruth Cho should read Ruth Chou

On Tuesday, October 7, 2014, there were 258 voters and 29 visitors in attendance.

Finance Committee Chairman, David Aznavoorian, motioned to Waive the Reading of the Warrant Articles and this motion was Adopted. 7:05 PM 10/7/14

Moderator Selissen announced that he will step aside for discussion on Article 15. Chairman of the Board of Selectmen, Todd Johnson, presided over Article 15 pursuant to MGL Chapter 39, Sec. 14.

After the vote on Article 15, the Moderator called for a two minute recess to allow those wishing to leave time to exit the gymnasium.

Finance Committee Chairman, David Aznavoorian motioned to Adjourn the October 7, 2014 Special Town Meeting Sine Die, and this motion was Adopted. 9:21 PM 10/7/14



Town of Tewksbury

TOWN HALL
1009 MAIN ST
TEWKSBURY, MASSACHUSETTS 01876

OFFICE OF TOWN CLERK

DENISE GRAFFEO
TOWN CLERK



Phone: 978-640-4355
Fax: 978-851-8610
dgraffeo@tewbury-ma.gov

APPROPRIATION CERTIFICATE – SPECIAL TOWN MEETING –OCTOBER 7, 2014

Chief Assessor, Finance Director, Treasurer, Collector, Town Manager, Board of Selectmen, and Finance Committee: Pursuant to Section 15A, Chapter 41, Massachusetts General Laws, I hereby certify to the funds appropriated at the Annual Town Meeting, convened by proper Warrant, on October 7, 2014.

ARTICLE	RAISE & APPROPRIATE	TRANSFER FROM FREE CASH	OTHER AVAILABLE FUNDS	CPA RESERVE	ENTERPRISE FUNDS	WATER ENTER RETAINED	SEWER ENTER RETAINED	MEMO	
1	FY15 Budget	843,507							
2	Town One Time Items		59,400						
3	Police Dept. Capital Expenditures		110,420						
4	DPW Capital Expenditures		397,590						
5	Fire Dept. Capital Expenditures		58,407						
6	School One Time Items		485,000						
7	Outstanding FY14 Bills	41,821.67							
8	Park Tractor Attachments							16,854.67	Re-Allocation of Funds Art. 5 10/1/13 STM
9	Fire Dept. Protective Gear			11,397.64					Transfer from Fire Dept. Protective Gear Stabilization
10	Town Center Master Plan		40,000						
11	Health Insurance Claims Trust Fund		1,000,000						
12	OPEB		350,000						
13	Stabilization Fund	230,000	1,538,579						
TOTALS		1,115,328.67	4,039,396.00	11,397.64	0.00	0.00	0.00	0.00	16,854.67

Raise & Appropriate \$1,115,328.67

Transfer From Free Cash \$4,039,396.00

Transfers \$11,397.64

CPA Reserve \$0.00

Enterprise Funds \$0.00

Water Enterprise Retained \$0.00

Sewer Enterprise Retained \$0.00

Memo \$16,854.67

ATTEST: DENISE GRAFFEO, TOWN CLERK

ARTICLE 1

To see if the Town will vote to raise and appropriate the sum of \$843,507 to fund the following Fiscal Year (FY2015) Budgets; or take any action relative thereto.

School Budget Operating LEA	460,000
School Debt Exempt Interest	10,000
Board of Selectmen Professional Services	10,000
Town Hall Operating Non-Energy Utilities	1,400
Police Salaries Overtime	75,000
Fire Vehicle Maintenance	7,000
Library Salaries Overtime	6,000
Town Unclassified Occupational Health	25,000
Veterans Operating Veterans Aid	95,000
Essex North Shore Agricultural and Technical School District	154,107
Total	843,507

Town Manager

Motion: The Finance Committee motioned to Adopt Article 1; raise and appropriate \$843,507 for the purpose of the article

Vote: Article 1 was Adopted 7:15 PM 10/7/14

Executive Summary: This article raises and appropriates funds to FY15 Budgets. The additional funds are available since State and Local revenue will be higher than projected. Funds for the School Budget will be used for: Legal, Building Maintenance, Utilities, Technology and Special Education. Also Funds are needed for School Exempt Debt Interest for the final borrowing for the High School Construction. The Town line-items fund budgets that have projected to have deficits and finally the Tuition Cost for Essex North Shore Agricultural and Technical School District which is no longer part of State Assessments and need to be appropriated within the Budget.

ARTICLE 2

To see if the Town will vote to transfer from the certified General Fund Free Cash the sum of \$59,400 for the following purposes; or take any action relative thereto.

Chair Lift Senior Center	5,000
Hazardous Materials Survey: Former Police Station	2,500
Library Parking Lot and Grounds	10,000
Library Computers	10,000
Computer Services New Computers	18,000
Adopt an Island Program	3,900
Town Hall Annex Carpet	10,000
Total	\$ 59,400

Town Manager

Motion: The Finance Committee motioned to Adopt Article 2; transfer \$59,400 from certified free cash for the purpose of the article

Vote: Article 2 was Adopted 7:15 PM 10/7/14

Executive Summary: Funds will repair the chairlift at the Senior Center; allow for a hazardous materials survey to be undertaken prior to demolishing the former Police Station; stripe and seal coat the Library parking lot; purchase new computers for the Library, replace computers for Town offices with a focus on the Fire Department; fund an Adopt an Island Program for the Town and replace/repair the carpet in the Town Annex.

ARTICLE 3

To see if the Town will vote to transfer from the certified General Fund Free Cash the sum of \$110,420 for the following purposes; or take any action relative thereto.

Police Tasers and Accessories	42,097
Police Vehicle and Digital Radio	43,423
Police Installation of new Base Radio	24,900
Total	\$ 110,420

Town Manager

Motion: The Finance Committee motioned to Adopt Article 3; transfer \$110,420 from certified free cash for the purpose of the article

Vote: Article 3 was Adopted 7:20 PM 10/7/14

Executive Summary: Funds will purchase 29 new Tasers, an unmarked vehicle for the Detective Division, and a new base radio for the Detective Division.

ARTICLE 4

To see if the Town will vote to transfer from the certified General Fund Free Cash the sum of \$397,590 for the following purposes; or take any action relative thereto.

DPW Highway Volvo Loader	179,900
DPW Highway 2 Dump Body Modifications and Replacements	44,000
DPW Holder Tractor with Boom and Snow Blower Attachments	173,690
Total	\$ 397,590

Town Manager

Motion: The Finance Committee motioned to Adopt Article 4; transfer \$397,590 from certified free cash for the purpose of the article

Vote: Article 4 was Adopted 7:22 PM 10/7/14

Executive Summary: DPW will purchase equipment for road maintenance, brush cutting and sanding/plowing operations. The new loader supplements a 2000 loader in the Highway Department; one Truck will have the dump body replaced and two Dump Trucks will be fitted with permanent sanders; a new Holder Tractor will be used to cut roadside brush and vegetation encroaching park facilities and municipal properties and plow sidewalks.

ARTICLE 5

To see if the Town will vote to transfer from the certified General Fund Free Cash the sum of \$58,407 for the following purposes; or take any action relative thereto.

Fire Department Vehicle Warranty	10,120
Fire Department Stretchers	21,558
Fire Department Ambulance Laptops and Software and Vehicle Modems	26,729
Total	\$ 58,407

Town Manager

Motion: The Finance Committee motioned to Adopt Article 5; transfer \$58,407 from certified free cash for the purpose of the article

Vote: Article 5 was Adopted 7:23 PM 10/7/14

Executive Summary: Funds will purchase a three year caterpillar engine warranty on the two recently purchased Pierce Engines, purchase two power stretchers and new laptops with EMS Software for the Ambulances, and new modems for all Fire apparatus.

ARTICLE 6

To see if the Town will vote to transfer from the certified General Fund Free Cash the sum of \$485,000 for School Department Capital Expenditures; or take any action relative thereto.

Paving at Strong Field	120,000
Wynn Middle School - Finish Painting and Repairs	100,000
Ryan School - Finish Painting and Repairs	75,000
Wynn Middle School - Replace Sidewalk	100,000
Cafeteria Tables for four Elementary Schools	90,000
Total	<u>\$485,000</u>

Town Manager

Motion: The Finance Committee motioned to Adopt Article 6; transfer \$485,000 from certified free cash for the purpose of the article

Vote: Article 6 was Adopted 7:26 PM 10/7/14

Executive Summary: Funds will be used for one-time expenditures: Funding will pave the parking lot at Strong Field located at the High School; finish painting and repairing areas of the Wynn Middle School and Ryan School; replace a sidewalk at the Wynn Middle School and purchase new cafeteria tables for all the Elementary schools.

ARTICLE 7

To see if the Town will vote to raise and appropriate the sum \$41,821.67 to Fiscal Year 2014 budgets in order to pay for the following outstanding bills from the previous year; or take any action relative thereto.

Alpha Imaging Supplies Inc.	800.00
Powers and Sullivan	13,700.00
East Coast Irrigation, Inc.	330.00
Charles J. Zaroulis Law Offices	15,350.00
Blatman, Bobrowski & Mead, LLC	700.00
Allied Waste/Republic Services	425.00
National Grid Electric	9,290.58
Pioneer Manufacturing Co.	182.00
Tewksbury Center Mobil	812.00
W.B. Mason	33.28
Aubuchon	198.81
Total	<u>\$41,821.67</u>

Town Manager

Moderator Selissen noted the following Scrivener's error on page 5 of the Warrant and there were no objections:

Blatman, Bobrowski & Mead, LLC should read Blatman, Bobrowski & Mead, LLC

Motion: The Finance Committee motioned to Adopt Article 7; raise and appropriate \$41,821.67 for FY14 late bills

Vote: Article 7 was Adopted Unanimously (9/10 required) 7:30 PM 10/7/14

Executive Summary: According to Massachusetts General Laws, bills that are late must be approved by Town Meeting before payment. This article authorizes the charges to be paid.

ARTICLE 8

To see if the Town will vote to re-allocate \$16,854.67 or any amount remaining from the original appropriation of \$65,000.00 as approved at the October 7, 2014 Special Town Meeting for Article 5 concerning the 15 foot Wide Gang Lawn Mower. This re-allocation of funds shall be for the purpose of purchasing attachments for a Parks tractor; or take any action relative thereto.

Town Manager

Motion: The Finance Committee motioned to Adopt Article 8

Vote: Article 8 was Adopted Unanimously 7:32 PM 10/7/14

Executive Summary: At Special Town Meeting in October 2013, funds were approved to purchase a new lawn mower for the Parks and Recreation Department. The \$65,000 appropriation has a balance of \$16,854.67 and this article is asking the Town for approval to use those remaining funds to purchase attachments to the Parks tractor to maintain the Town's recreation fields.

ARTICLE 9

To see if the Town will vote to transfer \$11,397.64 from the Fire Department Protective Gear Stabilization Fund for the purpose of purchasing protective gear for new Firefighters; or take any action relative thereto.

Town Manager

Motion: The Finance Committee motioned to Adopt Article 9; transfer \$11,397.64 from fire department protective gear stabilization fund

Vote: Article 9 was Adopted Unanimously (2/3 required) 7:33 PM 10/7/14

Executive Summary: This article utilizes funds from an account specifically set up to pay for protective gear for the Fire Department. \$11,397.64 is being transferred from the fund to purchase protective gear for new Firefighters.

ARTICLE 10

To see if the Town will vote to transfer from the certified General Fund Free Cash the sum of \$40,000 for a Town Center Master Plan; or take any action relative thereto.

Town Manager

Motion: The Finance Committee motioned to Adopt Article 10; transfer \$40,000 from certified free cash for the purpose of the article

Vote: Article 10 was Adopted 7:36 PM 10/7/14

Executive Summary: Funds will be used to hire a consultant to work with the Town Center Master Plan Committee to undertake and develop a study and plan for the Town's Center.

ARTICLE 14

To see if the Town will vote to amend the Tewksbury Zoning Bylaw with the following underlined insertions as follows:

- a) Section 2300 (MAP), paragraph 3 insert 25017C0279E, between panel numbers 25017C0278E, 25017C0281E.
- b) Section 8120 (Floodplain District Boundaries): insert 25017C0279E, between panel numbers 25017C0278E, 25017C0281E.

Town Manager

Motion: The Finance Committee deferred to the Planning Board
The Planning Board motioned to adopt Article 14

Vote: Article 14 was Adopted by a Unanimous Vote (2/3 required) 7:56 PM 10/7/14

Executive Summary: In order to continue participation in the Flood Plain Insurance Program, the above referenced floodplain map needs to be incorporated into the Town's Floodplain Overlay District. These maps are updating previously existing maps already on file

ARTICLE 15

To see if the Town of Tewksbury will vote to amend the Tewksbury Zoning Bylaw and the Zoning Map by adding the land area described below to the zoning map comprising a portion of Community Village Overlay District (CVOD), Section 8680, or do anything in relation thereto.

Map 76 Lot 23 – 737 Livingston Street, Tewksbury, MA
Map 76 Lot 24 – 731 Livingston Street, Tewksbury, MA
Map 76 Lot 25 – 721 Livingston Street, Tewksbury, MA
Map 76 Lot 26 – 715 Livingston Street, Tewksbury, MA

Arnie Martel and Others

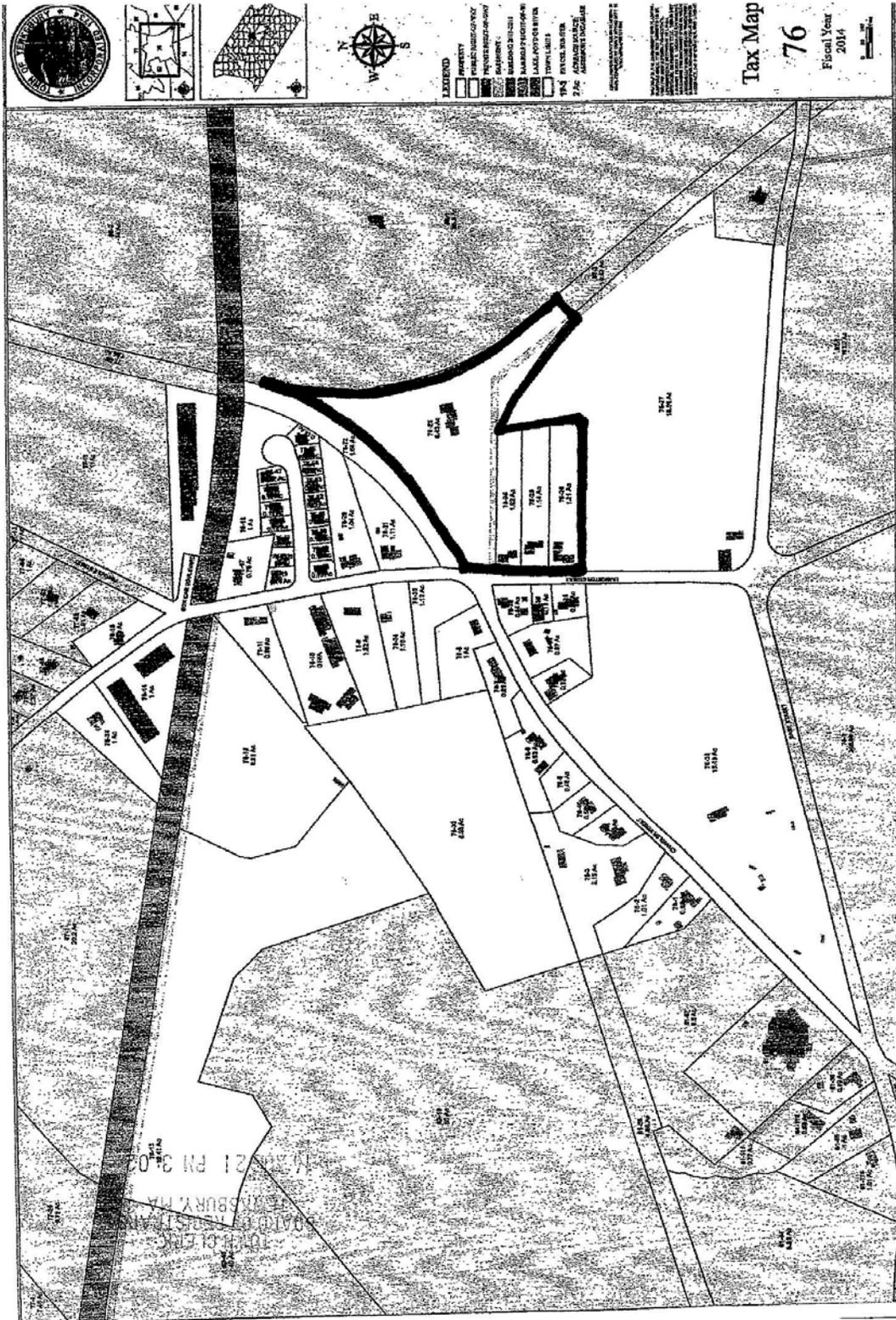
Moderator Selissen announced that he will step aside for discussion on Article 15. Chairman of the Board of Selectmen, Todd Johnson, presided over Article 15 pursuant to MGL Chapter 39, Sec. 14.

Motion: The Finance Committee deferred to the Planning Board
The Planning Board motioned to adopt Article 15
Barbara Flanagan motioned for Indefinite Postponement
The Board of Selectmen recommended Adoption

Point of Order: Barbara Flanagan stood in doubt of the voice vote, prompting the Moderator to take a standing count.

Vote: Indefinite Postponement Failed by a voice vote 8:29 PM 10/7/14
Indefinite Postponement Failed by a standing count 20 Yes/ 187 No 8:33 PM 10/7/14
Article 15 was Adopted 83 Yes/31 No (2/3 required=143) 8:36 PM 10/7/14

Executive Summary: The adoption of the article will include the land above in a new zoning overlay district along Livingston Street. This Overlay District recognizes the existing nature of the land described above and allows for this as well as other uses, while underlying zoning rights remain intact.



previous Massachusetts academic standards and associated testing, known as MCAS, which has made Massachusetts' education number one in the nation and competitive with the top ranking countries on international standardized tests.

1. educate through local control petition (<http://throughlocalcontrol.wix.com/educatetlc#!petition/c24vq>)
2. www.stopcommoncore.com

Ruth Chou and Others

Executive Summary: This article is to authorize the town to discontinue the use of the Common Core State Standards (CCSS) and the associated testing known as PARCC within the Tewksbury school district, and return to using the previous Massachusetts academic standards and associated testing known as MCAS, which has made Massachusetts' education number one in the nation and competitive with the top ranking countries on international standardized tests.

Moderator Selissen noted the following Scrivener's errors on pages 9 & 10 of the Warrant and there were no objections:

- Page 9 – nonprofit should read non-profit
- Page 9 – Ac; should read Act
- Page 10 – Proponent's name Cho should read Chou

Point of Order: Robert McKenna questioned Superintendent, Dr. O'Connor's permission to speak, because he is not a Tewksbury resident.

Ruling: Moderator Selissen cited MGL Chapter 71 Sec. 34 which allows the Superintendent of Schools to speak on school related issues and granted Dr. O'Connor permission to address the Assembly.

Superintendent O'Connor spoke briefly on the matter explaining to the Assembly that Town Meeting has no authority to direct the School Committee on matters related to curriculum and assessment for the Tewksbury Public School System. Dr. O'Connor cited MGL Chapter 69 Sec. 1D, 1E and 1I which authorize the Board of Elementary and Secondary Education to adopt and establish a set of statewide educational goals and assessment programs for all public elementary and secondary schools in the commonwealth. Furthermore, Chapter 71 Sec. 37 directs the school committee, rather than Town Meeting in each city and town "to establish educational goals and policies for the schools in the district consistent with the requirements of law and statewide goals and standards established by the board of education."

Point of Order: As discussion continued beyond the voter in line at the time that the question was moved, Elizabeth Carey called to the attention of Moderator Selissen that there had been a motion to Move the Question

Ruling: Moderator Selissen acknowledged the motion and granted permission to speak to Robert McKenna with a time limit of two minutes before taking the vote on the motion to Move the Question

Point of Order: Ruth Chou and seven others stood in favor of a standing count, causing the Moderator to do so

Motion: Ruth Chou motioned to Amend Article 17
Benjamin Cacace motioned to Move the Question
Ruth Chou motioned to Adopt Article 17 as Amended

Vote:	The motion to Move the Question was Adopted Unanimously	9:12 PM	10/7/14
	The Amendment was Adopted 73 Yes/ 42 No	9:16 PM	10/7/14
	Article 17 was Adopted as Amended 82 Yes/ 51 No	9:21 PM	10/7/14

AMENDMENT: Delete "previous Massachusetts academic standards" and Insert "pre-2009 Massachusetts standards in ELA, math, science/technology, and history/social science" as it appears in three places in the article.

ARTICLE 17 AS AMENDED:

To see if the town will vote to discontinue the use of the Common Core State Standards (CCSS) and the associated testing known as PARCC within the Tewksbury school district, and return to using pre-2009 Massachusetts standards in ELA, math, science/technology, and history/social science and associated testing known as MCAS.

“WHEREAS: The Commonwealth of Massachusetts has had the highest educational standards in the country for decades because of effective policy handled by local school boards with input from parents; and

WHEREAS: Education is most effectively handled at the local level, where parents can have direct control over school curriculum and policy; and

WHEREAS: the federal government’s takeover of education, known as “Common Core”, threatens parental control over their children’s education”¹ as noted below:

“The Common Core State Standards Initiative (CCSSI) is a set of national K-12 standards developed primarily by a nonprofit called Achieve, Inc., in Washington, D.C. under the auspices of the National Governors Association (NGA) and the Council of Chief State School Officers (CCSSO). The Common Core was developed without state legislative authority.”²

By linking Race-to-the-Top grant funds to the implementation of Common Core State Standards “and linking the Common Core to No Child Left Behind waivers, the federal government is acting as the “enforcer” to herd states into the “one-size-fits-all” Common Core in spite of the fact that three federal laws:² (*The Department of Education Organizational Act, established in 1979, Section 103b; The General Education Provisions Act; and The Elementary and Secondary Act, first enacted in 1965*) “prohibit the federal government from guiding the educational curriculum of the states. Not only the U.S. Constitution, but also state constitutions maintain that education is a power reserved to the states and their citizens. Yet, state legislatures or state school boards cannot change the Common Core.”²

“Taxpayers pay hundreds of billions in state and local taxes per year for K-12 education. Yet, the Common Core guarantees taxpayers and parents NO VOICE in math and English content standards of their states and thus no control over what children will learn in these subjects. In fact, most states agreed to implement the Common core before the standards were even released, all without state legislative approval or even public hearings.”²

“The Common Core ensures that the states build expensive high-tech systems that will track student performance and other personal data and provide that information to the federal government.

The unfunded mandates associated with the Common Core are open-ended in areas such as professional development, new textbooks and instructional materials, testing, and data-tracking systems. A recent study shows implementation will cost \$16 billion or more nationwide, with about 90 percent of this paid for by states and local districts, despite the \$4.35 billion Race to the Top grants. The Common Core fuels a money pot of tax dollars going to pre-selected vendors.”²

THEREFORE: We reject the use of the Common Core State Standards and the associated testing known as PARCC (Partnership of Assessment of Readiness for College and Careers) which stifles academic freedom and achievement, and return control over education of the local school district of Tewksbury, Massachusetts. We choose to use the pre-2009 Massachusetts standards in ELA, math, science/technology, and history/social science and associated testing, known as MCAS, which has made Massachusetts’ education number one in the nation and competitive with the top ranking countries on international standardized tests.

1. educate through local control petition (<http://throughlocalcontrol.wix.com/educatetlc#!petition/c24vq>)
2. www.stopcommoncore.com

Ruth Chou and Others

Executive Summary: This article is to authorize the town to discontinue the use of the Common Core State Standards (CCSS) and the associated testing known as PARCC within the Tewksbury school district, and return to using the pre-2009 Massachusetts standards in ELA, math, science/technology, and history/social science and associated testing known as MCAS, which has made Massachusetts’ education number one in the nation and competitive with the top ranking countries on international standardized tests.

Finance Committee Chairman, David Aznavoorian motioned to Adjourn the October 7, 2014 Annual Town Meeting Sine Die, and this motion was Adopted. 9:21 PM 10/7/14

RESPECTFULLY SUBMITTED:
DENISE GRAFFEO, TOWN CLERK

State Election

November 4, 2014

At a meeting of the Inhabitants of the Town of Tewksbury, called by proper warrant and qualified to vote in Town affairs, held this day at the Senior Center for Precincts 1 and 1A; at the Recreation Center for Precincts 2 and 2A; at the Lowell Assembly of God for Precincts 3 and 3A; and at the Library for Precincts 4 and 4A, the following business was transacted. Registered on the ballot boxes in the eight Precincts showed 0000, and check lists were in order. Polls opened at 7:00 AM and closed at 8:00 PM. There were 11,412 ballots cast.

Precinct 1 Eleanor Beattie, Warden
 Precinct 1A Mary Alice Casazza, Warden
 Precinct 2 Kathleen M. Brothers, Warden
 Precinct 2A Loretta Ryan, Warden
 Precinct 3 Judith Colman, Warden
 Precinct 3A Mary Pilcher, Warden
 Precinct 4 John Coviello, Warden
 Precinct 4A Teresa Perrotta, Warden

PRECINCT TOTALS

Precinct	1	1A	2	2A	3	3A	4	4A	Total
Total	1341	1463	1403	1231	1556	1518	1448	1452	11412

SENATOR IN CONGRESS

Precinct	1	1A	2	2A	3	3A	4	4A	Total
Blanks	39	61	53	46	38	50	55	53	395
Edward J. Markey	668	721	763	607	713	737	786	785	5780
Brian J. Herr	633	679	584	577	802	731	606	608	5220
Write Ins	1	2	3	1	3	0	1	6	17
Total	1341	1463	1403	1231	1556	1518	1448	1452	11412

GOVERNOR AND LIEUTENANT GOVERNOR

Precinct	1	1A	2	2A	3	3A	4	4A	Total
Blanks	6	12	16	15	7	15	13	15	99
Baker and Polito	825	916	782	777	1028	962	853	846	6989
Coakley and Kerrigan	479	472	535	394	476	490	510	519	3875
Falchuk and Jennings	17	47	46	33	27	37	41	52	300
Lively and Saunders	5	7	12	5	11	2	17	11	70
McCormick and Post	9	8	12	5	5	11	11	7	68
Write Ins	0	1	0	2	2	1	3	2	11
Total	1341	1463	1403	1231	1556	1518	1448	1452	11412

ATTORNEY GENERAL

Precinct	1	1A	2	2A	3	3A	4	4A	Total
Blanks	45	62	67	60	55	69	74	64	496
Maura Healey	653	707	716	562	689	699	721	735	5482
John B. Miller	643	693	619	608	809	748	652	652	5424
Write Ins	0	1	1	1	3	2	1	1	10
Total	1341	1463	1403	1231	1556	1518	1448	1452	11412

SECRETARY OF STATE

Precinct	1	1A	2	2A	3	3A	4	4A	Total
Blanks	50	61	62	57	60	67	59	55	471
William Francis Galvin	799	876	855	705	849	846	898	885	6713
David D'Arcangelo	470	486	451	426	608	576	460	474	3951
Daniel L. Factor	22	39	34	41	37	28	29	36	266
Write Ins	0	1	1	2	2	1	2	2	11
Total	1341	1463	1403	1231	1556	1518	1448	1452	11412

TREASURER

Precinct	1	1A	2	2A	3	3A	4	4A	Total
Blanks	74	86	79	73	85	102	95	72	666
Deborah B. Goldberg	589	636	660	510	615	612	647	677	4946
Michael James Heffernan	652	698	604	605	817	761	654	662	5453
Ian T. Jackson	26	42	57	42	38	41	49	40	335
Write Ins	0	1	3	1	1	2	3	1	12
Total	1341	1463	1403	1231	1556	1518	1448	1452	11412

AUDITOR

Precinct	1	1A	2	2A	3	3A	4	4A	Total
Blanks	97	113	98	97	102	122	130	94	853
Suzanne M. Bump	606	670	689	554	658	637	678	740	5232
Patricia S. Saint Aubin	615	634	557	541	763	711	594	569	4984
MK Merelice	23	43	54	37	32	47	43	47	326
Write Ins	0	3	5	2	1	1	3	2	17
Total	1341	1463	1403	1231	1556	1518	1448	1452	11412

**REPRESENTATIVE IN CONGRESS
(SIXTH DISTRICT)**

Precinct	1	1A	2	2A	3	3A	4	4A	Total
Blanks	22	41	52	39	43	48	53	36	334
Seth W. Moulton	654	676	700	582	675	687	701	721	5396
Richard R. Tisei	621	681	578	547	783	728	622	628	5188
Christopher J. Stockwell	43	62	73	62	52	55	71	64	482
Write Ins	1	3	0	1	3	0	1	3	12
Total	1341	1463	1403	1231	1556	1518	1448	1452	11412

**COUNCILLOR
(FIFTH DISTRICT)**

Precinct	1	1A	2	2A	3	3A	4	4A	Total
Blanks	125	150	130	122	130	160	152	134	1103
Eileen R. Duff	587	629	659	529	603	609	639	705	4960
Maura L. Ryan-Ciardello	629	682	611	578	822	747	655	610	5334
Write Ins	0	2	3	2	1	2	2	3	15
Total	1341	1463	1403	1231	1556	1518	1448	1452	11412

**SENATOR IN GENERAL COURT
(SECOND ESSEX & MIDDLESEX DISTRICT)**

Precinct	1	1A	2	2A	3	3A	4	4A	Total
Blanks	83	99	101	92	80	89	110	97	751
Barbara A. L'Italien	577	600	658	506	604	598	624	669	4836
Alex J. Vispoli	681	762	642	629	870	831	712	684	5811
Write Ins	0	2	2	4	2	0	2	2	14
Total	1341	1463	1403	1231	1556	1518	1448	1452	11412

**REPRESENTATIVE IN GENERAL COURT
(NINETEENTH MIDDLESEX DISTRICT)**

Precinct	1	1A	2	2A	3	3A	4	4A	Total
Blanks	41	46	40	34			64	45	270
James R. Miceli	807	923	934	787			926	968	5345
Douglas W. Sears	492	493	426	408			456	435	2710
Write Ins	1	1	3	2			2	4	13
Total	1341	1463	1403	1231			1448	1452	8338

**REPRESENTATIVE IN GENERAL COURT
(EIGHTEENTH ESSEX DISTRICT)**

Precinct	1	1A	2	2A	3	3A	4	4A	Total
Blanks					386	394			780
James J. Lyons, Jr.					1153	1109			2262
Write Ins					17	15			32
Total					1556	1518			3074

**DISTRICT ATTORNEY
(NORTHERN DISTRICT)**

Precinct	1	1A	2	2A	3	3A	4	4A	Total
Blanks	445	477	396	408	564	578	492	437	3797
Marian T. Ryan	882	965	985	800	961	913	935	998	7439
Write Ins	14	21	22	23	31	27	21	17	176
Total	1341	1463	1403	1231	1556	1518	1448	1452	11412

**REGISTER OF PROBATE
(MIDDLESEX COUNTY)**

Precinct	1	1A	2	2A	3	3A	4	4A	Total
Blanks	109	156	133	123	138	158	152	130	1099
Tara E. DeCristofaro	637	686	727	578	664	665	713	735	5405
John W. Lambert, Sr.	594	620	539	529	753	694	581	584	4894
Write Ins	1	1	4	1	1	1	2	3	14
Total	1341	1463	1403	1231	1556	1518	1448	1452	11412

QUESTION 1 - ELIMINATE GASOLINE TAX

Precinct	1	1A	2	2A	3	3A	4	4A	Total
Blanks	18	25	40	35	27	31	35	39	250
Yes	776	884	804	730	975	954	813	849	6785
No	547	554	559	466	554	533	600	564	4377
Write Ins									0
Total	1341	1463	1403	1231	1556	1518	1448	1452	11412

QUESTION 2 - EXPAND BOTTLE BILL

Precinct	1	1A	2	2A	3	3A	4	4A	Total
Blanks	9	7	10	14	12	17	20	10	99
Yes	113	141	112	105	173	128	114	144	1030
No	1219	1315	1281	1112	1371	1373	1314	1298	10283
Write Ins									0
Total	1341	1463	1403	1231	1556	1518	1448	1452	11412

QUESTION 3 - PROHIBIT CASINO LICENSE

Precinct	1	1A	2	2A	3	3A	4	4A	Total
Blanks	13	7	12	18	20	26	25	21	142
Yes	397	469	374	352	522	501	408	413	3436
No	931	987	1017	861	1014	991	1015	1018	7834
Write Ins									0
Total	1341	1463	1403	1231	1556	1518	1448	1452	11412

QUESTION 4 - SICK TIME

Precinct	1	1A	2	2A	3	3A	4	4A	Total
Blanks	24	15	22	28	39	27	33	25	213
Yes	619	728	761	610	754	675	721	753	5621
No	698	720	620	593	763	816	694	674	5578
Write Ins									0
Total	1341	1463	1403	1231	1556	1518	1448	1452	11412

# Eligible Voters	21,285
Total Votes Cast	11,412
Percent	53.6%

Administration

*Board of Selectmen
Administrative Services
Parking Clerk*

*Town Manager
Board of Registrars
Town Clerk*

*Town Counsel
Housing Authority
Veteran's Services*

Board of Selectmen

During 2014, the Board of Selectmen held regular meetings every two weeks except for July and August when they met monthly. Meetings were held in the temporary town hall, located in the historic Pike House on Main Street. This was required due to the ongoing renovation of Tewksbury Town Hall.

Pursuant to its responsibilities under the town charter and by-laws, the board addressed issues in many areas:

- town finance and budget matters, including water & sewer enterprise funds and capital improvement plan
- notes and bonds
- litigation
- collective bargaining matters
- annual independent audit
- recycling

As required by terms of the employment contract negotiated by the selectmen, the board also addressed the status of the Town Manager's performance, goal setting, compensation, and continued relationship with the board.

2014 saw a change in the position of Town Counsel as longtime Town Counsel, Charles Zaroulis, Esq., was appointed Senior Town Counsel and Kevin Feeley, Esq. was retained by the board as Town Counsel.

In other matters, the selectmen:

- Initiated the prioritization & focus on Route 38 improvements
- met with members of our state delegation on a number of matters and jointly pursued a number of legislative initiatives
- met with departmental managers to review annual goals and performance of each department
- held various hearings on pole petitions, licensing requests, and street acceptances
- reviewed all warrant articles for Annual and Special Town Meetings and made recommendations relative to each article
- authorized the renewal of all licenses under its authority upon review of all compliance requirements
- worked with management to improve the town's website and other social media communication methods
- met with representatives of various utilities concerning proposed actions in Tewksbury
- met with the project manager of Sutton Brook Remediation project for status update

- hosted an information session for residents relative to the proposed Kinder-Morgan pipeline
- held numerous interviews and made appointments to various committees

In addition to its traditional responsibilities, the selectmen also continue to actively serve on various committees established to address specific focus areas. These include: Green Committee, Beautification Committee, Public Events & Celebrations Committee, Economic Development Committee, Economic Development Process Review Committee, Community Preservation Committee, Local Housing Partnership, among others. The board expresses its appreciation to all who volunteered to serve our town on these committees as appointees as well as those who pursued various elective offices. Our community is richer for that spirit of volunteerism and service.

The Board of Selectmen wishes to extend appreciation to our town manager, each departmental manager, our administrative staff, and our town employees for their commitment to serve our community and residents. Special appreciation is expressed at this writing to our public works employees for their outstanding work during unprecedented snowfall in a 30 day period.

Due to the long awaited renovation of Town Hall, television coverage of selectmen meetings in 2014 was modified. The Town Hall previously held the equipment necessary to provide coverage, so there was a brief interruption to live meetings. During this time, meetings were replayed on local access channels 8 and 33. Meetings are now broadcast live on Comcast channel 8 and replayed on Verizon channel 33. When the Town Hall renovation is completed in late 2015, selectmen meetings will resume in that location and comprehensive television resources will be restored.

Town Manager

This past year the Town continued to make needed improvements in many areas and services from Departments and was maintained at a high level for residents.

On October 24, 2014 the Town of Tewksbury's Bond Rating was evaluated by Standard and Poor's and the Town was given a rating of AA with a positive outlook. As part of their rationale for the positive outlook Standard and Poor's cited in their rating report the following factors, specifically the Town's:

- Very strong economy as it is in the Boston-Cambridge-Newton, Mass.-N.H. metropolitan statistical area (MSA);
- Strong management conditions with what we consider "good" financial policies and practices based on our Financial Management Assessment (FMA) methodology;
- Strong budgetary flexibility based on what we consider a good available fund balance;
- Strong budgetary performance with a history of positive general fund results;
- Very strong liquidity providing very strong cash levels to cover both debt service and expenditures;
- Weak debt and contingent liabilities position, which includes overall net debt at less than 3% of market value, but what we view as large pension and other postemployment benefit (OPEB) obligations;

This was another positive step forward for the Town's Finances and once again it was validation that the financial policies and approach taken over the past few years have been working and should continue.

The Town Hall Renovation Project started in August. Kang Associates are the Architects and GVW Inc. was the contractor selected for the project. The construction cost is \$5,713,020 which will be paid for with Community Preservation Act funds. The project includes full renovation and upgrade of the Town Hall to meet Building Code and ADA requirements. The renovations will create additional meeting space and offices. The Town Hall will house the offices of the Board of Selectmen, Town Manager, Administrative Services, Town Clerk, Veterans Services and Community Development which includes Planning, Conservation, Building and Health. If all goes well the project should be complete in August/September 2015. Residents can follow daily progress of the renovations on the Town's website (www.Tewksbury-ma.gov).

Also, utilizing Community Preservation Act funds, a newly constructed Funway Park was completed with the help of the Department of Public Works and outstanding community involvement from residents who constructed the playground. The project consisted of the removal of the existing play structures, re-grade the site, and improve handicap accessibility. Additionally, improvements will be made to the shade area, new structures were installed, and new ground surface and asphalt walkway were created. New fencing around the perimeter was also installed.

This past year was the first year the Town had a Farmers Market on Livingston Street and it was a success. The market ran from June through October every Saturday from 10 AM to P.M. and there were 15 vendors each week selling a variety of items from fruits and vegetables to baked goods and seafood. We look forward to the second year being even more successful.

As always issues central to residents and businesses of the Community will be a priority as we move into next year. We will continue to develop new ways to reach out to residents to keep them informed and updated on Town issues and activities. Finding new ways to gather resident input in order to address concerns and develop new ideas is important to us as Public Officials. This past year the Town became more active on Social Media taking further advantage of Twitter and Facebook to communicate with residents. The Town's website was updated which made it more user friendly and to provide more information

I would like to thank the Board of Selectmen for their continued support as we made positive strides and improvement this past year. I would like to extend my appreciation to all Department Heads and their staff for their hard work and dedication to the Community. They did an outstanding job providing excellent service to the residents of the Community. Even though there are still many unmet needs they accomplished a great deal over the past year.

Respectfully Submitted,

Richard A. Montuori
Town Manager

Town Counsel

SENIOR TOWN COUNSEL REPORT CHARLES J. ZAROULIS, ATTORNEY AT LAW

In 2014, Charles J. Zaroulis, Senior Town Counsel, represented the Town of Tewksbury in litigation before the Middlesex Superior Court, and the Northeast Housing Court, as follows:

Town of Tewksbury v. John Foster, Middlesex Superior Court;
Town of Tewksbury v. John Komolak, Northeast Housing Court;
Town of Tewksbury v. Robert M. Kowalchik, Middlesex Superior Court;
Town of Tewksbury v. Dorothy Macaulay, Middlesex Superior Court;
Town of Tewksbury v. Jose Portillo and Reina Buruca, Middlesex Superior Court;
Town of Tewksbury v. John D. Sullivan, Middlesex Superior Court;
Town of Tewksbury v. Sullivan Family Trust, Middlesex Superior Court; and
Town of Tewksbury v. John D. Sullivan, Northeast Housing Court;

all of which were resolved in favor of the Town, except that the Superior Court case regarding Dorothy Macaulay and the Superior Court cases regarding John D. Sullivan are still pending.

In addition to court hearings, Senior Town Counsel appeared before various state agencies, prepared legal documents, contracts, deeds, leases, construction and contract specifications, easements, court pleadings, legal memoranda and opinions for various Departments, drafted by-laws and regulations, reviewed and drafted Town Meeting Articles, addressed conflict of interest issues, processed family suite applications, and prepared documents regarding utility improvements and street acceptances.

Senior Town Counsel will continue his program of providing municipal law memoranda which address important and current issues of law and the interpretation of laws for the various Boards, Committees, Commissions, and Departments and expresses his gratitude to the Board of Selectmen, the Town Manager, the several Boards, Committees, Commissions, and Departments and their officers and employees for the excellent, continued co-operation again provided to him during the past year.

Charles J. Zaroulis, Senior Town Counsel

SENIOR TOWN COUNSEL REPORT 2014

Administrative Services

Human Resources

OFFICE HOURS ARE MONDAY THROUGH FRIDAY 7:30AM – 4:00PM

Department Staff: Teresa Belanger, Administrative Director – Human Resources

The Human Resources Administrative Directors role concentrates on all aspects of Human Resources such as Employee Relations, Employee Benefits, Retiree Benefits, Occupational Injuries/Workers Compensation, Personnel Records, Recruiting, Family Medical Leave, Benefit Coordination, and Medical Cost Analysis.

Employee Services:

Maintains all Town employee personnel files and separate benefit records as well as benefit records for School employees.

Maintains central data base for all Town and School employees.

Maintains reports for all Town employees accrued time off such as vacation, sick and personal days.

Coordinates all recruiting efforts including but not limited to job postings, interviews, candidate selection, reference checks, CORI checks and pre-employment physicals.

Maintains and updates all Town employee Job Descriptions.

Completes orientations with all new hires for the Town, notifies retirement board and payroll, benefit enrollment as necessary.

Maintains all new employee records in the Munis Financial Program.

Track and maintain all new Medicare Part D computer program.

Maintain all retiree pension deductions and notify retirement boards of upcoming changes in deductions.

Maintains occupational health records, coordinates and performs utilization reviews as needed.

Coordinates all Family Medical Leaves (FMLA) for Town employees including correspondence with employee and physicians, completion of paperwork and tracking time out of work.

Maintains all HIPPA records.

Coordinates all Medicare/Medex benefits with employees who reach the age of 65.

Maintains all records related to the Massachusetts Healthcare Reform Bill and Affordable Care Act.

Coordinates COBRA benefits when necessary.

Maintain, track and process all direct benefit payments.

Processes all Unemployment Claims for Town and School.

Maintains all Civil Service Records.

Handles employee relations issues as they arise.

Provides support to Personnel Relations Review Board (PRRB).

Coordinates MIIA Employee Assistance Program (EAP) Training

Maintains voluntary benefits such as Aflac, Flexible Spending Plans (FSA) and Boston Mutual Supplemental Life Insurance.

Administer and track all aspects of the Senior Citizen Property Tax Work Off program.

Serve as Grievance Officer for Harassment/Sexual Harassment claims.

Coordinate yearly Flu Clinic and Health Fairs.

Manages and updates Human Resource's page on Town website.

Respectfully,

Richard A. Montuori
Town Manager

Board of Registrars

Denise Graffeo, Town Clerk

Edward Creamer, Chairman

Frank Teague

Ruth Teague

One of the major duties of the Board of Registrars is to conduct all voter registration sessions. Registrars are responsible for the voter registration process, for maintaining voter registration records, and for submitting certain records to the Secretary of State. Prior to any election or town meeting, the Board of Registrars conducts a special voter registration session; the date and time are published in advance in the local newspapers and on the municipal website.

Voter registration in Tewksbury has never been easier than it is today. Residents may register to vote in person at the Town Clerk's Office, Town Hall, 464 Main Street (temporary location), Monday – Friday from 7:30 AM to 4:30 PM. Or, you may request a mail-in voter registration form by phoning the Town Clerk's Office at 978-640-4355. Downloadable Voter Registration applications are now available online at the [State Elections Division](#) website. Applications may be submitted in person or by mail. In addition, the state registries of motor vehicles, social service agencies and military recruitment offices provide voter registration services.

There are three (3) important lists the registrars are required to prepare: the annual street list, the annual card file of registered voters, and the registered voters list.

Certification of nomination papers, petitions, proposed town meeting articles, and applications for absentee voting are also the duty of the Registrars.

Information about absentee voting may be obtained by phoning the Town Clerk's Office at 640-4355 or on the Town Clerk page of the municipal website www.tewksbury.info Applications for absentee ballots may be obtained from the Town Clerk or the Office of the Secretary of State. Downloadable Absentee Ballot applications are now available online at the [State Elections Division](#) website. Applications may be submitted in person or by mail.

VOTING PRECINCTS

<u>Precinct</u>	<u>Enrollment</u>	<u>Location</u>	<u>Address</u>
Precinct 1	2352	Senior Center	175 Chandler St.
Precinct 1A	2601	Senior Center	175 Chandler St.
Precinct 2	2419	Recreation Center	286 Livingston St.
Precinct 2A	2228	Recreation Center	286 Livingston St.
Precinct 3	2793	Lowell Assembly of God	995 Andover St.
Precinct 3A	2615	Lowell Assembly of God	995 Andover St.
Precinct 4	2451	Library	300 Chandler St.
Precinct 4A	2505	Library	300 Chandler St.

Precinct	Conservative Party	Democratic	Reform	Green Rainbow	Libertarian	American Independent	Republican	Interdependent 3rd Party	Unenrolled	Pirate	Grand Total
1		658			4	1	300		1389		2532
1A		700		1	4	2	325	1	1568		2601
2		660	1	1	7		252	2	1496		2419
2A		609		1	4		248		1365	1	2228
3		712		1	5	1	401	1	1672		2793
3A		638		4	6	1	338	4	1624		2615
4	1	708		2	2		271		1467		2451
4A		779		2	3		219		1502		2505
Grand Totals	1	5464	1	12	35	5	2354	8	12083	1	19964

Housing Authority

This year the Tewksbury Housing Authority has added an additional 32 families to our wait list. Due to the limited number of family units, the Authority's family housing wait list remains closed for all non-emergency applicants. There were two vacancies this year in our family housing units. Our vacancy turnovers in 2014 for our elderly/disabled housing units totaled 20. New applicants added to the elderly/handicapped wait list were 210.

Our Robert Flucker Heights Federal Development had some renovations completed this year. New walk in showers were installed in 23 units. The remaining units will be completed in the near future. Our Carnation Drive Development received new low flow toilets and units will be receiving replacement windows in the spring of 2015. Our Saunders Circle Development received new roofs as well as low flow toilets in all units and the Pondview Lane development received new siding on all buildings.

Applications for our Elderly, Family and Section 8 programs can be obtained at our main office located in back of the Community Building of our Saunders Circle Elderly Housing Development. Applications may also be obtained on the Town's website under the Housing Authority link located in the Boards and Committees tab. The Authority's office hours are from 8:00 A.M. to 4:30 P.M. Monday through Thursday and from 8:00 A.M. to 12:00 Noon on Fridays.

Tewksbury's 202 Elderly Supportive Housing Development is now complete. The project provides an additional 32 units of elderly housing. There was One (1) Monitoring Agreement signed with a local developer, one (1) sale of a new affordable unit located on Coolidge Street and three (3) resale's of affordable units, one on Winter Lane, one on Merrimack Meadow Lane and the other on Nolan Court. Tewksbury Housing Authority was also recently named a 40B consultant for Citizens Housing and Planning Association (CHAPA).

I wish to thank all the Authority's residents for their cooperation this year while renovations and improvements to our developments were being completed. I also wish to thank my fellow Commissioners and the staff for their continued efforts afforded to the Authority throughout the year.

Respectfully submitted by:

Louise A. Gearty
Chairwoman

Parking Clerk

A hearing on any parking violation may be obtained upon the written request of the registered owner of the vehicle, as stated on the parking violation notice.

Year 2014 Fines collected and deposited with the Town Treasurer - \$ 15,300.40

Parking Ban (Overnight-Inclement Weather)

Town By-Law 8.24.010

It shall be unlawful for any vehicle, other than one acting in an emergency, to be parked on any street from 12:00 (Midnight) to 6:00 AM. This shall take effect on November First of each year and end on March Thirty-First. (A fine of \$25.00 will be imposed for a violation of this Section).

It shall be unlawful for any vehicle, other than one acting in an emergency, to be parked on any street, day or night, when it is snowing or when icy conditions exist. (A fine of \$25.00 will be imposed for a violation of this Section).

Any vehicle, other than one acting in an emergency, parked, day or night, on any street in the Town, so as to interfere with the work of removing or plowing snow, removing ice, or sanding the street, may be removed or towed away, at the sole expense of the registered owner of said vehicle, under the authority and direction of the Superintendent of the Department of Public Works to a public garage or any convenient place. The Superintendent of the Department of Public Works shall within a reasonable time, notify the Chief of Police of the removal of any such vehicle and of the place to which it has been removed, and the Chief of Police shall give like notice to the registered owner of the vehicle.

Vehicles so towed away shall be stored in a safe place and restored to the registered owner thereof upon proper identification and full payment, to the Town or to the Keeper of the place of storage, for the expenses incurred in such removal and storage.

Inquiries, about vehicles so towed away, shall be made at the Police Station. This allows easy and uninterrupted access for the fire, police, school buses, snowplows, sanders, and other emergency vehicles.

Effective January 2000 unauthorized parking in a designated handicap parking area will carry a violation fine of \$100.00 and parking in a fire lane will carry a violation fine of \$100.00.

Effective November 2006: Parking fines, Code # 1-12 increased to \$25.00 from \$10.00 and Code #13-19 increased to \$25.00 from \$15.00.

Parking tickets may now be paid on-line at www.tewksbury.info

Respectfully submitted,

Denise Graffeo
Town Clerk - Parking Clerk

Town Clerk

Denise Graffeo, Town Clerk

Michele Sullivan, Assistant Town Clerk, Christine Cicero, Deborah Winter

The Town Clerk holds office hours Monday-Friday 7:30 A.M. to 4:30 P.M.

Mission Statement

The mission of the Town Clerk's Office is to uphold the integrity of the Town's democratic process, to maintain and preserve public records and to act in the best interest of the Town and the State by providing efficient, innovative, and quality services in a fair and impartial manner to all.

TOWN STATISTICS

	<u>2014</u>	<u>2013</u>	<u>2012</u>
Population	30,613	29,367	30,077
Dog Licenses	2,311	2,395	2,277

FINANCIAL

	<u>1/1/14 – 12/31/14</u>	<u>1/1/13 – 12/31/13</u>	<u>1/1/12 – 12/31/12</u>
Misc. Fees to Treasurer	43,144.89	42,213.30	38,716.92
Dog Fees to Treasurer	42,055.00	44,045.00	41,828.00
Marijuana Fines	500.00	1,300.00	600.00
Records Preservation (Revolving)	10,430.00	10,765.00	10,375.00
Parking Fines to Treasurer	15,300.40	17,502.40	17,187.40
TOTAL	\$111,430.29	\$115,826.00	\$108,707.32

VITAL STATISTICS

	<u>2014</u>	<u>2013</u>	<u>2012</u>	<u>2011</u>	<u>2010</u>	<u>2009</u>	<u>2008</u>
Birth	240	219	247	237	253	273	275
Marriage	124	108	95	96	94	113	130
Death	303	328	277	347	269	302	255

Chapter 45, Section 15 of the Massachusetts General Laws: The Town Clerk will furnish blanks for the return of Births to parents, householders, physicians and registered hospital medical officers applying therefore.

Veterans' Services

Senior Center
175 Chandler Street
Office Hours: Monday-Friday
7:30 AM - 4:00 PM

I'd like to start the annual report by saying that it is an honor and privilege to have the opportunity to serve as the Veterans' Service Officer for the Town of Tewksbury. As an Air Force Veteran, coming from an extensive military family, it is extremely important to me to be able to assist Veterans and their dependents to access state and federal benefits they're entitled to. The process for applying for these benefits can sometimes be overwhelming and may require meetings in the office or at home to establish eligibility with all necessary documentation.

Some of these benefits include the following:

- M.G.L. Chapter 115 Financial Assistance and Reimbursement of Medical Expenses
- VA Pension and Compensation (Service/Non-Serviced Connected)
- VA Healthcare and Health Insurance Enrollment
- Welcome Home Bonus
- Military Records
- Educational/ Vocational Training, Job Searches
- GI Bill, Tuition Waivers, and Student Loans
- Burial Allowances and Grave Markers
- Counseling, Hospitalization, Drug and Alcohol Treatment
- Social Security
- Housing
- Tax Exemptions and Annuities

The Veterans Services Department also coordinates/participates in community functions such as the Memorial Day ceremony at the Tewksbury Cemetery and the Veterans Day Ceremonies at the Town Common, Tewksbury Memorial High School, and local nursing homes and assisted living facilities. During the holidays, 8th grade students from the Wynn Middle School made Christmas cards for Veterans at Bayberry Assisted Living. The students were able to attend a party, present the cards, and spend time getting to know each Veteran and learn about the roles each played in serving their country.

I'd like to thank the Veterans of Foreign Wars (VFW Post 8164), American Legion, Disabled American Veterans (Chapter 110), the Town Manager, the Board of Selectmen, Town Departments for their continual support of the Veterans in the Town of Tewksbury.

Respectfully Submitted,

Lisa M. Downey
Director, Veterans' Services

Department of Public Works

The mission of the Tewksbury's Department of Public Works (DPW) is to support and enhance the quality of life for residents, businesses and visitors by providing services and solutions to maintain and upgrade the Town's infrastructure in the most efficient manner; to provide design, construction and maintenance solutions for roads, traffic and drainage systems, trees, sanitary sewers, water production and distribution in order to maximize benefits, convenience and safety to the public.

Administration

The Administrative Division of the DPW oversees the daily operations of the department and is responsible for all long range infrastructure planning and budgeting. The administrative staff coordinate the department's daily activities, develop and manage the annual operating, capital improvement and capital equipment budgets for each division; prepare personnel and payroll records, process vendor invoices for payment, work with the Community Development Department issuing curb-cut, water, sewer and utility road opening permits. Administration staff also assists with the review of plans for proposed subdivisions to insure compliance with town by-laws, regulations and with DPW standards. The division prepares specifications and bid documents for the procurement of goods and services, equipment and construction contracts for all of the DPW divisions. Procurement of building services trades and maintenance of generators for all town-government facilities are conducted by the division. Hiring and training of staff, assisting in labor negotiations and managing labor agreement issues, developing, implementing and enforcing departmental policies, coordinating administrative support for all divisions of the department while handling all public inquiries are responsibilities of the Administration Division.

The Administrative Division of the DPW is comprised of the Superintendent of Public Works, Assistant Superintendent, (1) one full-time and (1) part-time Administrative Secretary. DPW Administration staff continued their active role overseeing activities of the Park and Recreation staff, user groups and the maintenance of town facilities.

The DPW Administration has provides assistance to managers of town buildings in an effort to establish a more inclusive maintenance strategy for all town operated facilities. Trade contracts were bid to establish a single vendor for each of the trades: Electric, Plumbing, Mechanical/HVAC and generator maintenance. By doing so, accountability and quality of workmanship across departments and facilities, as well as, response to emergency situations can be better managed. As a liaison to the various town facilities, the Assistant Superintendent provided guidance and coordinated labor in addressing concerns at the Town Hall, Library and Senior Center.

Engineering

The Engineering Division is staffed by the Town Engineer, two Engineering Project Managers, and one GIS/IT Project Manager. As a team, the division provides analytical analyses and design, develop plans and specifications, estimates, management of public projects, inspection of private developments, coordination and construction support for the Department of Public Works (DPW). This includes design for roadway and utilities such as water, sewer, drainage and stormwater. The Engineering Division works closely with other Town Boards and Departments to assist with planning, conservation and traffic management review. Other services provided include inspections for driveway installations, water and sewer services, Geographic Information System (GIS) map updates, and technical support to Town Counsel for miscellaneous legalities.

The Division's accomplishments for year 2014 were as follows:

- The Massachusetts Department of Transportation initiated a Winter Rapid Recovery Road Program (WRRRP) this year. The purpose of this plan was to provide funding to cities and towns in the Commonwealth to be used to repair road damage caused by the severe weather last winter. As a result, the Town received \$138,278. The Engineering Division contracted with three firms to perform a variety of roadway repairs. This work included resurfacing Foster Road from Shawsheen Street to Term Terrace, painting road symbols and stop lines at all railroad crossings and major intersections, and the repair of approximately 50 drainage structures.
- Signalization construction for the intersection of East Street, Dascomb Road and Shawsheen Street has been started. The construction contractor for this intersection is MDR Construction from Tewksbury, MA. The Massachusetts Department of

Transportation (MassDOT) is overseeing the construction work. Estimated construction is expected to be completed in the summer/fall 2015.

- The DPW continued the Inflow and Infiltration (I/I) Assessment and Removal Program for the wastewater collection system. These remediation efforts have been primarily targeted on older sections of the collection system. We contracted with Eastern Pipe Services for the cleaning and closed circuit television inspection of approximately 27,000 linear feet of sewer main in the northeast portion of Town. Past and future I/I investigation results assist in the development of the capital improvement plan for further repair to be conducted over the next five years.
- Continuing to maintain the Drain Layer's list for the approved contractors to work on utilities throughout the Town.
- Advancement has been made with the GIS for the Town with additional data of the Town's infrastructure.
- Awarded a catch basin cleaning contract to BMC Corp., which will begin in the spring of 2015. We anticipate a total of 1,600 catch basins to be inspected and cleaned under this contract. The inspection data will be added to our database, which will aid in developing an efficient catch basin cleaning program.
- Three Water Distribution System Improvement Projects were awarded to M. E. Smith, Inc. The projects total approximately 4,400 linear feet of water main replacement along with associated fittings and service connections. The new water mains will replace and upgrade existing 6" asbestos cement water lines. Construction began on two of the projects, Clark Relocation Road and Shawsheen Street, this past fall. The third project, Crest Road, will begin in the spring of 2015. The anticipated completion date for the project is spring/summer 2015.
- The Engineering Division has been very involved with the construction coordination for capping the land fill over by Sutton Brook off of South Street. Charter Environmental began construction in May and is expected to continue until fall 2016. The Engineering Division has attended the weekly construction meeting as well as coordinated the water and sewer utility work needed during the construction activities.
- MassDOT has added the Mill Street Bridge Repairs to their project list. It is currently programmed for advertisement in 2017 on the Transportation Improvement Program (TIP).
- Developed a comprehensive inventory of the Town owned detention basins. Inspected each detention basin to determine what is needed for maintenance. A budgetary estimate has been prepared for the basin maintenance.
- Assisted the Highway Division in permitting and construction of an emergency repair to the culvert at the intersection of Shawsheen Street and Sullivan Parkway.
- Drafted Utility Agreements for new private developments. These Utility Agreements outline the responsibilities of the Developer until such time the Town takes ownership of the new water, wastewater, and drainage infrastructure.
- Coordinated with the Community Development Department for the review and acceptance of Wells Drive.
- Awarded a Hydrant Replacement Contract to R&D Site Development, LLC. The contract includes replacement of approximately 50 hydrants throughout Town. The hydrants will be replaced for several different reasons including being damaged, nearing the end of their useful life, or they do not meet the Town's standard hydrant specification.
- The DPW contracted Weston & Sampson Engineers to perform a Sewer Capacity Assessment for several areas in Town that are subject to future development. The Summer Intern was involved in the compilation of information from the Assessor's database. The Capacity Assessment is ongoing and will be used to determine the existing capacity of the gravity sewer mains as well as being a planning tool to determine how an increase in sewer flow from any proposed developments will affect system capacity.

- BETA Group, Inc. was contracted to perform a Pavement Management Survey and Road Sign Inventory. The field portion was performed during the summer. BETA presented their findings for the pavement management piece in October and the sign inventory piece in December. The pavement management data will be used to make decisions on what roads need reconstruction and ultimately be used to create a five-year plan for roadway reconstruction. The sign inventory was mandated by the Federal Highway Administration. The information gathered will be used to focus efforts on replacement of signs that do not comply with the latest regulations.
- The Engineering Division prepared the Annual Report for the National Pollution Discharge Elimination System (NPDES) Small Municipal Separate Storm Sewer System (MS4) permit. We are awaiting the new MS4 permit from the EPA and have attended several workshops and information sessions on the impending permit. The new permit is expected to become effective at the end of 2015.

There were two changes in the engineering staff this year. Chester Cheng was brought on as a GIS/IT Project Manager. Chester will lead the DPW's efforts to establish a comprehensive GIS database for the Town as well as provide IT support for the Badger water meter system and Mission system for the wastewater pump stations. Chester's background in planning and GIS make him well suited to take on this new role. We look forward to his contributions as we implement new technologies at the DPW to assist in performing our daily duties. Michele Stein departed the group in January to further advance her career as a college professor. She had served as the Town Engineer for eight years and played an important role in the sewer expansion project as well as countless other Town projects. The Division wishes her success in her future endeavors. In her leave, the Town was able to hire, Kevin Hardiman, as the new Town Engineer. Both his previous career experiences and education in engineering are a nice complement to the Division.

Please visit the division's web site at <http://www.tewksbury-ma.gov/engineering-division> for updated information throughout the year.

Highway/Forestry

The Highway/Forestry Division operates with (9) full-time employees, which is less than the necessary compliment of staff to fully address all services required of a roadway system reaching 157 miles. However, the Highway/Forestry staff have worked hard to address the growing back log of requests and tasks.

The activities of the Highway/Forestry Division through 2014 included, assisting in road reclamation, paving projects, repairing potholes and various sidewalk repairs, driveway aprons and berms, cut-back of roadway brush and . Other street related items included street sweeping of all streets, cleaning plugged catch-basins, repairing and adjusting manhole and catch-basin covers.

A strong focus was applied to cleaning and maintaining drainage culverts. Over the year (445) catch basins were cleaned by Highway staff and (1,600) cleaned by contracted services. A total of (42) catch basins were addressed with repairs; whereas, (101) have been identified as needing some level of repair. More attention is required to maintain the stormwater system where there are more than (3000) basins in the drainage system.

A major project undertaken by the Highway Division was the deconstruction and reconstruction of the Livingston St playground which challenged the division to keep pace with their other duties. However, their experience working shoulder to shoulder with community volunteers was rewarding and their efforts have been well received by the community. The division also played a strong role in the moving of the town hall staff and supplies to the temporary location and preparing the town hall for the renovation project.

During inclement and emergency related weather events the division assumes more challenging and hazardous duties including broken and downed trees and limbs resulting in power outages and downed electrical lines.

The Highway/Forestry staff were also responsible for the maintenance and repair of traffic controls and street signs. Approximately (105) signs were repaired or replaced. Line painting included the painting (247) stop bars, (26) cross walks and (26,200) feet of traffic lines were reestablished.

The skill and dedication of the DPW staff while operating heavy duty trucks and other specialty equipment for long hours are unique to the overall winter work operations. Treating the roads with de-icing chemicals and plowing streets, schools, sidewalks and municipal parking lots are completed to insure that all motorists and pedestrian traffic are safe commuting in the town of Tewksbury.

Forestry related activities included a tree risk survey of (63) streets identifying (128) trees requiring removal and (14) trees requiring pruning and cutback. In addition (91) trees have been requested by residents to be removed. Over the year (15) trees were removed by the town and (14) were removed by a private contractor. Approximately (111) hours resulting in (60) lane miles were dedicated to the cutting of roadside brush in the town right of ways in various locations to improve the vehicle safety and sight lines. The division continues to work with National grid to remove and or trim potential hazards to the electric lines.

Fleet Maintenance

The Fleet Maintenance Division, consisting of (4) staff members, is responsible for service and repairs to maintain DPW/Water/Sewer equipment and rolling stock. DPW mechanics' also maintain other department vehicles including (35) Police vehicles, Park and smaller Fire Dept vehicles. In addition, staff perform preventative maintenance activities and inspect larger Fire Dept trucks for outsourced repairs. The repairs to the larger fire engines are contracted through an outside vendor by the Fire Dept. There are various small engine equipment (lawn mowers, snow blowers, leaf blowers, generators etc.) that the Fleet Maintenance Division maintains. The Division insures all registrations and inspections are current; maintains insurance and MaDOT records; processes and manages the submittal, collection of insurance claims and ensures repairs are made and updates carrier records on an annual basis.

The division orders and maintains the Town's gas and diesel fuel depot including all records of usage for various town divisions; maintains the facility to comply with all aspects of Department of Environmental Protection (DEP) requirements (Stage 2). All funding for fuels and maintenance activities used by Police, Fire, Park and DPW were consolidated into the DPW budget.

The division staff reviews Public Works equipment inventory annually and makes recommendations for replacement within the capital budget. In calendar year 2014 the DPW purchased a new 3.5 yard bucket loader and a new Holder tractor with snow and mowing attachments.

Water Distribution/Sewer Collection

The Water and Sewer Division consist of (9) full time employees. These employees are responsible for ensuring the integrity of the water distribution and sewer collection systems. The water distribution system includes over (170) miles of water mains and more than (10,000) water services, approximately (1,500) fire hydrants, (1) booster pump station and thousands of water main/water service valves throughout the piping network.

The sewer collection system includes over (180) miles of gravity and forced sewer mains and (47) sewer pumping stations which direct Tewksbury's sewerage to the Lowell Waste Water Treatment Plant.

The calendar year 2014 was a very active for the water/sewer division; responding to (29) water main breaks and repairing and/or renewing (21) water services. Approximately (2000) excavation Dig Safe requests were processed and marked out to protect the Town's buried infrastructure. Other duties performed consist of numerous water service/customer service calls, low pressure or no water investigations; fire hydrant repairs and replacements; repairing, replacing or installing new water meters; patching street trenches and landscapes after water main/water service breaks; maintaining and cleaning wet-wells at (47) sewer pump stations, responding to sewer backups, and many other operations and maintenance duties to preserve service to residents and businesses.

In the fall of 2014, the Town Of Tewksbury began a water main replacement project to replace (2) sections of deteriorated, sub-standard pipe; and to install new pipe to enhance fire flow and duplicity of the distribution system serving Clark Rd to Country Club Drive. Pipe replacements are located on Shawsheen St (from Main St to just beyond Kenneth Lane) and on Crest Rd (from Hood Rd to Cleghorn Ln). The two (6) inch cement-based water mains are being replaced with (8) inch ductile iron pipe due to excessive breaks. A new (12) inch water main was laid extending the main from Applebee's Restaurant (Main St) to Clark Road via Clark Relocation Rd. The larger main will increase fire flows to meet ISO standards and loop the 6 inch water main running under Rt.495. In the spring of 2015, the water main on Crest Road will be replaced, completing the third part of the project.

In addition, the Water/Sewer Division staff assisted the Highway/Tree Division with snow and ice operations during the winter months, sanding/salting and plowing. They also assisted with tree work, flooding situations and in many other tasks calling for a consolidated department effort.

One major on-going concern the division encounters daily is the improper disposal of items into the town's sewer system causing blockages, which lead to sewer backups and damage to property. The first group includes home products identified as "flushable". Although product packaging may identify a convenient means of disposal, they become lodged in and clog pumps and sewer lines. Some examples include baby wipes and dippers, dental floss and general cleaning wipes to name a few. Please take notice of these items and find alternate means of disposal.

Another item responsible for backups in service lines and the collection system is grease. It is inevitable that cooking grease will enter the sewer system where it hardens and builds up on pipes and within the pump station wet-wells. Where possible, grease should be placed in a separate container and thrown out in the trash. Don't let the next backup be yours.

Water Filtration

The Tewksbury Water Treatment Plant is a full conventional treatment facility, specifically designed to treat water from the Merrimack River. The plant is now capable of treating up to (7) million gallons a day and the Town can store up to (7) million gallons of water in three (3) storage tanks. In 2014, the Town of Tewksbury used (812.3) million gallons of water. This is an average of (2.23) million gallons per day with a peak usage of (4.0) million gallons during the hot summer months (recorded 7/2/14).

The original facility was built in 1988 and went online June 5th. The plant capacity was (3.5) million gallons per day and the facility only treated (0.9) million gallons. Since then, there have been two other major upgrades, one in 1999 to expand the hydraulic capacity to (7) million gallons per day and the second project in 2004 to add a permanent sludge drying facility. As the plant enters its 27th year of operation, the Town has hired the engineering firm of AECOM (Wakefield, MA) to create a comprehensive design in order to perform renovations as outlined in the *Engineering Evaluation* report (December 2012) also perform by AECOM. The improvements will ensure the continued operation of this valuable town asset into its next 27 years.

Under the category of normal "wear and tear" we continue to address equipment issues as they occur. In 2014, the sludge collection system was replaced with a new type of gearing system which uses plastic chain and flights instead of the older type metal chains and redwood planks. This new "modern plastic" is lighter, does not corrode and is easy to assemble as compared to the metal systems. In other projects the clear-well and the intake screens were cleaned, inspected and videotaped. Both were found to be in very good shape. The Astle Street storage tank was inspected by way of using a Remotely Operated Vehicle (ROV). Since the Astle Street tank is too dangerous for divers this ROV allowed the inspectors to "dive" down into the tank and check the interior coatings and all of the mechanical parts of the tank interior. During 2014 all storage tanks were cleaned and inspected with the exception of the underground tanks on top of Ames Hill, which will be cleaned and inspected in the spring of 2015. It is our intention to try and keep this "clean and inspect" process on a five year (+/-) schedule to avoid sediment buildup and to be proactive in keeping these valuable assets in good shape.

A new tank mixer was added to the Colonial Drive storage tank (5 MG). This device is a low energy mixer located on the bottom of the tank and can move tremendous amount of water. This movement of water helps to keep the tank free of ice (less damage) and helps to eliminate stratification and maintain water quality by way of keeping the tank totally mixed.

The water system continues to invest in variable frequency drives which are used to control motor speeds and offer substantial electrical savings. National Grid, through Mass Save, offers grants to install these electrical devices, which allows for better and less costly operation of our large motors and pumps. To date, eight (8) VFD's have been installed using this grant program and an additional nine (9) have been scheduled.

"Is my water tested?" is a commonly asked question. As a requirement of MaDEP our entire process is tested every four hours. The process is also monitored by 22 analytical online devices generating hundreds of thousands of numbers each year. A sophisticated computer network assists in the "number crunching" to generate monthly reports which are sent to MaDEP each month. In addition, samples for bacteria, phosphate and fluoride are processed by our State certified laboratory as part of our mandated quality control program. On a quarterly basis other types of analysis are performed to guarantee that the water users of Tewksbury are getting water that meets and exceeds EPA and MADEP quality standards. A Consumer Confidence Report is mailed to each water account in town, which contains information on the quality of Tewksbury's water. Release of the report is due before the end of each fiscal year.

Most importantly, we would like to recognize and thank Richard (Dickie) Westaway, who spent his working career with the Town of Tewksbury Department of Public Works; who through his career was a leader and confidant within the department. His knowledge, great sense of humor and willingness to help and serve his co-workers and the residents of Tewksbury will be missed and difficult to replace. He had numerous accomplishments, over his 42 years of service that will continue to enhance the quality of life for town residents. We all wish him the best for a long, well-deserved happy and healthy retirement; the best to you, thank you Dickey.

The employees of the Department of Public Works have done an exceptional job in serving this community considering the workload that is assigned to them, the need for their response during emergency conditions at all times of the day or night, all year long as the demand for service grows given the expanding infrastructure. It is through their tireless efforts and dedication that the mission of our organization can be achieved.

Respectfully Submitted by:

Brian Gilbert, Superintendent Public Works
Kevin Hardiman, Town Engineer
Lew Zediana, Chief Operating Engineer, WTP
Bob Belida, Supervisor Water/Sewer
Larry Gilbert, Supervisor Fleet
Peter Cook, Supervisor Forestry/Highway

Community Activities

Library Trustees

*Council on Aging
Historical Commission*

Recycling Committee

Library Trustees



Board of Library Trustees, 2014
Joseph Frank, Chairperson
Robert Homeyer, *resigned November 2014*
Paige Impink
Patrick Joyce
Patricia Pino
Eugene Walsh

Mission and Vision of the Tewksbury Public Library:

The public library of Tewksbury seeks to provide the Town's residents with a wide variety of materials, resources and services. Our vision is to empower Tewksbury's residents by developing, promoting, and delivering lifelong learning opportunities and to culturally enrich the entire community. We endeavor to combine traditional roles of providing a quality book collection and customer service oriented atmosphere, with current technological advances in the retrieval of information.

In short, we want to help you transform your life! That's a tall order, but together we can achieve this!

The Library began offering remote/wireless printing for residents and those who use our library. One can send one's printing from a home or office computer to the Library for payment and printing when we are open, or, one can print in the Library from a laptop or other device. The weekly Job Seekers Network continues with the gratifying result that several members have secured new jobs. We appreciate that they credit the Network for their success, and we are thrilled to offer the resources they need to improve their job seeking skills!

Our efforts to provide opportunities for children to strengthen their literacy skills continued with year with a new program: Barks & Books. During their meetings, school aged children who may struggle to read fluently can make an appointment to read to one of our reading dogs: Linus or Misti. Both dogs and their owners have been trained to listen while a child reads aloud to them. The dogs provide an inviting, accepting, and judgment-free environment in which children can practice reading skills. Along with the department's STEAM (science, technology, engineering, arts and math) classes, the Children's Department provides a range of learning opportunities for children and families.

The Library saw another one of our long-time staff members retire this year. Helen Mooney worked in a variety of capacities throughout the Library. This was her second retirement after having been a middle school language arts teacher for many years! The Trustees thank her for her contributions to the Library and we were sorry to see her retire. Ms. Mooney continues to facilitate the Library Book Group with us. In addition, Jill Connolly resigned to take a professional position at another library in the state. We were sorry to see her go, but are happy she's in a position to maximize her professional skills. New staff members joining us were: Ashley Adams and Corinne Coveney, who were hired as Library Clerical Assistants to replace Ms. Connolly and Ms. Mooney. In addition, our Reference Librarian, Cindy Grove, resigned to become a library director at another library. We wish her the best of luck in her new position. She left in December and the search for her successor began.

The Library also relies on a wonderful group of teen and adult volunteers to shelve books, clean the library, and help during the summer reading programs. Without these dedicated volunteers, library service would be diminished and we would miss the energy and smiling faces these people bring to our Library every week!

The Library applied for its eighth consecutive waiver from the MA Board of Library Commissioners in October. Our funding grew a bit, thanks to the support and belief in the value of the library to the residents of Tewksbury shown by our Town Manager and Finance Committee. Fundraising by the Friends of the Tewksbury Public Library allowed us to spend more on materials for residents than in the previous year, and for that we are grateful. Library staff members, Trustees and Friends of the Library are committed to providing the best library service possible to Tewksbury residents.

The staff and Trustees thank the Friends of the Tewksbury Public Library for their generous support in 2014. Their support enabled us to provide over 700 educational, cultural and recreational events for children, teens and adults. They funded passes to local museums, as well as continuing their 50/50 raffle and Adopt-A-Book programs to benefit the collections here.

Library Trustees and staff members are committed to continual improvement of the collections and services to residents because we know that the Library is an important place in Tewksbury to gather, find information and learn. Thank you for your support.

The Trustees thank the library staff for their excellent service:

Director: Diane Giarrusso
Executive Secretary: Mary Toombs
Librarians: Noelle Boc, Children's Services
 Robert Hayes, Technical Services
 Cindy Grove, Reference Services, resigned
Library Associate: Rachel Steele, Circulation Supervisor
Specialists: Joyce Salvato, Technology
 Amy Martin, Children's Services
Clerical Assistants: Jeannine Briley Gail Holland
 Jennifer Burke Helen Mooney, retired
 Danielle Driscoll Jill Connolly, resigned
 Ashley Adams, hired to replace Connolly
 Corinne Coveney, hired to replace Mooney
Maintenance: Joseph Fiumara, hired to replace Deshler

Library Hours for 2014:

Monday – Wednesday 10 a.m. to 8 p.m.
 Thursday – Friday 10 a.m. to 5 p.m.
 Saturday 9 a.m. to 5 p.m. Closed Saturdays in June, July and August. Closed Sundays.

Calculate the Value of Services Used at Your Local Library with MLA's Online Spread Sheet			
Please input in the leftmost column the number of times you or your family have used the library services described below to learn how much it would have cost to purchase these services at estimated retail values.			
Input Your Quantity of Use	Library Services FY14 Tewksbury Public Library	Retail Value (average)	Value of Services
152068	Books Borrowed	\$15.00	\$2,281,020
5691	Ebooks	\$10.00	\$56,910
3015	Magazines Borrowed	\$3.50	\$10,553
4160	Newspapers browsed (minimum)	\$9.50	\$39,520
57441	DVDs Borrowed	\$10.00	\$574,410
6594	Audio Books Borrowed	\$40.00	\$263,760
10101	Music CDs borrowed	\$9.95	\$100,505
1862	Downloadable Audio	\$14.95	\$27,837
1238	Museum Passes Borrowed	\$30.00	\$37,140
54158	Interlibrary Loan (borrowed & loaned)	\$25.00	\$1,353,950
2427	Meeting Room Use per Hour	\$25.00	\$60,675
391	Auditorium Use per Event	\$250.00	\$97,750
6577	Adult Programs Attended	\$15.00	\$98,655
12109	Children's Programs Attended	\$7.00	\$84,763
19012	Hours of Computer Use, e.g., Internet and MS Word	\$12.00	\$228,144
2948	Online Magazine & Journal per	\$2.42	\$7,134
32682	Reference Questions Asked	\$10.00	\$326,820
	Total Value		\$5,649,546
Total Municipal Appropriation in FY14			955,660
Value of Library Service per dollar appropriated			\$ 5.91
Copyright Massachusetts Library Association (MLA) 2008			
Information acquired from FY14 Annual Report Information Survey provided to the MA Board of Library Commissioners and internal library records			
DG 10/2014			
	SLJ Average Book Prices 2013		
	Digital Book World Average ebook prices		

Value of Library Services:

Based on the return on the Town's investment to the Tewksbury Public Library, for every tax dollar allocated to the library in FY2014, residents received over \$5.91 in library service in return.

Respectfully Submitted,

Joseph Frank, Chairperson

Diane Giarrusso, Library Director

Council On Aging

Mission of the Tewksbury Council on Aging: To enhance the lives of our Senior Citizens by identifying their needs and developing programs, activities, community involvement and resources to provide them with an independent and enriched quality of life.

Wellness Based Activities: Two blood pressure clinics were offered every week, by the Tewksbury Board of Health and Circle Home, a home health care agency out of Lowell; weekly diet workshops and TOPS gatherings; monthly Diabetic Care meetings led by Certified Diabetes Nurse Educator Karen Orband of Novo Norodisk; monthly foot care clinics. The Senior Center is a part of the Merrimack Valley Nutrition Program (MVNP), which provided nutritional lunches Monday-Friday. Congregate meals were served on site and over 100 Meals on Wheels were delivered to homebound seniors throughout the community.

There were 13 exercise and dance classes taught each week by professional instructors for a minimal fee. There were various strengthening classes, types of yoga, Tai Chi and men's classes, line dancing and tap. The Senior Center also partners with Community Teamwork Inc. (CTI) of Lowell to offer an additional six "Bone Builders" classes free of charge. A Walking Group, led by the Town Health Nurse, departed from the Senior Center every week.

Recreational and Social Activities: An array of weekly art programs were offered at the Senior Center. They included: oil painting, pastels, stained glass, jewelry making, Japanese Bunka embroidery, traditional embroidery, wood carving, quilting and crafts. Within the center there were many other means of having fun, including the ever-popular "Zingo", Wii Bowling, billiards, 45's, cribbage and whist. Recreation outside of the center included day trips, overnight trips planned by the Golden Age Club, participation in the Memorial Day Parade and more. Several dances were held each month, line dancing by DJ Jon, those by our in-house band the Silvertones and themed dances sponsored by the Friends of the Elderly. The Friends of the Elderly supported activities at the Senior Center and fundraised by holding breakfast benefits, yard sales, mini craft fairs and cribbage tournaments.

Information, Assistance and Outreach: Two AARP volunteers returned to the center between February and April to provide income tax assistance. Council on Aging staff assisted seniors with various applications on an ongoing basis, such as SNAP, Fuel Assistance, senior housing and transportation. Elder services provided the Council on Aging with a SHINE (Serving the Health Information Needs of Everyone) representative to help seniors navigate the overwhelming and ever changing process of applying for Medicare and Masshealth. Peer Support was offered through a MS Support Group and a Men's Group. The center maintained a supply of Durable Medical Equipment that was available to low-income seniors and to those who did not have insurance coverage. Referrals were made whenever necessary to agencies such as Elder Services of the Merrimack Valley. This included reaching out to Protective Services in the event(s) of elder abuse. The Council on Aging also collaborated closely with other town departments to increase services to the town's seniors. TRIAD was formed "to enhance the quality of life of Tewksbury's older adults through the liaison of the Council on Aging, Board of Health, Police, Fire/EMS and Elder Services of the Merrimack Valley." Special attention was paid to the prevention of criminal victimization and fraud. A Hoarding Response Team, comprised of representatives from the same departments, was also formed to address the increasing need for intervention within the community.

Community Events: The Senior Center hosted several community events throughout the year. The Board of Health hosted a health fair at the Senior Center in April, which was the largest in its six year history. There were 70 vendors and almost 400 people in attendance. In August, the Police Department, led by Safety Officer Jennie Welch, held National Night Out on the Senior Center's grounds. There was a classic car show, activities for the kids, vendor tables and food. In the evening the great hall was transformed into a theatre for family movie night. The Police Department also held several RAD (self-defense) trainings on site. Other organizations utilizing the Senior Center and offering additional programs to the public during the year were the: Piecemakers, Swinging Senior Chorus, Tewksbury Garden Club, Red Hat Carnation Belles, Golden Age Club, Friends of the Elderly, Sons of Italy, and Tewksbury Historical Society. Town Committees such as the Green Committee, Planning Board, MV Watershed Committee, Town Manager, and Community Development also used the Senior Center for meetings and forums during the year.

Operations: The Board of Health and Veteran's Service Officer remain at the Senior Center until Town Hall renovations are complete in 2015. The Senior Center also plays host to over 100 volunteers who are essential to the day-to-day operations. The programs and activities at the center could not run without them. Volunteers oversee activities, plan trips/events, greet visitors, answer phones, help with the newsletter and man the Consignment and Gift shops on site. A sincere THANK YOU to all of our volunteers, the Senior Center could not run without you!

The Upscale Consignment Shoppe and Snooti Patooti Boutique are both located within the Senior Center. Proceeds from these shops are deposited into the departments Revolving Account and used for programming, activities and the purchase of supplies. The Council on Aging is also supported by the Formula Grant, which is awarded annually by the state. In 2014, \$49,024 was awarded and used for fitness classes, construction on the woodworking shed, My Senior Center software, a volunteer appreciation ceremony and supplies.

Perhaps the biggest change at the Council on Aging in 2014 was the retirement of Council on Aging Director Linda Ricardo-Brabant after 32 devoted years of service. Her impact on the community was evident at her retirement party, with several hundred people in attendance. A granite bench was dedicated to Linda, which now sits at the entrance of the center.

Senior Center Hours:
Monday-Friday, 8:00 AM to 4:00 PM
Open on evenings and weekends for special events.

Phone: 978-640-4482
Fax: 978-640-4483

Council on Aging Staff
Director: Linda Ricardo-Brabant
(Retired March 2014)

Ashley Stuart, MS, LSW
(Hired to replace Ms. Ricardo-Brabant)
Email: astuart@tewksbury-ma.gov

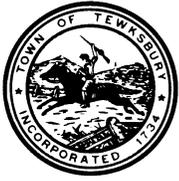
Senior Clerk Secretary- Janice Conole
Email: jconole@tewksbury-ma.gov

Maintenance Person- Robert Noel

Council on Aging Board Members:

Joanne Aldrich
Joel Deputat, Treasurer
Virginia Desmond, Vice Chair
Marie Durgan
Peg Keefe
Warren Lane
Rose McKenna, Chair
Paul McNaught
Lorene Patch
Joan Unger, Clerk
Mark Wood

Tewksbury Recycling Committee (TRC)



TEWKSBURY RECYCLING COMMITTEE

TOWN OF TEWKSBURY
TOWN HALL
1009 MAIN ST
TEWKSBURY, MASSACHUSETTS 01876



LORETTA RYAN
CHAIRPERSON

Annual Report: February 2015

The Recycling Committee continues to Educate and inform the public of ways to Reduce, Reuse & Recycle here in Tewksbury. FY14 showed a consistent 17% recycling, and the first half of FY15 has shown an increase, most likely tied to the new Recycling Toters and the automated program. September 2015 =19%, Oct & Nov. = 21% and December we hit the highest amount to date: 24%! Clearly it is easier for the general public to comingle their recyclables into one container, thus increasing our participation. We applaud those that continue to 'do the right thing' and recycle in the Town.

Zero Waste Day 2014

Our 6th Annual Zero Waste Day was held on 9/27/14 at the Wynn Middle School. The public once again responded greatly to this opportunity, with 600 cars driving through the line to donate used but still valued items to various charities. An estimated 26+ tons of potential waste was diverted from our waste stream and put to good use as a result of this event.

This year we were pleased to partner local businesses with the Charitable Organizations to Sponsor them with a small monetary donation. We hope to continue this partnering each year Zero Waste Day 2015 will be held on Saturday, September 26th, 2015 at the Wynn Middle School from 9:00 AM to 1:00 PM and we encourage all to participate!

Scholarship Awards

Three Scholarships totaling \$1500.00 were awarded to the following students: Rachel McCabe, Kylie Sedgwick and Mackenzie Ryan, in the name of the Tewksbury Recycling Committee and Republic Services. All Tewksbury seniors are eligible for our yearly scholarship, regardless of where they attend high school. Applications can be found in the High School Guidance Department and at: www.tewksbury.info. Deadline for applications is April 1st, 2015.

Recycling in Schools

The *Paper Retriever* continues to thrive in both our school system and the Town itself. All schools participate and generate modest income from this program.

The benefit to the Town is the reduction of tipping fees that would correspond to the tonnage collected in these bins. We encourage all residents to drop off all newspapers, magazines, junk mail and any paper products for recycling at any of the schools in town.

Library Information Center/Facebook Page/Website:

We had an Eagle Scout create a Recycling station for us to help contain the materials dropped off by residents to be recycled. The TRC website and information center continues to provide updated information and improved methods of dissemination of information. Our Committee has a Facebook page with which we update the followers with current information and Events. Our thanks to Town Employee Jeanine Tamboli for helping to keep our website current.

Newspaper Articles, The Patch and Your Tewksbury Today on-line news

The Committee periodically submits articles to local newspapers and on-line news sites to let the residents know what is going on concerning recycling and what is being done to promote it. We hope these articles have been informative.

Budgetary Allowances

The Committee purchased or supported:

- (1) Attendance at various workshops and seminars
- (2) Boxes for the Battery Recycling Program
- (3) Recycle tote bags to be used at various TRC events

Additional On-going Recycling in Town:**Rechargeable/Recyclable Batteries**

We have a tremendous amount of batteries being dropped off for recycling at our collection container located in the Library. Rechargeable batteries, button cell & regular batteries can be dropped off at the library for recycling. TRC Members sort, bag, box & ship the batteries out periodically to be recycled. (see Attachment: A) Batteries are turned in for recycling and thus kept out of the waste stream, reducing the tipping fees associated with traditional disposal.

Aluminum Tab Collection

The TRC is collecting pull-tabs from aluminum cans. They can be turned in at the TRC station at the library. These items are then donated to the Shriners.

Current Projects under Construction:

- (1) Continued posting of information at the Information Station & on the Facebook Page
- (2) Planning and involvement in Zero Waste Day 2015
- (3) Potential presence at the Farmer's Market over the upcoming summer months
- (4) Continued outreach and education of the General Public

On behalf of the Recycling Committee, I would like to take this opportunity to thank the members of the Recycling Committee for their dedication and hard work and the Committee would like to thank the residents of Tewksbury who take the time to recycle and urge other residents to participate in this worthwhile program.

Loretta Ryan

Chairperson: Tewksbury Recycling Committee

Historical Commission

The Tewksbury Historical Commission is established by Massachusetts General Laws as accepted by Town Meeting. Its duties are directed toward the purpose of “preservation, protection, and development of the historical or archeological assets” of the town of Tewksbury, as well as safeguarding and promoting appreciation of Tewksbury’s heritage.

In 2014 the Commission fulfilled its responsibilities under the town’s Demolition Delay By-Law, reviewing 20 applications for demolition permits. The Commission held public hearings for one of these, 22 Astle Street, and did not impose the 270 day delay for either.

In 2014 the Commission worked with the Community Preservation Committee on a Preservation Restriction for the Marshall House. A Preservation Restriction is granted by the property owner and limits the changes to, and uses of an historical property. When completed, the Preservation Restriction is registered with the Registry of Deeds and remains with the property in perpetuity. The Tewksbury Historical Commission is the grantee of the Preservation Restriction on behalf of the Town of Tewksbury.

The Commission typically meets on the third Monday of alternate months in the Trustees Room of the Public Library. The Board of Selectmen is the appointing authority for the Commission.

TEWKSBURY HISTORICAL SOCIETY SUPPLEMENT

The Commission coordinates activities with the Tewksbury Historical Society, a non-profit corporation which has grown to more than one hundred and twenty five members. The following supplement was submitted by the Society:

*The **Tewksbury Historical Society** has regular membership meetings which are always open to members of the public. Regular exhibits are held throughout the year in the Local History Room of the Tewksbury Library to display Tewksbury history. The Tewksbury Historical Society is the official repository for Tewksbury artifacts and photographs in Tewksbury. The public may view these photographs of Tewksbury's past at the Local History Room every Tuesday from 3:30 to 5:30pm. We can help you solve history questions about Tewksbury history.*

Visitors and members are encouraged to donate items of Tewksbury history for preservation. These will be used to exhibit Tewksbury history. The Society is a non-profit (501C3) organization. Donations made to the Society are tax deductible. You may reach us by mail at: Tewksbury Historical Society, P.O.Box 522, Tewksbury MA 01876 or by emailing us at tewksburyhistoricalsociety@msn.com. Our websites are www.tewksburyhistoricalsociety.org or www.tewksburyhistoricalsociety.com". Phone contacts are Sandra Mouser at 978 851 4966 or Dave Marcus at 978 388 7262. Society has scheduled a number of tours and events for the year which can be found on the website.

The Historical Commission would also appreciate information about preservation issues, including any historical or archeological asset which may be threatened or unknown to us. Contact information for Commission members is below.

Respectfully Submitted,

THE TEWKSBURY HISTORICAL COMMISSION

William J. Wyatt, Chairman wjwyatt01@comcast.net (978) 640-0658	Thomas Churchill t.churchill@comcast.net (978) 640-6927
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Patricia Stratis (978) 851-6206	

Safety

Fire Department

The Tewksbury Fire Department consists of 54 sworn fire officers and firefighters and one civilian administrative secretary. Captain Michael W. Sitar, Jr. and Firefighter Stephen Powers retired in 2014 after giving a combined 64 years of dedicated service to the community. Gary Kerr was promoted to Fire Captain and Kenneth Sandberg to Fire Lieutenant in March of 2014. Joel Altavesta, Alan Bain, Peter Beilecki, Christian Irving, Timothy Mancusi, and Tyler Welch were hired as permanent fulltime firefighters. New hires are required to attend and successfully complete an intensive nine-week recruit training program at the Massachusetts Firefighting Academy. The average age and years of service with the Department is 46 and 16 respectively. Our fire officers have an average of 24 years of service with the Department.

The Department answered calls for assistance and provided service 7,565 times in 2014. Building fires accounted for 7 of the 84 responses to fire. Cooking fires continue to be the leading cause of fire in the home setting. 3,312 calls for ambulance service were answered, 31 of which were for lift assists. An additional 99 lift assists were performed by engine company personnel.

The members of the Tewksbury Fire Department respond in a very efficient and professional manner throughout the year. In Tewksbury, line personnel are assigned to an engine company, an ambulance, or serve as the officer in charge of one of the four working shifts. The Fire Chief, Deputy Chief, and one civilian secretary make up the administrative day shift. The Deputy Chief is the Fire Prevention Officer responsible for conducting commercial plan reviews and inspections and for addressing target hazard issues within the community. He also supports firefighter and community education efforts with regard to fire and life safety issues. Engine companies support fire prevention efforts by performing residential plan reviews, oil burner and smoke detector inspections, residential propane installation inspections, and quarterly daycare, hospital, and school inspections. The officer in charge, a captain also known as the shift commander, conducts mobile tank inspections and underground storage tank removal inspections. The captain is also responsible for monitoring all commercial fire alarm and sprinkler work permits being exercised on any given day.

The Town is broken down into three response districts with fire stations located in the Center, North, and South. Each station has one engine company with a lieutenant and two firefighters assigned. In addition to the engine company in the Center Station, two cross-trained firefighter/EMTs staff a primary BLS ambulance and a captain is assigned to oversee the on duty force. At the North Station, the two firefighters assigned to the engine company also staff a secondary BLS ambulance when the primary ambulance is already committed to a call. This leaves that engine company temporarily out of service if a second medical call comes in; however, the fire lieutenant left behind moves to an emergency response SUV should he be needed at another incident. An unmanned aerial ladder truck and a heavy rescue are housed at the Center Station along with a light brush truck. A normal response to a medical emergency would send the nearest engine company and the primary ambulance. A normal response to a house fire would send the two closest engine companies directly to the fire scene along with the shift commander and the primary ambulance, if available. The third engine would respond to the Center Station to staff the ladder truck and await response instructions from the shift commander. This model has proved operationally effective and cost efficient for the majority of the community's response needs. Mutual aid and off-duty members are called in when incidents exceed the on duty crew's capability. Mutual aid is a concept that has been utilized by the fire service to help every city and town deal with those unusual incidents that a community cannot handle on its own.

Two acquired Pierce fire engines from a fire protection district in Texas were put into service in 2014 to replace existing apparatus that failed State vehicle safety inspections. Maintenance on Fire Department vehicles and equipment continue to be performed through a combination of DPW Maintenance Division personnel and outside private vendors as the situation dictates. Two power ambulance stretchers were placed in service on two of our three ambulances. Nasal naloxone was deployed on emergency response vehicles to aid in the ongoing opioid epidemic affecting Tewksbury and the surrounding communities.

An important function of any fire department is to prevent the occurrence of situations that produce injury, death, destruction of property, or negatively impact our environment. We try to accomplish this through public education and fire prevention programs. In 2014 the Department received a State S.A.F.E. and Senior SAFE Grant for the education of school age children and senior adults in the area of fire and life safety. The 2014 grant funds provided for National Fire Prevention Week activities in October which included a Fire Station Open House and a presence at several safety fairs at local businesses. We are very fortunate to have a dedicated staff of firefighters and community volunteers that participate in these and other fire and life safety based programs throughout the year. Information on programs and the Department can be obtained from our newly redesigned website www.tewksbury-ma.gov/fire-department.

The Tewksbury Firefighters Union Local 1647 continues to sponsor a File of Life Program. This program will provide Tewksbury residents who have a significant medical history the opportunity to compile this information in a readily accessible and standardized format. To participate in this program please call (978) 640-4410 and ask to receive the File of Life; its free to you or your family members and it works!

Incident Analysis	2014
Fire/Explosion	84
Overpressure/Rupture	8
Rescue Calls including Medical Assist	2,595
Hazardous Condition	100
Service Calls	771
Good Intent Calls	225
False Calls	446
Severe Weather/Natural Disaster	2
Special Type/Complaint	22
Ambulance Calls	3,312
Department Responses	7,565
Permits & Inspections	2,261
Department Responses	Total
1980	2,161
1990	3,160
2008	5,998
2009	6,115
2010	6,454
2011	6,701
2012	6,630
2013	7,009
2014	7,565

FIRE DEPARTMENT ROSTER – December 31, 2014

		Year of Hire
FIRE CHIEF:	Michael Hazel	1988
DEPUTY CHIEF:	Albert Vasas	1989
CAPTAINS:	James Bruce	1995
	Michael Callahan	1989
	Jon Viscione	1985
	Gary Kerr	1988
LIEUTENANTS:	William Brothers	1997
	Robert Calistro	1998
	David Carney	1995
	James Giasullo	1988
	Jeffrey Giasullo	1995
	Donald Greer	1986
	Paul Guttadauro	1994
	Brian Hurley	1989
	Scott Keddie	1987
	Russell McGlauflin	1989
	Timothy Niven	1985
	Kenneth Sandberg	2003
FIREFIGHTERS:	Joel Altavesta	2014
	Scott Austin	2003
	Alan Bain	2014
	Peter Bielecki	2014
	Marc Bourdon	2013
	Patrick Brothers	1995
	Joseph Dogherty	1986
	Patrick Doherty	1997
	Todd Elliott	2006
	James Fitzpatrick	2011
	Joseph Fortunato	2001
	John Fowler	2004
	David Giasullo	2012
	Michael Giasullo	2011
	William Gosse	1998
	Richard Hamm	1987
	Timothy Holden	1994
	Christian Irving	2014
	David Karlberg	2001
	Daniel Kasprzak	2013
	Joseph Kearns	1995
	Robert Keddie	2011
	David Levy, Jr.	1997
	Robert Little	1984
	Brian Mackey	2009
	Timothy Mancusi	2014
	Christina Merrill	2003
	Michael Merrill	2004
	Thomas Murphy	2004
	Alan Rosemond	1989
	Daniel Sawicki	2004
	Daniel Sitar	1987
	Daniel Small	1988
	Steven Spencer	2002
	Tyler Welch	2014
	Daniel Yost	2004
*RETIRED:	Michael W. Sitar, Jr.	1982
	Stephen Powers	1982

Police Department

The Tewksbury Police Department provides for the safety and security of our community through the judicious enforcement of the laws of the Commonwealth of Massachusetts, the Town by-laws, the Constitution of the United States of America, and through crime prevention education and community programs. All personnel are truly dedicated to the Department's mission of providing these services with the highest degree of professionalism, honesty, integrity, and character. Every member of our Department is devoted to providing the highest quality of public service with respect, honor, fairness, pride, compassion, and courage.

The Department is comprised of seventy three (73) extremely motivated employees, including fifty eight (59) sworn officers, nine (9) civilian dispatchers, and five (5) civilian administrative support personnel. The lion's share of the Department's resources is being expended on the prevention, response, and investigation of property crimes, traffic accidents and issues, drug and alcohol violations, and crimes of violence. Epidemic level drug addiction and alcohol abuse is significantly impacting this community and driving the need for police services off the charts.

The total number of incidents logged in the Department's Computer Aided Dispatch Records Management System in 2014, which include calls-for service, motor vehicle stops, and all patrol initiated activities, is approximately 57,130. Arrests have once again exceeded 800 this year, reaching approximately 832 in 2014. In 2014, simple assaults are up by over one hundred (100) percent, burglaries are down by over fifteen (15) percent, thefts from a dwelling are down by three (3) percent, thefts from a vehicle are down by over ten (10) percent, and shoplifting has decreased by over fifteen (15) percent. Drug activity, arrests, and offenses have remained significant while operating under the influence and drunkenness incidents have increased by more than thirty five (35) percent collectively from 2013 to 2014. Department personnel have responded to approximately nine hundred (900) motor vehicle accidents and have issued approximately forty one hundred (4100) traffic citations in an effort to reduce traffic accidents, injuries, and fatalities and to improve the quality of life of the Town's residents. Officers are responsible for 33,105 proactive building and area checks and 4,516 motor vehicle stops, in 2014, in an ongoing effort to reduce crime and the fear associated with it. I firmly believe the reductions in property crimes are a direct result of this hard work and dedication.

In addition to the daily proactive and reactive regiment being performed by the Dispatchers, Patrol Division, and Detectives in 2014, the Department has integrated increased levels of crime prevention education and community programs into our crime reduction strategy (mission). The Department has targeted all Town populations with various programs that include: R.A.D. Seniors (our newest program rolled out in the summer of 2014), R.A.D. (which we hope to integrate into the TMHS curriculum in the fall of 2015), radKIDS (which remains incorporated into the School Department curriculum), Substance Use Prevention and Education Week, Citizen Police Academy, National Night Out Against Crime, D.E.A. Drug Take-back Initiative, Operation Yellow Blitz, Operation Graduation, Neighborhood Watch, Safe Halloween, Child Safety Seat Checkpoints, Click-It or Ticket, Drive Sober or Get Pulled Over, Bike Helmet Rewards Program, and the P.A.L. Program. The Department continues to work in collaboration with all Town Departments and local non-profit organizations to bring these and other necessary programs and services to our residents and business owners as it is recognized that everyone's assistance is required in order to provide adequate education and achieve the desired results in this recovering economy where staffing levels and funding would not otherwise allow for it.

I would be remiss if I did not once again mention and memorialize how supportive the Town Manager, the Board of Selectmen, the Finance Committee, and the residents of this fine community have been during my five year tenure as Chief of Police. The support has allowed us to improve our staffing budget to fifty nine (59) sworn positions after years of static staff funding and reductions from the fifty nine (59) sworn officers, ten (10) civilian dispatchers, and seven (7) civilian administrative support personnel that existed in 2001. The Manager and Board of Selectmen have acknowledged the significant workload on my personnel and the exceptional production by these highly dedicated professionals I consider myself fortunate to lead. The valiant effort of my personnel to provide for the safety and security of those we have been sworn to protect has never wavered during my tenure as Chief and I am grateful for that and the support we have received from our community. Our residents and local business owners have joined forces with us to keep the community safe. The cooperative effort of all those mentioned has made a difference.

Respectfully,

Chief Timothy B. Sheehan
Tewksbury Police Department
FBINA239

Police Department Roster

Chief of Police: Timothy Sheehan 1987

Deputy Chief of Police: John Voto 1996

Administrative Director: Matthew Small 1997

Lieutenants: James McKenna 1980
Robert Stephens 1996
Scott Gaynor 1996
James Williams 1996
Thomas Casey 1999

Detective Lieutenant: Ryan Columbus 2000

Sergeants: Robert Field 1996
Timothy Kelly 1995
Brian Warren 1988
Mark Perry 1988
Chris Coviello 1989
Steven Torres 2000
Thomas Cooke 2002
Joseph Kelley 2004
Walter Jop III 2000
Patrick Harrington 2003
Brian O'Neill 2005

Court Prosecutor: Brian Warren 1988

K-9 Officer: Albert Piccolo 2002

Detectives: Michael Sheehan 1988
Andre Gonzales 1995
Peter Regan 2003
Dennis Peterson Jr 2004
Brian Farnum 2004
Michael Donovan 2008
Edward Jackman 2011
Andrew Richardson 2011

Narcotics Detectives: Patrick Connor 2010
Michael McLaughlin 2011

Evidence Officer: Andre Gonzalez 1995

Detective/Juvenile: Michael Sheehan 1988

School Resource Officer: Kathryn McLeod 1996
Douglas Pratt 2004

Safety Officer: Jennie Welch 2003

Patrol Officers: Kevin Reese 1989
James Hollis 1995
Markus McMahon 2001
Kimberly O'Keefe 2002
Arthur Piccolo 2002
Eric Hanley 2002
Chris Scott 2002
Karen Capuano 2003
John Casey 2003
Robert Bjorkgren 2003
Alysia Russo 2008
Paul Nicosia 2008
James Ryser 2008
David Miano 2010
Michael Newcomb 2010
Christopher Lefebvre 2010
Paul Morris 2011
Christopher Byrne 2011
David Duffy 2011
Michael Holmes 2012
Michael Vasconcellos 2013
Kaitlin Sullivan 2013
James Allen 2014
Matthew Rowe 2014
Stephen Quinn 2014

Dispatch Supervisor: Edward Sullivan 1994

Dispatchers: Garin Worth 1997
Karen Poisson 1997
Kimberly Griffin 2001
Jason McNamara 2008
Matt Carapellucci 2008
Robert Joyce 2010
Jason Gage 2012
Janice Judd 2013

Reserve Dispatchers: William Tarpey 2010
Colin Trelegan 2010
Erica Vozzella 2010
Christine Cicero 2010

Executive Assistant: Alice Kennedy 1996

Secretaries: Eileen Newton 1987
Patricia Stotik 1995

Facility Maintenance: Jack Crowe 2006

Reserve Police Officers:

Matthew Carapellucci
Joseph Delucia
Cindy Dicalogero
Patrick Doherty
John Donoghue
Deborah Evans
Joseph Fortunado
Robert Fowler
Lee Gath
Phil Gath
George Hazel
Mark Hildebrand
Rick Hopkinson
John Jarek
Matthew Jarek
Steve Kandrotas
Scott Keddie
Alice Kennedy
Dave Levy Sr.
Richard Lumsden
Sharon McClafferty
Jason McNamara
Beverly Mosher
James O'Hare
Steve Pelrine
Karen Poisson
John Powers
Steve Powers
William Schwalb
Daniel Sitar
Mark Tanguay
Robert Westaway
Jack Whitehouse
Mark Wood

Crime Statistics 2014

Forcible Rape	8
Robbery	9
Assault Aggravated	85
Assault Simple	178
Assault Intimidation	81
Burglary/Breaking and Entering	64
Shoplifting	75
Theft from Building	70
Theft from Motor Vehicle	80
Theft of Motor Vehicle Parts	0
Thefts (all others)	194
Theft of Motor Vehicle	28
Counterfeiting/Forgery	16
False Pretense/Swindle/Confidence Game	72
Credit Card/Automatic Teller Fraud	33
Embezzlement	1
Destruction/Damage/Vandalism of Property	146
Drug/Narcotic Violations	146
Statutory Rape	4
Bad Checks	5
Disorderly Conduct	16
Driving Under the Influence	104
Drunkenness	148
Trespassing	10
Liquor Law Violations	21
All Other Offenses	472
Arrests	832
Citations	4086
Alarms	1100
Reports	2436
Building Checks	33104
Accidents	908
Call Volume	57150
Motor Vehicle Stops	4516

School Department

*Superintendent of Schools
Enrollment by Schools*

*Community Scholarship Awards
School Roster*

*General Information
Shawsheen Valley Regional
Vocational / Technical School
District*

Superintendent of Schools

Introduction

The Tewksbury Public Schools serves students in grades preschool through grade 12. The district operates a preschool program, four elementary schools, an intermediate school, one middle school, and a comprehensive high school. In addition to the regular educational program, Tewksbury offers a full range of co-curricular and extra-curricular, extended summer learning opportunities, an extended day program, a full-time kindergarten for a fee, and an adult educational program.

The cooperation between the Town and the district has enabled the school district to maintain curriculum and instructional services. Additionally, the infusion of one-time funds has led to the strengthening of our technology infrastructure, provided maintenance upgrades and enabled the district to pursue needed curricular and textbooks.

Personnel

The process of change continues in the Tewksbury Public Schools. During the 2013-2014 school year the district was fortunate to have three retired staff members return to job-share the Assistant Superintendent of Instruction and Curriculum position. The district welcomed the expertise of Loreen Bradley, former Assistant Superintendent of Instruction and Curriculum, as well as Geraldine Cummings, former Assistant Principal of the John W. Wynn Middle School, and Kevin McArdle, former Principal of the John F. Ryan Elementary School. Tewksbury Public Schools recognizes Kristen Vogel, Principal of Tewksbury Memorial High School, Judi McInnis, Principal of the John F. Ryan Elementary School, Matthew Castonguay, Interim-Principal of the Louise Davy Trahan Elementary School, Geraldine Cummings and Kevin McArdle, Co-principals of the Loella F. Dewing Elementary School, Sheri-Lynne Matthews, Business Manager, and Brenda Theriault-Regan, Assistant Superintendent of Curriculum and Instruction as each are successfully completing their first year with Tewksbury Public Schools.

Faculty and Staff

The following faculty members retired at the conclusion of the 2013-2014 school years:

Sally Gariepy, Classroom Instructional Aide, at the Loella F. Dewing Elementary School, after 10 years;

Helen Matysczak, Grade 1 Teacher, Heath Brook School, after 28 Years

Brenda McWilliams, Grade 2 Teacher, Heath Brook School, after 42 Years

Louise Kelley, School Secretary, Heath Brook School, after 18 Years

Kathleen Penney, Classroom Aide, Heath Brook School, after 26 Years

Karen Cintolo, Grade 4 Teacher, North Street School, after 28 Years

Monica McBrine, School Nurse, North Street School, after 20 Years

Thomas Gilbride, Maintenance, District-wide, after 39 Years

Barbara Jagla, Computer Teacher, John F. Ryan Elementary School, after 15 Years

Susan Laitinen, Special Education, John F. Ryan Elementary School, after 8 Years

Marcia Osterman, School Nurse, John F. Ryan Elementary School, after 22 Year

Susan Gagnon, World Language Teacher, John W. Wynn Middle School, after 32 Years

Cheryl Witham, Grade 8 Social Studies Teacher, John W. Wynn Middle School, after 20 Years

Terrance Neal, Custodian, John W. Wynn Middle School, after 15 Years

Cecily Markham, Guidance Counselor, Tewksbury Memorial High School, after 9 Years

Leo DiRocco, Security Monitor, Tewksbury Memorial High School, after 7 Years

We offer our thanks and appreciation to all of our retirees. Their work has impacted countless children and has had a profound impact on the Tewksbury Public Schools. We wish them the best in their retirement.

Curriculum and Assessment

The district's curriculum serves as a guide and helps teachers to plan their day-to-day instruction. The curriculum provides a clear description of how each area of study is organized and how it connects with what is taught in other subject areas and classes. The Tewksbury Public Schools' curriculum is aligned to the Massachusetts Curriculum Frameworks incorporating the Common Core State Standards, and provides direction on what is most important for students to learn.

Each subject area and relative approved resources are reviewed on a regular rotating basis to help ensure the district's curriculum remains current and effective, and that the intended curriculum is embedded in the classroom. The two phases of the process are known as Program Design and Implementation & Monitor and Adjust.

Program Design and Implementation – There are several steps to complete in this phase of the curriculum-review process.

- An internal Subject Area Review Committee (SARC) collects and evaluates data to be used when the curriculum area enters the review process.
- A curriculum committee (SARC) comprised of district teachers, administrators, and the assistant superintendent solicits input from staff and the public. The Committee gathers research material, analyzes the subject area, and develops recommendations. Residents are given an opportunity to comment on the newly proposed curriculum material adoption. Early in the process, the Tewksbury School Committee also has an opportunity to provide input.
- The recommendations of the curriculum committee are presented to the superintendent.
- The recommendations of the superintendent are sent to the School Committee for review and approval.
- After Committee approval, curriculum guidelines are developed that identify the content and skills students should learn for each grade level.
- Professional development opportunities are provided for teachers to be trained to effectively implement the new curriculum and resources in their classrooms.

Monitor and Adjust - As teachers use the curriculum in this next phase of the process, they collect data about student performance to make sure the curriculum guidelines are having a positive impact on student achievement. If not, the guidelines are reviewed and adjusted. This information forms the foundation for the internal review teams when the curriculum begins the next review cycle.

This ongoing process ensures the curriculum stays relevant and effective. This year, the district continued its adoption and implementation of a new high school Spanish series, *Asi se Dice*. Newly adopted textbooks in the 2014 school year included a high school U.S. History series, *The Americans* and a high school Accounting and Business textbook. The district has also begun the process of evaluating new curriculum resources for high school Biology, high school World Studies, high school AP Statistics, sixth grade Social Studies, and Kindergarten through eighth grade Science to address the *Next Generation Science Standards*.

In addition, the district began its preparation for corrective action planning needed towards the MA Department of Elementary and Secondary Education (DESE) Coordinated Program Review visitation draft report. In October 2013, the visitation team spent five days in the district reviewing the district's policies and procedures. The visitation entailed one part of the DESE's accountability system, and oversees local compliance with education requirements in the following areas: Special Education, Civil Rights and Other General Education Requirements, and English Language Learner Education. Corrective actions will be implemented in the 2014-2015 school year.

Massachusetts Comprehensive Assessment System (MCAS)

The results of the 2014 Massachusetts Comprehensive Assessment System (MCAS) revealed some encouraging data for our district. Once again, the Tewksbury Memorial High School was classified as a Level 1 school. Across the district, our achievement distribution aggregate scores exceeded the state in 13 of the 17 categories and matched the state in two categories. At the front of improved areas of student achievement were increases in writing scores district-wide. In addition, Tewksbury's Student Growth Percentile outranks the state in both Mathematics and English Language Arts. However, we continue to see that achievement data for our sub-group populations lag behind the aggregate in the tested content areas. In an effort to address these concerns, we continue to review and revise the service delivery models presently being utilized to service our sub-group populations. In addition, Subject Area Review Committees (SARCs) have been meeting to make certain that our present curriculum is aligned with the Common Core State Standards (CCSS) in both English Language Arts and Mathematics as well as to ensure that the format and content of the upcoming PARCC Assessment is consistent with the district's curriculum efforts.

School Department Budget SHERI MATTHEWS

The budget for the 2013– 2014 school year was \$46,708,416 or an increase of \$1,502,506 (3.3%) as compared to the amount budgeted in the prior year. The composition of the budgeted increase for FY14 by major cost categories was as follows: Salary increased by 1.7%; Operating Costs increased by 2.3%; Capital Costs were flat; and Fixed Costs increased by 7.7%. Despite these ordinary increases to the budget, the school department was able to end the 2013 - 2014 year modestly favorable to budget while preserving staffing levels, maintaining school facilities, and continuing with services and programing at levels consistent with prior years. During the 2013 – 2014 year the school department received Federal & State Grant funding totaling \$1,200,498.

The budget for the 2014 – 2015 year was originally \$48,031,619, and then was increased at October 2014 Special Town meeting by \$460,000 to a revised total of \$48,491,619 or an increase of \$1,783,203 (3.8%) as compared to the prior year budget. The composition of the budgeted increase for FY15 by major cost categories is as follows: Salary increasing by 3.3%; Operating Costs increasing by 4.2%; Capital Costs are flat; and Fixed Costs increasing by 5.1%. Federal & State Grant funding for the 2014 – 2015 year is \$1,292,723 representing an increase of \$92,225 as compared to prior year. The School Committee as well as our School Administration is very confident that they can continue to maintain staffing levels and provide our students with a quality educational experience with this level of funding.

John and Abigail Adams Scholarship

The John and Abigail Adams Scholarship provides a tuition waiver for undergraduate education at the University of Massachusetts, the state colleges or community colleges. Students qualify for the scholarship when scoring in the Advanced category in either the Mathematics or the English Language Arts section of the grade 10 MCAS test: by scoring in the Proficient or Advanced category in the second subject (Math or English Language Arts); and have a combined MCAS score on their assessments that ranks in the top 25% in their school district. Congratulations to the Tewksbury Memorial High School award recipients:

Marcos Aguilar	Jordan Ezekiel	Kyle Paquette
Samantha Anderson	Michael Famiglietti	Ryan Petti
Monica Aronson	Valerie Fischer	Colin Quinn
Michael Baker	Lydia Florino	Benjamin Rauseo
Eva Barinelli	Mikhaela Flynn	Devin Rich
Melanie Barteveyan	Alexa Forgione	Kate Roche
Carina Berglund	Dimple Gandhi	Rachel Santosuosso
Amanda Brown	Jenna Gillis	Calvin Satterfield
Meredith Cahill	Jessica Guida	Carlye Slavin
Thomas Casey	Craig Harkins	Devin Souza
Grady Cashman	Daniel Hurley	Jessica Staffieri
Emilee Clapp	Emma Hyberts	James Sullivan
Matthew Cocca	Megan Johnston	Bryan Tam
Brian Conneely	Olivia Kaplan	Ronald Tam
Kasey Connors	Colleen Kelly	Haley Tiernan
Brendan Cooke	Rebecca Keough	Joshua Walker
Michelle Creedon	Kerrin Mangan	Andrew Wallace
Dylan Crupi	Jared Martin	Erin Walsh
Corinne Doyle	Amber Nguyen	Katelyn Wentworth
Samantha Durant	Andrew Nguyen	Justin Whitehouse
Kailey Durante	Amber Ouellette	Jennifer Yaing

School Committee Recognition

The School Committee has been working collaboratively with the Town Manager and all of the Town departments and offers to them many thanks for meeting the budget demands of Tewksbury Public Schools. The Districts recognizes the many efforts of the School Committee members, Brian Dick, Kristen Polimeno, James Cutelis, Lisa Puccia, and Dennis Francis for their leadership and the continued support of our staff, students, and the parents and guardians of the Tewksbury Public Schools.

Student Services & Special Education

As the Town of Tewksbury decides next fiscal year’s budget, our special education programs will be the focus of attention. The reason for this is that our special education costs for out of district placements (OOD) are one of the main drivers of the school budget, and these costs do rise each year. Since FY13, there have been 13 students who have moved into our district that were previously out placed. During the FY14 school year, eight (8) students moved into our district in out placements, a 6% increase. There are additional reasons why our special education costs have risen, including costs related to state and federal legal mandates, enrollment, and the degree of special needs in our schools.

State and federal laws mandates the town to provide special education services to its residents beginning at age three and until age twenty-two. Eligibility determination for special education services is monitored through a rigorous evaluation process. The process of evaluation, data collection, and eligibility is conducted by a Team of professionals who are familiar with the child. Through careful review and criteria, only those students identified as having true disabilities and who will require direct services receive special education. In the past five years (FY10-FY14), the ratio of students in Tewksbury who qualify for special education services has been steady at 16.7% for students age 6-21. For the FY14 our ratio of students being found eligible for special education services decreased from FY13 of 16.6% to FY14 15.7%. Our OOD students have averaged about 60.4 students in out placements over the five year time frame. However, FY13-15 has demonstrated a significant increase of out placements due to 13 students who moved-in to Tewksbury that were previously out placed, or about 9% increase overall. This has been our most notable change in recent years, one that cannot be predicted.

The Coordinated Program Review (CPR) for Special Education, which was conducted through the Massachusetts Department of Elementary and Secondary Education (DESE) Program Quality Assurance (PQA) division, was completed and submitted. The district received the final report on March 25, 2014, and the mandatory one-year compliance date ends on March 25, 2015.

The summary of required Corrective Action Plans where provided in the report. Of the sixty (60) plus indicators that are reviewed by the state, seven criterions were found "Partially Implemented". Through a series of corrective actions, the district has followed a strict protocol to demonstrate full compliance through professional development activities and trainings.

The district has provided evidence of compliance for the reporting periods of June and October 2014. Additional reporting periods include January, April and June 2015. It is expected that the district will be found fully compliant with the PQA standards.

The overall findings support our contention that our district continues to demonstrate and provide favorable ratio of students to teachers, curriculum and instruction that is skills based and effective, supplementary supports for our disabled students and for teachers to ensure high performing learning environment, and classrooms that understand learning differences.

Through the CPR review process, we have complied with state and federal laws that mandates public schools provide services to children with special needs that allow them to fully access, participate and progress in public education. The laws also require that if the public education setting is not sufficient then we must find a private school for them to learn. Whenever possible, Tewksbury has made a commitment to create programs in our own schools. This is both educationally sound and fiscally responsible. As previously noted, the number of students requiring placements outside of Tewksbury has increased recently. The majority of these students have significant needs that require more specialized programming than is currently offered in district.

The rate of increase for special education costs will always be greater than the rate of increase for the rest of the school programs. This reality is understandable. Although Tewksbury's percentage of student receiving special education services in district is stable, with a slight noted decrease in FY14, we continue to have more students with more intense needs who require more specialized programs and services at a greater per pupil cost. Our alternatives, however, are even more costly. As a community, Tewksbury continues to meet its obligation by providing high quality, cost effective programs for students with special needs.

Summary – Superintendent

I am honored and pleased to provide the citizens of Tewksbury an update on the progress of our public schools. This represents my fifth year as Superintendent of the Tewksbury Public Schools. I have enjoyed preparing this report as there is a tremendous amount of good news to share. Dedicated teachers, caring support staff, skilled administrators, supportive parents, engaged students, a wonderful community and a thoughtful School Committee comprise the Tewksbury Public Schools. The collective goal of this group is to ensure all our students receive a quality education.

I am looking forward to serving the community of Tewksbury for another year. It is an honor to work shoulder to shoulder with our teachers, students, parents, elected officials, municipal employees, and the School Committee who have routinely demonstrated to me they are committed to making a difference in our schools.

It is a privilege to work for a School Committee that demands of its employees and students excellence in the classroom, on the playing fields and in every venue which contributes to the growth and development of children.

Again, I am honored to be your Superintendent of Schools.

John E. O'Connor, Ed.D.
Superintendent of Schools

Class of 2014 Community Scholarship Awards

Tewksbury Public Schools are pleased to acknowledge the businesses, the individuals, the community organizations, the school organizations, and the sports organizations, who participated in Tewksbury's 2014 Community Scholarship Program. The commitment of the donors listed below to the students of the Tewksbury Public Schools contributes to the attainment of the personal and educational goals of the scholarship recipients. The generosity of the donors provides an investment in the future of Tewksbury.

Thank you to each of the Scholarship Award Donors and **Congratulations** to the Scholarship Recipients.

AWARDS:

Junior Awards:

Harvard Prize Book Award:

Emma Hyberts

Rensselaer Medalist:

Jared Martin (15,000 yearly if the student is accepted and attends Rensselaer)

Wellesley Book Award:

Jessica Staffieri

AWARDS:

Senior Awards:

Anthony J. Romano Tech Education:

Amber Riddle

Art:

Selina Rizzo

Business Technology:

Sydney Sturdevant

Computer Technology

Derek Law

Community Service

Rebecca Varghese

English

Kylie Sedgewick

Early Childhood Education

Shannon Semenza

Foreign Language

a. **French** *Sesen Aron*

b. **Latin** *Joseph Abruszzi*

c. **Spanish** *Ashley Callahan*

Marketing

Kelly Quigley

Mathematics

John Melloni

Music

Colleen Campbell

Science

Laurin Joseph

Social Studies

Daniel Daley

Wellness

Margaret Walsh

BUSINESS DONORS:

AFL-CIO - IUCL Local 534

Frank E. Ternan Labor Management Scholarship:

Helen Woods \$1,000

Holt & Bugbee Foundation Scholarship Awards:

Daniel Daley \$2,500 Dennis Ong \$2,500

Sydney Sturdevant \$2,500, Rebecca Varghese \$ 2,500

interlinkONE Scholarship

Erin Morrissey \$500

Lowell Five Cent Savings Bank Scholarship Award:

Laurin Joseph \$1,000

Schlott Tire Academic Scholarship Award:

Rebecca Varghese \$500

Stoneham Savings – Salem Five Charitable Foundation Scholarship:

John Melloni \$800

Tewksbury Country Club Charitable Foundation Scholarship

Bridget Casey \$500 Adam Rekkbie \$500

Helen Woods \$500

COMMUNITY DONORS:

Lawrence L. Day Memorial Scholarship

Rebecca Varghese \$500

Liam Nation:

Meaghan McCarthy Scholarship

Hayley Sutherland \$500

Liam Knyff Scholarship

Bridget Casey \$500

Janet Kay Zaborek Scholarship

Rachel Eatherton \$500

Tewksbury/Wilmington Lodge of Elks #2070 Scholarship Awards:

John DeVito \$500, Rachel Pruyne \$500

Massachusetts Elks – Most Valuable Student Award:

Kelly Quigley \$800

Massachusetts Elks Major Project Scholarship:

Selina Rizzo \$600

Tewksbury Golden Age Club, Inc. Scholarship

Kelsie Bradley \$500, Jennifer Maddaleni \$500

Mike McDermott \$500

Tewksbury Lions Club Scholarships:

Bridget Casey \$1,000 Erin Morrissey \$1,000

Rebecca Varghese \$1,000 Kristina Yaing \$1,000

Tewksbury Recycling Committee / Republic Services Scholarships:

Rachel McCabe \$600 Kylie Sedgewick \$600

Mackenzie Ryan \$300

Tewksbury Rotary Club Scholarships:

Olivia Boudreau \$1,500 Rachel Eatherton \$1,500

John Melloni \$1,500 Adam Rekkbie \$1,500

Tewksbury – Dracut Suburban Cup Award:

Bridget Casey \$200

PERSONAL DONORS:

Byers: Willie Byers Memorial Scholarships:

Bridget Casey \$1,000 Kelsey Bradley \$1,000
Rachel Stronach \$1,000 Renee Stronach \$1,000

Contalonis: Shane Marshall Contalonis Memorial Scholarships:

Daniel Donovan \$2,000, Rachel Eatherton \$2,000
Olivia Galella \$2,000 John Melloni \$2,000
Kelly Quigley \$2,000

Cooney: John Robert Cooney Memorial Scholarships:

Megan MacKinnon \$2,000 Kristina Yaing \$2,000

Curran: Kay (Aspell) Curran Scholarship:

Kelly Quigley \$500

Ernest: George "Timmy" Ernest Memorial Scholarship:

Ross Budryk \$500

Gillette: The Daniel S. Gillette, Jr. Memorial Scholarship Awards:

John Aylward \$1,000 Olivia Boudreau \$1,000

Horgan: Robert V. Horgan Memorial Scholarship:

John Aylward \$1,000

Meghan McCarthy Annual Road Race Scholarships:

Bridget Casey \$200 Taylor Lirakis \$200
Cassidy Russell \$200

McGrath: Dr. Christine L. McGrath Performing Arts Award:

Nicholas Chmela \$500

Mulno: David A. Mulno Memorial Scholarship:

John Melloni \$500

Murphy: The Jerry Murphy Memorial Scholarships:

Rachel Eatherton \$1,000 Eddie Matovu \$1,000
Kelly Quigley \$1,000 Brittany Sullivan \$1,000

O'Brien: The Kevin J. O'Brien Memorial Scholarships:

Bridget Casey \$1,000 Eddie Matovu \$1,000

Olson: The Ronald "Ronnie" Olson, Jr. Memorial Scholarship:

Nicholas Bain \$500

Peters: The Linda Peters Memorial Scholarships:

John Aylward \$1,200 Kelsie Bradley \$1,200
Bridget Casey \$1,200 Daniel Donovan \$1,200
Timothy Donovan \$1,200 Rachel Stronach \$1,200
Renee Stronach \$1,200

Representative James R. Miceli Scholarship

John Aylward \$500

Saber: Excellence in Achievement Scholarship Award

Kelly Quigley \$500

Scott: The David W. Scott Memorial Scholarships:

John Aylward \$1,000 Taylor Lirakis \$1,000

Tino: The Kevin Joseph Tino Memorial Scholarships:

Anthony D'Arrigo \$300, Joseph D'Arrigo \$300
Matthew Corriveau \$300 Mike Charbonneau \$300

Wolf: Jonathan Wolf Memorial Scholarships:

Joshua Caredeo \$500 John Melloni \$500
Kelly Quigley \$500 Margaret Walsh \$500

Zawacki: The Joshua Zawacki Memorial Scholarships:

Andrew Magnell \$1,500 Shannon McLaughlin \$1,500

SCHOOL ORGANIZATIONS DONORS:

Heath Brook PAC - Angela Munro Memorial Award:

John Melloni \$500

John F. Ryan PAC Scholarship Awards:

Olivia Gallella \$500

John W. Wynn Middle School P.A.C. Awards:

Dennis Ong \$500 Ron Mallach \$500

Loella F. Dewing School P.A.C. Awards:

Derek Law \$250 Andrew Carta \$250

Louise Davy Trahan PAC – George S. Paul Scholarship:

Stephen DeFrancesco \$500

North Street School P.A.C. Scholarship Awards

Ron Mallach \$250 Shannon Semenza \$ 250

Tewksbury Music Association Scholarships – Music Loyalty:

Colleen Campbell \$500 Laurin Joseph \$500
Amber Riddle \$500

TMHS P.A.C. Awards:

Meaghan Blaisdell \$500 Nicholas Chelma \$500
John Melloni \$500 Kelly Quigley \$500
Adam Rekkbie \$500 MacKenzie Ryan \$500
Kylie Sedgwick \$500 Jennifer Schultz \$500

TMHS National Honor Society Awards

Rachel Eatherton \$300 John Melloni \$300
Kylie Sedgwick \$300 Rebecca Varghese \$300

The Tewksbury Teachers Association Scholarship Awards:

Stephen DeFrancesco \$500 Bridget Casey \$500

SPORTS ORGANIZATIONS DONORS:

Dennis McGadden Track and Cross Country Scholarship Awards

Boys: *Matthew Corriveau \$300 Anthony Dorrigo \$300*
Joseph D'Arrigo \$300 Stephen DeFrancesco \$200
Blake Hery \$200 John Melloni \$200
Michael McDermott \$200 Edward Matovu \$175
Adam Scopa 150 Brian Nguyen \$125
Cullen Coulter \$100 Adam Rekkbie \$100
Peter Murphy \$100 Dennis Ong \$75
Robert Cofer \$50 Anthony Lavita \$25

Girls: *Bridget Blair \$275 Allison Giles \$275*
Rachel McCabe \$250 Rachel Eatherton \$200
Erin Morrissey \$200 Kelly Quigley \$200
Jennifer Schultz \$175 Vanessa Sheehan \$175
Jessica Amedee \$150 Olivia Boudreau \$150
Jennifer Cobuccio \$150 Andrea Lozowski \$150
Ashley Pellegrino \$150 Courtney Graffeo \$125
Margaret Walsh \$125 Emalee Dunbar \$100

Dennis McGadden Track and Cross Country Scholarship Awards continued:

Olivia Gallella \$100 Kylie Sedgwick \$100
Sara Semenza \$100 Nichole Tran \$100
Lindsey Monti \$75 Karlene Noesi \$75
Chelsee Parcaro \$50

Friends of Tewksbury Tennis

Lindsey Andella \$75 Seson Aron \$100
Courtney Fillebrown \$100 Laurin Joseph \$100
Kylie Sedgwick \$100 Kristina Yaing \$75

Redmen Hockey Booster Club Scholarships:

Ross Budryk \$250 John Cash \$250
Jeff Giasullo \$250 Zachary Strahan \$250

Redmen Wrestling Booster Club Scholarships:

Daniel Donovan \$500 Nicholas Jansen \$500

Tewksbury Girls Softball League Scholarships:

Bridget Casey \$450 Nicole Hamel \$450
Jennifer Maddaleni \$200 Erin Morrissey \$200

TMHS Boosters Girls Basketball / Football Cheerleading Awards:

Jennifer Maddaleni \$425 Jennifer Schultz \$300
Melanie Somerville \$375 Renee Stronach \$450

TMHS Lacrosse Boosters Scholarship

John Aylward \$300 Michael Brawley \$300

Bridget Casey \$300 *Kevin Dick \$300*
Timothy Donovan \$300 *Haley Golini \$300*
Brandon Hibner \$300 *Ashley Kelly \$300*
Taylor Lirakis \$300 *Chelsea Smith \$300*
Rachel Stronach \$300 *Haley Sutherland \$300*

TMHS Redmen Baseball Booster Club Scholarship:

Nicholas Bain \$300 *John Cave \$300*
Alex Hamilton \$300 Ron *Mallach \$300*
Dominic Rosado \$300

Tewksbury Redmen Field Hockey Booster Club Award:

Kelsie Bradley \$300 *Bridget Casey \$300*
Haley Golini \$300 *Nicole Hamel \$300*
Ashley Kelly \$300 *Taylor Lirakis \$300*
Lindsey Monti \$300 *Cassidy Russell \$300*
Haley Sutherland \$300

Tewksbury Redmen Football Club Scholarship Awards:

The Coach Bob Aylward Redmen Football Scholarship Award:

Kevin Dick \$2,000

Redmen Football Club Edward K. Dick Scholarship Award:

Eddie Matovu \$2,000

Redmen Football Club Phillip L. French Scholarship:

John Aylward \$2,000

Redmen Football Club James E. Brooks Memorial Scholarship:

(Recognition of Mr. Bill Ethier and Robert Byers Sr.)

Daniel Donovan \$1,000 *John Melloni \$1,000*

Redmen Football Club Memorial Scholarship:

John DeVito \$2,000

Redmen Football Club Benefactors Scholarship:

(Recognition of the Ginsburg Family, The Martel Family and Jason Wagstaff)

Blake Hery \$2,000

TMHS Redmen Girls Basketball Booster Club Awards:

Olivia Gallella \$400 *Nichole Hamel \$400*
Chelsee Porcaro \$400 *Sara Semenza \$400*
Shannon Semenza \$400

TMHS Redmen Softball Booster Club Awards:

Brooke Hardy \$500 *Shannon McLaughlin \$500*

TMHS Soccer Boosters Deb Billings Memorial Scholarship

Nicholas Bain \$300 *Meaghan Blaisdell \$300*
Ashley Callahan \$300 *Olivia Gallella \$300*
Ron Mallach \$300 *Kelly Quigley \$300*
Kylie Sedgewick \$300 *Sara Semenza \$300*
Shannon Semenza \$300

Tewksbury Youth Baseball Scholarship:

Derek Kawalski \$500

Tewksbury Youth Boys' Basketball Scholarships:

Kevin Dick \$300 *Nicholas Harvey \$300*

Tewksbury Youth Girls' Basketball League Scholarship:

Rachel Eatherton \$500 *Kelly Quigley \$350*
Meaghan Blaisdell \$250 *Ashley Kelly \$250*
Sara Semenza \$200 *Olivia Gallella \$150*
Shannon Semenza \$150 *Bridget Casey \$100*
Jennifer Maddaleni \$100 *Chelsee Porcaro \$100*
Nicole Hamel \$100

Tewksbury Youth Football:

Billy Bird Memorial Scholarship:

Andrew Magnell \$750

Merit Scholarship:

Johnathan Zervas \$500

Memorial Scholarship:

<i>Rachel Eatherton \$1,000</i>	<i>Kevin Dick \$1,000</i>	
Tewksbury Youth Lacrosse Association Scholarship:		
<i>Brandon Hibner \$250</i>	<i>Taylor Lirakis \$250</i>	
Tewksbury Youth Skating Association:		
Alfred Carpenito Memorial Scholarship:		
<i>Taylor Lirakis \$1,000</i>		
TYSA Scholarship:		
<i>Chelsee Porcaro \$500</i>		
Tewksbury Youth Soccer League:		
Ed Flanagan Scholarship:		
<i>Kelly Quigley \$425</i>		
Tewksbury Youth Soccer League continued:		
James Miceli Scholarship:		
<i>Ron Mallach \$425</i>	<i>Kylie Sedgwick \$425</i>	
Lia DiFronzo Memorial Scholarship:		
<i>Nicholas Bain \$325</i>	<i>Meaghan Blaisdell \$325</i>	
Meghan McCarthy Memorial Scholarship:		
<i>Sara Semenza \$325</i>	<i>Shannon Semenza \$325</i>	
Ed Flanagan Scholarship:		
<i>Kelly Quigley \$425</i>		
Volleyball Booster Club Scholarship:		
<i>Lindsey Andella \$300</i>	<i>Jennifer Cobuccio \$300</i>	
<i>Emalee Dunbar \$300</i>	<i>Ciara Fagan \$300</i>	
<i>Shannon McLaughlin \$300</i>		
	TOTAL:	\$ 142, 725.00

2014 October Count Enrollment

SCHOOL	PK	K	1	2	3	4	5	6	7	8	9	10	11	12	PG	TOTALS
NORTH ST					161	146										307
TRAHAN					114	128										242
DEWING	69	130	121	141												461
HEATH BROOK	17	104	140	121												382
RYAN							304	296								600
WYNN MIDDLE									316	340						656
TMHS											241	275	247	233	8	1004
PreSchool HS @	6															6
TOTALS	92	234	261	262	275	274	304	296	316	340	241	275	247	233	8	3658
	PK	K	1	2	3	4	5	6	7	8	9	10	11	12	PG	



Tewksbury Public Schools

2013 – 2014 Roster

<p>SCHOOL COMMITTEE Brian H. Dick 2017 Dennis G. Francis 2015 Lisa J. Puccia 2016 James A. Cutelis 2015 Krissy M. Polimeno 2016</p> <p>John E. O’Connor, Ed.D. - Superintendent Brenda Theriault-Regan – Assistant Superintendent of Curriculum & Instruction</p>	<p>ADMINISTRATION</p> <p>Sheri Matthews - Business Manager Richard Pelletier – Director of Student Services David Libby – Finance & Operations Manager Michele Rivera –Human Resources Administrator DebraLee Mugford – Director of Food Services John Lyons – Director of Extended Day & Community Education Services</p>
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TEWKSBURY MEMORIAL HIGH SCHOOL, Brenda Theriault-Regan, Principal
Jason Stamp, Assistant Principal and Dr. M. Eileen Taylor Osborne, Assistant Principal

DEPT. HEAD, SCIENCE, TECHNOLOGY, FAMILY & CONSUMER SCIENCE, & MUSIC – <i>Susan Barnett</i>			
<p>MATHEMATICS Robert Brigida Thomas Carpenito Peter Fortunato Debra Glass Vikki Ireland Mary Jo Kelleher Ashley Languirand Marybeth McGinn Kevin Muise Anne L. Rand Shelli-An Ryan</p>	<p>ART Jennifer Arnold Nicole LaPierre David Moffat BUSINESS James Sullivan</p>	<p>SCIENCE Susan Barnett also Internship Coordinator Kelly Burishkin Daniel D’Amore Eamon Edgerton Shelly Galusha Janet Gordon James Pringle Nicole Saad Marie White</p>	<p>PC TECHNOLOGY Frances DeLucia Susan Sullivan FAMILY & CONSUMER SCIENCE Nicole Smallidge MUSIC Andrew Walsh</p>

<p>LEAD TEACHER, FOREIGN LANGUAGE – <i>Paul Early</i></p>	<p>DEPARTMENT HEAD GUIDANCE – <i>Karen Baker O’Brien</i></p>	<p>ATHLETIC DIRECTOR AND FRESHMAN TRANSITION ADVISOR – <i>Brian Hickey</i></p>	
<p>FOREIGN LANGUAGES Paul Early Kim Herrera Graca Dudley Joanne Meziane MariCarmen Constable Florence Souza</p>	<p>GUIDANCE David Harne Cecily Ann Markham Karen Baker O’Brien Kristina Sheahan</p>	<p>PHYSICAL EDUCATION Brandon Foye Patricia Ryser HEALTH Karen Ferreira Denise Saindon Danielle Mayo</p>	<p>LIBRARIAN MEDIA SPECIALIST Mary Eldringhoff SECURITY MONITORS Leo DiRocco DIGITAL & PERFORMING ARTS Michael Pirollo</p>

JOHN W. WYNN MIDDLE SCHOOL, John Weir, Principal - Andrew Long, Assistant Principal

<p>TEAM 7A – Sara Cowan, T.L. ENGLISH Sara Cowan SOCIAL STUDIES Roger Maxfield MATH Amanda Webb SCIENCE Cindy Abate-Upson</p>	<p>TEAM 7B - Cathleen Bilodeau, T.L. ENGLISH Jaclyn Murphy SOCIAL STUDIES Dorothy Graaskamp MATH Cathleen Bilodeau SCIENCE Kathleen Connell</p>	<p>TEAM 7C – Fran Rouff, T.L. ENGLISH Kimberly Johnston SOCIAL STUDIES Margaret Perkins MATH David Bernstein SCIENCE Francesca Rouff</p>	<p>TEAM 7D – Kellyn Welch, T.L. ENGLISH Kellyn Welch MATH Kim Terry</p>
<p>TEAM 8A –Carol Navetta, T.L. ENGLISH Kate Nicholson SOCIAL STUDIES William Fabiano MATH Joanne Hession SCIENCE Carol Navetta</p>	<p>TEAM 8B –Kristina Rogers, T.L. ENGLISH Keith Williams SOCIAL STUDIES Christopher Gagnon MATH Dannie Shao SCIENCE Kristina Rogers</p>	<p>TEAM 8C – Cheryl Witham, T.L. ENGLISH Elaine Speros SOCIAL STUDIES Cheryl Witham MATH Natasha MacFarlane SCIENCE Katherine Deveau</p>	<p>TEAM 8D – Kellyn Welch, T.L. ENGLISH/SOCIAL STUDIES Erin Caron MATH/ SCIENCE Michael Gillespie</p>
<p>ART Gail Hamilton MUSIC Catherine Himmel INSTRUMENTAL MUSIC Timothy Olevsky (Shared with Ryan School)</p>	<p>WORLD LANGUAGES FRENCH Susan Gagnon SPANISH Christine Welch SPED – Elaine Cheng Sinclair, T.L. Laura Williams</p>	<p>EXPLORATORY COMPUTERS/PHYSICAL EDUCATION COMPUTERS Lisa Bailey Bonita Hansberry PHYSICAL EDUCATION Thomas Morrill Holly Germain Erica Matranga (part-time)</p>	<p>LIBRARIAN GUIDANCE Kennan Daniel Jaime Noberini <i>9410 INDUSTRIAL TECHNOLOGY</i> Joseph Frank HEALTH Maura Dearing Ashley Sheehan</p>

JOHN F. RYAN ELEMENTARY SCHOOL

Elizabeth Sharp, Interim Principal - Judi McInnes, Interim Assistant Principal (1 YR Only)

<p>TEAM 5A ENGLISH/SOC.STUDIES Nicole Zwirek MATH/SCIENCE Gretchen Martel SPED Kathleen Morrill</p>	<p>TEAM 5B ENGLISH/SOCIAL STUDIES Jayne Farnham MATH/ SCIENCE Pamela Shirhoff SPED Kevin Gibson</p>	<p>TEAM 5C ENGLISH/SOCIAL STUDIES Joanne O’Brien MATH/ SCIENCE Christine Cremin</p>	<p>TEAM 5D ENGLISH/SOCIAL STUDIES Kim Bruff MATH/SCIENCE Robert Shirhoff</p>
<p>TEAM 5E ENGLISH/SOCIAL STUDIES Kristin Romano MATH/SCIENCE Robert Rogers SPED Beryl Puddester-McKenna</p>	<p>TEAM 5F ENGLISH/SOCIAL STUDIES Kim Hillson MATH/SCIENCE Eileen Lindsey SPED Jennifer Gillespie</p>	<p>ART Jilian Sapienza MUSIC Marguerite Weidknecht INSTRUMENTAL MUSIC Timothy Olevsky HEALTH Kristi Sarcione COMPUTERS Barbara Jagla Susan Spollen CASE MANAGER Cheryl Porcaro</p>	<p>PHYSICAL ED Ronald Drouin James Manley LITERATURE Rose Curley Andrea MacMullin READING Kimberly Stone Lisa Zullo ACADEMIC COACH Charity Legvold LEARNING CENTER Alissa Smith-Dockham Julie Serino</p>

JOHN F. RYAN ELEMENTARY SCHOOL, cont.

<p>TEAM 6A – Jennifer Mrozowski, T.L. ENGLISH Nick Amato SOCIAL STUDIES Kate Baker MATH Kim Hynes SCIENCE Jennifer Mrozowski SPED June Fagan</p>	<p>TEAM 6B – Kathleen Anderson, T.L. ENGLISH Nicole Hynes (1 YR Only) SOCIAL STUDIES Kathleen Anderson MATH Charlaine Melly SCIENCE Robin Reading SPED Martha Harnett</p>	<p>TEAM 6C- Barbara Gillette Manna, T.L. ENGLISH Janet Davis SOCIAL STUDIES Jean Chan MATH Barbara Gillette Manna SCIENCE Brittany Gorham SPED Susan J. Laitinen</p>	<p>TEAM 6D – Susan E. Hogan, T.L. MATH/SCIENCE Susan E. Hogan ENGLISH/SOCIAL STUDIES Andrée Johnson SPED Bree Jacobson</p>
<p>HEATH BROOK SCHOOL Rosamond Dorrance, Principal - Carole Gallo, Head Teacher</p>		<p>LOELLA F. DEWING SCHOOL Paul Galello, Principal – Jan Fuller, Assistant Principal</p>	
<p>Kindergarten Brandi DeCarolis Patricia Keddie Stacey Paradis Donna Greene Grade 1 Karen Bancroft - SPED Teresa Enos Helen Matysczak Joanne Morrissey Julie Taggart Kathy Ventura Ann Whynot</p>	<p>Grade 2 Donna Bowden Debbie Brewin Emily Niles Brenda McWilliams Sheri Mulloy Jennifer Price Carole Gallo</p>	<p>PreK-2 PDD Ned Finneran Kindergarten Heather Grace Bradley Allison Cameron Sarah Gillotte Jennifer Marcella Grade 1 Kathy Carleton Lisa Cournoyer Maryellen Hirtle Mary Lazzara Megan Robinson - Inclusion Kristi Rodgers Kelly Scialdone Lisa Tramonte</p>	<p>Grade 2 Christa Covino Shelley DeGrechie Beth Krzesinski Kathleen MacLeod Kathy McDermott - Inclusion Judy Middleton Shannon Miranda Sarah Yore PreK Developmental Learning Ctr. Patricia Martel - DLC 1 Sarah Tsakalagos - DLC 2 PreK DLC – TBD Integrated Preschool Alissa Palange Tara Quinn Kim LaFland</p>
<p>LOUISE DAVY TRAHAN SCHOOL Donna Mooney, Principal – Shannon Demos, Head Teacher</p>		<p>NORTH STREET SCHOOL Angela Kimble Principal – Joan Lynch, Head Teacher</p>	
<p>Grade 3 Mary Beth Aiello - Inclusion Judy Allard Sandra Frost Lori Hyland Jamie Lane Susan Mulno Sheila Sadler Grades ¾ Life Skills Janet Reyes Grades 4 Inclusion Jennifer Kelly</p>	<p>Grade 4 Sarah Boudreau Jennifer Cote Shannon Demos Catherine Gagne Marcia Kalarites Mary Loosen Susan Moorer Moderate Special Needs Michele Hughes</p>	<p>Grade 3 Mary Lou Adams Nancy Boyle Loren Carlino Lisa Desrochers Nicoletta DeVincentis, Inclusion Theresa Follett Michelle McGrath Mary Petrie Developmental Learning Center Christine Strickler School Psychologist Elizabeth Mancuso</p>	<p>Grade 4 Lisa Chasan Karen Cintolo Kathleen Conrad Kim Gagnon Lynn Marsh Heidi Reinhart Kimberly Russo Jeanne Selissen PDD Candace Tharrett PreK Developmental Learning Ctr.</p>

ELEMENTARY SPECIALISTS SPECIAL EDUCATION DEPT

<p>Reading Specialists Chloe Callahan – Heath Brook Gloria Graves – Trahan Nancy Kalajian – North Street Elizabeth Robinson – Dewing</p> <p>Elementary Art Kristen Kosiba – Dewing/North Street Jennifer Barbati - Heath Brook/Trahan</p> <p>Elementary Music Gayle Bridgford – Dewing/North Street Steve Nahlik - Trahan/Heath Brook</p> <p>Elementary Physical Education Jodi Higgins - Dewing/North Street Daniel Merry - Heath Brook/Trahan</p> <p>Writing Teacher Charity Legvold</p> <p>Attendance Officer</p> <p>Gifted and Talented Math/Writing Teacher Debbie Buehler</p> <p>Title I Academic Coach Ashley Hanifin – Trahan Karen Nordstrom – North Street</p> <p>Literacy Coach Andrea Smolinsky – Dewing Jeanann Williams – Dewing Samantha Napolitano– Heath Brook</p> <p>Physical Therapist Jennifer Merrill – Systemwide</p>	<p>Early Childhood Specialist Kim LaFland– Dewing Preschool Alissa Palange – Dewing Tara Quinn – Dewing Preschool</p> <p>O.O.D</p> <p>Renee Czyzewski School Adjustment Counselors and School Psychologists Susan Clark – Trahan Ali Comer Meeker– Ryan Melissa Gilgun – Middle School Catherine Pfeifer – High School Elizabeth Muscolino– Dewing also Case Mgr. Mariellen Nastasi – Heath Brook Elizabeth Mancuso – North Street</p> <p>Speech Therapists Courtney Campbell – Dewing Brenda Meuse – Heath Brook Carolyn Dooley – Dewing Susan Drum – Wynn/Trahan Catherine Gerenz – Dewing Katherine Thew – North Street Tiffany Trant – Ryan/High School</p> <p>P.D.D. – Dewing Sarah Tsakalacos – Dewing Candace Tharrett – North Street</p>	<p>Occupational Therapist Gail Bliss – System wide Barbara Joyce - System wide</p> <p>English Language Learner Karen Hodgson – System wide</p> <p>Behavior Specialist Kristen Podolsky – Dewing School</p> <p>Moderate Special Needs Specialists Mary Beth Aiello - Trahan School Candace Tharrett – North School Karen Bancroft – Heath Brook School Marco Basilier - High School Alexis Bosworth – Dewing/North-Case Mgr Amanda Boucher – Middle School Richard Camire – Middle School Lisa Chasan – North Street School Rosemary Coughlan, Case Mgr Elem Nicoletta DeVincentis– North Street Michelle Dick – High School June Fagan – Ryan School Anne McGregor Fay – High School Sandra Ferrara – Ryan William Fuller – High School Patrick Galligan - High School</p>	<p>Moderate Special Needs Specialists Cont. Carole Ann Gallo – Heath Brook Kevin Gibson – Ryan Jennifer Gillespie – Ryan Martha Harnett – Ryan Donna Graham – Middle School Robyn Hakala – Dewing Michele Hughes – Trahan Bree Jacobson – Ryan Jennifer Kelly – Trahan Patricia Martel– Dewing - ABA K-2 Susan J. Laitinen – Ryan Renee Langlais – Heath Brook Joan Lynch– North Street Kathleen A. Maloney – Ryan Elizabeth Marrocco – Dewing Kathy McDermott – Dewing Joel McKenna – High School Kara Murray – Middle School James Otis – Middle School Shaina Mroz – Middle School Pat Martel – Heath Brook Cheryl Porcaro, Ryan, Case Mgr Beryl Puddester-McKenna – Ryan Cindy Ramaska – Middle School Janet Reyes – Trahan Meghan Robinson – Dewing Julie Serino–SPED Teacher, Ryan Elaine Sinclair, Case Mgr, Middle School Alyssa Smith-Dockham – Ryan Christine Strickler, North Street Laura Williams– Middle School Charles Zucco, Case Mgr, High School</p>
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<p>Classroom Instructional Aides Mary Abbott – Heath Brook Kayla McLaughlin-Ryan Laurie Angelo – Middle Kristine E. Benning – Ryan Andrew Mastone – Middle Marie Bourgeois – Trahan Anne Brennan – Trahan Christine Cote – Middle Paula Curtin – North Street Joshua Bilodeau –VHS Site Coor-TMHS Mary Ann Deshler–SPED– Middle Jonathan DiPrima - Wynn Lisa Donahue – Dewing Joanne Elwell – Spec Needs, Trahan Andrew Frassa – High Sch Ashley Hanifin - Trahan Melissa Lane (1 YR Only) Nicole Hynes – Ryan Mary Kapust – Dewing Jeffrey Keefe – Middle Pamela Lussier – Dewing Johnna Mangan – Heath Brook Julia Nix– High School Alan Lefebvre– High School Samantha Napolitano– Heath Brook Karen Nordstrom – Academic Coach (North Str) Teresa Oberg–North Street Jamie Doherty - Dewing Jaryd Palmer – Ryan Elena Pineau – High School Ellen Dale Robichaud – Ryan Michael Rocco – High Sch MaryAnn Romanski – Ryan Cheryl Ann Silva – Dewing/Trahan Andrea Smolinsky – Dewing Kathy Starling – North Str. Mary Beth Tierney – Dewing Sch Melanie Tirabassi-Lrng Ctr- High Sch Denise Trevor–Heath Brook/North Street</p>	<p>Classroom Instructional Aide, cont. James Walker – High School Danielle Welch-Ryan (1 YR Only) Jeanann Williams – Dewing Dennis Winn – High School Nicole Post– Ryan Classroom Aides Linda Alukonis – Kind. Dewing Debbie Bennett– Spec. Needs - Ryan Donna DePierro – Heath Brook Laurie Doherty – Kind. Dewing Samantha Young - A.V.Aide–High/Middle Patricia Gale – Kind. – Heath Brook Sally Gariepy – PDD Aide - Dewing Karen Gillotte – Kind. Heath Brook Beth Ann McDermott– Kdg. Dewing Heidi Mitchell– Lifeskills – High School Kathleen Penney – Kind. Heath Brook Mark Ronan – SPED – Ryan Sch Ginger Scott– Lifeskills – High School Ann Mary Theisen – Dewing Sch Rebecca Walsh–Spec. Needs–Middle Sch Eileen Weiss – Kind. Dewing Network Manager Keith Young – Center Sch Technology Service Technician Kevin Carey – Center Sch Norm Carver – District-wide Brenden Le – District-wide Athletic Trainer James Walker Data Processing, Transportation & Facilities David Libby – Center Sch Human Resources Michele Rivera</p>	<p>School Secretaries Kathleen Casey – High Sch Maria Doherty – Trahan June Fowler – Ryan School Michelle Jennings – Heath Brook/Dewing Gail Johnson – Supt’s Office Joanne Kearns – Middle Patricia Kearns – Bus.Office Louise Kelley – Heath Brk Janice LaRocque – Supts Office Lisa Marget – Bus Office Annmarie McCormick – HS Maria McLaughlin – Ryan Kelly Mercier – Comm. Ser Patricia Meuse – Bus Office Kaitlyn Silva – Bus Office Patricia Napoli – Middle Nancy O’Hare – High Sch Susie Meuse– Data Proc Nancy Torname – SPED- Center Sch Joy Wallace – Dewing Patricia Welch – SPED- Center Sch Patricia Whitehouse – HS Guidance Sharon Zaremba – North St. School Nurses Deanne Casey – Middle Kelly Constantino – Dewing Linda House – High School Debra Kraytenberg – Trahan Monica McBrine – North St Sandra Miller– Assoc. Nurse– Systemwide Marcia Osterman – Ryan Elaine Walsh – Heath Brook Medical Aide Ms. Jennifer R. Higgins, LPN – High School Food Service Workers Deb Mugford, Director Robin Adams – North Street School/Center Maureen Bedard–Middle Lisa Bevilacqua – Dewing Elaine Bennett – High Sch Darlene Burke–High Sch Eileen Callanan–High Sch Linda Carter–Heath Brook Maureen Contalonis – Ryan Carolyn Covell – High Sch Allison DiFelice–Heath Brook</p>	<p>Food Service cont. Tammy Duggan – Ryan Robin Foran – High Sch Anna Gaudette – Dewing Jane Grant – Ryan Joanne Gustin – Trahan Nancy Kelleher - Joyce Kling – Middle Sch Carol Lennon – High Sch Denise Miano – North Str Diane Nickerson–Middle Kimberly Sheehan – Dewing Kathy Sholl – Ryan Charlene Sullivan – HS Laura Sullivan – Ryan Roberta Waldrip – Trahan Janice Woodman – Middle Mail Carrier Kevin Morrissey – P/T Mail Carrier Wayne Anderson – P/T Mail Carrier Maintenance and Custodial Workers Jon Marchand, Maintenance Foreman Joseph Burke – Heath Brook Michael Carey -Heath Brook Dan Carter - Maintenance George Collins – TMHS Travis Dobbie- TMHS Lynne Dykeman– TMHS Connor Flanagan–Ryan Jamie Gendron–Districtwide Thomas Gilbride –Maint. Brian Glidden –Heath Brook James Gravel – Trahan Mark Hamlin – Ryan David Harrington– TMHS Daniel Martin – Maint Joseph McCann – North St Robert McCarthy – Dewing Terrance Neal – Middle Sch Roy Osterberg – Middle Sch Ronald Page – North Street Roland Patterson – High Sch Corinne Rooney-Morgan – TMHS Sandra Ryan – Dewing James Shimkus – TMHS Richard Stronach – Dewing Barry J. Sullivan – Ryan Peter Thuillier – Trahan William Wareham – Ryan</p>
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Shawsheen Valley Regional Vocational / Technical School District

The Shawsheen Valley Regional Vocational Technical School District (SVTHSD) is pleased to submit its 2014 Annual Report to the citizens of Bedford, Billerica, Burlington, Tewksbury, and Wilmington. Located on Cook Street in Billerica next to the towns of Burlington and Wilmington, the school celebrated its 44th anniversary this year, perpetuating the highest quality in vocational technical education to area youth and residents.

The representatives of the 10-member Regional School Committee that governs the District are: Donald Drouin and Glenn McIntyre from Bedford; Kenneth L. Buffum, Chairman, and Paula McShane Lambert, Vice Chair, from Billerica; Paul V. Gedick and Robert Gallagher, Secretary from Burlington; Patricia W. Meuse and Michael Kelley from Tewksbury; and James M. Gillis and Robert G. Peterson, Treasurer, from Wilmington. Charles Lyons has been Superintendent/Director of the District since 1987.

Shawsheen Valley Technical High School (SVTHS) is one of 26 regional vocational technical school districts in Massachusetts. One thousand three hundred eighty-nine (1,389) high-school students were enrolled in SVTHS's day school programs in October of 2014, and more than 400 adults participated in the school's various adult and continuing education courses.

In June of 2014, SVTHS graduated 331 seniors. Sixty-nine percent of the graduates planned to attend college or other post-secondary schooling in the fall. Twenty-six percent of the students intended to continue working in their trade with another 2% working in another field after graduation. In addition, 3% entered the armed forces.

The SVTHS faculty is an exceptional group of talented academic and vocational-technical educators who are highly qualified to teach in their respective disciplines and occupational areas. SVTHS employs one hundred forty-four (144) full-time teachers as well as eleven (11) paraprofessionals. Of those full-time teachers, thirteen (13) are department chairs, and fifteen (15) are lead teachers. All SVTHS teachers exhibit the character, health, personality, and professional competency worthy of serving the needs of District students.

1) Academic Programs

Pre-eminent MCAS Growth Scores. The Median Student Growth Percentiles (MSGP) is a statistical measure of student growth between grades eight and ten—arguably the most important single score in the MCAS analysis. The Massachusetts Department of Elementary and Secondary Education (DESE) collects MSGP scores in ELA and Mathematics. In the Spring of 2014, SVTHS ranked fourth in ELA and twenty-third in Mathematics among all Massachusetts secondary schools for whom the DESE reported tenth-grade growth scores. In response to these extraordinary achievements SVTHS was recognized as a “Dream School” by the Boston Globe in September of 2013.

Continued Level-1 Status. Resulting in part from this observed growth, SVTHS convincingly maintains its level-one status at a time when the number of level-one schools is in decline. In 2014, 424 schools received the level-1 rating, representing just more than a quarter of all schools rated statewide, according to this year's MCAS data. That is down notably from 510 schools two years ago, when the state introduced the five-tier rating system for school performance.

Curriculum Revision. In compliance with course-content changes promulgated by the Massachusetts Core Curriculum and in anticipation of specific modifications in state-mandated testing aligned with those changes, SVTHS completed its 3-year phase-in of College Preparatory courses—each aligned with Massachusetts Core standards and each offered at three levels of ability in grades 9 (Algebra 1), grade 10 (Geometry) and grade 11 (Algebra 2.)

The ELA curriculum has been revised to include a greater emphasis on persuasive writing in response to informational text. In parallel fashion, the Social Studies Department has implemented a strong writing-across-the-curriculum component that requires persuasive written response to primary-source and other documents.

New Staff. In the Fall of 2014, Kristen Chebook and Jennifer daSilva joined SVTHS' Mathematics Department. Both are veteran practitioners who joined the SVTHS faculty from the Billerica school system. The addition of Ms. Chebook and Ms. DaSilva facilitated the reduction of teacher-student ratios especially in the newly implemented level-2 and -3 classrooms, where small ratios are critical elements of effective instruction.

Technology Improvements. As a component of a thoughtfully-planned capital-budget process that pays close attention to academic resources and evolving needs, the installation of ceiling-mounted LED projectors, interactive white boards, and mimio technology continued throughout the building.

Summer School. In the summer of 2014, the SVTHS Summer Program enrolled 110 students from ten surrounding school systems in 24 courses offered in grades 7-10. All courses were on-site, face-to-face offerings that provided the frequency and depth of teacher interaction necessary and predictable for students attempting (a) to recover credit for courses that they previously failed, or (b) to earn College-Preparatory credit by upgrading courses in which they were enrolled during the regular school year.

Clubs and Organizations

Classes. Culminating a yearlong series of successful social events and fundraisers, each of the four classes held memorable formal and semi-formal events. Under the direction of their co-advisors, Jason Tildsley and Greg Bendel, the senior class planned and enjoyed an elegant first-ever prom at Gillette Stadium. Junior-class advisors Angela Caira and Beverly Robinson held a gala prom at the Westford Regency. The sophomore class, advised by Stacy LaBella and Catherine Peterson, collaborated with the Freshman class, advised by Marygrace Ferrari and Maria Baker, on the annual Spring Fling semiformal, which was held at the school.

The Fifteenth Annual Shawsheen Turkey Bowl—the much anticipated flag-football game between the junior and senior girls—was once again a successful holiday event, which raised donations of cash and food for local charities. For a second consecutive year, the Class of 2014 emerged with the victory and bragging rights—this time after senior Carpentry student Kennedy Harper scored the decisive safety in the waning seconds of the game.

Literary Magazine. For the seventh consecutive year, Shawsheen's literary magazine, *Ramblings*, received awards for excellence by a major educational organization—including the New England Scholastic Press Association (NESPA) affiliated with Boston University's College of Communication, and the American University Scholastic Press Association. These distinguished awards recognize the special talents of the SVTHS students who supplied the content and designed the layout of the annual publication under the supervision of Ms. Stacy LaBella of the English Department and Mr. Doug Michaud of the Technical Illustration/Commercial Art shop.

School Newspaper. In a model school-wide collaborative effort, Ms. Kerry O'Brien of the English Department, Mr. Michael Azevedo of the Design and Visual Communication Shop, and Mr. Tom Struthers of the Graphics Art shop produced six editions of the *Rampage* that presented the school year's major events in artistic design and thoughtful narrative.

National Honor Society. Under the advisorship of Shannon Becker of the English Department, the SVTHS chapter of the National Honor Society inducted 31 eleventh and twelfth graders in March of 2014 during its 24th annual induction ceremony. The keynote speaker was Mrs. Gail Poulten, the founding NHS advisor and a retired member of the SVTHS English faculty. Throughout the year, members of the Honor Society thoughtfully and enthusiastically participated in a broad array of community service and participated in team-building activities at various outdoor sites.

Student Council. The Student Council continued its energetic paper-recycling program throughout the year under the direction of faculty advisor Ms. Ellen Mountain. In 2014, Ms. Mountain continued the Council's recently-expanded efforts to recycle plastic, toner cartridges, and cell phones. In addition, the Council sponsored fundraisers for the American Cancer Society, local animal shelters, the Billerica Food Pantry, the Teens for Jeans program, and the Nike sneaker recycling initiative. The Council traveled to the Crane Estate in Ipswich on its annual field trip.

The Traveling Rams. Throughout the year, Ms. Doucette and her enthusiastic globe trotters raised funds in anticipation of their Spring 2014 trip to Rome and Florence, Italy—which they visited during April vacation. Any parents or students interested in information about the Spring 2016 trip to Greece should contact Ms. Doucette at kdoucette@shawsheen.tec.ma.us or 978-667-2111x577.

Oratory Club. Coached by faculty advisor Kristin Sciacca of the English Department, club members sent three contestants to the Voice of Democracy national championship and two students to SkillsUSA competition. The club's most skilled orator, Kaitlyn Gordon, captured first-place awards at the club, zone, and district levels of the Lions Club Championship to eventually place at the state level.

Robotics Club. Over forty students participated in the 2013-2014 Robotics Club, its most productive season to date. In October, the students competed in the annual Trebuchet competition, capturing first place for the fifth consecutive year. Club members competed in six competitions throughout the year with three robots that they designed and built. In addition to these competitions, members volunteered on Friday afternoons at the Wilmington Public library during September and October to establish a robotics program for local middle school students. During March and April, a club member volunteered at the Locke Middle School to help establish a robotics program for Billerica students. On May 10th, five members volunteered at the Tewksbury Knights of Columbus working to dismantle discarded computers for recycling. The team was invited to put on a robotics demonstration at a Bruins game in Providence RI on January 19th.

This year the Shawsheen Robotics team won the prestigious Inspire award. Thirty six out of forty six teams from Massachusetts and New Hampshire elected to present this award to Shawsheen for their excellent robot designs, knowledge of the subject, and sportsmanship. On March 1st and 2nd, Shawsheen competed in the New England and Quebec Championship Tournament that was held in Worcester, MA. The Shawsheen club qualified to represent the United States against thirty three other nations at the international tournament in July. The club was also invited to participate in a robotics presentation at The Billerica Memorial High School on May 31st.

Science Club. The Science Club, advised by Kristen Lamarre of the Science Department, continued to engage participants in co-curricular activities complementing their study within the discipline. Club members conducted lab experiments, maintained reptile terrariums and fish tanks, and fostered carnivorous plants—in general observing, recording, and discussing laboratory results and animal behavior that broadened their understanding of scientific theory and its applications.

Outdoor Club and Ski Club. Throughout three New England seasons, the Outdoor Club, advised by Jessica Cook of the Social Studies Department and Brian Considine of Culinary Arts, planned six overnight climbs of Mount Washington in New Hampshire. The Ski Club, advised by William Lannon of the Carpentry shop, planned a series of after-school ski trips to the Nashoba Valley Ski Area in Westford, MA. Interested mountain climbers should contact Ms. Cook at jcook@shawsheen.tec.ma.us or Mr. Considine at bconsidine@shawsheen.tec.ma.us. Interested skiers or boarders of any experience level should contact Mr. Lannon at wlannon@shawsheen.tec.ma.us.

Parent Advisory Council. The SVTHS Parent Advisory Council under the direction of its faculty advisor, Mr. Ronald Fusco, and its co-chairs, Dawn Panarotti and Cathy Carlin, sponsored another successful all-night graduation party—which, throughout the years, has kept the newest Rams alums safe and entertained during the night following the commencement ceremony. Parents interested in assisting with this year’s traditional fete should contact party chair Carla Duffy at Carla.duffy@comcast.net.

Alumni Association. Under the direction of its Planning Committee and faculty co-advisors—Gail Poulten and Jason Tildsley—the Alumni Association sponsored a successful roast of retired Dean of Students Jack Bowen and retired Mathematics faculty member Ken Gabriel at the Tewksbury Elks. The same Committee also planned two successful inaugural events last year, a Thanksgiving-eve social and a Texas Hold ‘Em Tournament—both held at the Billerica Elks. Any SVTHS alumni interested in planning future events should contact Gail Poulten at gpoulten@shawsheen.tec.ma.us or Jason Tildsley at jtildsley@shawsheen.tec.ma.

Support Services

The SVTHS Support Services Department services the second largest population of students with special needs in Vocational Education within Massachusetts, approximately 355 students and comprising about 25.9% of our student body. The most frequently occurring area of need is the category of Specific Learning Disability which reflects that many students have a history of academic difficulties upon their arrival at Shawsheen. Nevertheless, SVTHS has had a strong graduation rate of this group of students with 97.6% of seniors graduating in June, 2014, among the highest of any high school in Massachusetts. This compares to a state average of 67.8% percent for special needs students.

Shawsheen’s special education students also demonstrated outstanding success on the spring, 2014 MCAS examinations. These results have occurred as a result of a “team” effort on the part of Academic, Vocational/Technical, and Support Services staff to address the needs of our special education population. The rate of special education students who attained either Advanced or Proficient MCAS scores was extremely high on each of the three examinations: English Language Arts (91% vs. 30% statewide), Mathematics (53% vs. 23% statewide), and Biology (data not yet available).

On August 6, 2013, SVTHS received results of the DESE Mid-Cycle Coordinated Program Review which was conducted during the 2012-13 academic year. This procedural audit is more limited than the comprehensive audit which occurs every 6 years. In the mid-cycle review, 7 programmatic elements were examined. SVTHS was judged to be in full implementation for 5 of the elements and in partial implementation for 2 of the elements.

The 2 elements identified for improvement involve the following:

- 1) Providing 2 complete copies to parents of proposed Individualized Educational Plans (IEP’s). They will be expected to sign and return one of the copies. Prior practice was to send one complete copy and only an additional copy of the signature pages to be returned to the District.
- 2) Develop a tracking and oversight system for those parents who decide to revoke their student’s special education services. This procedure was requested even though SVTHS had yet to encounter this situation.

Progress reports were submitted to DESE on improvement in these two areas on 10/11/13 and 1/24/14. As a result of the documentation that was provided, DESE determined that SVTHS was in full compliance for all programmatic elements. A full coordinated program review process will begin in the 2014-15 academic year.

Athletics

The three seasons comprising the 2014 athletic year were memorable and unique for Shawsheen Athletics. Over 450 Shawsheen students participated in interscholastic athletics, earning five league championships and two state vocational titles.

The overall winning percentage of the varsity teams ranked among the highest in school history. Ten teams, in fact, qualified for post-season play. Dozens of students were honored with All Star recognition by the Commonwealth Athletic Conference and the *Lowell Sun*. Wrestler Nick Hoar was a Division 1 North Sectional Champion.

This year Shawsheen was runner-up for the prestigious Markham Award from the *Boston Globe* which recognizes the most outstanding vocational technical high school athletic programs in Massachusetts.

Community Services

Adult Evening School. The Adult Evening School offered a wide variety of vocational/technical courses for adults interested in expanding their knowledge and skills. Courses are offered during both the fall and winter semesters, with enrollment exceeding five hundred adult learners during the past year. Interested residents should contact Dr. Russ Eckel, Workforce Development and Community Services Coordinator, at (978) 671-3788 for information and/or a brochure.

Billerica House of Correction. The Billerica House of Correction's (BHOC) Education Director leads all prison education initiatives beyond the already established culinary arts program. SVTHS continues to collaborate through Workforce Development and Community Services Coordinator, Russ Eckel, with BHOC to expand its educational goals to inmates. SVTHS looks forward to maintaining its relationship with BHOC by providing technical assistance and end-of-course assessment services that will validate inmate achievement of course objectives.

Advanced Manufacturing Training. The Shawsheen Technical Institute (STI) is now an active member of the recently formed Northeast Advanced Manufacturing Consortia, a coalition of workforce development and educational providers working to train the next generation of employees for the advanced manufacturing sector in the Merrimack Valley and the North Shore. The Consortia was recently awarded a grant from the Commonwealth Corporation to provide extensive training in machining and electronics. Twelve adults, all long-term unemployed individuals, received nearly four-hundred hours of training in electronics between January and June 2014 and all returned to gainful employment as a direct result of the training obtained at STI.

Middlesex 3 Coalition. The Shawsheen Technical Institute is an active and founding member of the Middlesex 3 Business Coalition contributing in particular to the Coalition's subcommittee on Workforce Development. Committee members have been working to bring innovative training programs to businesses throughout the region while also providing much needed information about funding for employee training through the Workforce Training Fund.

Wentworth Institute of Technology and STI Partnership. STI has joined forces with the Wentworth Institute College of Professional and Continuing Education offering WIT adult evening certificate programs in welding and machining. These advanced workforce development programs greatly enhance the opportunity for adults to train for good jobs in the advanced manufacturing sector. Employees and employers alike are benefiting from this new training partnership.

School of Practical Nursing. The 2013-2014 year graduated 39 Practical Nurses (PN). Since its inception, a total of 677 students have successfully continued on to a rewarding career as Licensed Practical Nurses. This intense ten-month program offers a combination of evening and weekend coursework and clinical externship experiences. Preparation for the state LPN exam is also included. Residents interested in applying to the PN program are urged to contact the Director of the School of Practical Nursing, Ms. Patricia Noonan, at (978) 671-3646.

Project Explore. Nearly 450 middle-school students from the District participated in after-school career awareness activities during the 2014 winter semester. Students explored a variety of career path options. This program is coordinated with area middle school guidance counselors. The program is free of charge. Busing is provided by SVTHS. For registration materials or general information, interested residents should contact Ms. Jobee O'Sullivan at 978-671-3612.

Swim Program. SVTHS energetically continued its water aerobics, lap swim, parent-and-me swim class and swim lessons during the 2013-2014 year. The Shawsheen pool also continues to serve as the home site for interscholastic high-school swim teams from Billerica, Bedford and Burlington public schools. Individuals seeking swim program information should contact Ms. Jill Branley, Aquatic Director, at (978) 671-3699.

Computer Services

During the 2014 year, Computer Services completed all DESE data collection requirements. These reports included SIMS (Student Information Management System) data, EPIMS (Education Personnel Information Management System) data, SCS (Student Course Schedule) data, SDDR (School Safety and Discipline Report) data, and the Annual Technology Report data. In addition to these required state reports, Shawsheen submitted the results of a district Technology Readiness Survey in response to the DESE determining PARCC readiness. The purpose of this report is to identify the status of school districts participating in online assessment in future years.

In the fall, Computer Services added the current ninth-grade population (class of 2018) to the Parent Access Manager System in iPass, bringing parent participation to approximately 90 percent. This was the last class entered into iPass before the district upgraded the Student Information System to Follett Aspen. Aspen manages all aspects of student data – from attendance to conduct, grades to schedules, health to special education.

The district completed its data conversion from iPass to Aspen in August. All staff have been trained and Aspen has been live since September. Computer Services will systematically open new modules of the system as the year progresses starting with student/parent access. After quarter two Computer Services will be implementing the Family portal so parents, teachers, and administrators can work together and communicate more effectively and efficiently.

As part of Computer Services five-year Computer Replacement Plan, computer labs in Graphics, Drafting, Internet, Design & Visual Communications, and Programming all received upgrades with the latest computer models during the Summer of 2014. One of the Internet labs was reconfigured, as we go forward in expanding our IT shop to include Programming and Web Design. Computers were also upgraded in Auto Body, Automotive, Electrical, Electronics, HVAC, and Plumbing.

Computer Services continues to maintain its virtualized server solution to run a more energy efficient infrastructure. Our main ESX servers, which control 90% of the school, will be upgraded over the winter. VMware, the software that runs our virtual environment, will be upgraded to VSphere 5.5.

In 2014, Wireless network infrastructure was implemented within the building. In order to transition our staff towards a more mobile workforce, we distributed 9 laptops to the Math Department, and 14 laptops to the English department as part of our five-year Computer Replacement Plan. Also, 7 more laptops were purchased and added to an already existing cart, providing our Support Services and Title One programs with a fully functional mobile computer lab.

In order to provide our students with the latest in industry technology standards, Computer Services upgraded software packages in Drafting, Electronics, Programming & Web, Machine Shop, Business Technology, and Automotive.

Guidance

Admissions. Applications once again exceeded 550 for 350 seats in the class of 2018. This year, presentations occurred in all the Billerica, Wilmington, Tewksbury, Bedford and Burlington middle schools. Students, parents and community members were invited to events on site including the Community Open House on November 2nd and the 8th Grade Career Night in January.

9th Grade Orientation. The Class of 2018 participated in SVTHS 9th grade orientation program, Fresh Start. This exceptional program gave new students an opportunity to meet each other and become familiar with the school, its programs and staff through an interactive and fun day of events. Since the Guidance Department implemented the freshman transition program in 2006 with the support of the superintendent and school committee, attendance has continued to improve and withdrawals have decreased substantially. A mentoring program, comprised of student leaders who ran orientation day, was implemented to assist with new student transition.

College and Career Planning. Shawsheen students continue to expand their options and opportunities after graduation. Studies conducted this year show a growing trend for SVTHS students to attend and retain at 4-year colleges and universities. In addition, SVTHS met federal benchmarks this year for graduates in all programs. This included positive placement in employment, college and military careers. SVTHS offered preparatory programs for both Accuplacer and SAT college exams. Over 75% of the senior class participated in one or the other. SVTHS continues to offer a foreign language to students pursuing college programs that have this requirement. The course is offered after school and evenings. Last year's college fair hosted over 70 colleges, universities, technical schools, military representatives and financial institutions. There were over 300 attendees and each received a copy of our annual College & Career Planning Guide. All senior guidance counselors were on hand to answer any questions our students or parents had.

Scholarships and Awards. SVTHS students were awarded over \$116,650 in scholarship funds. Additionally, Kennedy Harper won a 4-year National Army ROTC scholarship in excess of \$100,000.

Cooperative Education Program. Cooperative education built momentum this fall with many of the vocational/technical programs increasing cooperative education placement by 50% or more. The trend continues as the Placement office had 225 seniors (68% of the class) out on co-op positions and 115 juniors (35% of the class) out on co-op at the end of June, 2014.

Mental Health. A free Teen Depression webinar was offered to staff and parents. It was hosted by Dr. Nancy Rappaport, Psychiatry Professor of Harvard Medical School to increase awareness of signs, symptoms, and available treatment for adolescent depression.

Student Health. SVTHS complied with the state mandate to conduct BMI testing for all 10th graders. Through affiliation with the Billerica Substance Abuse Task Force, SVTHS health office brought in a nationally known speaker, Cliff Crosby, to address goal setting, good decision-making, detrimental impact of substance use, and the importance of asking for help.

School Council

School Council. Under the direction of its co-chairs—school principal Dr. Robert Kanellas and parent member Dawn Pfaff—the 13-member Council met throughout the school year to discuss operating-budget items and school-policy issues. Discussions of the latter issues resulted in revisions to the Student Handbook and the drafting of the 2014-2015 School-Improvement Plan.

Vocational/Technical Programs

SkillsUSA. SkillsUSA is a national non-profit organization preparing students for careers in trade, technology, and skilled-service occupations. SVTHS earned an unprecedented ninety (90) medals at the 2014 district competition—sweeping the competition in five different contests—and twenty-nine (29) medals at the state competition, including eight gold medals. In addition, Lauren Liscio, a Graphic Communications student, was elected to state office and is now serving as the SkillsUSA Massachusetts State President. Eight students represented Massachusetts at the National competition in Kansas City, Missouri in June. Bryant Bonaiuto, a Medical Lab student, won gold in Medical Assisting, making Shawsheen a three-time National Gold winner in Medical Lab Assisting. Finishing second and bringing home a silver medal in Team Works were Dylan King, Electrical; Scott Brown, Carpentry; Nick Hoar, Plumbing and Andrew Langone, Masonry.

National Accreditation. SVTHS has twenty-two vocational and technical programs, seven of which are nationally accredited by their respective industries. The programs include: Automotive Technology; Auto Collision; Machine Technology; Metal Fabrication; Culinary Arts; Drafting Technology; and Heating, Ventilation, Air Conditioning, and Refrigeration.

Transportation Cluster

Automotive Collision Repair and Refinishing. Shawsheen's Auto-Collision program is known throughout the community as the place for residents to go when accidents or mishaps create dents, dings, or cause serious damage to their vehicles. This relationship provides the students an endless supply of vehicles to work on to learn their craft. During the year, the program has repaired numerous vehicles for the Burlington Police Department, Middlesex Sheriff's Department, and the State Police. The program went through the process of reaccreditation for the National Automotive Technicians Education Foundation (NATEF) Automotive Service Excellence (ASE) in four areas and received passing marks in all requirements; the program became NATEF accredited for another five year period. Two students competed at the SkillsUSA state competition and received gold medals in two different events - Refinishing and Collision Repair. Over the summer, the old paint mixing room was transformed into a 21st century office space.

Automotive Technology. The Shawsheen Community benefits immensely from the outstanding service provided by the Automotive Technology program. Many Automotive students excelled in extra-curricular trade activities - six competed in the Ford Trouble Shooting contest and two placed in the top ten in the State. Twelve students competed at the SkillsUSA District Conference and six qualified for the state competition. The upperclassmen continue to receive certification from ASE Student Certification, ASE Refrigerant Recovery programs, as well as obtaining their OSHA-10 cards. Through the capital budget process the program acquired a new Plasma Welding Station. Benjamin Hurley, a dedicated member of the staff for twenty-one years, retired at the end of the school year. He was replaced with veteran instructor, Michael Hurley from GLTHS, who enthusiastically filled the vacancy left by his father.

Health Cluster

Medical Lab Assisting. The Medical Assisting program has a robust new senior curriculum for shop which includes Nutrition, Microbiology and Medical Law and Ethics. All seniors are gaining clinical experience either through the co-operative education program or through a new clinical partnership with Lahey Hospital and Medical Center in Burlington. The program continues to build its partnerships for cooperative education opportunities and has placed a number of students in medical offices and phlebotomy labs.

Health Assisting. Health Assisting successfully certified 25 students via the Department of Public Health as CNA's (Certified Nursing Assistants). The program continues to maintain solid relationships with area nursing homes and clinical sites for student on-site practice. Partnerships include Tewksbury Hospital, Lahey Clinic, Sunny Acres Nursing and Rehabilitation Center, Concord Health Care and Rehabilitation Center and Woodbriar.

Dental Assisting. Dental Assisting promoted its first senior class this fall. One-third of those students were already on co-op on the first day of school. The program continues to be oversubscribed with first choice freshman students. Available seats have been expanded to 16 per class. The three Dental Assisting teachers are working on building partnerships to provide clinical experiences for senior students.

Services Cluster

Culinary Arts. Culinary Arts maintains articulation agreements with Central Maine College, Lincoln Institute of Hartford, Middlesex Community College and Cambridge Culinary Institute. Numerous guest speakers from all aspects of the trade have presented to the seniors with regard to industry expectations. The restaurant and bakery continue to serve the public daily with continued high volume of guests.

Cosmetology. The Cosmetology students served hundreds of patrons from the community in the on-site student clinic that continues to provide the training requisite for student success in the trade. In addition to serving the local community, the students provided community service to local senior centers and assisted-living communities. Catherine Hinds Institute of Esthetics welcomed SVTHS students back this year for tours of their facility and a complimentary service in order to broaden the student interest in pursuing licenses in related fields. Elizabeth Grady, another skin-care institute, offered complimentary services to junior and senior students.

Construction Cluster

Carpentry; Plumbing; Electrical; Heating, Ventilation, Air-conditioning & Refrigeration and Masonry. The Construction Cluster's mission is to put into practice a style of learning that encourages students to create tangible products using all of their senses to maximize their learning experience. The best way for students to gain both real-life experiences and mastery of competencies is by working on both on and off-campus community projects. This year's projects included the following:

- Wilmington – The construction of a 42' x 30' building in conjunction with the construction of Wilmington's new high school. This building will serve as a concession stand and house the bathroom facilities for the athletic complex. The Carpentry, Electrical, Plumbing, HVAC&R and Masonry programs were involved in this endeavor.
- Tewksbury Senior Center – The construction of a 32' x 21' building to serve as an Arts & Crafts annex with a kiln to incorporate *pottery* and *ceramic* activities for the senior citizens of Tewksbury. The Carpentry, Electrical and HVAC&R programs were involved in this project.
- On-campus project – The construction of a 77' x 37' block building that will serve as a field house for the soccer, lacrosse, and softball teams. The building will also have a concession area and bathrooms to serve the public during events. All five construction programs will participate in this multifaceted project that will benefit the school and community long into the future.
- The Carpentry program worked closely with a member of the Tewksbury Historical Society to design, construct and install a display case to house the Boston Post Cane at the Tewksbury Public Library.

With the retirement of Robert Petrillo, Raymond Morneau was hired to maintain the outside program.

Arts and Communication Cluster

Business Technology & Marketing. Business Technology added an approved Chapter 74 Marketing program this year, including the addition of a new teacher. This will result in expanded enrollment, for which the department is preparing new course offerings and schedules. The school store operation is in the process of expansion via a new Point of Sale system and seeking means of participation in more school events and online sales. The program's Microsoft certification testing lab continues to thrive. Through this testing lab, students have the opportunity throughout the school year to certify in Microsoft applications that are industry based, enhancing their employability skills. These certifications not only provide valuable skills but give the students a high level of confidence as they prepare for the next step in their career path. These certifications will continue to enhance the development of students into highly productive professionals in today's ever changing business world.

Information Support Services & Networking (ISSN); Programming & Web Development. This department has completed its first year with a Programming and Web Chapter 74 program. Two new teachers were added to provide instruction in this area. In addition, the program has welcomed four volunteers through the Microsoft TEALs program to teach AP Computer Science A (Java) to the junior class. Schedules and course offerings have been adjusted so students are able to spend instructional time in both ISSN and Programming and Web content areas.

Design & Visual Communications. Once again last year, Design & Visual Communications students acted as designers in many real world community projects for schools, town governments, and non-profit organizations. Students within the DVC program played a key role in conceptualizing and developing professional level corporate identity packages and supporting collateral information for these organizations. A partnership was developed with a new type of co-op employer: SRS Medical of Billerica. Through this relationship, students will be employed at SRS' corporate location to create conceptual artwork representing the company's core values. This partnership is unique because SRS Medical is not a visual arts employer, it is a medical manufacturing customer that will utilize Shawsheen's DVC students as an in-house creative team. If this partnership is successful, the teachers hope to use it as a model for expansion to other private employers in the district.

Graphic Communications. The Graphics program enjoyed another year of success in the pressroom and in its community partnerships. Graphics produced many live jobs for schools, town governments, and nonprofit organizations. Through these endeavors, students had an excellent opportunity to experience the real-world pressures and rewards of working in a printing company. The program also expanded its curriculum to include embroidery, in addition to its other recent additions of screen printing and vinyl graphics, and sign-making which have all opened new avenues for student cooperative education placements.

Advance Manufacturing Cluster

Drafting. With the great success of the design and build of the 2010 Billerica Public library drop box, Drafting was called upon again to create another, with some modifications, for the Wilmington Memorial Library. At the SkillsUSA State competition, the program was well represented, having one student in each of the following categories; Related Technical Math, Architectural Drafting, Technical Drafting and the Automated Manufacturing Teamwork's competition. Cooperative Education placement continues to be a strong component of the program, sending fourteen of sixteen students to work in their junior year. In the senior class, sixteen students out of nineteen were accepted into four year colleges. Through the capital budget process ergonomic chairs were purchased for the program.

Electronics / Robotics. This year the program expanded its wings by incorporating more applied hands-on work projects around the school. Some of the projects included the installation of a new wireless sound system at the Football Field house as well as multiple installation and repair of classroom/shop liquid-crystal display (LCD) projectors. The students in Electronics continue to excel in many areas - 100% of Electronics Seniors, who applied for the J-STD -001E IPC Course, passed and received the official IPC Certificate. At the SkillsUSA District Competition, students received Gold and Silver medals in Electronics; Gold and Silver medals in Mechatronics; Gold and Silver medals in Mobil Robotics; and a Gold medal in the Urban Search and Rescue Challenge. For the fifth straight year they won the New England Trebuchet competition. Off-campus, the Program's impacts are also felt - Electronics Students participated in a presentation with iROBOT at Billerica High School and had an exhibition and displayed a robot at a Providence Bruins game.

Machine Tool Technology. The program has formed a strong partnership with the Manufacturing Extension Partnership (MEP). Upperclassmen participated in the first stage of obtaining certifications. Many local companies, including Spincraft, Mills Machine, and OSG Tooling Company, continue to send representatives from industry to visit the shop and speak to the students about the latest technology and career opportunities. The Program is also a great asset to the school district by manufacturing the following items; clocks, cribbage boards, parts for the Bakery dough cutter, modifying high tech cabinets for Infaredx Company, manufacturing parts for the book drop box, a ball joint removal tool, vent diverter rods and lawnmower parts for maintenance. Through the capital budget process the program purchased a \$30,000 Vertical CNC Machining Center.

Metal Fabrication & Joining Technologies. With the job market shifting, the program is gearing up to increase curriculum and equipment towards the welding component. Two new swing-arm ventilation hoods and two new state-of-the-art welding machines were purchased through the capital budget process. Welding curriculum is now implemented in all grade levels with the emphasis on students obtaining the American Welding Society (AWS) D1.1 Structural Welding Certification. And for the second consecutive year, SVTHS hosted the Annual Open House for the Boston Chapter of the American Welding Society (AWS). Project-based projects have also expanded in the sheet-metal curriculum; fabrication and installation of ductwork is now being implemented within the confines of the shop area. The Program continues to be an asset in helping with many community projects: a large library drop box was manufactured for the Wilmington Memorial Library; multiple buildings with metal panels were renovated and installed for the Billerica Police Department; a dozen portable stands were designed and manufactured for the Burlington Police Department to display stop signs. But the most heartfelt project was the design and manufacture of a brass bell for the Wilmington Department of Veteran Services for fallen soldiers.

Conclusion and Acknowledgement

The SVTHS Committee, staff, and students gratefully appreciate the support that they receive from the residents of the five-member District. The SVTHS family especially acknowledges the continued financial support of the local town managers, finance committees, and town meetings, who collectively ensure and perpetuate the highest quality in vocational technical training opportunities for area youth.

The District is grateful for the significant contributions provided by SVTHS staff and employees and acknowledges the many contributions of the SVTHS staff who retired during 2014. Those retirees are: Richard Barriss, Physical Education; Anthony Celata, Guidance; Skip Ciccarelli, Carpentry; Mary Colburn-O'Neill, Mathematics; Ruth Corbett, Support Services; Carol Gallozzi, Instructional Aide; Benjamin Hurley, Automotive; Claire Leydon, Support Services; Robert Petrillo, Masonry; and Josephine Winsor, Switchboard Operator.

Community Development Department

*Community Development
Building*

*Zoning Board of Appeals
Conservation Commission
Community Preservation
Committee*

*Board of Health
Planning Board*

Community Development

The Town of Tewksbury's Department of Community Development strives to manage and promote the highest quality of development by coordinating all land use matters in one department; providing information and creative recommendations based on sound planning practices; promoting and assisting sensible economic development; ensuring public health and safety by administering and enforcing applicable statutes, codes, bylaws and regulations; protecting the environment through conservation and wetland protection measures; and supporting other Departments in enhancing the community's quality of life.

The Department of Community Development consists of the following divisions; the Building Department, Board of Health Office, and the Planning and Conservation Office. Staff support is provided to four statutory boards: the Planning Board, Conservation Commission, Zoning Board of Appeals and the Community Preservation Committee. Administrative support is also provided to the Planning Board's Zoning Bylaw Subcommittee, the Local Housing Partnership, the Economic Development Committee, and the Green Committee. In 2014, the Department took on administrative assistance to the Historic Commission.

Full time staff within Community Development include: Linda DiPrimio, Executive Secretary, Kyle Boyd, Planner/Conservation Agent and Steve Sadwick, Director. Dawn Cathcart continued to provide Recording Secretarial duties for the Planning Board, the Board of Health, and the Zoning Bylaw Subcommittee. Melissa Johnson serves as Recording Secretary for the Conservation Commission, Local Housing Partnership, Community Preservation Committee, Economic Development Committee, Green Committee and the Zoning Board of Appeals.

Master Plan

The Town of Tewksbury's Master Plan was adopted by the Planning Board on September 15, 2003 and endorsed by the 2004 Annual Town Meeting. The Master Plan serves as the Town policy guidance document for future land use decisions.

In 2014, the Planning Board and Community Development Department continued the update process with the Northern Middlesex Council of Governments (NMCOG). NMCOG serves as the Town's regional planning agency and completed the sections up through the Economic Development element of the Master Plan. In 2014 RKG & Associates started the work of public outreach conducting one public visioning session at the Senior Center and interviewing a number committees and department heads. RKG will complete the entire Master Plan in the first quarter of 2015.

The following implementation items from the 2003 Master Plan were addressed:

A.4- Confirm priorities and clarify the vision for Tewksbury Town Center—The Fall 2014 Town Meeting authorized funding of \$40,000 for a Town Center Master Plan Consultant to work with the Board of Selectmen and the Town Center Master Plan Committee to create a Master Plan for the Town Center. A consultant will be selected in the first quarter of 2015.

A.2- The Route 38 Corridor Study was completed by the Northern Middlesex Council of Governments, presented to the Board of Selectmen and Planning Board and submitted to the MassDOT.

A.6- Maximize the benefits of open space-cluster design (OSRD). The Community Development Department and Planning Board continue to work with developers and Town staff to maximize the benefits of open-space cluster design.

B.7- The Department worked with Tewksbury Welding owner Don Maclaren in his purchase of the Caswell Motel to redevelop the site for a new family entertainment center, Wamesit Lanes.

C.2- Develop and improve public amenities at Tewksbury's ponds. The Department sponsored Stillwater Outfitters conducting kayaking lessons on Long Pond. In addition, with Community Preservation funds, the Department continues to implement the best management practices grant of ensuring that stormwater entering the pond goes through a cleansing process prior to entering the pond.

C.4- Continue to work toward resolution and clean-up of the Sutton Brook Disposal Area. The capping and cleanup of this former landfill site began in 2014.

C.11- Actively pursue inclusion of East Street improvements in the regional Transportation Improvement Plan (TIP). Town staff successfully worked with MassDOT to bring the signalization of East and Shawsheen Streets to 100% design and the project was bid in 2014. The local construction firm, MDR Construction was awarded the contract and work began in 2014 and will be completed in 2015.

Local Housing Partnership

Through the diligent hard work of Town staff, the Tewksbury Housing Authority, the Planning Board, Zoning Board of Appeals, Board of Selectmen and the Local Housing Partnership, the Town's current MGL Chapter 40B affordable housing inventory is at 9.6%. Until the Town achieves 10% it will be susceptible to Comprehensive Permits that over ride local regulations including zoning.

The Partnership currently includes Steve Deackoff, Greg Peters, Raymond White, Laura Caplan, Ron Roy, Edward Starr and Melissa Maniscalco and advisory members Nancy Reed and Scott Wilson.

In 2014, the 33 unit affordable senior housing project on Livingston Street known as the Villas at Meadowview opened. This collaborative project includes Elder Services of Merrimack Valley, the Tewksbury Housing Authority and the Town of Tewksbury. The project is funded by the HUD 202 program, the Town's Affordable Housing Trust Fund and Community Preservation Funds.

The Partnership and the Town continued to work on preserving units that were expiring in their affordability requirement. The Partnership and the Board of Selectmen are working with the owners of Halstead Housing (formerly Shawsheen Place) to keep affordable units at this development as they were to expire. Preserving these units will keep 77 rental units on the Town's Subsidized Housing Inventory. Habitat for Humanity of Greater Lowell was the successful awardee of a request for proposals that the Town sought for the creation of an affordable single dwelling at 110 State Street.

The Partnership continues to investigate how to provide affordable housing utilizing tools provided by the State and local resources such as the Affordable Housing Trust Fund and Community Preservation Funds.

Economic Development Committee

The Economic Development Committee was reorganized at the end of 2013 to include the following members, David Plunkett - Chairman, Bruce Panilaitis, Marko Duffy, Patricia Lelos, Brian Linder, Michael Monahan, and Larry Sanford.

The Tewksbury Economic Development Committee's mission is to promote Tewksbury's identity in the Merrimack Valley and Greater Boston area. With access to two Interstate Highways, I-93 and I-495, and its infrastructure capacities, Tewksbury is a desirable and convenient location for new and existing businesses.

We acknowledge the contribution of the business community to our town and region's overall economic sustainability.

In 2014, the Committee met on 9 occasions to discuss marketing and outreach activities of the committee. At the beginning of 2014, the Committee had a number of guest speakers to discuss the different facets of economic development. The different speakers included Brian Cohen of Transwestern a commercial real estate brokerage firm who discussed the site selection process of large corporations. Beverly Woods and Jay Donovan from the Northern Middlesex Council of Governments explained the regional planning agency's role in economic development. Peter Milano of the Mass. Office of Business Development explained how the State, Town and businesses partner for relocation and expansion.

In June, the EDC and NMCOG sponsored an event with Professor Barry Bluestone of Northeastern University for an Economic Development Self-Assessment. The event was attended by approximately 35 participants. Professor Bluestone returned in October to explain how Tewksbury measured up compared to other communities in the EDSAT program.

The Board of Selectmen accepted an invitation to join the Middlesex 3 Coalition. Originally an organization of 5 communities, private interests and institutions along the Middlesex Turnpike and Route 3 to promote growth along this corridor, Tewksbury joined along with Westford, Tyngsborough, and Lexington. This coalition works collaborative to increase awareness of development opportunities, workforce development and transportation related issues.

The EDC continued to work with local banks, namely Enterprise Bank, Lowell Five, Salem Five and Sage Bank to understand their programs and how they could have a positive impact on Rt. 38. The Town Manager and Community Development Director worked with the Lowell Sun to have an insert in the paper for early 2015 highlighting Rt. 38 in Tewksbury.

Green Committee

The Tewksbury's Green Committee continued to work on energy conservation projects in a number of municipal and school buildings. The Committee closed out the 1st Grant round in 2014 and was awarded a 2nd Grant round of \$161,574 to be financed through the State's Division of Energy Resources. The second grant round projects include exterior lighting projects at the Dewing School, DPW Building, North Street School, Ryan Middle School, Wynn Middle School, Town Hall/ Town Hall Annex, Senior Center, and Central Fire Station. In addition, the Dewing School received an outdoor air reset and the DPW Building received weatherization upgrades.

The Tewksbury Green Committee consists of James Duffy, Vincent Fratalia, Thomas Cooke, Kristen Polimeno, Todd Johnson, Steven Fugarazzo and Loretta Ryan.

Other Initiatives

The Department continues to work with the Planning Board's Zoning Bylaw Subcommittee in reviewing the Zoning Bylaw. Members of the Planning Board's Zoning Bylaw Subcommittee include Robert Fowler, Nancy Reed, and David Plunkett.

The Director of Community Development continues to serve on the Zoning Reform Working Group which is working to update the State statutes in both zoning and subdivision control. The Director also serves on the Regional Comprehensive Economic Development Strategies Committee.

The Department of Community Development had a successful year and looks forward to working cooperatively with the various boards, committees, commissions, departments and citizens in 2015, enhancing the quality of life in the Town of Tewksbury.

Respectfully submitted:

Steven J. Sadwick, AICP
Director of Community Development

Zoning Board of Appeals

The following is a breakdown of the activity on which the Tewksbury Board of Appeals acted during the year 2014:

11	Variances	11	Approved
2	Special Permits	2	Approved
4	Combination Variance/Special Permit	4	Approved
4	Party Aggrieved		

I would like to thank the public for their interest in the Board's activity. I also wish to thank my fellow Board members and the Community Development Department for their time and efforts on behalf of the Board.

Respectfully submitted,
Robert Dugan, Chairman
Zoning Board of Appeals

Board of Health

The Board of Health (Board) is pleased to submit the 2014 annual report. The Board is comprised of the following five (5) elected officials:

Kathleen Brothers, Chairman;
Raymond Barry, Vice Chairman;
Christine Kinnon, Clerk;
Charles Roux, Member;
Philip French, Member.

The Board of Health is charged with the protection of health and safety of Tewksbury. It is the Board's responsibility to develop and implement policies, and ensure the enforcement of state health and sanitary regulations. Meetings are held the 3rd Thursday of each month at the Senior Center.

The Board of Health's Mission is: "To protect the public and environmental health through health promotion initiatives, advising residents and businesses in compliance matters, and through fair and appropriate enforcement of local, state, and federal public health rules, regulations, bylaws and laws."

Tewksbury CARES:

An Initiative of the Tewksbury Board of Health which is committed to increasing awareness, promoting education and providing resources to the Tewksbury community in an attempt to lessen the adverse effects of substance abuse. In accordance with this mission, Tewksbury CARES strives to promote wellness and support healthy lifestyle choices in the Greater Tewksbury community. The goal is to engage a broad-based coalition including parents, students, school personnel, police, public health, families in recovery, and treatment providers, working together to accomplish this mission.

Tewksbury CARES participated with the Tewksbury Police Department's (TPD) third annual Drug Awareness week. Each year the TPD's event has something for all ages. There were various discussions and presentations for middle school and high school students, and the general public, and a poster contest for younger grades. Tewksbury CARES provided raffle prizes for the general public attending the evening events.

Tewksbury CARES can be found on the web at www.tewksburycares.org and can also be found on Facebook and Twitter. New Members are always welcome.

In 2014, the Board continued its proactive approach to protecting the environment and health of the community by adopting regulations for "Grease Tank and Trap Requirements for Food Establishments."

The Board of Health Department's team members are dedicated to the community, knowledgeable of public health and the department's procedures. It is truly an honor to be the team leader of such a professional team; I look forward to working closely with each member. I am very confident that this team will continue to protect and grow with the community. Thank you.

Team Members:	Lou-Ann C. Clement, C.H.O.	Director of Public Health
	Shannon Sullivan	Sanitarian
	Sarah Kinghorn, BSN, R.N.	Public Health Nurse
	Diane Joy	Senior Clerk Secretary
	Pamela Gorrasi-Thomas	Animal Inspector
	Dawn Cathcart	Recording Secretary

This year, the department experienced some transitions, after 26 years and in the Board of Health Department for 15 years Mr. Dean Trearchis, Sanitarian retired. His dedicated service to the Town of Tewksbury will not go unnoticed. On behalf of the Board and myself, we thank him for his many years of service and for a job well done. Additionally, we congratulate and wish him happiness in his retirement.

During this transition, the Board's team was assisted two days a week by Brian LaGrasse as Temporary Sanitarian. He assisted the department during a very trying time and it was an honor to have experienced help for the community. On behalf of the Board and myself, a big thank you!

On December 29, 2014, Ms. Shannon Sullivan joined the Board's team as the Town's Sanitarian. Ms. Sullivan has a Bachelor of Science in Community Health from UMass Lowell. Ms. Sullivan brings excitement and enthusiasm with her. On behalf of the Board, and the department we welcome Shannon to the team.

Upper Merrimack Valley Public Health Coalition (UMVPHC):

The Health Department continues to be actively working with the surrounding communities of Billerica, Chelmsford, Dracut, Lowell, Tyngsboro, and Westford in a regional coalition of UMVPHC for response to public health threats within the area. The coalition meets monthly preparing for a regional public health emergency response. Regional emergency responses are completed and we are actively testing them.

Upper Merrimack Valley Medical Reserve Corp (MRC):

To complement the UMVPHC, we are a member of the Upper Merrimack Valley Medical Reserve Corp. The MRC recruit, trains, prequalifies and deploys volunteers for emergency preparedness and disaster response throughout the UMVPHC region. An executive steering committee called the UMV MRC Advisory Council, comprised of one member representing each of the seven communities, assists with planning the group's activities. The MRC also provides staffing support during clinics and other public events.

The MRC continues to train for emergencies and to promote public-health initiatives between disasters. Regionally, the MRC supported many activities, five of which were in Tewksbury (April's Health & Wellness Fair, June's Bike Rodeo and three flu clinics this past fall). In our 11th year, our membership is comprised of 550 dedicated medical and non-medical volunteers from all backgrounds, both working and retired.

In 2014, The UMVMRC applied for and secured a \$7,500 grant to develop an emergency sheltering plan for functional needs patients in our region. The MRC also trained our members to become better responders and staff at medical-needs shelters. For more information about the MRC, please visit www.umvmrc.org.

Unwanted Medicines Kiosk:

In 2011, the Lowell Health Department obtained a grant that supplied kiosks for "Unwanted Medicines" to the surrounding communities and with the help of Safety Officer Jennie Welch, the kiosk is stationed in the Police Department's lobby. This kiosk is open to the general public and continuously provides opportunity for the residents to remove unwanted medicines and opioids from their home and out of our waste stream. Each year the amount of unwanted medications including over the counter medications disposed of into this kiosk has continued to increase. On behalf of the Board and this department we would like to say thank you to the Lowell Health Department and Tewksbury Police Department.

Tewksbury Community Health Care Partners:

This group consists of representatives from the Town's assisted living facilities, adult day care programs, and nursing homes. We have been meeting quarterly since 2011. We are working on bringing the various group homes into this group. We discuss various public health topics including emergency preparedness and working together.

Annual Health and Wellness Fair:

The "Sixth Annual Health and Wellness Fair" occurred with more than 50 various exhibitors regarding health issues including nutrition and exercise planners, massage therapists, pharmacies, funeral directors and much more. The general public enjoyed the event. We look forward to continuing this educational event next year and its growth.

Health Communities Tobacco Awareness Coalition:

The TBOH has been active in promoting policies that curb youth access to tobacco and alternative nicotine delivery products such as electronic cigarettes. In 2014 the Board, in conjunction with the Massachusetts Health Officers Association, led an effort to provide extensive training to managers of stores who sell tobacco in town. The training provided retailers with strategies to refuse attempted tobacco purchases by underage buyers. During the training, instructors emphasized the need for retailers to ID anyone who appeared to be under the age of 27 before selling tobacco. In 2014, a compliance check was conducted at each of the 33 stores in Tewksbury selling tobacco. During these checks, underage youth supervised by an agent of the TBOH's Department attempted to purchase tobacco without an ID card. The vast majority (90%) of retailers refused to make a sale to the underage purchaser. Each year a health department representative visits all stores in Tewksbury to answer questions about tobacco control policy and inspects the establishment for compliance with regulations governing the marketing of tobacco products. On behalf of the Board and this department, we would like to say thank you to Ron Beauregard, Coordinator for his dedication to keeping Tewksbury smoke free.

Greater Lowell Health Alliance; Substance Abuse and Prevention Task Force:

We are a member of the Substance Abuse and Prevention Task Force. The group is comprised of surrounding communities of Billerica, Wilmington, Westford, Lowell, Dracut, Chelmsford, and Tewksbury and other communities' organizations within the Greater Lowell area. It is geared towards the education and prevention of Opioids and more. Board members Kathleen Brothers and Christine Kinnon also attend these meetings. Additionally; Lou-Ann Clement is on the group's Medical Marijuana sub-committee, which monitors the status of medical marijuana in our region.

Attorney General Abandoned Housing Initiative Program:

At the request of the Town Manager, this office has been working with the Attorney General's (AG) office under their "Abandoned Housing Initiative." This initiative was developed to provide communities with a tool to rid viable neighborhoods of blighted properties. We function as a partnership to turn these properties around. The AG office assists us with developing records, investigatory services, and possible court actions. We recently obtained a receiver who will help renovate certain properties under this program. This program has returned one blighted property back to pristine status. We are now starting on two more bank owned properties. On behalf of the Board and this department, we would like to say thank you to the Attorney General's office.

Water Fluoridation Quality Award:

On behalf of the Board, I would like to congratulate Tewksbury's Water Treatment Plant. For the fourth consecutive year, that the Centers for Disease Control and Prevention (CDC) awarded Tewksbury's Water Treatment Plant the "Water Fluoridation Quality Award." CDC commends communities' water systems for their consistent and professional adjustment of water fluoride content to obtain the optimum level of oral health. Our water system is a method to prevent tooth decay and improve oral health to all of our residents.

Public Health Nursing Services

Sarah Kinghorn, Public Health Nurse has settled in and had a student from Emmanuel College shadow her for 60 hours. Ms. Kinghorn held Blood Pressure clinics on Wednesdays. She regularly attends the MA Public Health Nurse's meeting at Tewksbury Hospital, the Upper Merrimack Valley Public Health Coalition meetings for Region 3c, and the Tewksbury Community Health Care Partners networking meeting. She formed and started a Hoarding Response Team with various departments. Ms. Kinghorn provided various immunization services to the Tewksbury residents including influenza, B12 shots, and Shingles vaccines. These vaccines were provided at no cost to this department from the state for those that qualified. This department received and followed-up on 42 Epidemiology cases. Ms. Kinghorn initiated a quarterly "Health Check Pamphlet" and a newsletter with health and wellness information.

Ms. Kinghorn arranged a meeting at Tewksbury State Hospital with Debra Tosti, CEO, who was very interested in participating and assisting with community health programs. Trainings attended included but not limited to, the MIIS webinar - Massachusetts Immunization Information System and the adult immunization conference at the DCU center in Worcester. Ms. Kinghorn is working to get Tewksbury residents active by implementing and organizing a walking club which is held weekly on Friday mornings.

Ms. Kinghorn received a mini grant for foot care education; this course was 3 days and she brought information back to the community for future education presentations on foot care. She participated in the Boston Stand Down 2014. It is a yearly program for homeless veterans and the MAPHN provided foot care, immunizations, shoes/socks and other needed education. She provided and worked with the Hart House on various clinics for Tetanus, Diphtheria and Pertussis.

Environmental Activities

Ms. Lou-Ann Clement, Director attended miscellaneous seminars regarding emergency preparedness and response, Substance Use and Prevention and Medical Marijuana Task Force Meetings, IPAD trainings, HazMat Seminars and more. Ms. Clement and Mr. Trearchis are both active members in Massachusetts Health Officers Association (MHOA). Additionally, Mr. Trearchis was on a leave of absence since May of 2013 and Mr. Brian LaGrasse, Temporary Part Time Sanitarian joined the team and has helped with the work load since September of 2013. Mr. LaGrasse brought his public health experience and has helped the department tremendously with our jammed pack work load.

Beyond the activities of investigating complaints, inspecting various businesses and establishments, the Environmental section performs investigation and follow-up of animal bites and continuously monitors numerous beaver dams throughout the Town. Monitoring is performed on a regular basis to observe beaver activity.

Animal Inspector Activities

The Animal Inspectors are responsible for inspecting all livestock and the facilities; complete the state required barn book, and investigating cat bites and quarantining animals as necessary.

**TEWKSBURY BOARD OF HEALTH
2014 ACTIVITY REPORT**

\$55651.87 REVENUES RECEIVED

INSPECTIONS CONDUCTED

Animal Routine	005	Miscellaneous	023
Certificates of Fitness	002	Mobile Food	002
Complaints Received	366	Mutual Aid	013
Complaints Investigations	580	Offal/septic/medical truck	029
Court Appearances	011	Piggeries	001
Dumpster	030	Recreational Camps	004
Environmental	001	Septic System Abandonment	182
Farm Site Visits	004	Site Plan Reviews	025
Food	170	Swimming Pool	015
Grease Tanks	007	Tanning Booth	003
Group Homes	002	Temporary Food Inspections	004
Hotel	012	Tight Tank Inspections	008
Ice Rink	002	Title V waiver Inspection	000
Livestock	005		

PERMITS ISSUED

Animal Permits	015	Dumpster Permits	019
Beaver Trapping Permits	001	Food Service Permits	191
Catering	001	Frozen Desserts	015
Certificates of Fitness	002	Funeral Directors	002

Grease Tank Installation	001	Pools	011
Hotels/Motels	014	Recreational Summer Camps	001
Ice Rinks	001	Retail Tobacco Sales	038
Installer License	015	Septic Abandonment	182
Milk Permits	001	Tanning Booths	005
Mobile Food Permits	002	Temporary Food Permits	041
Offal/Solid/Medical Waste Hauler	067	Trailer Parks	001
Piggery	002		

NURSING ACTIVITIES

Ambulances	000	Off Site Visits	001
B12 Shots	018	PPD Planted	002
Blood Pressure Clinics	048	Pet Sheltering Clinic	001
Blood Pressure	419	Nursing Student(s) Preceptor	001
Blood Sugars	029	Seasonal Flu Clinics	006
Consultations	010	Seasonal Flu	263
First Aid	014	Shingles Vaccinations	020
Individual Health Education	090	Trainings	010
Hepatitis B Vaccine Clinic	002	Walking Club	048
Home Visits	043		

206 COMMUNICABLE DISEASES INVESTIGATIONS

Campylobacter	015	Human Granulocytic Anaplasmosis	001
Enrlichiosis	001	Influenza	053
Encephalities	001	Invasive Bacterial Infection	001
Giardia	001	Lyme	044
Group A Strep	003	Malaria	001
Group B Strep	001	Measles	002
Hepatitis A	001	Novel Coronavirus (SARS, MERS, etc.)	001
Hepatitis B Chronic	009		
Hepatitis C Chronic	040		
Pertussis	002		
Salmonella	005		
Strep Pneumonia	001		
Shiga Toxins	003		
Shigella	001		
Tuberculosis	018		
Varicelli	004		

ANIMAL INSPECTOR ACTIVITIES

Cattle Inspections	006	Quarantines	077
Farm Inspections	000		

I would like to take this opportunity and thank the Board of Health members Philip French, Charles Roux, Raymond Barry, Christine Kinnon, and Kathleen Brothers, the Board of Health Department team members, Diane Joy, Senior Clerk Secretary, Sanitarian Dean Trearchis, Public Health Nurse Sarah Kinghorn, Animal Inspector Pamela Gorrasi-Thomas, Recording Secretary Dawn Cathcart, Brian LaGrasse and our newest member Shannon Sullivan, Sanitarian for their dedication and service to the community.

Respectfully submitted:

Lou-Ann C. Clement, C.H.O.
 Director of Public Health

Building Department

Edward P. Johnson is the Building Commissioner. He has held that position since June 2009 and prior to his appointment, Edward had been Assistant Building Commissioner for 13 years. He is responsible for all permits, inspections and zoning investigations. Dawn Cathcart and Nancy O’Keefe are both Nationally Certified Permit Technicians who track all these permits, provide staff support and have both demonstrated the expertise in maintaining an excellent office environment and quality customer service. Robert Armstrong is a part-time local inspector to help with the work load. In addition, Harold Sullivan is the part-time electrical inspector and Paul Wild is the part-time plumbing inspector.

Nancy and Dawn handle all DPW permits including trench, street opening and driveway permits. For 2014, the following DPW permits were issued:

Type of Permits	# of Permits	Fees Collected
Trench Permits	242	\$7,840
Street Opening Permits	114	\$14,570
Physical Alterations (Driveway) Permits	92	\$10,010

In 2014, there were 1105 building permits issued with a value of work of approximately \$52,943,053. This generated \$525,177 in building permit fees. The number of associated permits (i.e., electrical, plumbing, gas, sheet metal) remained consistent with previous years.

Present activity includes these major housing subdivisions:

	Bella Woods (East Street)	Meadow View Retirement Facility	Hawthorne Retirement Group	Crystal Circle	Frasier Lane (Robertson Estates)	Settlers Way (Off Pleasant St)
Total # of units:	117	33	124	8	26	6
Permitted to date:	77	1 Building	1 Building	8	2	1
Occupied to date:	50	Occupancy Issued - 6/2/14	0	7	1	0

Commercial projects included:

- Various Tenant Fit-ups for Restaurants, Office and retail space
- Town Hall Renovations
- Wamesit Lanes Bowling Alley – Foundation issued
- Renovations to 558 Clark Road – Evoqua
- Renovations for tenants at 1777 Main Street

Additionally, the department issued 759 wiring permits, 1068 plumbing/gas permits, 153 sheet metal permits, 171 sewer entry permits, 34 sewer connection permits, and 105 water permits. Certificates of Inspection were issued to 65 establishments such as restaurants, function rooms, churches and schools or any place of assembly. The Inspectors for the Building Department performed over 2500 inspections.

ON THE HORIZON: (proposed projects to start during 2015)

- Tewksbury Village Condos – 743 Main Street – Mixed Use Development – 10 residential units & office space
- Carter Commons II – 192 Multi-Family Dwelling Units – Victor Dr/Main St
- 1438 & 1470 Main Street – Mixed Use Development – 12 residential units & 8,550 SF commercial space
- 1390 & 1394 Main Street – Mixed Use Development - 18 residential units & 6,000 SF commercial space
- Eddies Way – 4 Single Family Homes

Following is a breakdown of permits issued during 2014.

Respectfully submitted,

Edward P. Johnson
Building Commissioner

BUILDING PERMITS by CATEGORY TOTALS

Permits Issued:	1/1/14	thru	12/31/14
	<u>NUMBER of PERMITS</u>	<u>VALUE</u>	<u>FEES</u>
Com ADDITION	2	\$112,500	\$1,430
Com CERT of INSP	65	\$0	\$7,270
Com DEMO	4	\$1,504,920	\$4,012
Com FOUNDATION	1	\$0	\$100
Com MISC	7	\$569,098	\$6,115
Com RENOVATION	23	\$2,164,239	\$24,210
Com ROOF	7	\$474,680	\$5,275
Com TEN FIT-UP	34	\$5,234,667	\$60,889
Mun ADDITION	1	\$5,700,000	\$0
Mun RENOVATION	1	\$96,680	\$0
Res ADDITION	34	\$1,932,931	\$20,825
Res DECK	47	\$393,089	\$5,715
Res DEMO	27	\$815,000	\$3,803
Res FAMILY SUITE	13	\$795,510	\$9,055
Res FOUNDATION	79	\$0	\$1,975
Res MFD/55	1	\$10,251,990	\$102,670
Res MISC	16	\$398,028	\$3,715
Res NEW SFD	76	\$13,775,750	\$142,220
Res POOL	30	\$449,207	\$5,550
Res RECORDING	11	\$0	\$5,500
Res REINSPECTION	3	\$0	\$75
Res RENOVATION	328	\$5,128,951	\$70,600
Res ROOFING	127	\$1,119,188	\$14,299
Res SHED	25	\$120,275	\$1,745
Res SIDING	68	\$1,554,029	\$17,130
Res WOOD STOVE	23	\$22,651	\$1,150
SIGNS	46	\$117,670	\$7,479
TEMP TRAILER	6	\$212,000	\$2,370
BUILDING TOTALS:	1105	\$52,943,053	\$525,177
Plumbing	575		\$34,160
Gas Permits	493		\$16,220
Electrical Permits	759		\$56,932
Electrical Reinspections	1		\$25
Sheet Metal Permits	153		\$20,373
<u>SEWER & Water</u>			
Sewer App	171		\$8,550
Sewer Plumbing	83		\$3,320
Sewer Connections (Tap)	34		\$100,000
Water Permits	105		\$72,749

Conservation Commission

The Conservation Commission consists of five members, all of whom are appointed by the Board of Selectmen. The Conservation Commission members are Chairman Anthony Ippolito, Vice Chairman Carolina Linder, Dennis Sheehan, Jonathan Parker and Steve Deackoff.

The Conservation Commission is responsible for administering the Tewksbury Wetland Protection Bylaw and the Massachusetts Wetland Protection Act, 310 CMR 10.00 (M.G.L. Chapter 131, Section 40). The Commission's goal is to protect wetland resource areas, buffer zones, vernal pools, riverfront areas, related water resources areas, water quality as well as Open Space in the Town of Tewksbury.

All applications submitted to the Conservation Commission for projects require a public hearing to be held. When all the information for an application is submitted, the Conservation Commission votes to either approve or deny the permit. If approved by the Commission, an Order of Conditions is issued which will provide the mitigation to protect the impact on wetland resource areas as well as related water resource areas. If a permit is denied, the applicant can appeal the decision to the Massachusetts Department of Environmental Protection and the Massachusetts Superior Court.

All projects located within 100 feet of wetlands and 200 feet of a river and 100 feet from an intermittent stream require a Notice of Intent for proposed work. When an Order of Conditions is then issued, and the project is complete, a Certificate of Compliance is issued. Some projects include single family dwellings, additions, in-ground pools, large multiple housing units, commercial buildings, the sewer improvement work and the drainage and maintenance program by the Tewksbury DPW.

All proponents of certain activities within 100 feet of a wetland resource area and within 200 feet of perennial streams and within 100 of intermittent streams are advised that permits from the Conservation Commission are required to comply with local and state regulations as well as federal regulations. The Tewksbury Wetland Protection Bylaw stipulates a 25 foot no disturb zone and a 50 foot no build zone adjacent to the wetland resource area as well as regulated activity within 200 feet of a vernal pool, 200 feet of a Perennial stream or river and within 100 feet of all intermittent streams.

The Conservation Commission has worked diligently in 2014 to protect the natural resources in Tewksbury as many parcels of land are under the management of the Conservation Commission for use as Open Space. For example, the Tewksbury Conservation Commission acquired the property located at 2000 Whipple Road in 2013. Its close proximity to the Shawsheen River currently serves as a riparian buffer and has additional potential value for recreational and conservation use. This year, Dennis Sheehan from the Commission volunteered to demolish the abandoned building. The Conservation Commission and the Community Preservation Committee are working collaboratively to come up with a recreational/open space design for the property.

Through Open Space Residential Subdivisions the Town of Tewksbury's Conservation Commission has been able to acquire several parcels of Open Space Land. In 2014, the Town was able to acquire a 7.11 acre parcel associated with the Wells Estates Cluster Subdivision as well as 8.7 acres associated with the Long Pond Village subdivision. Open Space Residential Designs allow the developer greater flexibility and creativity in their design while minimizing the total amount of disturbance on a site and requiring Open Space to be preserved in perpetuity.

Due to the amount of Enforcement Orders issued over the past two years the Conservation Commission's Bylaw Subcommittee has met several times in 2014 to try and spread the word to Tewksbury residents on the importance of the Wetland's Protection Act and Tewksbury's Wetlands Protection Bylaw. The result of these meetings included a flyer being sent out to every resident in Tewksbury indicating that they should contact the Conservation Administrator prior to conducting any site work on their property. Additionally, an information pamphlet called 'Living with Wetlands' was created by the Committee and has been handed out to building permit applicants so they are aware that they may have to potentially file with the Conservation Commission for their proposed work.

Another project the Conservation Commission was involved with in 2014 was the installation of rain gardens around Long Pond. Long Pond has had an abundance of nutrients and soil collectively entering Long Pond over the years which has drastically reduced the ponds depth. Rain gardens and bioswales work to catch the nutrients and pollution before they enter the pond and filter the water. In total, 23 rain gardens/bioswales have been installed around the Pond. This project is the first phase in hopefully restoring the Pond to good health which will increase its potential for recreational opportunities for the Town of Tewksbury's residents.

The Conservation Commission meets on the first and third Wednesday of each month. All Conservation Commission meetings are open to the public and held in the Town Hall Auditorium beginning at 7:00 P.M. and are televised on the local cable channel.

The Conservation Office which is part of the Department of Community Development is located in the DPW Building located at 999 Whipple Road and is open to the public from 7:30 A.M. to 4:30 P.M. Monday through Friday.

Respectfully submitted,

Kyle Boyd
Conservation Administrator

Planning Board

The Tewksbury Planning Board consists of five-elected town residents. The Planning Board Officers are David Plunkett, Chair, Stephen Johnson, Vice Chair, Vincent Fratalia, Clerk. Other members of the Board include and Robert Fowler and Nancy Reed.

The Planning Board reviews all new commercial projects and residential subdivisions proposed for construction in Town. The Planning Board, working with the Building Commissioner and the Community Development Director, is responsible for ensuring that new developments comply with land use regulations. The Planning Board strives to strike a balance between a landowner's right to develop and the interests of neighbors and the Town as a whole.

The Planning Board issued twenty four special permits for various projects ranging from signs, cellular antenna locations, open space residential design (OSRD) subdivisions and Wamesit Lanes. Nineteen residential lots were created under the two approved OSRD subdivisions. 26 units were created under the amended Bella Woods application.

The Planning Board endorsed ten plans that were found not to require subdivision approval. The Planning Board also approved five non-substantial determinations, two extensions of special permits and one modification to a special permit. In addition the Planning Board had thirteen conceptual discussions for new potential developments and in late 2014 the first new construction Rt. 38 overlay district project was brought before the Board.

In addition to fulfilling its statutory duties as a special permit grant authority and subdivision control authority, the Planning Board continued to support additional initiatives. Members of the Planning Board's Zoning Bylaw Subcommittee include David Plunkett, Nancy Reed and Robert Fowler. The Subcommittee proposed four articles for Town Meeting action.

Board members are very active serving as representatives to the Northern Middlesex Council of Governments-David Plunkett, Local Housing Partnership-Nancy Reed, Community Preservation Committee-Nancy Reed, Economic Development Committee-David Plunkett, Tewksbury Green Committee- Vincent Fratalia.

The Planning Board is committed to a long term effort to implement the Master Plan's vision, goals and recommendations to enhance future growth and land use and improve the quality of life for Tewksbury residents. In 2014 the Planning Board continued its update of the 2003 Master Plan.

Respectfully submitted,

David Plunkett, Chair
Planning Board

Community Preservation Committee

The Community Preservation Committee (“CPC”) includes representatives from town boards and committees and one at large citizen member. In 2014, the CPC members were: Nancy Reed, James Wentworth, Tom Churchill, Linda Brabant, Steve Deackoff, Donna Pelczar, Christina Nawn and Richard Montuori.

The Community Preservation Act (“CPA”, MGL Chapter 44B) is statewide enabling legislation allowing cities and towns in the Commonwealth of Massachusetts to adopt a property tax surcharge with revenues from this surcharge (plus state matching funds) to be used for open space preservation, creation of community housing, preservation of historic buildings and landscapes, and creation of recreation opportunities.

The CPC requires that all proposed projects be eligible for CPA funding according to the requirements described in the legislation. At least 10% of the funds received in any fiscal year must be spent or set aside for each of the first three of those areas (open space, historic preservation and community housing). The remaining 70% of each year’s funds can be spent or reserved in any of the four areas. In addition, up to 5% of the annual Community Preservation revenues can be spent on administrative and operating expenses of the CPC.

All CPA funding requests require the recommendation of the project by the CPC to Town Meeting, and a majority vote of Town Meeting.

The CPC is currently overseeing or saw completion of the following projects in 2014 that were awarded by previous Annual Town Meetings (ATM) and Special Town of Meetings (STM):

- Livingston Parks/Recreation, Drainage – Awarded STM, May 9, 2007 - \$150,000. Recreation sought funds to keep the park’s land areas from further harm by providing proper drainage to the Recreation areas that are threatened due to improper drainage. Costs also include Survey and Engineering. This project is currently pending land transfer from the State of Massachusetts. The State has agreed to transfer this land, as of this writing, the Town and the CPC await final deed transfer to move ahead with this project.
- Town Hall Rehabilitation Project – Awarded STM Oct. 5, 2010. The Town of Tewksbury sought funds to rehabilitate our historic Town Hall. CPA funds were approved at town meeting totaling \$6,103,303. This project honors the historic architectural significance of the structure and its surroundings, while serving future residents in a manner consistent with its original intended use. In 2011 a Project Management firm was selected, in 2012 an Architect was chosen. The project saw 1.4M dollars voted at May ATM 2014 and work began August 2014.
- Long Pond Remedial Action Section 319 Grant Application Matching Funds – Awarded STM October 2009, \$120,000 from the Community Preservation Fund’s Open Space Reserve Account to be expended subject to a successful Clean Water Act, Section 319 Grant Award of up to \$225,000 for implementation of approximately 25 of the 164 restorative and protective action locations (BMPs) as described in the 2008 Long Pond Study. The Grant requires a 40% match and the set aside of these CPA funds will allow the Town to apply for the Grant. State approval of the grant award has been received as well as final approval from the EPA in 2011. The project is underway, including neighborhood outreach and High School student participation in the field and in class. Kyle Boyd, the Town’s Conservation Agent is overseeing this project. Completion of the project is expected in the Spring of 2015.
- Livingston Street State Cemetery Preservation, Clean-up and Fence - Awarded STM October 2009, \$15,000 to clean-up and fence-off an existing State Hospital Cemetery which is on a portion of the land to be transferred to the Town, subject to the Tewksbury State Hospital and State Division of Asset Management transfer of land known as the Saunders Recreational Facility to the Town of Tewksbury. May Town Meeting 2010 approved an additional \$27,000 for additional funding for the fence, which is proposed to be a wrought iron style rather than the previously approved funding for a chain link style fence. The State has agreed to transfer this land, as of this writing, the Town and the CPC await final deed transfer to move ahead with this project. In August 2014, the Governor signed the final legislation for this deed transfer to occur. We await progress at the DCAM level.
- Town Hall Records Preservation - Awarded STM October 2009, \$50,000 from the Community Preservation Fund’s Historic Preservation Reserve Account to be expended by the Town Clerk to recover, preserve and protect Town records and archives. Part of this project is to fund recovery of 225.5 cubic feet of damaged documents due to water damage and high humidity in the Town Hall. This effort will be coordinated with the renovation and preservation of the Town Hall. Also awarded are \$375,000 CPA funds at May Town Meeting 2010 to complete this project.

In 2011, the Town Clerk began the comprehensive project to digitize all of the 80,000+ vital records at the Town Hall, to be completed in early 2012. In addition to the preservation of the records, this digitalization will increase efficiency at the Town Clerk’s office by enabling staff to retrieve records directly from their desktop computers.

In 2013, the Town Clerk oversaw the temporary relocation of the Town Hall to the Pike House. The awarded 2009 damaged archives project was completed and the 2010 awarded project has begun. The Town Clerk continues to manage this ongoing project.

- In May 2011 an application was submitted and subsequently in November 2011, the U.S. Department of Housing and Urban Development announced its 5.3 million dollar grant award for the HUD Section 202 Senior Housing in Tewksbury. In May 2008, Town Meeting approved Tewksbury Community Preservation Funds of \$150,000 which were attached in support of the grant application for construction of 32 Affordable Senior Supportive Services Housing units off Livingston Street, near Saunders Circle. Construction began late Spring 2013. This housing opened in July 2014.
- Ella Flemmings School: In May 2012, the School Department was awarded \$275,000 in CPA funds to rehabilitate the historic Ella Flemmings School, 1503 Andover Street, including expenses as necessary for replacement of the boiler and exterior rehabilitation including roof, trim boards, doors, windows, siding, exterior paint and the like. In 2013 the Town and the School Department sought an architect to oversee this project. The Town now has architects retained to complete these types of projects. We anticipate news of progress shortly.
- Five New Tennis Courts: In October 2012, the Town voted to appropriate the sum of \$375,000 to create a new recreational use through construction of 5 new tennis courts and associated fence on the campus of Tewksbury Memorial High School, at the request of the Town Manager and the Friends of Tewksbury Tennis. Construction began Summer 2013 and is completed.
- Tewksbury Rail Trails Study: At May Annual Town Meeting 2013, the Town voted to approve \$35,000 for the purpose of developing a bicycle and walking trails feasibility study. A Bicycle & Pedestrian Advisory Committee has been established by the Selectmen and work progresses. The Study has been commissioned and is nearing completion.
- Wamesit Indian Statue Restoration: At May Annual Town Meeting 2013, the Town voted to appropriate the sum of \$7,500 for the restoration and preservation of the Wamesit Indian Statue. This included a soft sandblasting to remove corrosion, replacement of bronze patina and the addition of a protective coating. This project was completed in the fall of 2013.
- Athletic Field: At May Special Town Meeting 2013, the Town voted to approve \$600,000 for the construction of an Athletic Field at the new High School campus. This project had matching funds from a PARC Grant and private funds from the Friends of the Tewksbury Athletic Complex. This project was completed in the fall of 2013.
- Playground Rehabilitation: At October Special Town Meeting 2013, the Town voted to approve \$350,000 to rehabilitate existing playgrounds at the Town's Elementary Schools, the playground site at Livingston Street Recreation Area, including and surrounding Funway Park. Funway Park design and construction is completed as of this writing. Plans for the School playgrounds are expected shortly.
- Wamesit Indian Park Rehabilitation and Muster Park Rehabilitation:
At May 2014 ATM 70K was approved for the Rehabilitation of the Wamesit Indian Park. These funds are in addition to 25K that was previously awarded to the town through the Planning Board permitting process for the addition to Walmart. The Planning Board engaged a Landscape Architect to design a plan for the park and it was found that more funds were needed and a fix to the drainage problem on Old Main Street needed to be addressed as well. The Planning Board has asked for the bid process to be started in order that work can begin in the Spring of 2015.
- At May 2014 ATM 50K was approved for the rehabilitation of Muster Park at South and Main Street. These funds will remain in place until the next steps on the possible movement of the cell tower takes place, to be determined by the Town Manager and cell provider. The term of lease contract is almost up, negotiations will determine the outcome. Once the contract and the location of the cell tower are finalized, the plan for rehabbing the park can take place.

The Community Preservation Committee looks forward to working on these and future proposals that contribute to the overall community benefits inherent to the Act.

Respectfully submitted,
Nancy Reed, Chair
Community Preservation Committee

Finance Department

Accounting Reports

*Board of Assessors
Computer Services*

Treasurer's Cash

Auditors Report

General Fund Balance Sheet

		June 30, 2014	
		<u>ASSETS</u>	
General Cash			10,505,340.87
Collector		300.00	
Appeals		200.00	
Schools		50.00	550.00
Uncollected Taxes:			
Personal Property:			
FY99		53.04	
FY00		54.32	
FY01		121.44	
FY02		169.52	
FY03		821.86	
FY04		1,921.14	
FY05		12,531.91	
FY06		5,226.79	
FY07		6,408.08	
FY08		5,770.00	
FY09		16,579.36	
FY10		14,106.82	
FY11		18,704.07	
FY12		19,885.19	
FY13		16,035.96	
FY14		49,088.81	167,478.31
Real Estate:			
FY11		3,697.46	
FY12		4,101.27	
FY13		(678.40)	
FY14		561,803.69	568,924.02

	Motor Vehicle Excise:		
	FY06	14,204.40	
	FY07	15,443.41	
	FY08	16,169.73	
	FY09	14,956.37	
	FY10	13,885.94	
	FY11	19,542.66	
	FY12	24,883.67	
	FY13	57,508.01	
	FY14	211,355.50	387,949.69
	Boat Excise:		
	FY05	169.00	
	FY06	932.00	
	FY07	1,286.00	
	FY08	1,612.00	
	FY09	1,713.00	
	FY10	1,742.00	
	FY11	1,612.00	
	FY12	1,477.00	
	FY13	1,439.00	11,982.00
	Other Receivables:		
	Tax Liens/Titles/Possessions	2,491,130.93	
	Taxes in Litigation	-	
	Deferred Taxes	249,083.19	
	38D	-	
	Ambulance Services	1,421,185.89	
	Trash Carts	1,738.00	
	Veterans Services	315,287.99	
	Due From State	-	
	Due From Employees	1,976.00	4,480,402.00
	TOTAL ASSETS		16,122,626.89

<u>LIABILITIES/RESERVES</u>		
Warrants Payable		(1,299.74)
Accrued Payroll		12,844.46
Town Accrued Payroll		30,036.14
School Accrued Payroll		2,393,349.83
Payroll Withholdings Payable:		677,600.11
Allowance for Abatements:		
FY04	4,000.00	
FY05	-	
FY06	-	
FY07	50,742.87	
FY08	111,014.24	
FY09	241,207.96	
FY10	438,802.44	
FY11	487,482.94	
FY12	314,655.00	
FY13	238,799.21	
FY14	546,527.27	2,433,231.93
Unclaimed Property:		
Abandoned	9,511.63	
Tax Refunds	19,622.91	
		29,134.54
Taxes Paid in Advance		
Deferred Revenue:		
Real/Personal Taxes	(1,699,877.97)	
Supplemental RE Taxes	3,048.37	
Tax Titles/Possessions	2,491,130.93	
Deferred Taxes	249,083.19	
Motor Vehicle Excise	387,949.69	
Boat Excise	11,982.00	
Ambulance Service	1,421,185.89	
Trash Carts	1,738.00	
Veterans Benefits	315,287.99	3,181,528.09
TOTAL LIABILITIES		8,756,425.36
Fund Balances:		
Encumbrance Reserve	256,242.01	
Reserved for Expenditures	-	
Teachers Pay Deferral	(779,994.00)	
Petty Cash	550.00	
Unreserved/Undesignated	7,115,931.79	
Reserved for Future Year Debt	773,471.73	
Snow/Ice Deficit	-	
TOTAL FUND BALANCES		7,366,201.53
Total Liabilities/Fund Balances		16,122,626.89

	<u>SPECIAL FUNDS</u>
Town Revolving/Grant Accounts	
Insurance <20K Police	2,362.09
Insurance <20k DPW	2,332.06
Arts Lottery	2,504.47
Planning Engineering	7,575.37
Planning Sidewalks	34,520.00
Recreation Programs	-
Planning Consult-Existing	2,261.15
Planning Consult-New Projects	55,938.38
Conservation Consult-New Projects	12,136.65
ZBA Comprehensive	14,872.50
SASO Deposits	20,585.44
Community Preservation Fund	2,190,987.30
Parks & Recreation	9,130.25
Traffic Signage	758.31
Record Preservation	47,292.82
COA Revolving	(2,795.86)
BOH Emergency Kits Revolving	-
GIS Revolving	50,035.29
Stormwater Fund	2,130.00
Tax Title	27,643.76
Recycling Revolving	39,093.85
State Election/Primary	61,959.23
Selective OT	-
BT Response	2,314.64
COA FY13 Formula Grant	0.41
COA FY14 Formula Grant	942.41
Presidential Inauguration	(0.02)
Storm Damage	27,682.21
Library LSTA	625.84
Library Aid State Grant	16,749.04
SAFE Grant	269.94
Municipal Recycling Incentive	1,118.36
Bulletproof Vests	4,825.91
Hazard Mitigation Grant	66,037.05
PARC Program	-
Assistance to Firefighters Grant	1,099.72
FED Equitable Sharing	41,710.37
Priority Dev. Site Chap 43D	10,934.00
State 911 Training Grant	(619.87)
FY14 State 911 Training Grant	(4,657.20)
FY14 State 911 Support & Incentive Grant	(1,896.45)
Underage Alcohol Enforcement Grant	1.00
Traffic Enforcement	(1,584.70)

	<u>SPECIAL FUNDS</u>	
Town Revolving/Grant Accounts		
Insurance <20K Police		160,725.93
FY10 Assistance to Fire Fighters		-
FY10 EMPG FD		-
Reg. Resiliency Assess		-
Child Passenger Safety		-
Rte 133 Improvements		27,366.68
Cable TV Gift		22,379.28
DARE Gift		-
Fire Gifts		218.74
Thermal Camera Gift		350.50
Dog Pound Gift		500.00
Vicor Sewer		6,743.66
Homecoming Gifts		2,059.74
Library Gifts		10,207.48
Hydrant Gift		229.47
Recycling Committee		3,161.05
Police Gifts		1,686.97
DPW Gift		250.00
Tax Assistance		8,871.95
Town Manager Gifts		90.56
Hanover		172,866.72
Library Scholarship		24.00
Praxair/Library Gift		103.12
Dog Gifts		82.89
Tewksbury Economic Development		47.49
Planning Brd Gifts		32,350.00
MIIA- Sewer Plow Monitor		-
March 2010 Storm Damage		-
Boston Marathon Bombing		(18,620.88)
East Street Water Service Gift		-
Walmart/Wamesit Indian		21,710.50
Shawsheen Place		612.50
Penn National		75,000.00
Walmart-Triad		868.28
National Grid North & Livingston		50,620.00
Weights/Measures Fines		1,252.00
Drug Forfeitures		20,740.66
COA Stipends		1,170.09
Conservation Engineering		2,540.18
Wetlands Protection Fund		32,086.11
Police Special Detail		(4,890.80)
Fire Special Detail		23,800.36
Community Dev Sewer Design		575.36
St. Claire Sewer Escrow		40,200.00
Youth Football Phone		41.47
Dog Fund		60,565.74
Sporting Fees		590.65
Fire Hazmat		1,865.40
Recycling/Composting Bins		2,304.12
ZBA Consulting		762.50
Woburn Street Improvements		25,000.00

Drainage Deposits	10,000.00
Bond Revocation	10,000.00
Disaster Relief	1,433.31
Compensation Funds	-
Oakdale Plaza	48,000.00
Firesetters Intervention Program	562.56
MAPC Police Training	1,735.97
Pl Bd Affordable Housing	40,000.00
Code Enforcement	359.91
Revaluation	911.35
Total Town Revolving/Grant Accounts	3,648,989.29
School Revolving/Grant Accounts	
School Lunch	221,299.28
Athletics	43,033.61
Textbooks	3,323.22
Adult Education	9,540.26
Extended Day	68,009.13
Dewing Insurance <20K	6,879.50
Heathbrook Insurance <20K	2,187.50
High School Insurance <20K	409.93
Ryan School Insurance <20K	2,541.30
Trahan Insurance <20K	13.89
Pre School	46,198.21
Full Day Kindergarten	166,826.96
Special Ed Circuit Breaker Reimb	1,277,964.76
H S Parking Fees	23,943.89
H S Clubs	65,527.53
H S Athletic Fees	21,816.56
Wynn Sch Athletics	14,572.00
Wynn Sch Clubs	688.25
Ryan Sch Clubs	5,409.18
PSAT	5,688.53
P.A.L. Custodians	(172.35)
Recreation Custodians	(458.27)
Facilities Rental-School	78,841.86
Healthbrook Rental	1,553.93
School Rec	1,039.77
School rec Basketball	21,159.39
Community Ed-Rec	4,610.44
Team Chair	2,481.00
Academic Support	(8,376.75)
Project Charlie	666.60
Remedial Reading	1,341.90
Early Childhood	(3,379.74)
Sped Improvement	937.39
Sped 240 Grant	(73,993.14)
Enhanced Health	719.88
Enhanced Education	19.82
Improving Educator Quality	(18.61)
10 Academic Support	(54.00)
Fuel Up to Play 60	859.28
Big Yellow School Bus	1,400.00
K12 Literacy Partnership	(8,680.85)

Crisis Intervention	196.66
High School Partnerships	(413.65)
Tiered Instruction 257	0.19
Title 1 School Support	2,132.77
Title IIA-Education Quality	(12,396.61)
Music Drives Us	4,390.94
Targeted Summer Support 592	0.06
HPHC Breakfast Grant	3,108.44
HB Verizon Award	2,464.04
Verizon FIOS Campaign	1,475.00
Digital Gift	2,287.00
School Technology Gift	205.08
Walmart Gift	1,625.00
DARE	441.75
School Gifts	12,681.78
Scholarship Gifts	1,000.00
Space Day	2,607.58
Lan Gift	250.00
Scholarship Fund	783.53
Education Fund	3,109.84
Tewksbury Rocks	292.69
TMHS Band Gift	500.00
E-Rate	6,692.36
HS Gifts	1,273.69
Long Range School Space Planning	3,034.20
Total School Revolving/Grant Accounts	2,044,113.38
Capital Projects	
Water Plant Expansion	8,000.01
Wash Bay/Windows	40,643.12
Center Fire Improv	10,000.00
DPW Building Improv ATM 5/01	-
River Rd Water Imp ATM 5/0	95,592.32
Town Hall CPA Restoration	1,102,920.04
Annex Roof STM 10/29 Article	(250.00)
Ella Fleming School CPA	275,000.00
Long Pond	120,000.00
Rehab Playground	350,000.00
CPA Records Preservation	315,235.23
Wamesit Indian Statue	700.00
Rail Trail	35,000.00
Athletic Field	153,838.27
Tennis Courts	57,652.17
TMHS Construction STM 3/10	(2,796,599.71)
Total Capital Projects	(232,268.55)

Articles		
Town Manager		
ATM512#11 FY13 Sick Leave Buyback		4,352.09
ATM513#7F Sick Leave Buyback		125,368.00
ATM513#15 Senior Tax Relief		24,494.00
FY14 Personnel Study		6,400.00
FY14 Sick Leave Buyback		113,295.87
Accounting		
STM 10/112 #5 Annex Roof Replace/Repair		10,378.14
FY14 Bills of Prior Year		12,399.74
Assessor		
ATM512#18 Revaluation		2,200.00
Police		
Police Cruiser Modem		26,910.24
Police Ford Explorer		37,832.00
Police Motorcycles		20,979.00
Fire		
ATM513#7C Ambulance Chassis		123,773.80
ATM513#10 Microwave Network		1,960.00
School		
FY13 512#12 School Bldgs		1,258.50
ATM512#12 School Instructional		58,309.00
STM10/12#2 Smartboards		275.00
ATM513#8A School Bldg Maint		160,949.97
ATM513#8B School Technology		138,933.52
ATM513#8C School Instructional		139,323.70
ATM513#9 High School Maint		18,019.32
FY14 School Maint		108,144.86
FY14 School Technology		74,234.20
FY14 School Instructional		45,868.77
Parks		
Electric Work		4,744.15
8' Wide Gang Lawn Mower		48,401.18
DPW		
ATM512#11 Storm Water Pollution Prev		37,277.75
ATM513#7D Six Wheel		168,753.00
ATM513#7E F250 4 X 4 w/Plow		34,945.00
ATM513#13 Ford 550 w/s Utility		79,500.00
Total Articles		1,629,280.80
Sewers Articles		
ATM512#16 Sewer Pump Stn		56,360.81
ATM512#16 Inflow & Infiltration		-
Total Sewers		56,360.81

Water Articles		
ATM512#14 New Vehicles		12,605.00
ATM512#16 Sludge Sys		104,968.60
STM10/12#6 East St Water Lines		168,553.90
ATM513#11 WTP Upgrade		246,504.69
ATM513#12B FY14 Distribution Sys Improve		7,746.72
ATM513#12C Water Tanks Upgrade		5,329.09
FY14 Variable Frequency Drives		1,650.00
Total Water		<u>547,358.00</u>
Mass Highway Grants		
Chapter 90 Projects		(3,450.00)
Chapter 90 East/Livingston Traffic Lights		(0.50)
Chapter 90 Dascomb/East Sign		-
River Road		-
Chapter 90 East St Roadway & Drainage Improvement		-
Total Mass Highway Grants		<u>(3,450.50)</u>
Trusts		
Conservation		85,586.46
Foster		25,886.34
Pierce		1,709.10
Cemetery		24,078.35
Stabilization		1,626,539.54
Fairgrieve		188,554.37
Mahoney		1,582.09
Friend's of Library Endowment		27,891.85
Affordable Housing		2,433,260.12
Fire Equipment Stabilization		-
Fire Gear Stabilization		11,450.22
OPEB		350,000.00
Health Insurance		4,271,573.11
Occupational Injury		-
Health Insurance Mitigation		<u>254,000.00</u>
Total Trusts		<u>9,302,111.55</u>
Bank Books/Bonds in Treasurer's Custody		
Planning Projects		401,610.00
Conservation Commission		212,330.00
Sewer Installers Bonds		625,500.00
Snack Bar Sec. Dep		-
Total Bank Books in Treasurer's Custody		<u>1,239,440.00</u>

Agency Funds		
Deputy Collector		(30.28)
Criminal History Board		1,590.50
Parks Security Deposit		1,300.00
Teen Center Snack Bar Deposit		288.00
Special Details		5,638.60
Real Estate Deposits		-
Student Activities H.S.		102,230.83
Student Activities Dewing		261.88
ZBA Deposits		13,784.00
Invoice Cloud		630.00
Action Ambulance		-
Total Agency Funds		125,693.53
Debt Outstanding		
Library		475,000.00
Police Station		-
Annex Roof Repairs 10/9 #7		80,000.00
Ryan School		500,000.00
Center School Tank		30,000.00
DPW Tank Removal		30,000.00
Town Hall Annex		75,000.00
Sewer Phase 4 Town		-
Sewer Phase 5 Town		-
Sewer Phase 4 Trust		857,266.00
Sewer Phase 5 Trust		-
MWPAT 2 10/04		5,002,095.00
WTP Sludge		-
Water Mains 5/96		100,000.00
WTP Expansion		555,000.00
Water Mains 10/98		45,000.00
WTP Expansion 3		1,014,000.00
Water Anthony Rd		149,000.00
Seneca Road Sewer		217,000.00
Water System 10/03		525,000.00
Brentwood/Kendall Water		90,000.00
Water System 5/03		117,000.00
Sidewalks		20,000.00
Town Wide Sewer 5/6/08		260,000.00
Town Wide sSewer STM 10/02 #1		81,197,075.00
Water System PH8 10/04		414,000.00
Refi Ryan School		4,590.00
Refi "00" Water		239,070.00
Refi "00" Bldg Remodel		67,275.00
Refi "00" Bldg Fire		395,470.00
Refi "00" Sewer One		98,890.00
Refi "00" Sewer Two		16,560.00
Refi "02" Water		110,340.00
Refi "02" Water Treatment		31,525.00

Refi "02" School One	748,730.00
Refi "02" School Two	1,300,425.00
Refi "02" Sewer Bonds	133,980.00
Refi Town Hall Annex	38,145.00
Water Meters 5/06 #11	(60,000.00)
Fire Hydrants 5/06 #10	36,000.00
Water Tank	180,000.00
Water Shawsheen St 5/06 #9	18,000.00
Wash Bay & Windows	-
Water System Improv 5/06 #8	350,000.00
Sutton Brook Rem 10/05 #2	30,000.00
Senior Center Const	2,450,000.00
Fire Hydrants 5/05 #12	36,000.00
Water Sys Improv 5/05 #10	135,000.00
Water Meters 5/05	165,000.00
Water Interconnect 5/05 #3	21,000.00
Repair Sewer Pumps 5/05 #15	1,370,000.00
Water System Improv 5/07 #9	150,000.00
Fire Hydrants 5/07 #10	45,000.00
Water Meters 5/07 #11	500,000.00
Water Storage Expan 5/08 #12	250,000.00
Fire Hydrants 5/08 #11	-
Water Meters 5/08 #12	360,000.00
Water Meters 5/09 #10	450,000.00
Fire Hydrants 5/09 #9	-
Water Meters 5/10 #9	350,000.00
Sewer Pumps 5/07 #15	340,000.00
TMHS Study 5/08 #2	520,000.00
DPW Building 5/09 #15	120,000.00
Ames Hill Tank 5/09 #18	300,000.00
Water River Rd 5/06 #16	355,000.00
MRS Early Retirement 5/09 #17	-
TMHS Construction 3/10 #1	26,350,000.00
Water Mains 5 7 12 #17	800,000.00
School New Elem 3/97 (Reti)	-
Total Maturing Debt	130,558,436.00

Loans Authorized/Unissued		
Ames Hill Tank 5/18 #18		25,000.00
Annex solar Panel 10/09 #8		85,000.00
TMHS Construction 3/10 #1		13,766,582.00
Road Drainage Improvements 5/10 #2		3,000,000.00
Town Hall STM 10/10 #3		4,600,000.00
Total Loans Unissued		21,476,582.00
	<u>DEBT ACTIVITY</u>	
	<u>Principal</u>	<u>Interest</u>
Senior Center	220,000.00	117,575.00
DPW Building	20,000.00	3,900.00
Police Station	235,000.00	3,231.25
Library	160,000.00	16,450.00
Roof Repair 2012 BAN	10,000.00	1,800.00
Fire Station 2012 BAN	75,620.00	9,421.80
Ryan School	125,000.00	20,625.00
Ryan School 2012	1,020.00	112.20
Ryan School 2012	106,270.00	17,100.00
Ryan School 2012	184,580.00	29,700.10
Wynn School	-	-
School Furn/Compt	-	-
Center School Tank	10,000.00	1,037.50
Main St Sewer	-	-
Phase 4 Town	145,000.00	-
Phase 5 Town	20,000.00	1,775.00
Seneca/Navillus	6,000.00	9,863.50
MWPAT Sewer	268,955.31	12,121.53
Green Meadow	-	-
Sewer Pump Station	20,000.00	12,850.00
Master sewer	2,878,425.00	3,554,897.75
Sewer Pumps	140,000.00	49,225.00
Sewerage BAN 2012	70,000.00	6,600.00
Water Meter (River Rd)	55,000.00	14,300.00
Water Meters	50,000.00	14,000.00
Sewer One 2012	18,700.00	2,351.80
Sewer Two 2012	3,135.00	393.90
Sewer Green 2012	19,015.00	3,059.90
Town Hall Annex	15,000.00	2,475.00
Truck/Bay Windows	5,000.00	362.50
Town Hall Annex	8,450.00	931.90
Bldg Remodel 2012	12,815.00	1,601.80
Sidewalks	20,000.00	1,525.00
Sidewalks	-	-
Building Roofs	-	-

DPW Tank	10,000.00	1,037.50
Water Mains ATM 5/96	30,000.00	3,418.75
WTP EXP Residuals 3	115,000.00	18,362.50
Water Mains STM 10/98	15,000.00	2,018.75
Water Exp Residuals 3	100,000.00	45,011.00
Water - Anthony Rd	15,000.00	6,631.00
Water - Roger St	-	-
Water - System Ph 7	55,000.00	23,252.50
Water - Brentwood/Kendall	10,000.00	3,991.25
Water - Water System ph 6	11,500.00	5,205.50
Water - Ph8	48,000.00	20,257.50
Water - Tank	15,000.00	8,418.75
Water - System improvement atm 5/07	10,000.00	5,450.00
Water - Fire Hydrants #1	15,000.00	1,612.50
Water - Storage	25,000.00	9,968.75
Water - Fire Hydrant #4	10,000.00	600.00
Water - Water Meters #4	90,000.00	12,150.00
Water - Water Meters #5	90,000.00	14,850.00
Water - Fire Hydrants #5	10,000.00	-
Water - Ames Hill Tank	50,000.00	9,750.00
Water - Water Mains 2012	100,000.00	18,000.00
Water Ref 2012 BAN	45,260.00	5,686.60
Water Ref 2012 BAN	15,660.00	2,520.00
Water Ref 2012 BAN	4,475.00	720.00
Water - MWPAT	333,572.00	103,377.62
Water - Water Meters #2	50,000.00	15,124.00
Water - Fire Hydrant #3	12,000.00	2,280.00
Water - Shawsheen St Water Main	6,000.00	1,140.00
Water - Water System Improvement	70,000.00	12,425.00
Water - Fire Hydrants #3	12,000.00	2,280.00
Water - System improvement atm 5/05	45,000.00	8,550.00
Water - Water Meters #1	55,000.00	10,037.50
Water - Water Interconnection	7,000.00	1,330.00
Tewksbury High School	1,550,000.00	995,875.00
Tewksbury High School	40,000.00	19,875.00
Landfill	10,000.00	1,900.00
	-	-
	<u>7,983,452.31</u>	<u>5,302,394.40</u>

Revenue Report

Taxes/Interest/Penalties:		
Personal Property	4,188,967.76	
Real Estate	63,584,934.55	
Supplemental Taxes	196,032.19	
Deferred Taxes Redeemed	23,200.53	
Tax Liens Redeemed	658,250.85	
Foreclosure Vacated	-	
Tax Possession Sold	-	
Gain on Sale of Town Land	-	
Motor Vehicle Excise	4,237,760.40	
Boat Excise	2,894.10	
Penalties/Interest/Legal:		
Tax Titles	181,236.07	
Def Tax	3,924.93	
Real/Pers/MVX/Boat	156,481.87	
Payments in Lieu of Taxes	7,971.28	
Assessor 38D	-	
Proforma Taxes	-	73,241,654.53
Charges/Fees:		
Ambulance Charges	922,607.87	
Municipal Lien Certificates	33,100.00	
Collector Demands	121,181.51	
RMV Releases	27,694.50	
Trailer Park Fees	22,176.00	
Constable Fees	205.00	
Sundry Rentals	-	
Tower Rentals	452,417.65	
Miscellaneous	309,750.81	
Premium on Bond Sales	-	1,889,133.34
From the Commonwealth:		
Abatements:		
Surviving Spouses/Veterans/Blind	103,736.00	
Schools:		
Chap. 70 Aid	12,566,614.00	
Transportation	16,164.00	
Charter Schools	284,374.00	
Police Incentive	-	
Veterans Benefits	218,427.00	
MEMA Reimbursement	-	
Lottery	2,409,797.00	
State Election Reimbursement	-	
State-Owned Land	147,504.00	
Medicaid Reimbursement	162,872.32	
Municipal Relief Act	-	15,909,488.32

Other Revenue Sources:		
Hotel Tax	841,797.60	
FEMA Federal Reimbursement	-	
Investment Earnings	42,758.68	
Meals Tax	573,001.32	
Medicare D Reimbursement	214,520.42	
DPW Damage Recovery	-	
NESWC Refunds	-	
Sale of Fixed Assets	-	
Misc Reimbursements	15,441.79	
Transfers from Special Funds	-	
Transfers from Trust Funds	-	
Transfers from Treasurer Revenue	-	1,687,519.81
Departmental Fees:		
Manager/Selectmen	9,958.45	
Cable Franchise	445,598.10	
Assessors	2,262.00	
Treasurer/Collector	282,385.14	
Clerk	45,136.11	
Conservation	-	
Planning	17,772.32	
Appeals	1,250.00	
Police	4,997.42	
Towing Fees	8,620.00	
Special Detail Adm.- Police	50,669.57	
" " " - Fire	4,509.72	
Fire Inspections	6,550.00	
Fire	373.20	
Building	26,782.00	
Wiring	53,003.00	
Plumbing	57,230.00	
Weights/Measures	9,050.00	
Trash Carts	6,405.00	
CRT Collections	-	
Hazardous Waste	-	
Health Miscellaneous	784.74	
Dog Fees	-	
DPW	409.08	
	-	1,033,745.85
Licenses/Permits:		
Alcoholic Beverages	84,800.00	
Selectmen	11,600.00	
Police	12,112.50	
Fire	9,855.00	
Building	462,350.10	
Public Works	550.00	
Street & Sidewalk Openings	8,450.00	
Trench Safety	7,410.00	
Physical Alteration	7,450.00	
Health	45,072.10	649,649.70

Fines:			
	State/Local Courts	59,370.00	
	False Alarms	-	
	In Lieu of Fines	-	
	Library	16,380.34	
	Parking	16,716.00	
	Marijuana	700.00	
	Weights & Measures	-	
	Zoning	200.00	93,366.34
	Total General Fund Revenue		94,504,557.89

Appropriation Recap

	APPROPRIATED	EXPENDED	BALANCE
MODERATOR			
Salary	450.00	450.00	-
Operating	75.00	20.00	55.00
SELECTMEN			
Salaries	27,011.67	27,011.67	-
Operating	109,281.84	108,674.58	607.26
MANAGER			
Salaries	266,652.00	266,651.83	0.17
Operating	4,800.00	3,724.37	1,075.63
FINANCE COMMITTEE			
Salaries	2,515.00	2,215.25	299.75
Operating	679.00	333.00	346.00
Reserve Fund	687.33	-	687.33
ACCOUNTING			
Salaries	198,590.00	198,589.80	0.20
Operating	175,809.14	170,092.38	5,716.76
Outlay	-	-	-
COMPUTER SERVICES			
Salaries	95,648.00	95,016.95	631.05
Operating	95,613.75	92,514.10	3,099.65
Outlay	5,898.25	5,898.25	-
ASSESSORS			
Salaries	213,284.00	209,409.79	3,874.21
Operating	51,583.75	45,629.82	5,953.93
Outlay	-	-	-
TREASURER/COLLECTOR			
Salaries	276,951.10	274,933.37	2,017.73
Operating	117,935.16	117,155.90	779.26
TOWN COUNSEL			
	153,387.30	153,387.30	-
PERSONNEL REVIEW BOARD			
	-	-	-
ADMIN. SERVICES			
Salaries	51,751.89	51,751.89	-
Operating	17,078.60	17,078.60	-

CLERK			
Salaries	188,027.75	187,884.40	143.35
Operating	14,362.36	14,094.64	267.72
Outlay	-	-	-
ELECTIONS			
Salaries	13,935.89	11,762.91	2,172.98
Operating	6,430.00	5,820.33	609.67
REGISTRARS			
Salaries	2,850.00	2,850.00	-
Operating	700.00	643.75	56.25
PLANNING			
Salaries	231,188.00	230,622.82	565.18
Operating	24,285.00	24,285.00	-
Outlay	-	-	-
CABLE TV			
Salaries	2,258.88	2,258.88	-
Operating	870.12	330.00	540.12
TOWN HALL			
Salaries	42,893.00	42,892.29	0.71
Operating	66,058.55	60,375.66	5,682.89
AUXILIARY BLDG. UTILITIES			
	40,262.21	38,981.85	1,280.36
POLICE			
Salaries	5,414,288.00	5,411,800.80	2,487.20
Operating	450,272.27	433,521.91	16,750.36
Outlay	163,325.00	163,325.00	-
FIRE			
Salaries	4,486,491.87	4,486,491.87	-
Operating	279,921.72	279,785.38	136.34
Outlay	12,000.00	12,000.00	-
BUILDING			
Salaries	238,028.00	236,632.42	1,395.58
Operating	5,212.55	5,010.18	202.37
Outlay	-	-	-
EMERGENCY MANAGEMENT			
Salaries	2,704.92	2,704.92	-
Operating	31,356.43	31,356.43	-
Outlay	-	-	-
PARKING CLERK			
Salaries	4,000.00	4,000.00	-
Operating	1,200.00	522.00	678.00

SCHOOLS			
Salaries	26,244,306.00	26,058,591.87	185,714.13
Operating	23,885,840.60	23,042,148.96	843,691.64
Outlay	20,000.00	20,000.00	-
REGIONAL VOCATIONAL SCHL	5,970,959.00	5,970,959.04	(0.04)
DPW ADMINISTRATION			
Salaries	149,770.00	149,327.07	442.93
Operating	68,730.74	47,748.27	20,982.47
Outlay	-	-	-
DPW ENGINEERING			
Salaries	40,608.00	38,088.42	2,519.58
Operating	1,859.00	150.57	1,708.43
DPW HIGHWAY			
Salaries	446,012.68	420,853.84	25,158.84
Operating	196,282.71	146,293.53	49,989.18
Outlay	-	-	-
DPW FORESTRY			
Operating	73,485.18	30,796.08	42,689.10
Outlay	-	-	-
DPW FLEET			
Salaries	140,757.70	138,402.88	2,354.82
Operating	359,408.00	350,215.52	9,192.48
Outlay	-	-	-
DPW ELECTRIC			
Operating	-	-	-
Outlay	-	-	-
SNOW / ICE			
Salaries	95,000.00	137,571.29	(42,571.29)
Operating	767,469.65	724,898.36	42,571.29
STREET LIGHTING			
	160,837.60	153,998.46	6,839.14
CEMETERY			
	-	-	-
RUBBISH			
Rubbish Collection	1,243,355.97	1,241,414.97	1,941.00
Rubbish Disposal	687,300.00	687,300.00	-
Condo Trash Collection	-	-	-
Legal Services	9,714.50	3,559.73	6,154.77
Sutton Brk Remediation	375,000.00	375,000.00	-
Recycling Programs	1,771.00	1,750.37	20.63
Rubbish Stabilization	-	-	-

HEALTH			
Salaries	223,885.63	223,885.64	(0.01)
Operating	10,423.53	10,374.76	48.77
ELDERLY			
Salaries	164,328.29	164,251.54	76.75
Operating	84,815.61	84,892.36	(76.75)
Outlay	-	-	-
VETERANS SERVICES			
Salaries	51,366.00	52,504.34	(1,138.34)
Aid/Operating	351,274.86	350,136.52	1,138.34
EXCEPTIONAL CHILDREN			
Salaries	-	-	-
Operating	-	-	-
COMMUNITY EVENT	11,818.00	11,692.19	125.81
LIBRARY			
Salaries	686,126.70	686,120.67	6.03
Operating	254,119.62	253,273.01	846.61
RECREATION			
Salaries	88,394.78	88,394.78	-
Operating	44,596.05	36,455.89	8,140.16
Outlay	-	-	-
DEBT/INTEREST			
Principal	2,408,138.00	2,408,138.00	-
Interest/Debt	1,976,920.00	1,976,919.72	0.28
Interest/Temp. Loans	230.00	-	230.00
EMPLOYEE BENEFITS			
Retirement	4,548,923.00	4,548,923.00	-
Teachers E.R.I.	-	-	-
Occup.Injury Reserve	140,795.00	140,795.00	-
Unemployment Comp.	2,033.55	635.00	1,398.55
Group Insurance	4,267,226.85	3,755,720.58	511,506.27
Medicare	196,602.46	196,432.08	170.38
FIRE/LIABILITY INSURANCE	270,900.00	263,696.28	7,203.72
STATE & COUNTY ASSESSMENT			
Operating	1,564,610.00	1,489,115.00	75,495.00

Sewer Enterprise Fund Balance Sheet

		June 30, 2014	
		ASSETS	
Cash			4,840,343.10
Def Tax Sewer Connect			6,480.00
Def Tax Sewer Lien			911.22
Sewer Connections			
	FY08	427.03	
	FY09	9.21	
	FY10	146,550.22	
	FY11	6,600.00	
	FY12	-	
	FY13	-	
	FY14	-	153,586.46
Sewer Rates			
	FY09	-	
	FY10	179.46	
	FY11	749.30	
	FY12	615.36	
	FY13	2,790.63	
	FY14	803,913.27	808,248.02
Sewer Liens			
	FY13	-	
	FY14	63,634.51	63,634.51
Sewer Connection Liens			
	FY14	11,519.96	11,519.96
TOTAL ASSETS			5,884,723.27
		LIABILITIES/RESERVES	
Warrants Payable			-
Accrued Payroll			-
Bans Payable			-
Special Detail Payable			-
Deferred Revenues			
	Sewer Connection	160,066.46	
	Sewer Connection Lien	11,519.96	
	Sewer Lien	64,545.73	
	Sewer rate	808,248.02	1,044,380.17
TOTAL LIABILITIES			1,044,380.17
FUND BALANCES:			
	Encumbrance Reserve	137,543.46	
	Reserved Expenditures	-	
	Reserve for Future Debt	11,640.98	
	Unreserved/Undesignated	4,691,158.66	
TOTAL FUND BALANCES			4,840,343.10
Total Liabilities/Fund Balances			5,884,723.27

Sewer Enterprise Fund Revenue Report

Sewer Enterprise Fund		
Bond Premiums	-	
Interest	41,323.93	
Demand Fees	24,719.44	
Connection Fees	1,045,338.94	
Sewer Rates	5,432,752.27	
Sewer Liens	467,045.81	
Drainlayer Renewal Fees	5,100.00	
Application Fee	9,370.00	
Miscellaneous Revenue	120.00	
State Aid	-	
Investment Earnings	158.87	
Transfer From G/F	268,721.00	
Total Sewer Enterprise Fund Revenue		7,294,650.26

Sewer Capital Recap

		EXPENDED	
	Construction	887.98	
	Generator	-	887.98
	Sewer Pumps		
	Overtime	-	
	Repairs and Maintenance	-	
	Engineering Services	-	
	Easements	-	
	Other Expenses	-	
	Construction	-	-
	Articles		
	FY13 Pump Station Upgrades	56,360.81	
	FY13 Inflow & Infiltration	-	
	FY13 Sewer Prior Yr Inv (Lowell Sewer)	-	
			56,360.81
	Total Capital Expenditures		57,248.79

Sewer Operating Recap

		APPROPRIATED	EXPENDED	BALANCE
SELECTMEN				
	Salaries	-	-	-
	Operating	-	-	-
MANAGER				
	Salaries	7,548.00	7,548.00	-
	Operating	-	-	-
RESERVE FUND				
		60,000.00	-	60,000.00
ACCOUNTING				
	Salaries	5,143.00	5,143.00	-
	Operating	4,259.00	4,259.00	-
COMPUTER SERVICES				
	Salaries	1,275.00	1,275.00	-
	Operating	-	-	-
	Outlay			-
ASSESSORS				
	Salaries	-	-	-
	Operating	-	-	-
TREASURER/COLLECTOR				
	Salaries	18,798.00	18,798.00	-
	Operating	10,023.00	10,023.00	-
TOWN COUNSEL				
		-	-	-
ADMIN. SERVICES				
	Salaries	746.00	746.00	-
	Operating	201.00	201.00	-
CLERK				
	Salaries	-	-	-
	Operating	-	-	-
	Outlay			-
PLANNING				
	Salaries	-	-	-
	Operating	-	-	-
	Outlay			-

TOWN HALL			
Salaries	-	-	-
Operating	-	-	-
AUXILIARY BLDG. UTILITIES			
BUILDING			
Salaries	3,772.00	3,772.00	-
Operating	-	-	-
DPW			
Salaries	156,022.00	156,022.00	-
Operating	127,311.00	67,311.00	60,000.00
Outlay	-	-	-
DPW SEWER			
Salaries	304,474.00	299,697.00	4,777.00
Operating	2,164,928.64	1,727,450.35	437,478.29
Outlay	-	-	-
HEALTH			
Salaries	-	-	-
Operating	-	-	-
DEBT/INTEREST			
Principal	1,846,251.89	1,846,251.89	-
Interest/Debt	1,838,430.44	1,838,430.44	-
Interest/Temp. Loans	-	-	-
TRANSFER OUT		329,000.00	(329,000.00)
EMPLOYEE BENEFITS			
Retirement	107,493.00	107,492.00	1.00
Group Insurance	66,958.00	66,958.00	-
Medicare	3,322.00	3,322.00	-
	6,726,955.97	6,493,699.68	233,256.29

Water Enterprise Fund Balance Sheet

		June 30, 2014		
		<u>ASSETS</u>		
Cash				2,111,019.95
Def Tax Water Lien				5,991.65
Cross Connection				105.00
Refuse Access				-
Water Connections				
		-		-
Water Rates				
	FY08	-		
	FY09	-		
	FY10	-		
	FY11	-		
	FY12	-		
	FY13	1,199.72		
	FY14	1,003,194.93		1,004,394.65
Water Liens				
	FY08	-		
	FY09	-		
	FY10	-		
	FY11	-		
	FY12	-		
	FY13	-		
	FY14	97,668.37		97,668.37
Commercial Water Meters				-
TOTAL ASSETS				3,219,179.62
Warrants Payable				-
Accrued Payroll				-
Due From State				-
Deferred Revenues				
	Connections	105.00		-
	Rec/Tax Liens	5,991.65		
	Rates	1,004,394.65		
	Refuse Access	-		
	Liens	97,668.37		
	Meter Replacement	-		1,108,159.67
TOTAL LIABILITIES				1,108,159.67
FUND BALANCES:				
	Encumbrance Reserve	161,667.43		
	Reserved Expenditures	-		
	Unreserved/Undesignated	1,949,352.52		
TOTAL FUND BALANCES				2,111,019.95
Total Liabilities/Fund Balances				3,219,179.62

Water Enterprise Fund Revenue

		REVENUE	
Water Enterprise Fund			
	Bond Premiums	-	
	Interest	58,860.39	
	Demand Fees	24,719.79	
	Misc Water Service	4,778.13	
	Connection Fees	95,524.00	
	Water Rates	6,385,099.59	
	Water Liens	811,405.60	
	Application Fee	7,390.00	
	Water Meters	39,109.54	
	Water Cost Recovery	948.60	
	Misc Revenue	1,175.00	
	Investment Earnings	-	
	Transfer From G/F	-	
	Total Water Enterprise Fund Revenue		7,429,010.64

Water Operating Recap

	APPROPRIATED	EXPENDED	BALANCE
WATER ENTERPRISE			
Transfer Out	990,000.00	990,000.00	-
SELECTMEN			
Salaries	-	-	-
Operating	-	-	-
MANAGER			
Salaries	7,548.00	7,548.00	-
Operating	-	-	-
RESERVE FUND			
	25,000.00	-	25,000.00
ACCOUNTING			
Salaries	5,143.00	5,143.00	-
Operating	4,259.00	4,259.00	-
COMPUTER SERVICES			
Salaries	1,275.00	1,275.00	-
Operating	-	-	-
Outlay	-	-	-
ASSESSORS			
Salaries	-	-	-
Operating	-	-	-
TREASURER/COLLECTOR			
Salaries	18,798.00	18,798.00	-
Operating	10,023.00	10,023.00	-
TOWN COUNSEL			
	-	-	-
ADMIN. SERVICES			
Salaries	746.00	746.00	-
Operating	201.00	201.00	-
CLERK			
Salaries	-	-	-
Operating	-	-	-
Outlay	-	-	-

PLANNING			
Salaries	-	-	-
Operating	-	-	-
TOWN HALL			
Salaries	-	-	-
Operating	-	-	-
AUXILIARY BLDG. UTILITIES			
	-	-	-
FIRE			
Salaries	-	-	-
BUILDING			
Salaries	1,617.00	1,617.00	-
Operating	-	-	-
DPW			
Salaries	176,023.00	176,023.00	-
Operating	67,931.00	67,931.00	-
Outlay	-	-	-
WATER DISTRIBUTION			
Salaries	560,512.00	498,525.34	61,986.66
Operating	261,671.36	245,766.40	15,904.96
Outlay	-	-	-
WATER TREATMENT			
Salaries	790,616.00	758,392.81	32,223.19
Operating	1,206,365.32	1,180,235.53	26,129.79
Outlay	-	-	-
HEALTH			
Salaries	-	-	-
Operating	-	-	-
DEBT/INTEREST			
Principal	1,635,467.00	1,635,467.00	-
Interest/Debt	402,720.37	402,720.48	(0.11)
Interest/Temp. Loans	-	-	-
WATER OPERATING			
Transfer In/Out	200,000.00	200,000.00	-
EMPLOYEE BENEFITS			
Retirement	318,543.00	318,543.00	-
Group Insurance	233,962.00	233,962.00	-
Medicare	9,790.00	9,790.00	-
	6,928,211.05	6,766,966.56	161,244.49

Board of Assessors

Joanne Foley, MAA Chairman
Barbara A. Flanagan
Susan Moore, MAA

Phone: (978) 640-4330

Fax: (978) 851-4849

assessor@tewbury-ma.gov

	FY-2014	FY-2015
Total Taxable Value of Real Property	\$3,622,599,970	\$3,716,320,970
Total Taxable Value of Personal Property	\$158,974,670	\$163,305,340
Total Taxable Value of Real and Personal Property	\$3,781,574,640	\$3,879,626,310
Total Value of Exempt Property	\$229,912,500	\$244,383,000

Tax Rates per \$1,000			
	Residential/Open Space	\$16.11	\$16.37
	Commercial/Industrial/Personal	\$26.64	\$27.62
	Motor Vehicle Excise	\$25.00	\$25.00

Total amount to be raised	\$111,920,282.99	\$119,657,931.13
Total estimated receipts and other revenue sources	\$43,389,636.00	\$48,213,678.64
Total real and personal tax levy	\$68,530,646.99	\$71,444,252.49
Overlay	\$879,401.25	\$ 865,818.12

The Assessors' Department operates under the authority of the Department of Revenue. It has a full time Chief Assessor, an office staff and a board that includes the chief assessor and two appointed members that serve on a part-time basis. The Board of Assessors is responsible for administering Massachusetts property tax laws equitably by estimating the fair market value of all real and personal property in Tewksbury. The office is responsible for adhering to strict certification requirements of the Department of Revenue. To meet these requirements, the assessors are obligated to revalue all properties yearly and, once every three years, undergo a state recertification audit.

In August, Office Manager, Linda Traub retired after 26 years of service to the town. We thank Linda for her contribution to the town and wish her all the best in retirement.

Address: Town Hall Annex - 11 Town Hall Avenue - Tewksbury, MA 01876

Hours: Monday - Friday 7:30 a.m. to 4:30 p.m.

Treasurer's Cash

CASH ON HAND JUNE 30, 2013	\$33,090,503.26
RECEIPTS TO JUNE 30, 2014	\$123,694,540.25
	\$156,785,043.51
PAID ON WARRANTS TO JUNE 30, 2014.....	(\$117,206,528.53)
BALANCE JUNE 30, 2014.....	\$39,578,514.98

DETAIL OF DEBT OUTSIDE OF THE DEBT LIMIT

WATER PROJECT-GENERAL LAWS, CHAPTER 44	\$12,203,030.00
SEWER PROJECT-GENERAL LAWS, CHAPTER 44	\$81,311,458.40
	\$93,514,488.40

**STATEMENT OF TOWN DEBT
FISCAL YEAR BASIS**

2014	7,907,651.89
2015	7,688,716.20
2016	7,714,968.63
2017	7,746,553.77
2018	7,997,281.00
2019	8,389,581.00
2020	8,561,102.00
2021	9,138,701.00
2022	9,241,453.00
2023	9,079,361.00
2024	9,307,429.00
2025	9,200,660.00
2026	8,849,056.00
2027	8,967,623.00
2028	6,625,000.00
2029	4,835,000.00
2030	3,490,000.00
2031	1,980,000.00

**STATEMENT OF INTEREST
FISCAL YEAR BASIS**

2014	5,302,709.90
2015	5,057,948.43
2016	4,799,681.50
2017	4,540,135.77
2018	4,293,692.49
2019	3,991,139.17
2020	3,659,312.94
2021	3,301,299.90
2022	2,934,954.61
2023	2,577,840.22
2024	2,229,577.32
2025	1,867,610.18
2026	1,500,874.27
2027	1,144,632.48
2028	783,556.25
2029	495,237.50
2030	290,100.00
2031	148,600.00
2032	67,500.00
2033	50,625.00
2034	33,750.00
2035	16,875.00

TOTAL: 136,720,137.49

TOTAL: 49,087,582.93

CASH AND SECURITIES IN CUSTODY OF TOWN TREASURER AS OF JUNE 2014

AFFORDABLE HOUSING	\$2,404,103.11
ARTS LOTTERY	\$1,405.37
COMMUNITY PRESERVATION ACT	\$4,283,396.14
CEMETERY PERPETUAL CARE FUND	\$24,078.36
CONSERVATION FUND	\$85,586.46
EDUCATION FUND	\$3,109.84
FAIRGRIEVE FUND	\$188,554.35
FIRE PROTECTIVE GEAR FUND	\$11,450.21
FOSTER SCHOOL FUND	\$25,886.34
LIBRARY ENDOWMENT FUND	\$27,891.85
LIBRARY GIFT FUND	\$9,882.48
MAHONEY FUND	\$1,582.09
PEIRCE FUND	\$1,709.10
PLANNING FUND	\$9,830.46
SCHOLARSHIP FUND	\$783.52
ST CLARE FUND	\$40,230.28
STABILIZATION FUND	\$4,199,981.54
TAXATION FUND	\$8,871.95
VICOR FUND	\$6,743.65
TOTAL TRUST FUNDS	\$11,335,077.10

PROPERTY TAX LEVIES AND COLLECTIONS

FISCAL YEAR 2014

<u>REAL ESTATE</u>	<u>F/Y 2014</u>	<u>F/Y 2013</u>	<u>F/Y 2012</u>
Commitments	\$65,020,765.14	-	-
O/S 07/01/13	-	\$ 700,648.29	\$ 9,273.79
Collections	(\$63,882,595.56)	(\$ 573,205.95)	(\$ 9,273.79)
Abatements	(\$ 46,699.36)	(\$ -)	-
Refunds	\$ 55,405.46	\$ 20,728.33	\$87,369.38
Added To Tax Title	(\$ 411,907.89)	(\$ 133,235.92)	(\$ 4,140.39)
Deferred Taxes	(\$ 40,198.73)	-	-
Tax Possession	(\$ 20,575.17)	-	-
Misc Adjustments	(\$ 316,946.83)	(\$ 15,884.77)	(\$87,369.42)
BALANCE 06/30/14	\$ 357,247.06	\$ 14,934.75	(\$ 4,140.43)

**WATER & SEWER
SEWER CONN LIENS**

<u>SEWER CONN LIENS</u>	<u>F/Y 2014</u>	<u>F/Y 2013</u>	<u>F/Y 2012</u>
Commitments	\$12,996,909.66	-	-
O/S 07/01/13	-	\$2,436,092.57	\$ 15,023.51
Collections	(\$12,242,931.57)	(\$1,046,932.60)	(\$ 14,408.15)
Abatements	(\$ 270,191.12)	(\$ 146,301.00)	(\$ -)
Refunds	\$ 17,036.93	\$ 8,340.00	\$ -
Liened to Real Estate	(\$ 1,625,355.61)	(\$1,237,690.00)	-
Deferred	(\$ 3,815.81)	-	-
Misc Adjustments	(\$ 694,336.13)	(\$ 28,024.45)	(\$ -)
BALANCE 06/30/14	(\$ 1,822,683.65)	\$ 13,508.97	\$ 615.36

<u>PERSONAL PROPERTY</u>	<u>F/Y 2014</u>	<u>F/Y 2013</u>	<u>F/Y 2012</u>
Commitments	\$ 4,255,553.55	\$ -	-
O/S 07/01/13	\$ -	\$ 30,420.29	\$ 23,587.75
Collections	(\$ 4,193,414.66)	(\$ 14,450.70)	(\$ 3,629.22)
Abatements	(\$ 20,468.35)	-	-
Refunds	\$ 24,939.49	\$ -	\$ -
Misc Adjustments	(\$ 17,521.22)	(\$ 54.86)	(\$ 73.22)
BALANCE 06/30/14	\$ 49,088.81	\$ 15,914.73	\$ 19,885.31

<u>MOTOR VEHICLE EXCISE</u>	<u>F/Y 2014</u>	<u>F/Y 2013</u>	<u>F/Y 2012</u>
Commitments	\$ 3,897,050.00	-	\$ -
Add'l Commitments	-	\$ 367,801.30	-
O/S 07/01/13	-	\$ 321,766.80	\$ 60,728.88
Collections	(\$ 3,636,413.26)	(\$ 627,345.00)	(\$ 35,905.80)
Abatements	-	-	-
Refunds	\$ 27,441.88	\$ 42,612.70	\$ 2,769.25
Misc Adjustments	(\$ 76,671.25)	(\$ 47,327.67)	(\$ 3,421.11)
BALANCE 06/30/14	\$ 211,407.37	\$ 57,508.13	\$ 24,171.22

<u>BOAT EXCISE</u>	<u>F/Y 2014</u>	<u>F/Y 2013</u>	<u>F/Y 2012</u>
Commitments	-	\$ -	\$ -
O/S 07/01/13	-	-	\$ 1,492.00
Collections	-	(\$ 1,529.10)	(\$ 15.00)
Abatements	-	-	(\$ -)
Refunds	-	-	\$ -
Misc Adjustments	-	(\$ 2,968.10)	(\$ -)
BALANCE 06/30/14	\$ 0.00	(\$ 4,497.20)	\$ 1,477.00

Employee Earnings

Town Employee Earnings

Last Name	First Name	MI	BASE	OVERTIME	OTHER	DETAIL	TOTAL
<u>TOWN MODERATOR</u>							
RAUSEO	KEITH	E	225.00				225.00
SELISSEN	JEROME	E	225.00				225.00
<u>BOARD OF SELECTMEN</u>							
GAY	DAVID	H	4,500.00				4,500.00
JOHNSON	TODD	R	4,725.00				4,725.00
PANILAITIS	BRUCE		1,125.00				1,125.00
SEARS	DOUGLAS	W	3,375.00				3,375.00
WENTWORTH	JAMES	D	4,500.00				4,500.00
WILSON	SCOTT	D	5,175.00				5,175.00
<u>TOWN MANAGER</u>							
CHAMBERS	HELEN	M	65,601.28				65,601.28
MARCHANT	ANNETTE	M	2,635.77				2,635.77
MONTUORI	RICHARD	A	158,489.45				158,489.45
TAMBOLI	JEANINE	M	51,433.00				51,433.00
<u>AUDITORS</u>							
ALFANO	PAMELA	J	55,371.22				55,371.22
BREKALIS	KAREN	E	41,953.57				41,953.57
BREKALIS	KIMBERLY	M	2,865.00				2,865.00
KUCALA	KAREN	S	103,681.46				103,681.46
<u>COMPUTER SERVICES</u>							
BENT	JAMES	W	28,985.97				28,985.97
HATTORI	STEPHEN	M	94,212.98				94,212.98
<u>ASSESSORS OFFICE</u>							
DULONG	LINDA	A	5,871.68				5,871.68
FLANAGAN	BARBARA	A	1,248.00				1,248.00
FOLEY	JOANNE	P	49,955.30				49,955.30
MOORE	SUSAN	E	1,248.00				1,248.00
ROBINSON	CHRISTINE		48,722.70				48,722.70
TRAUB	LINDA	M	57,287.25				57,287.25
WILCOCK	CHRISTOPHER	R	40,041.38				40,041.38

<u>TREASURER/COLLECTOR</u>							
	BLAKENEY JR	WILLIAM	L	66,336.22	3,954.17		70,290.39
	EWING	LUCILLE	M	53,687.18	694.77		54,381.95
	GATH	DEBRA		52,522.15			52,522.15
	GILBERT	SUSAN	D	41,953.59			41,953.59
	MAZZAPICA	MARY	M	13,406.93			13,406.93
	METIVIER	JANICE	A	65,510.51			65,510.51
	ODAMS	KELLY	L	77,213.01			77,213.01
<u>SENIOR WORK PROGRAM</u>							
	AUGUSTUS	IRENE	A	708.00			708.00
	BAGNULO	NORA	L	792.00			792.00
	BANGS	JUDY	A	750.00			750.00
	BARLETTA	DAVID	C	750.00			750.00
	BARNES	MARYANN	M	750.00			750.00
	BELFIORE	MARGUERITE		646.00			646.00
	BELFIORE	MARGUERITE		68.00			68.00
	CARRIGG	GERALD	L	412.00			412.00
	CASEY	ELINOR	M	750.00			750.00
	COLMAN	JUDITH	A	750.00			750.00
	CUSHING	SUZANNE	S	750.00			750.00
	DALTON	AGNES	A	750.00			750.00
	DEY	JOAN	E	750.00			750.00
	DOUCETTE	PATRICIA	A	656.00			656.00
	DOUCETTE	PATRICIA	A	90.00			90.00
	DOYLE	FRANCES	I	704.00			704.00
	DRISCOLL	BARBARA	A	750.00			750.00
	FERRY	CAROL	K	750.00			750.00
	FRIEDMAN	CAROLE	L	368.00			368.00
	GILL	BARBARA	V	674.00			674.00
	GONZALEZ	GLORIA	E	678.00			678.00
	HOOD	JUDITH	R	590.00			590.00
	HULL	MAUREEN	J	750.00			750.00
	HURLEY	MARGUERITE	L	750.00			750.00
	MACCARONE	MILDRED	A	750.00			750.00
	MILBURN	SHARON	E	750.00			750.00
	MORAN MURPHY	MARY	A	750.00			750.00
	MORRISSEY	DENISE	M	558.00			558.00
	MURPHY	JANET	E	742.00			742.00
	NASTASI	MURIEL	E	728.00			728.00
	PASQUERELLA	EILEEN	B	480.00			480.00
	RISHER	QUENTIN	R	750.00			750.00
	SEE	ROBERTA	L	624.00			624.00
	STONE	DEBORAH	S	750.00			750.00
	VASSALLO	MARYANN		750.00			750.00
	WHITE	LEONA	M	756.00			756.00
	WINTER	PATRICIA	A	720.00			720.00
<u>ADMINISTRATIVE SERVICES</u>							
	BELANGER	TERESA	L	48,275.74			48,275.74
	STONE	DEBORAH	S	3,826.61			3,826.61

<u>TOWN CLERK</u>							
	CICERO	CHRISTINE	M	37,389.19	379.89		37,769.08
	GRAFFEO	DENISE		85,356.07			85,356.07
	MAZZA	JAMES	J	160.00			160.00
	SULLIVAN	MICHELE	B	58,651.31	1,364.71		60,016.02
	WINTER	DEBORAH		20,254.44	140.26		20,394.70
<u>ELECTIONS</u>							
	ARCAND	NOREEN		108.00			108.00
	AUGUSTUS	IRENE	A	44.00			44.00
	BARBEAU	SANDRA	A	85.00			85.00
	BARLETTA	DAVID	C	75.00			75.00
	BEATTIE	ELEANOR	M	288.00			288.00
	BEATTIE	MARY		56.00			56.00
	BENNETT	ARATI	S	235.00			235.00
	BENNETT	ARATI	S	40.00			40.00
	BRADLEY	RUTH		152.00			152.00
	BRADY	JEAN	E	124.00			124.00
	BRANCHAUD	KARLA		108.00			108.00
	BROTHERS	ARTHUR	T	108.00			108.00
	BROTHERS	KATHLEEN	M	306.00			306.00
	BROTHERS	KATHLEEN	M	60.00			60.00
	CALLAHAN	ANNE	M	185.00			185.00
	CALLAHAN	ANNE	M	50.00			50.00
	CANNISTRARO	SANDRA	A	108.00			108.00
	CASAZZA	MARY	A	318.00			318.00
	CASAZZA	MARY	A	60.00			60.00
	CASEY	ELINOR	M	108.00			108.00
	CEURVELS	ROSALIE	E	108.00			108.00
	CHANDLER	BARBARA	L	136.00			136.00
	COLMAN	JUDITH	A	300.00			300.00
	COLMAN	JUDITH	A	54.00			54.00
	COVIELLO	ANNE	B	80.00			80.00
	COVIELLO	JOHN		276.00			276.00
	COVIELLO	JOHN		54.00			54.00
	DIBELLA	MARY	P	108.00			108.00
	DOHERTY	JAMIE	M	20.00			20.00
	DOHERTY	JAMIE	M	40.00			40.00
	DULOCK	MARIA	A	15.00			15.00
	FARINATO	FLEURETTE	M	64.00			64.00
	FIDLER	JOYCE	E	60.00			60.00
	FOLEY	JOANNE	P	25.00			25.00
	FRASER	EVELYN		56.00			56.00
	FRONGILLO	KATHERINE	L	168.00			168.00
	FRONGILLO	KATHERINE	L	40.00			40.00
	GEARTY	LOUISE	A	20.00			20.00
	GOLEN	ALICE		135.00			135.00
	HAINES	DONNA	G	64.00			64.00
	HANSFORD	JOAN	P	112.00			112.00
	HARROP	ISAAC		48.00			48.00
	HARROP	JENNIFER	L	48.00			48.00
	HOLLOWAY	DANIELLE	M	65.00			65.00
	HOLLOWAY	DANIELLE	M	40.00			40.00
	KEEFE	ELLEN	M	95.00			95.00

KEEFE	ELLEN	M	50.00				50.00
KOBELSKI	CAROL	M	112.00				112.00
LAFFEY	CHERYLE	A	155.00				155.00
LANE	MELISSA	J	40.00				40.00
LERETTE	ROSLYN	D	100.00				100.00
LERETTE	ROSLYN	D	40.00				40.00
MAC INNIS	ROBERT	B	135.00				135.00
MAGRO	MARIE	T	16.00				16.00
MAHER	KATHERINE	M	245.00				245.00
MAHER	KATHERINE	M	50.00				50.00
MCGRATH	DOROTHY	E	243.50				243.50
MCGRATH	DOROTHY	E	45.00				45.00
MCKENNA	ROSE	M	108.00				108.00
MCNAMARA	CHARLENE	M	260.00				260.00
MCNAMARA	CHARLENE	M	45.00				45.00
MCNAUGHT	THOMAS	D	108.00				108.00
MEGENS	ANSJE		44.00				44.00
MEGENS	ANSJE		40.00				40.00
MORAN MURPHY	MARY	A	64.00				64.00
MORRISSEY	DENISE	M	108.00				108.00
MURPHY	JANET	E	60.00				60.00
NASTASI	MURIEL	E	40.00				40.00
NICKERSON	DIANE	V	40.00				40.00
NILES	MILDRED	A	68.00				68.00
O'BRIEN DEE	RITA		230.00				230.00
O'BRIEN DEE	RITA		45.00				45.00
PERROTTA	TERESA	M	204.00				204.00
PERROTTA	TERESA	M	54.00				54.00
PILCHER	MARY		324.00				324.00
PILCHER	MARY		54.00				54.00
POLI	LINDA	A	25.00				25.00
POLI	LINDA	A	40.00				40.00
QUAGLIA	P. JERRY		140.00				140.00
RA VAGNI	ADELE	R	108.00				108.00
RYAN	LORETTA	A	312.00				312.00
RYAN	LORETTA	A	60.00				60.00
SANBORN	ELDA	P	108.00				108.00
SARGENT	CHARLOTTE	M	112.00				112.00
SHEEHAN	LOIS	A	108.00				108.00
SHEEHAN	LOIS	A	40.00				40.00
STANTON	HELEN	F	40.00				40.00
SULLIVAN	SHANNON	M	108.00				108.00
TEMPIA	JACQUELINE	R	108.00				108.00
VASSALLO	MARYANN		108.00				108.00
YARBROUGH	JUDITH	A	36.00				36.00
REGISTRARS							
	CREAMER	EDWARD	D	500.00			500.00
	TEAGUE	FRANCIS	A	500.00			500.00
	TEAGUE	RUTH	A	500.00			500.00

CONSERVATION COMMISSION							
	CZARNIECKI	SEAN		500.00			500.00
	DEACKOFF	STEPHEN	D	500.00			500.00
	IPPOLITO	ANTHONY	J	500.00			500.00
	LINDER	CAROLINA	V	500.00			500.00
	SHEEHAN	DENNIS	J	500.00			500.00
PLANNING BOARD							
	BOYD	KYLE	J	49,916.96			49,916.96
	CATHCART	DAWN	E	2,337.15			2,337.15
	DIPRIMIO	LINDA	A	58,184.83			58,184.83
	FOWLER	ROBERT		765.00			765.00
	FRATALIA	VINCENT	S	191.25			191.25
	JOHNSON	MELISSA	A	7,648.40			7,648.40
	JOHNSON	STEPHEN	G	765.00			765.00
	PLUNKETT	DAVID	J	843.75			843.75
	REED	NANCY	L	765.00			765.00
	SADWICK	STEVEN	J	107,487.24			107,487.24
	SPADA	VINCENT	W	810.00			810.00
CABLE							
	AYLES	MARK	J	553.28			553.28
	AYLES	MARK	J	37.44			37.44
	CHMELA	NICHOLAS	M	861.12			861.12
	CHMELA	NICHOLAS	M	37.44			37.44
	HOUDLETTE	CORINA	S	332.80			332.80
	HOUDLETTE	CORINA	S	37.44			37.44
	NUNES	ANDREW	J	391.04			391.04
TOWN HALL							
	RAY	SANDRA	M	41,906.26	1,170.91		43,077.17
POLICE							
	ALLEN JR	JAMES	A	2,342.70			2,342.70
	BJORNGREN	ROBERT	M	71,137.11	12,445.87	18,414.13	101,997.11
	BYRNE	CHRISTOPHER	A	66,661.34	12,326.91	8,630.50	87,618.75
	CAPUANO	KAREN	M	55,936.29	4,811.62	23,152.50	83,900.41
	CARAPPELLUCCI	MATTHEW	J	47,006.54	11,251.22	95.44 1,947.50	60,300.70
	CASEY	JOHN	M	56,769.10	9,834.97		66,604.07
	CASEY	THOMAS	M	82,017.11	12,646.38		94,663.49
	CASEY	JOHN	M	249.08		14,114.04	14,363.12
	CASEY	THOMAS	M	4,475.15			4,475.15
	CICERO	CHRISTINE	M	1,787.12	2,106.00		3,893.12
	COLUMBUS	RYAN	M	96,203.32	8,432.80		104,636.12
	CONNOR	PATRICK	M	54,863.41	13,683.30	16,351.80	84,898.51
	COOKE	THOMAS	M	67,639.79	8,501.06	8,160.80	84,301.65
	COVIELLO	CHRISTOPHER	J	88,298.70	21,366.05	16,022.55	125,687.30
	CROWE	JOHN	J	51,833.31			51,833.31
	DELUCIA JR	JOSEPH	F	6,750.26			6,750.26
	DICALOGERO	CYNTHIA	J	7,533.75			7,533.75
	DOHERTY	PATRICK	S	328.00			328.00

	DONOGHUE	JOHN		146.42		234.35	28,034.72	28,415.49
	DONOVAN	MICHAEL	A	68,224.07	16,144.79		8,137.82	92,506.68
	DUFFY	DAVID	J	56,195.38	5,363.15		9,143.00	70,701.53
	EVANS	DEBORA	E	6,660.00				6,660.00
	FARNUM	BRIAN	J	70,210.08	22,661.73		10,014.28	102,886.09
	FIELD	ROBERT	D	83,482.85	15,009.52		23,983.66	122,476.03
	FORTUNATO	JOSEPH	C	492.00				492.00
	FOWLER	ROBERT		25,675.92				25,675.92
	GAGE	JASON	L	41,528.39	1,437.51			42,965.90
	GALLAGHER	SHANE	Q	18,585.42				18,585.42
	GATH	LEE	A	14,391.00				14,391.00
	GATH	PHILIP	M	4,036.00				4,036.00
	GAYNOR	SCOTT	P	95,827.96	23,526.96		3,751.50	123,106.42
	GONZALEZ	ANDRE		66,949.05	11,642.84		4,264.00	82,855.89
	GRIFFIN	JAMES	J	52,567.85	7,844.27			60,412.12
	GRIFFIN	KIMBERLY	A	48,060.41	6,513.76	72.78		54,646.95
	GRIFFIN	KIMBERLY	A	9,033.90	564.88		3,170.70	12,769.48
	HANLEY	ERIC	E	61,014.54	2,520.60	431.06	328.00	64,294.20
	HARRINGTON	PATRICK	J	77,181.56	9,128.28	862.65	7,569.44	94,741.93
	HEBERT	JOHN	D	1,647.91				1,647.91
	HIDISH	VICTOR	A	8,405.00				8,405.00
	HILDEBRAND	MARK		4,264.00		117.13		4,381.13
	HOLLIS	JAMES	H	70,896.61	20,868.75	602.88	21,157.24	113,525.48
	HOLMES	MICHAEL	J	44,984.16	2,424.21	648.73	290.32	48,347.42
	HOPKINSON	RICHARD	A	2,624.00				2,624.00
	JACKMAN	EDWARD	D	55,574.78	6,040.92	1,142.63	143.38	62,901.71
	JACKMAN	EDWARD	D	7,209.20				7,209.20
	JAREK	JOHN				234.25	46,085.60	46,319.85
	JAREK	MATTHEW	J			234.25	3,236.50	3,470.75
	JOP III	WALTER	J	81,443.45	22,634.32	1,038.57	7,297.39	112,413.73
	JOYCE	ROBERT	F	39,955.95	9,853.97	459.00		50,268.92
	JUDD	JANICE	R	30,784.66	5,477.37	129.03		36,391.06
	KANDROTAS	STEPHEN					4,428.00	4,428.00
	KEDDIE	SCOTT	A				6,806.00	6,806.00
	KELLEY	JOSEPH	C	81,975.20	18,042.56	853.92	19,207.42	120,079.10
	KELLY	TIMOTHY	W	71,056.34	6,121.91	1,492.02	8,004.99	86,675.26
	KENNEDY	ALICE	M	57,047.57	111.86			57,159.43
	KERBER	DANIEL	P	19,300.50	2,122.74	295.65	5,371.00	27,089.89
	LEFEBVRE	CHRISTOPHER	A	61,451.51	21,049.69	433.52	4,407.50	87,342.22
	LEVY	DAVID	W				7,049.38	7,049.38
	LUMSDEN	RICHARD	S				2,004.00	2,004.00
	MANLEY	MARY	T			8,780.84		8,780.84
	MCCARTHY	BRIAN	P				1,000.00	1,000.00
	MCCLAFFERTY	SHARON	J				11,024.00	11,024.00
	MCKENNA	JAMES		105,200.48	15,810.19	1,483.36	1,250.50	123,744.53
	MCLAUGHLIN	MICHAEL	J	65,092.07	15,000.58	604.62	1,652.38	82,349.65
	MCLEOD	KATHRYN	Q	70,723.54		1,340.00		72,063.54
	MCMAHON	MARKUS	E	65,363.41	6,830.18		20,404.45	92,598.04
	MCNAMARA	JASON	R	47,550.69	10,594.66	450.25	794.50	59,390.10
	MIANO	DAVID	M	57,666.48	7,039.06	946.78	2,568.86	68,221.18
	MORRIS	PAUL	E	40,562.92	2,968.25	1,103.62	1,308.60	45,943.39
	MOSHER	BEVERLY	B	117.12		117.12	3,380.00	3,614.24
	MULVEY	JESSICA	L	69,101.59		563.01		69,664.60
	NEWCOMB	MICHAEL	S	56,535.89	4,405.80	1,489.10	1,066.00	63,496.79
	NEWTON	EILEEN		46,419.05	606.78			47,025.83
	NEWTON	JOSEPH	A	3,364.06				3,364.06
	NICOSIA	PAUL	J	53,940.52	7,706.99	1,340.00	3,058.00	66,045.51
	O'KEEFE	KIMBERLY	A	61,985.78	821.91	872.37		63,680.06
	O'NEILL	BRIAN	R	69,801.24	15,496.05	857.71	11,697.76	97,852.76

PELRINE	STEPHEN		146.42		117.13	19,976.10	20,239.65
PERRY	MARK		84,449.04	9,481.76	657.58	13,694.66	108,283.04
PETERSON JR	DENNIS	J	69,422.99	22,168.36	984.57	27,972.39	120,548.31
PICCOLO	ARTHUR	M	56,350.46	2,387.02	1,298.19	2,306.25	62,341.92
PICCOLO JR	ALBERT	A	61,985.81	15,263.45	1,424.46	16,148.81	94,822.53
PINO	SHARON	A	3,405.16				3,405.16
POISSON	KAREN	A	48,550.80	13,580.33	468.94	328.00	62,928.07
POWERS	JOHN	R				31,761.61	31,761.61
POWERS	STEPHEN	M				5,063.50	5,063.50
PRATT JR	DOUGLAS	E	54,167.20	9,761.98	766.06	1,733.99	66,429.23
REESE	KEVIN		74,575.84	6,028.07	1,098.50	16,570.82	98,273.23
REGAN	PETER	L	56,350.46	8,157.39	1,305.64	585.99	66,399.48
RICHARDSON	ANDREW	J	53,199.83	16,043.74	399.53	18,599.81	88,242.91
ROWE	MATTHEW	S	2,342.70				2,342.70
RUSSO	ALYSIA	M	67,425.79	7,355.26	1,266.37		76,047.42
RYSER	JAMES	T	66,188.97	3,948.33	662.09		70,799.39
SCHWALB JR	WILLIAM	L	32,111.96				32,111.96
SCOTT	CHRISTOPHER	M	59,916.56	7,526.43	359.43	10,733.54	78,535.96
SHEEHAN	MICHAEL	P	60,815.59		1,259.60	585.99	62,661.18
SHEEHAN	TIMOTHY	B	143,925.15		987.65		144,912.80
SMALL	MATTHEW	L	55,044.86	391.25			55,436.11
STEPHENS	ROBERT	A	92,403.64	13,779.44	1,275.30	8,999.50	116,457.88
STOTIK	PATRICIA	J	52,409.65	4,096.90			56,506.55
SULLIVAN	EDWARD	M	47,431.66	3,300.62	221.51		50,953.79
SULLIVAN	KAITLIN	M	44,636.78	1,826.77	592.75		47,056.30
SULLIVAN	EDWARD	M	10,945.40	728.68			11,674.08
TANGUAY	MARK	J				1,435.00	1,435.00
TARPEY	WILLIAM	B	6,747.80				6,747.80
TORRES	STEVEN	M	82,513.19	7,313.95	1,034.40	4,938.50	95,800.04
TRELEGAN	COLIN	L		687.28			687.28
VASCONCELLOS	MICHAEL	J	44,410.05	4,482.70	280.89	1,192.32	50,365.96
VOTO	JOHN	S	110,216.19		1,062.77	180.40	111,459.36
VOZZELLA	ERICA	G		937.20			937.20
WARREN	BRIAN		86,173.93	12,375.68	1,117.06	2,568.39	102,235.06
WELCH	JENNIE	A	68,087.11	3,301.07	581.99		71,970.17
WESTAWAY	ROBERT	L				164.00	164.00
WHITEHOUSE	JACK	L			117.13	17,960.15	18,077.28
WILLIAMS JR	JAMES	F	98,786.83	22,547.74	1,600.54	1,660.50	124,595.61
WOOD	MARK	P		468.51		14,010.24	14,478.75
WORTH	GARIN	F	8,105.67	1,623.39			9,729.06

<u>FIRE DEPARTMENT</u>							
ADAMS	BRIAN	M	17,046.69	1,085.15			18,131.84
ALTA VESTA	JOEL	R	1,548.82				1,548.82
AUSTIN	SCOTT	D	65,156.16	18,911.69		380.00	84,447.85
BIELECKI	PETER	J	6,353.08	2,215.92			8,569.00
BOURDON	MARC	B	35,577.90	3,814.83			39,392.73
BROTHERS	PATRICK	M	59,876.92	13,462.01	1,891.17		75,230.10
BROTHERS	WILLIAM	P	73,813.62	6,558.99	1,939.17		82,311.78
BRUCE	JAMES	W	77,614.98	16,376.59	3,598.18		97,589.75
BURNS	SUSAN	M	52,047.65				52,047.65
CALISTRO	ROBERT	B	78,949.88	9,108.08	2,396.62		90,454.58
CALLAHAN	MICHAEL	P	81,659.79	17,136.95	3,530.96	308.00	102,635.70
CARNEY	DAVID	A	73,657.27	11,471.86	2,128.60	120.00	87,377.73

DOHERTY	JOSEPH	S	67,915.60	8,214.37	2,044.24		78,174.21
DOHERTY	PATRICK	S	63,993.44	18,917.40	1,351.51		84,262.35
ELLIOTT	TODD	E	59,391.93	15,971.27	1,922.37		77,285.57
FITZPATRICK	JAMES	E	62,001.55	8,101.04	1,012.89		71,115.48
FORERO	OSCAR	O	41,892.85	6,283.11	33,452.50		81,628.46
FORTUNATO	JOSEPH	C	65,317.76	16,036.89	2,023.92	160.00	83,538.57
FOWLER	JOHN	R	60,175.57	20,711.03	562.01		81,448.61
GIASULLO	DAVID	J	57,327.69	14,791.69	1,738.67		73,858.05
GIASULLO	JEFFREY		67,488.36	19,861.89	1,835.36		89,185.61
GIASULLO	MICHAEL	J	60,916.22	15,143.76	1,325.61		77,385.59
GIASULLO JR	JAMES	A	76,878.78	15,590.78	2,077.34		94,546.90
GILLIS	JOSEPH	S	28,410.92	41.96	19,590.62		48,043.50
GOSSE	WILLIAM	R	59,655.80	7,165.63	839.40		67,660.83
GREER JR	DONALD		79,951.47	23,174.20	1,902.59		105,028.26
GUTTADAURO	PAUL	F	71,689.88	9,568.91	1,587.44		82,846.23
HAMM	RICHARD	E	67,575.46	17,148.17	2,974.14		87,697.77
HAZEL	MICHAEL	A	129,140.17		4,739.93		133,880.10
HOLDEN	TIMOTHY	J	66,150.75	16,410.09	2,081.75		84,642.59
HURLEY	BRIAN	J	67,877.71	15,761.53	2,076.90		85,716.14
IRVING	CHRISTIAN	B	5,856.47	366.81			6,223.28
KARLBERG	DAVID	R	64,888.44	14,540.91	3,191.08		82,620.43
KASPRZAK	DANIEL	M	37,826.89	1,531.00		180.00	39,537.89
KEARNS	JOSEPH	W	67,025.87	16,435.44	2,634.56		86,095.87
KEDDIE	ROBERT	P	60,843.86	15,509.96	1,907.71		78,261.53
KEDDIE	SCOTT	A	82,286.75	38,139.74	3,797.52		124,224.01
KERR	GARY	O	78,546.70	23,644.25	3,644.06		105,835.01
LEVY JR	DAVID	W	59,752.58	8,988.98	472.01	320.00	69,533.57
LITTLE	ROBERT		66,114.66	13,943.00	850.00		80,907.66
MACKEY	RICHARD		34,301.17				34,301.17
MACKEY	BRIAN	R	62,468.74	5,662.12	746.02		68,876.88
MANCUSI	TIMOTHY	M	1,548.82				1,548.82
MCGLAUFLIN	RUSSELL	J	72,914.79	19,957.81	1,776.35		94,648.95
MERRILL	MICHAEL	B	59,426.07	11,995.46	1,534.96		72,956.49
MERRILL MORGADO	CHRISTINA	M	61,976.82	16,734.27	269.00		78,980.09
MORNEAULT	DANIEL	R	31,461.09	1,496.10			32,957.19
MURPHY IV	THOMAS	J	59,813.20	16,554.88	1,937.14		78,305.22
NIVEN	TIMOTHY		79,010.71	20,748.23	2,213.27		101,972.21
POWERS	STEPHEN	M	70,190.07	11,341.75	3,424.49		84,956.31
ROSEMOND	ALAN	L	64,075.12	16,677.62	3,161.01		83,913.75
SANDBERG	KENNETH	J	66,461.55	15,322.14	2,043.31		83,827.00
SAWICKI	DANIEL	D	59,132.66	12,799.00	684.12		72,615.78
SHEEHAN JR	TIMOTHY	B	19,906.84	597.11			20,503.95
SITAR	DANIEL	J	65,889.51	15,935.38	1,665.07		83,489.96
SITAR JR	MICHAEL	W	67,409.77	7,855.81	59,367.26		134,632.84
SMALL	DANIEL	T	62,594.04	8,818.55	2,118.94		73,531.53
SPENCER	STEVEN	M	60,483.10	13,409.54	555.53	180.00	74,628.17
VASAS	ALBERT	J	96,123.90	12,158.08	4,012.91		112,294.89
VISCIONE	JON		89,312.00	21,750.00	3,906.16		114,968.16
YOST	DANIEL	W	59,050.10	4,837.60	573.06		64,460.76
BUILDING DEPARTMENT							
ARMSTRONG	ROBERT	D	16,540.97		1,944.00		18,484.97
AURILIO	ANTHONY	F	265.29		29.16		294.45
BAGNI	RICHARD	J	353.72		38.88		392.60
CATHCART	DAWN	E	51,921.53	4,235.16			56,156.69
JOHNSON	EDWARD	P	69,729.24		4,967.24		74,696.48

	O'KEEFE	NANCY	A	51,433.00	1,472.41			52,905.41
	SULLIVAN	HAROLD	J	17,686.02		1,944.00		19,630.02
	WILD	PAUL	A	17,774.45		1,953.72		19,728.17
<u>DEPARTMENT OF PUBLIC WORKS</u>								
	ALTA VESTA	DANIEL	J	457.60		457.60		915.20
	BEEBE	CHRISTOPHER	M	32,434.02	10,856.65	725.00		44,015.67
	BELIDA	ROBERT	A	71,382.18	23,660.94	1,150.00		96,193.12
	BROTHERS	MICHAEL	S	62,951.89	8,285.59	250.00		71,487.48
	CAREY	PATRICK	R	60,023.20	8,150.64	625.00		68,798.84
	CASEY	SHON	J	31,620.17	9,310.78	1,233.33		42,164.28
	CHANDLER	KENNETH		59,407.99	11,327.79	250.00		70,985.78
	CHANDLER JR	WILLIAM		44,377.63	99.26			44,476.89
	CONLON	KEVIN	M	68,012.60	18,078.41	950.00		87,041.01
	COOK SR	PETER	K	31,675.38	10,556.13	1,750.00		43,981.51
	DEROCHE	GEORGE	W	37,478.35	7,076.03	140.67		44,695.05
	DESHLER	TERESA	C	29,413.20	1,141.43	95.36		30,649.99
	DESHLER JR	MICHAEL	T	39,158.18	11,665.94	700.72		51,524.84
	DONOVAN	MICHAEL	B	60,913.91	7,680.63	4,749.97		73,344.51
	GIANNETTI	FRANK	P	66,336.20		61.56		66,397.76
	GILBERT	BRIAN	M	100,100.78		4,999.92		105,100.70
	GILBERT	LA WRENCE	J	66,765.09	5,019.66	300.02		72,084.77
	GIULIANO	JOSEPH	A	49,674.83	291.69			49,966.52
	HARDIMAN	KEVIN	T	15,668.07		900.00		16,568.07
	HIRTLE	MATHEW	T	63,440.51	2,075.84	250.00		65,766.35
	JAREK	JOHN		4,357.20				4,357.20
	LADDERBUSH	MARLENE	M	65,835.86	4,653.01	52.00		70,540.87
	LA YNE	KENNETH	W	60,599.41	8,756.83	1,450.00		70,806.24
	MARION	BERNARD	H	59,520.91	11,442.58	1,422.00		72,385.49
	MARION II	LOUIS	E	59,149.35	8,339.66	650.00		68,139.01
	MCCARTHY	WILLIAM	J	59,919.93	16,603.88	500.00		77,023.81
	MCNAMEE	PAUL	J	20,300.76	6,772.86			27,073.62
	MINER JR	ROBERT	H	59,905.92	10,533.23	4,715.70		75,154.85
	MIRABITO	JONATHAN	N	1,762.56				1,762.56
	MUDARRIE	NICHOLAS	F	44,866.43	6,696.17			51,562.60
	PATTERSON	SUSAN	M	53,687.20				53,687.20
	SALERNO	JOHN	M	60,754.10	11,367.67	6,058.60		78,180.37
	SALES	STEVEN	W	457.60				457.60
	SAWICKI II	DANIEL	D	457.60		457.60		915.20
	SCOTT	DANIEL	F	50,938.38				50,938.38
	SOUZA	VIVIAN	P	6,551.22				6,551.22
	SPENCER	STEVEN	M	4,905.82				4,905.82
	SPINALE	RICHARD	J	82,127.00				82,127.00
	STEIN	MICHELE	J	41,882.66		2,100.00		43,982.66
	STODDARD	RICHARD	E	68,012.58	18,941.04	1,150.00		88,103.62
	STONE	JAIME	R	29,570.36	9,982.54	1,150.00		40,702.90
	STRONACH	TIMOTHY		66,336.22	26,449.22	50.00		92,835.44
	TRUSCELLO	JASON	R	31,416.69	10,898.03	850.00		43,164.72
	VIEWEG JR	EDWARD	L	71,270.97	4,664.05	170.00		76,105.02
	WARD	JACK	W	66,336.23	40,646.25	5,150.00		112,132.48
	WEITZ	MICHAEL	R	457.60				457.60
	WEITZ	SAMUEL	H	366.08				366.08
	WESTAWAY	RICHARD	L	72,995.44	16,154.00	3,075.92		92,225.36
	ZEDIANA	LEWIS	W	91,051.32		3,600.00		94,651.32

<u>BOARD OF HEALTH</u>							
	BARRY	RAYMOND	M	315.00			315.00
	BROTHERS	KATHLEEN	M	315.00			315.00
	CATHCART	DAWN	E			681.86	681.86
	CLEMENT	LOU-ANN	C	81,929.01		3,600.00	85,529.01
	FRENCH	PHILLIP	L	405.00			405.00
	JOY	DIANE	E	33,177.17			33,177.17
	KINGHORN	SARAH	B	27,395.50		440.00	27,835.50
	KINNON	CHRISTINE	E	315.00			315.00
	LAGRASSE	BRIAN	J	17,280.00			17,280.00
	ROUX	CHARLES	J	315.00			315.00
	THOMAS	PAMELA	J	3,836.04			3,836.04
	TREARCHIS	DEAN		48,990.03			48,990.03
<u>COUNCIL ON AGING</u>							
	BRABANT	LINDA	R	74,849.00	550.35	22,225.45	97,624.80
	CONOLE	JANICE	E	32,416.53			32,416.53
	NOEL	ROBERT	S	49,897.90	1,403.38	250.00	51,551.28
	STUART	ASHLEY	M	13,149.40		150.00	13,299.40
<u>VETERANS AGENT</u>							
	WILLIAMS	JAMES	F	50,215.74			50,215.74
<u>PUBLIC LIBRARY</u>							
	BOC	NOELLE	E	56,559.00	388.15		56,947.15
	BRILEY	JEANNINE	L	32,651.10	64.36		32,715.46
	BURKE	JENNIFER	L	39,339.33	894.76		40,234.09
	CONNOLLY	JILL	M	33,636.67	318.22		33,954.89
	DESHLER JR	MICHAEL	T	12,594.54			12,594.54
	DRISCOLL	DANIELLE	M	17,867.29	194.58		18,061.87
	FIUMARA	JOSEPH	F	24,827.10	882.66		25,709.76
	GIARRUSSO	DIANE	M	68,919.39			68,919.39
	GROVE	CINDY	L	42,095.83			42,095.83
	HAYES	ROBERT	L	50,462.39	246.35		50,708.74
	HOLLAND	GAIL	M	39,828.04	562.26		40,390.30
	MARTIN	AMY	M	42,745.18	1,368.65		44,113.83
	MOONEY	HELEN	D	40,181.91	422.85		40,604.76
	SALVATO	JOYCE		42,850.02			42,850.02
	STEELE	RACHEL	E	43,105.51	204.00		43,309.51
	TOOMBS	MARY	E	58,975.89			58,975.89
	TOPPIN	JOANNE	R	17,342.35	196.04	8,860.13	26,398.52
<u>PARKS AND RECREATION</u>							
	CALLISON	PATRICK	S	46,518.41	12,890.70	355.33	59,764.44
	SULLIVAN	TIMOTHY	J	37,860.57	3,742.27		41,602.84

School Employee Earnings

Name	Regular	Other*	Total
ABATE-UPSON, CYNTHIA	\$ 79,398.05	\$ 587.58	\$ 79,985.63
ABBOTT, MARY	\$ 24,175.53	\$ 13,787.54	\$ 37,963.07
ABIS, JENNIFER L.	\$ 1,050.00	\$ -	\$ 1,050.00
ACCONCIA, HALEY M.	\$ 1,414.35	\$ -	\$ 1,414.35
ACHILLA, ANN M.	\$ 4,750.01	\$ -	\$ 4,750.01
ADAMS, ANN R.	\$ 7,380.00	\$ -	\$ 7,380.00
ADAMS, MARY LOUISE B.	\$ 67,628.34	\$ 508.61	\$ 68,136.95
ADAMS, ROBIN J.	\$ 15,826.88	\$ 492.72	\$ 16,319.60
AIELLO, MARY BETH J.	\$ 66,555.63	\$ 492.92	\$ 67,048.55
ALBRECHT, VIRGINIA F.	\$ 1,250.00	\$ -	\$ 1,250.00
ALLARD, JUDITH M.	\$ 77,607.36	\$ 845.82	\$ 78,453.18
ALLISON, COLLEEN A.	\$ 14,330.74	\$ 2,439.90	\$ 16,770.64
ALUKONIS, LINDA	\$ 18,620.28	\$ 3,212.76	\$ 21,833.04
AMATO, NICHOLAS C.	\$ 58,023.00	\$ 3,454.55	\$ 61,477.55
ANDELLA, LAUREN M.	\$ 500.00	\$ -	\$ 500.00
ANDERSON, KATHLEEN	\$ 77,838.66	\$ 852.49	\$ 78,691.15
ANDERSON, WAYNE R.	\$ 5,258.88	\$ -	\$ 5,258.88
ANGELO, LAURIE	\$ 24,122.43	\$ 927.00	\$ 25,049.43
ARNOLD, JENNIFER R.	\$ 76,051.80	\$ 1,953.09	\$ 78,004.89
ASCENCIO, LUINY	\$ 300.00	\$ -	\$ 300.00
ASSEE, MINERVA E.	\$ 1,862.56	\$ -	\$ 1,862.56
AUSTIN, NICHOLAS M.	\$ 13,748.55	\$ -	\$ 13,748.55
AYLWARD, BRIAN	\$ 83,038.14	\$ 10,318.61	\$ 93,356.75
AYLWARD, KATHLEEN V.	\$ 270.00	\$ -	\$ 270.00
AYLWARD, ROBERT	\$ 3,344.00	\$ -	\$ 3,344.00
BAGUL, AKHIL A.	\$ 1,019.44	\$ -	\$ 1,019.44
BAILEY, LISA J.	\$ 76,123.35	\$ 615.53	\$ 76,738.88
BAKER OBRIEN, KAREN M.	\$ 83,870.73	\$ 4,222.70	\$ 88,093.43
BALBONI, MICHELE B.	\$ 37,689.16	\$ 1,213.59	\$ 38,902.75
BANCROFT, KAREN J.	\$ 77,636.07	\$ 483.78	\$ 78,119.85
BAPTISTA, SARAH E.	\$ 1,027.92	\$ -	\$ 1,027.92
BARBATI, JENNIFER S.	\$ 54,228.15	\$ 926.26	\$ 55,154.41
BARBOZA, ANNA I.	\$ 1,193.76	\$ 11.05	\$ 1,204.81
BARLETTA, ANNE M.	\$ 1,356.40	\$ -	\$ 1,356.40
BARNES, CHERYL A.	\$ 895.84	\$ -	\$ 895.84
BARNES, MARYANN M.	\$ 2,283.78	\$ -	\$ 2,283.78
BARNETT, SUSAN K.	\$ 84,135.36	\$ 4,311.70	\$ 88,447.06
BARRY, KERI A.	\$ 150.00	\$ -	\$ 150.00
BARRY, PAULINE A.	\$ 1,685.00	\$ -	\$ 1,685.00
BASILIERE, MARCO P.	\$ 76,471.20	\$ 812.82	\$ 77,284.02
BASTERI, CYNTHIA A.	\$ 36,580.31	\$ 9,506.96	\$ 46,087.27
BASTERI, LAWRENCE J. JR	\$ 8,487.45	\$ -	\$ 8,487.45
BEAUCHESNE, BETHANY	\$ 17,309.07	\$ 1,281.02	\$ 18,590.09
BEDARD, MAUREEN	\$ 15,631.37	\$ 489.63	\$ 16,121.00
BEEAN, LILLIAN K.	\$ 2,806.25	\$ -	\$ 2,806.25
BELFIORE, MARGUERITE	\$ 80.33	\$ -	\$ 80.33

BELLISTRI, ANDREW F.	\$ 77,147.00	\$ 10,057.02	\$ 87,204.02
BENNETT, DEBORAH E.	\$ 18,620.28	\$ 8,198.40	\$ 26,818.68
BENNETT, ELAINE M.	\$ 19,534.19	\$ 5,346.67	\$ 24,880.86
BENNING, KRISTINE	\$ 24,814.80	\$ 10,246.90	\$ 35,061.70
BENVENUTO, KATHLEEN M.	\$ 12,292.20	\$ -	\$ 12,292.20
BENVENUTO, KAYLA M.	\$ 500.00	\$ -	\$ 500.00
BERGLUND, KAREN	\$ 6,384.03	\$ 1,326.40	\$ 7,710.43
BERKOWITZ, MAUREEN D.	\$ 478.60	\$ -	\$ 478.60
BERNARDO, PATRICK A.	\$ 5,108.00	\$ -	\$ 5,108.00
BERNSTEIN, DAVID C.	\$ 63,125.28	\$ 1,564.97	\$ 64,690.25
BETTENCOURT, MOLLY	\$ 1,929.16	\$ -	\$ 1,929.16
BEVILAQUA, LISA	\$ 9,328.50	\$ -	\$ 9,328.50
BEY-ALLEN, GEORGIA L.	\$ 2,639.27	\$ -	\$ 2,639.27
BEZUBKA, RICHARD	\$ 300.00	\$ -	\$ 300.00
BIERMAN, EMILY L.	\$ 49,055.58	\$ 371.25	\$ 49,426.83
BILODEAU, CATHLEEN	\$ 90,625.46	\$ 1,928.28	\$ 92,553.74
BILODEAU, JOSHUA B.	\$ 36,993.60	\$ 301.64	\$ 37,295.24
BLACKWELL, SUZANNE M.	\$ 6,663.23	\$ -	\$ 6,663.23
BLAIR, BRENDAN	\$ 180.00	\$ -	\$ 180.00
BLAKE, BRIAN P.	\$ 11,667.00	\$ 15.00	\$ 11,682.00
BLISS, GAIL	\$ 76,562.91	\$ 252.50	\$ 76,815.41
BOLOGNESE, ASHLEY E.	\$ 7,846.75	\$ 155.15	\$ 8,001.90
BONGIORNO, LINDA A.	\$ 2,093.39	\$ -	\$ 2,093.39
BORGES, JOANNE C.	\$ 768.73	\$ -	\$ 768.73
BOSWORTH, ALEXIS J.	\$ 75,020.94	\$ 9,421.07	\$ 84,442.01
BOUCHER, AMANDA L.	\$ 56,163.78	\$ 431.28	\$ 56,595.06
BOUDREAU, SARAH A.	\$ 56,270.07	\$ 3,734.64	\$ 60,004.71
BOUDREAU, SUSAN	\$ 3,920.55	\$ -	\$ 3,920.55
BOUDREAU-HILL, DONNA M.	\$ 90,709.20	\$ 5,059.20	\$ 95,768.40
BOURGEOIS, CHRISTINE C.	\$ 3,904.56	\$ -	\$ 3,904.56
BOURGEOIS, MARIE R.	\$ 21,490.47	\$ 17,980.05	\$ 39,470.52
BOURNE, NICHOLAS J.	\$ 5,609.72	\$ -	\$ 5,609.72
BOWDEN, DONNA M.	\$ 79,164.09	\$ 494.79	\$ 79,658.88
BOYD, JENNIFER	\$ 400.00	\$ -	\$ 400.00
BOYLE, NANCY M.	\$ 68,694.48	\$ 10,292.77	\$ 78,987.25
BRACE, CHARLOTTE T.	\$ 1,226.92	\$ -	\$ 1,226.92
BRACE, JOANN	\$ 1,571.57	\$ -	\$ 1,571.57
BRADLEY, HEATHER L.	\$ 65,361.33	\$ 922.34	\$ 66,283.67
BRADLEY, LOREEN R.	\$ 9,859.00	\$ -	\$ 9,859.00
BRADLEY, MARK A.	\$ 10,468.00	\$ -	\$ 10,468.00
BRADLEY, SHANNON	\$ 2,037.89	\$ 54.98	\$ 2,092.87
BRADLEY, THOMAS M.	\$ 8,517.00	\$ -	\$ 8,517.00
BREKALIS, KRISTIN L.	\$ 2,543.13	\$ -	\$ 2,543.13
BRENNAN, ANNE R.	\$ 24,330.15	\$ 1,135.04	\$ 25,465.19
BRENNAN, KAYLA	\$ 263.00	\$ -	\$ 263.00
BREWIN, DEBORAH A.	\$ 76,059.36	\$ 531.84	\$ 76,591.20
BRIDGFORD, GAYLE A.	\$ 75,083.15	\$ 1,195.67	\$ 76,278.82
BRIDLE, JESSICA R.	\$ 625.00	\$ -	\$ 625.00
BRIGGS, JULANN	\$ 200.00	\$ -	\$ 200.00
BRIGGS, ROBERT C. JR	\$ 3,118.00	\$ -	\$ 3,118.00

BRIGGS, RYAN J.	\$ 70.00	\$ -	\$ 70.00
BRIGIDA, ROBERT M.	\$ 67,628.34	\$ 5,038.41	\$ 72,666.75
BRODERICK, LISA M.	\$ 1,381.47	\$ -	\$ 1,381.47
BROOKS, HEIDI A.	\$ 3,562.72	\$ -	\$ 3,562.72
BROWN, ALYSSA M.	\$ 300.00	\$ -	\$ 300.00
BROWN, ARLENE C.	\$ 7,500.00	\$ -	\$ 7,500.00
BRUCE, JAMES M.	\$ 36,400.38	\$ 3,245.73	\$ 39,646.11
BRUFF, KIMBERLY M.	\$ 61,568.50	\$ 860.13	\$ 62,428.63
BUCHSBAUM, SEAN	\$ 450.00	\$ -	\$ 450.00
BUCKLEY, WILLIAM Q.	\$ 3,486.38	\$ -	\$ 3,486.38
BUEHLER, DEBORAH J.	\$ 75,020.94	\$ 670.67	\$ 75,691.61
BURISHKIN, KELLY E.	\$ 74,160.36	\$ 798.78	\$ 74,959.14
BURKE, DARLENE	\$ 7,740.60	\$ -	\$ 7,740.60
BURKE, JOSEPH E.	\$ 43,295.15	\$ 4,059.88	\$ 47,355.03
BURNS, CHRISTOPHER W.	\$ 5,565.00	\$ -	\$ 5,565.00
BYRNES, ANTOINETTE	\$ 4,560.00	\$ -	\$ 4,560.00
BYRNES, JOHN	\$ 75,533.58	\$ 15,203.29	\$ 90,736.87
CACCAMESI, KRISTIN J.	\$ 276.00	\$ -	\$ 276.00
CALLAHAN, CHLOE A.	\$ 76,577.23	\$ 1,209.60	\$ 77,786.83
CALLANAN, EILEEN F.	\$ 15,425.29	\$ 12,460.48	\$ 27,885.77
CALLANAN, MICHAEL D.	\$ 37,488.73	\$ 1,193.27	\$ 38,682.00
CAMERON, ALLISON E.	\$ 74,495.16	\$ 520.67	\$ 75,015.83
CAMIRE, RICHARD	\$ 76,051.80	\$ 2,756.29	\$ 78,808.09
CAMPBELL, COURTNEY E.	\$ 61,469.38	\$ 377.67	\$ 61,847.05
CAMPO, SANDRA	\$ 578.00	\$ -	\$ 578.00
CAPPIELLO, NANCY A.	\$ 6,725.40	\$ 150.00	\$ 6,875.40
CAREW, LISA	\$ 4,816.40	\$ -	\$ 4,816.40
CAREY, CAMERON E.	\$ 25,324.46	\$ 100.00	\$ 25,424.46
CAREY, KEVIN R.	\$ 52,865.29	\$ -	\$ 52,865.29
CAREY, MICHAEL P.	\$ 47,229.61	\$ 8,736.09	\$ 55,965.70
CAREY, TYLER	\$ 13,686.78	\$ -	\$ 13,686.78
CARLETON, KATHRYN H.	\$ 79,164.09	\$ 1,567.83	\$ 80,731.92
CARLIN, STEVEN M.	\$ 180.00	\$ -	\$ 180.00
CARLINO, LOREN M.	\$ 80,202.52	\$ 425.23	\$ 80,627.75
CARLINO, NICOLE M.	\$ 5,363.64	\$ 9.98	\$ 5,373.62
CARON, ERIN M.	\$ 75,564.21	\$ 409.40	\$ 75,973.61
CARPENITO, THOMAS A.	\$ 74,495.16	\$ 1,174.49	\$ 75,669.65
CARR, JEAN M.	\$ 2,402.00	\$ -	\$ 2,402.00
CARRILLO, MARY J.	\$ 7,865.19	\$ -	\$ 7,865.19
CARROLL, PATRICIA A.	\$ 696.36	\$ -	\$ 696.36
CARTER, DANIEL A.	\$ 49,468.70	\$ 11,133.33	\$ 60,602.03
CARTER, LINDA	\$ 15,510.07	\$ 413.48	\$ 15,923.55
CARVER, NORMAN R. JR	\$ 47,055.07	\$ 144.66	\$ 47,199.73
CARY, CAROL A.	\$ 210.00	\$ -	\$ 210.00
CASEY, DEANNE E.	\$ 30,067.94	\$ 136.69	\$ 30,204.63
CASEY, KATHLEEN	\$ 35,496.79	\$ 650.23	\$ 36,147.02
CASTIGLIONE, MAUREEN	\$ 2,601.67	\$ -	\$ 2,601.67
CASTONGUAY, MATTHEW A.	\$ 36,115.17	\$ -	\$ 36,115.17
CATTOGGIO-NELSON, CARLY	\$ 3,155.73	\$ -	\$ 3,155.73
CERULLO, TERESA M.	\$ 3,690.04	\$ -	\$ 3,690.04

CHAN, CHRISTOPHER Y.	\$ 5,952.60	\$ -	\$ 5,952.60
CHAN, MARJORIE J.	\$ 82,276.02	\$ 1,099.75	\$ 83,375.77
CHAN, MEGAN Y.	\$ 4,916.00	\$ -	\$ 4,916.00
CHASAN, LISA	\$ 81,654.48	\$ 4,054.13	\$ 85,708.61
CHHIM, SOKORNTEAR	\$ 2,800.00	\$ 785.25	\$ 3,585.25
CHMELA, NICHOLAS M.	\$ 1,307.00	\$ -	\$ 1,307.00
CINTOLO, KAREN	\$ 72,134.42	\$ 2,100.00	\$ 74,234.42
CLARK, DANIELLE J.	\$ 75.00	\$ -	\$ 75.00
CLARK, SUSAN M.	\$ 79,164.09	\$ 419.79	\$ 79,583.88
COLELLA, HOLLY L.	\$ 140.00	\$ -	\$ 140.00
COLEMAN, SIOBHAN	\$ 480.00	\$ -	\$ 480.00
COLLINS, GEORGE P.	\$ 38,444.58	\$ 8,441.16	\$ 46,885.74
COMEIRO DAMRATH, NICOLE	\$ 2,681.16	\$ -	\$ 2,681.16
CONKLIN, KATIE M.	\$ 1,568.25	\$ -	\$ 1,568.25
CONLON, THOMAS G.	\$ 250.00	\$ -	\$ 250.00
CONNELL, AMY	\$ 8,909.95	\$ -	\$ 8,909.95
CONNELL, KATHLEEN J.	\$ 87,829.20	\$ 3,815.71	\$ 91,644.91
CONNERS, PHILIP	\$ 6,850.00	\$ -	\$ 6,850.00
CONNERTY, EDWARD T.	\$ 9,332.64	\$ 651.00	\$ 9,983.64
CONNORS, STACEY L.	\$ 2,122.98	\$ -	\$ 2,122.98
CONRAD, KATHLEEN E.	\$ 67,026.42	\$ 520.08	\$ 67,546.50
CONSTABLE, MARICARMEN	\$ 46,764.72	\$ 188.46	\$ 46,953.18
CONSTANTINO, KELLY L.	\$ 40,575.51	\$ 510.39	\$ 41,085.90
CONTALONIS, MAUREEN	\$ 7,746.32	\$ -	\$ 7,746.32
CONWAY, STACY M.	\$ 34,421.25	\$ -	\$ 34,421.25
COOKE, ANDREA	\$ 3,400.00	\$ -	\$ 3,400.00
COPPOLA, PETER J.	\$ 550.00	\$ -	\$ 550.00
CORBETT, ANTHONY G.	\$ 1,619.16	\$ -	\$ 1,619.16
COTE, CHRISTINE	\$ 24,814.80	\$ 264.87	\$ 25,079.67
COTE, JENNIFER M.	\$ 77,090.22	\$ 502.95	\$ 77,593.17
COUGHLAN, BRENDAN G.	\$ 5,262.06	\$ -	\$ 5,262.06
COUGHLAN, LIAM C.	\$ 1,919.14	\$ -	\$ 1,919.14
COUGHLAN, ROSEMARY A.	\$ 74,495.16	\$ 4,829.62	\$ 79,324.78
COURNOYER, LISA T.	\$ 79,164.99	\$ 419.73	\$ 79,584.72
COVEL, CAROLYN A.	\$ 4,164.41	\$ -	\$ 4,164.41
COVINO, CHRISTA M.	\$ 52,260.93	\$ 2,485.39	\$ 54,746.32
COWAN, SARA B.	\$ 65,192.94	\$ 2,849.41	\$ 68,042.35
CRAFT, LESLEY A.	\$ 1,061.12	\$ -	\$ 1,061.12
CREMIN, CHRISTINE M.	\$ 78,645.78	\$ 417.03	\$ 79,062.81
CREMINS, EDWARD D.	\$ 1,169.50	\$ -	\$ 1,169.50
CROWLEY, KYLE A.	\$ 645.52	\$ -	\$ 645.52
CULHANE, ALICE B.	\$ 779.00	\$ -	\$ 779.00
CUMMINGS, GERALDINE M.	\$ 27,719.68	\$ -	\$ 27,719.68
CUNNINGHAM-ALLARD, JENNIFER	\$ 6,198.03	\$ -	\$ 6,198.03
CURLEY, ROSE	\$ 64,552.77	\$ 884.23	\$ 65,437.00
CURRERI, JENNIFER C.	\$ 3,500.00	\$ -	\$ 3,500.00
CURTIN, BARBARA A.	\$ 43,841.39	\$ 9,579.23	\$ 53,420.62
CURTIN, PAULA M.	\$ 25,022.43	\$ 24,511.54	\$ 49,533.97
CUSICK, FRANCIS	\$ 48,929.76	\$ 1,737.62	\$ 50,667.38

CUTELIS, JAMES A.	\$ 2,499.96	\$ -	\$ 2,499.96
CZYZEWSKI, RENEE C.	\$ 78,403.95	\$ 937.40	\$ 79,341.35
DALEY, ELIZABETH A.	\$ 75,533.58	\$ 925.53	\$ 76,459.11
D'AMORE, DANIEL F.	\$ 75,157.40	\$ 726.41	\$ 75,883.81
DANIEL, KENNAN E.	\$ 70,272.63	\$ 505.83	\$ 70,778.46
DARRIGO, LISA A.	\$ 4,317.65	\$ -	\$ 4,317.65
D'ATTILIO, MARCIA	\$ 90.00	\$ -	\$ 90.00
DAVIS, JANET	\$ 72,785.79	\$ 485.66	\$ 73,271.45
DAVIS, NICOLE T.	\$ 3,803.75	\$ -	\$ 3,803.75
DEARING, MAURA A.	\$ 80,202.51	\$ 865.03	\$ 81,067.54
DECAROLIS, BRANDI M.	\$ 74,495.16	\$ 489.26	\$ 74,984.42
DEFRANCESCO, AMY	\$ 264.00	\$ -	\$ 264.00
DEIGNAN, LINDA A.	\$ 864.00	\$ -	\$ 864.00
DELUCIA, FRANCES	\$ 68,694.48	\$ 364.26	\$ 69,058.74
DEMARCO, AMY	\$ 2,552.07	\$ -	\$ 2,552.07
DEMATTIA, DEBRA A.	\$ 10,514.30	\$ 1,328.14	\$ 11,842.44
DEMERS, MARC A.	\$ 75,020.94	\$ 8,017.22	\$ 83,038.16
DEMOS, SHANNON	\$ 70,574.04	\$ 9,961.49	\$ 80,535.53
DEPIERRO, DONNA M.	\$ 18,827.91	\$ 650.44	\$ 19,478.35
DERMODY, JOSEPH J.	\$ 63,919.83	\$ 8,354.29	\$ 72,274.12
DEROSA, CARLA J.	\$ 692.50	\$ -	\$ 692.50
DESHLER, MARYANN J.	\$ 24,953.22	\$ 302.82	\$ 25,256.04
DESHLER, TYLER D.	\$ 3,498.00	\$ -	\$ 3,498.00
DESJARDINS, BRYAN	\$ 76,639.34	\$ 4,693.63	\$ 81,332.97
DESROCHERS, LISA E.	\$ 77,263.29	\$ 411.48	\$ 77,674.77
DEVEAU, KATHERINE M.	\$ 58,675.41	\$ 588.21	\$ 59,263.62
DEVINCENTIS, NICOLETTA	\$ 77,122.08	\$ 1,341.75	\$ 78,463.83
DICK, BRIAN H.	\$ 3,000.00	\$ -	\$ 3,000.00
DICK, CHRISTINA	\$ 1,549.60	\$ -	\$ 1,549.60
DICK, MICHELLE M.	\$ 55,034.28	\$ 3,047.39	\$ 58,081.67
DIFELICE, ALLISON	\$ 15,047.77	\$ 602.72	\$ 15,650.49
DIFRANCO, JENNIFER P.	\$ 1,380.26	\$ -	\$ 1,380.26
DILEMME, MICHELLE R.	\$ 6,283.71	\$ 285.00	\$ 6,568.71
DIMARE, RICHARD J.	\$ 600.00	\$ -	\$ 600.00
DIMASCIO, DIANA T.	\$ 4,583.00	\$ -	\$ 4,583.00
DIPRIMA, JONATHAN P.	\$ 33,074.37	\$ 17,657.16	\$ 50,731.53
DIRK, MELISSA C.	\$ 12,276.89	\$ 442.81	\$ 12,719.70
DIROCCO, ALEXANDER L.	\$ 700.00	\$ -	\$ 700.00
DIROCCO, BONNIE	\$ 95.00	\$ -	\$ 95.00
DIROCCO, LEO	\$ 16,225.50	\$ 6,576.00	\$ 22,801.50
DIROCCO, TODD	\$ 2,015.00	\$ 185.00	\$ 2,200.00
DOBBIN, TRAVIS M.	\$ 43,340.79	\$ 16,112.60	\$ 59,453.39
DOBBS, MICHAEL	\$ 5,565.00	\$ -	\$ 5,565.00
DOHERTY, DEREK	\$ 5,550.00	\$ -	\$ 5,550.00
DOHERTY, JAMIE A.	\$ 1,596.03	\$ -	\$ 1,596.03
DOHERTY, KATELYN K.	\$ 408.00	\$ -	\$ 408.00
DOHERTY, KIMBERLY E.	\$ 4,725.00	\$ -	\$ 4,725.00
DOHERTY, LAURIE A.	\$ 18,620.28	\$ 451.50	\$ 19,071.78
DOHERTY, MARIA M.	\$ 34,653.29	\$ 8,563.10	\$ 43,216.39
DOHERTY-FRONDUTO, CHRISTINE	\$ 13,025.36	\$ 722.46	\$ 13,747.82

DONAHOE, TAYLOR A.	\$ 888.52	\$ -	\$ 888.52
DONAHUE, LISA M.	\$ 24,122.43	\$ 2,887.06	\$ 27,009.49
DONNELLY, DEBORAH C.	\$ 353.00	\$ -	\$ 353.00
DONOGHUE, JOHN	\$ 5,029.32	\$ -	\$ 5,029.32
DOOKS, DAVID E.	\$ 2,104.47	\$ -	\$ 2,104.47
DOOLAN, ROBERT D.	\$ 75,533.58	\$ 494.76	\$ 76,028.34
DOOLEY, CAROLYN E.	\$ 75,565.44	\$ 395.03	\$ 75,960.47
DORRANCE, ROSAMOND J.	\$ 103,227.80	\$ 850.00	\$ 104,077.80
DOWNING, MELISSA	\$ 500.00	\$ -	\$ 500.00
DOWNING, NICOLE	\$ 1,893.26	\$ -	\$ 1,893.26
DOYLE, FREDERICK W.	\$ 945.00	\$ -	\$ 945.00
DRISCOLL, BARBARA A.	\$ 399.20	\$ -	\$ 399.20
DROUIN, RONALD	\$ 75,533.58	\$ 6,036.53	\$ 81,570.11
DRUM, SUSAN M.	\$ 74,792.16	\$ 395.03	\$ 75,187.19
DUBE, HEIDI	\$ 1,834.29	\$ -	\$ 1,834.29
DUGGAN, TAMMY	\$ 6,232.72	\$ -	\$ 6,232.72
DUHAMEL, KRISTEN A.	\$ 14,687.64	\$ 422.84	\$ 15,110.48
DUKE, CHRISTINA L.	\$ 2,952.54	\$ -	\$ 2,952.54
DULONG, LINDA	\$ 150.00	\$ -	\$ 150.00
DUNN, JEANNE M.	\$ 1,304.50	\$ -	\$ 1,304.50
DUNN, NICOLE	\$ 20,158.91	\$ 1,544.70	\$ 21,703.61
DWYER, JENNIFER E.	\$ 16,377.57	\$ 265.15	\$ 16,642.72
DYKEMAN, LYNNE	\$ 42,882.88	\$ 638.80	\$ 43,521.68
EARLEY, MICHAEL	\$ 900.00	\$ -	\$ 900.00
EARLY, PAUL D.	\$ 78,972.75	\$ 1,493.10	\$ 80,465.85
EDGERTON, EAMON M.	\$ 78,235.18	\$ 4,580.20	\$ 82,815.38
ELDRINGHOFF, MARY S.	\$ 88,833.78	\$ 1,485.66	\$ 90,319.44
ELWELL, JOANNE M.	\$ 25,022.43	\$ 8,430.04	\$ 33,452.47
ENGELKEN, MELISSA A.	\$ 14,896.06	\$ 2,349.91	\$ 17,245.97
ENGELS, THOMAS	\$ 1,243.64	\$ -	\$ 1,243.64
ENOS, TERESA A.	\$ 67,628.34	\$ 698.66	\$ 68,327.00
ESKENAS, BETH A.	\$ 3,024.79	\$ -	\$ 3,024.79
EVANGELISTA, JOANNA N.	\$ 2,501.40	\$ 332.50	\$ 2,833.90
EWEN, DAVID K.	\$ 150.00	\$ -	\$ 150.00
FABIANO, WILLIAM J. JR	\$ 62,326.71	\$ 505.01	\$ 62,831.72
FAGAN, JUNE E.	\$ 70,272.63	\$ 377.67	\$ 70,650.30
FARNHAM, JAYNE	\$ 88,294.50	\$ 743.84	\$ 89,038.34
FARREY FORSYTH, NANCY	\$ 1,334.93	\$ -	\$ 1,334.93
FAY, DIANE J.	\$ 1,000.00	\$ -	\$ 1,000.00
FELLOWS, CHRISTINE L.	\$ 1,498.60	\$ -	\$ 1,498.60
FEMINO, SALLY J.	\$ 87,075.00	\$ -	\$ 87,075.00
FERRANTE, CHRISTINA E.	\$ 1,095.00	\$ -	\$ 1,095.00
FERRARA, SANDRA M.	\$ 74,841.30	\$ 1,311.36	\$ 76,152.66
FERREIRA, ELENA R.	\$ 3,037.29	\$ -	\$ 3,037.29
FERREIRA, KAREN A.	\$ 85,853.70	\$ 642.76	\$ 86,496.46
FERRY, CAROL K.	\$ 1,765.09	\$ -	\$ 1,765.09
FINN, BRIAN J.	\$ 22,164.35	\$ -	\$ 22,164.35
FINNEGAN, STACEY M.	\$ 953.68	\$ -	\$ 953.68
FINNERAN, EDWARD	\$ 55,877.67	\$ 2,472.93	\$ 58,350.60
FINNIH, TITILOPE	\$ 2,804.91	\$ -	\$ 2,804.91

FITZGERALD, JUDITH I.	\$ 4,962.00	\$ -	\$ 4,962.00
FLAMMIA, SUZANNE A.	\$ 3,723.60	\$ -	\$ 3,723.60
FLANAGAN, CONOR O.	\$ 36,739.25	\$ 6,283.75	\$ 43,023.00
FLYNN, DARLENE	\$ 2,762.31	\$ -	\$ 2,762.31
FOLEY, COLIN	\$ 679.72	\$ -	\$ 679.72
FOLLETT, THERESA	\$ 76,397.94	\$ 952.95	\$ 77,350.89
FORAN, ROBIN M.	\$ 22,017.31	\$ 1,032.20	\$ 23,049.51
FORSYTH, EMILY J.	\$ 1,319.22	\$ -	\$ 1,319.22
FORTI, MELANIE C.	\$ 1,410.08	\$ -	\$ 1,410.08
FORTUNATO, PETER F.	\$ 55,654.92	\$ 19,522.31	\$ 75,177.23
FOURNIER, CAROLYN L.	\$ 60.00	\$ -	\$ 60.00
FOWLER, JUNE	\$ 43,769.08	\$ -	\$ 43,769.08
FOYE, BRANDON B.	\$ 73,375.29	\$ 4,387.60	\$ 77,762.89
FRANCIS, DENNIS G.	\$ 2,499.96	\$ -	\$ 2,499.96
FRANCISCO-MARSH, LYNN M.	\$ 81,065.75	\$ 1,310.34	\$ 82,376.09
FRANK, JOSEPH C.	\$ 67,079.70	\$ 1,079.86	\$ 68,159.56
FRASSA, ANDREW P.	\$ 13,840.19	\$ 8,763.47	\$ 22,603.66
FREEDMAN, KAREN M.	\$ 15,372.00	\$ 1,635.00	\$ 17,007.00
FRIEDMAN, CAROLE	\$ 1,495.38	\$ -	\$ 1,495.38
FRISELLA, LEONARDO G.	\$ 395.04	\$ -	\$ 395.04
FROIO, CHERYL	\$ 5,941.21	\$ -	\$ 5,941.21
FRONDUTO, STEPHANIE R.	\$ 360.00	\$ -	\$ 360.00
FROST, SANDRA J.	\$ 74,495.16	\$ 695.03	\$ 75,190.19
FULLER, JAN H.	\$ 116,438.13	\$ -	\$ 116,438.13
FULLER, WILLIAM F.	\$ 70,817.13	\$ 1,281.51	\$ 72,098.64
FULLERTON, JUNE	\$ 421.16	\$ -	\$ 421.16
GAFFNEY, MARY ELIZABETH	\$ 400.48	\$ -	\$ 400.48
GAGNE, CATHERINE M.	\$ 77,090.22	\$ 558.72	\$ 77,648.94
GAGNON, CHRISTOPHER J.	\$ 79,656.74	\$ 1,984.04	\$ 81,640.78
GAGNON, KIM M.	\$ 78,645.78	\$ 567.03	\$ 79,212.81
GAGNON, SUSAN	\$ 54,681.90	\$ 3,979.00	\$ 58,660.90
GAHAGAN, BRADLEY R.	\$ 4,198.46	\$ -	\$ 4,198.46
GALE, PATRICIA A.	\$ 18,620.28	\$ 27,015.11	\$ 45,635.39
GALELLO, PAUL G.	\$ 51,018.66	\$ -	\$ 51,018.66
GALLIFORD, CAROL A.	\$ 2,118.09	\$ -	\$ 2,118.09
GALLIGAN, PATRICK J.	\$ 74,841.30	\$ 1,036.23	\$ 75,877.53
GALLO, CAROLE A.	\$ 93,317.04	\$ 854.08	\$ 94,171.12
GALUSHA, SHELLY A.	\$ 71,590.61	\$ 717.39	\$ 72,308.00
GANNEM, JASMINE F.	\$ 774.00	\$ -	\$ 774.00
GARCIA, JONATHAN W.	\$ 400.00	\$ -	\$ 400.00
GARIEPY, SALLY B.	\$ 5,689.97	\$ 525.00	\$ 6,214.97
GAUDETTE, ANNA P.	\$ 15,636.56	\$ 17,153.48	\$ 32,790.04
GAVIN, JESSICA N.	\$ 460.00	\$ -	\$ 460.00
GENDRON, JAMIE D.	\$ 47,856.33	\$ 19,172.12	\$ 67,028.45
GEORGOPOULOS, SANDRA J.	\$ 11,643.83	\$ -	\$ 11,643.83
GERENZ, CATHERINE M.	\$ 70,421.13	\$ 888.88	\$ 71,310.01
GERMAIN, HOLLY A.	\$ 73,195.00	\$ 907.26	\$ 74,102.26
GERRY, ANN L.	\$ 764.89	\$ -	\$ 764.89
GIBSON, KERRY W.	\$ 4,616.00	\$ -	\$ 4,616.00
GIBSON, KEVIN J.	\$ 76,397.94	\$ 408.72	\$ 76,806.66

GILBERT, KELLY	\$ 12,688.69	\$ 31.41	\$ 12,720.10
GILBRIDE, THOMAS M.	\$ 65,745.90	\$ 800.72	\$ 66,546.62
GILGUN, MELISSA	\$ 94.23	\$ -	\$ 94.23
GILLESPIE, JENNIFER L.	\$ 74,495.16	\$ 2,604.89	\$ 77,100.05
GILLESPIE, MICHAEL W.	\$ 67,368.42	\$ 365.34	\$ 67,733.76
GILLETTE MANNA, BARBARA J.	\$ 90,131.88	\$ 543.24	\$ 90,675.12
GILLOTTE, KAREN M.	\$ 17,997.12	\$ 21,005.40	\$ 39,002.52
GILLOTTE, SARAH	\$ 73,017.14	\$ 2,444.76	\$ 75,461.90
GINSBURG, JOSEPH M.	\$ 5,456.00	\$ -	\$ 5,456.00
GISETTO, LUIGI A.	\$ 20,290.11	\$ 1,251.63	\$ 21,541.74
GIZZI, GOLDIE E.	\$ 680.00	\$ -	\$ 680.00
GLASS, DEBRA J.	\$ 69,168.87	\$ 685.88	\$ 69,854.75
GLIDDEN, BRIAN R.	\$ 38,444.63	\$ 2,538.19	\$ 40,982.82
GODFROY, CHRISINA M.	\$ 1,574.00	\$ -	\$ 1,574.00
GOMES, MELISSA C.	\$ 770.84	\$ -	\$ 770.84
GORDON, JANET P.	\$ 76,051.80	\$ 4,173.30	\$ 80,225.10
GOSSE, WILLIAM R.	\$ 3,480.00	\$ -	\$ 3,480.00
GOUTHRO, BRIAN M.	\$ 74,495.16	\$ 1,789.67	\$ 76,284.83
GRAASKAMP, DOROTHY A.	\$ 88,365.06	\$ 2,042.14	\$ 90,407.20
GRAFFEO, COURTNEY P.	\$ 1,092.15	\$ -	\$ 1,092.15
GRAHAM, DONNA	\$ 91,081.02	\$ 7,181.42	\$ 98,262.44
GRANT, JANE	\$ 15,398.41	\$ 413.48	\$ 15,811.89
GRAVEL, JAMES S.	\$ 37,591.40	\$ 9,098.93	\$ 46,690.33
GRAVES, GLORIA J.	\$ 82,402.08	\$ 808.54	\$ 83,210.62
GREENE, ALEXANDRA T.	\$ 696.36	\$ -	\$ 696.36
GRIFFIN, JENNIFER L.	\$ 1,568.03	\$ -	\$ 1,568.03
GUGGER, PETER	\$ 5,213.50	\$ -	\$ 5,213.50
GUIDA, MARIE L.	\$ 21,902.80	\$ -	\$ 21,902.80
GUSTIN, JOANNE M.	\$ 8,935.27	\$ 9.25	\$ 8,944.52
HACHEY, MATTHEW F.	\$ 120.00	\$ -	\$ 120.00
HADDAD, JOANNE L.	\$ 150.00	\$ -	\$ 150.00
HAIR-SULLIVAN, LINDA	\$ 137.50	\$ -	\$ 137.50
HAKALA, MORGAN I.	\$ 25.50	\$ -	\$ 25.50
HAKALA, ROBYN D.	\$ 67,656.06	\$ 508.77	\$ 68,164.83
HALLORAN, GAIL A.	\$ 560.00	\$ -	\$ 560.00
HAMILTON, GAIL M.	\$ 79,686.54	\$ 28,055.46	\$ 107,742.00
HAMLIN, MARK R.	\$ 46,450.76	\$ 19,522.09	\$ 65,972.85
HAMLYN, JOYCE G.	\$ 3,414.00	\$ -	\$ 3,414.00
HAMM, MARIA C.	\$ 3,766.50	\$ -	\$ 3,766.50
HANKINS, JENNIFER A.	\$ 447.50	\$ -	\$ 447.50
HANLEY, KAITLIN M.	\$ 10,290.92	\$ 128.16	\$ 10,419.08
HANSBERRY, BONITA	\$ 90,371.34	\$ 3,685.30	\$ 94,056.64
HARDACRE, LYNNE	\$ 81,789.89	\$ 986.37	\$ 82,776.26
HARMS, JESSICA L.	\$ 51,704.60	\$ 3,719.94	\$ 55,424.54
HARNE, DAVID R.	\$ 53,052.57	\$ 4,686.93	\$ 57,739.50
HARRINGTON, DAVID F.	\$ 44,132.17	\$ 2,087.46	\$ 46,219.63
HART, WILLIAM J.	\$ 36,544.69	\$ 1,750.00	\$ 38,294.69
HARTNETT, MARTHA	\$ 70,254.36	\$ 403.29	\$ 70,657.65
HARVEY, NICHOLAS J.	\$ 550.00	\$ -	\$ 550.00
HAYES, ALLISON	\$ 73,194.78	\$ 436.29	\$ 73,631.07

HEICHMAN, SUZANNE	\$ 911.50	\$ -	\$ 911.50
HENRY, KATHLEEN A.	\$ 18,356.18	\$ 8,333.20	\$ 26,689.38
HERRERA, KIM M.	\$ 49,334.58	\$ 1,882.69	\$ 51,217.27
HESSION, JOANNE B.	\$ 69,802.56	\$ 731.37	\$ 70,533.93
HICKEY, BRIAN J.	\$ 97,834.41	\$ -	\$ 97,834.41
HIGGINS, JENNIFER	\$ 27,842.30	\$ 1,013.97	\$ 28,856.27
HIGGINS, JODI L.	\$ 75,533.58	\$ 400.53	\$ 75,934.11
HIGGINS, NOLAN D.	\$ 959.12	\$ -	\$ 959.12
HILLSON, KIMBERLY H.	\$ 76,397.94	\$ 740.19	\$ 77,138.13
HIMMEL, CATHERINE M.	\$ 76,397.94	\$ 3,565.77	\$ 79,963.71
HINES, MARIE E.	\$ 9,975.00	\$ 84.00	\$ 10,059.00
HIRTLE, MARYELLEN	\$ 75,533.58	\$ 685.74	\$ 76,219.32
HODGSON, KAREN M.	\$ 70,318.25	\$ 4,443.32	\$ 74,761.57
HOGAN, EMILY S.	\$ 60.00	\$ -	\$ 60.00
HOGAN, KAITLIN E.	\$ 15,330.45	\$ 7,729.00	\$ 23,059.45
HOGAN, SUSAN E.	\$ 79,912.44	\$ 1,320.53	\$ 81,232.97
HONYOTSKI, CAROLELISA	\$ 1,762.50	\$ -	\$ 1,762.50
HORAHAN, KEON	\$ 840.00	\$ -	\$ 840.00
HOUDLETTE, CORINA S.	\$ 1,500.00	\$ -	\$ 1,500.00
HOUSE, LINDA	\$ 58,766.22	\$ 2,194.34	\$ 60,960.56
HUDGINS, COURTNEY A.	\$ 3,180.27	\$ -	\$ 3,180.27
HUGHES, MICHELE A.	\$ 74,495.16	\$ 3,133.63	\$ 77,628.79
HYLAND, LORI	\$ 82,283.58	\$ 1,026.39	\$ 83,309.97
HYNES, KIM	\$ 76,059.36	\$ 25,895.60	\$ 101,954.96
HYNES, NICOLE B.	\$ 46,740.42	\$ 17,081.25	\$ 63,821.67
HYNES, SCOTT A.	\$ 17,894.68	\$ -	\$ 17,894.68
IANDOLI, AMY	\$ 824.68	\$ -	\$ 824.68
IANNACCI, JENNIFER L.	\$ 1,251.00	\$ -	\$ 1,251.00
IANNACCI, LYNN	\$ 18,733.50	\$ 724.50	\$ 19,458.00
IGOE, SUSAN G.	\$ 1,840.00	\$ -	\$ 1,840.00
IMPERILLO, KRISTIN S.	\$ 42,672.86	\$ 150.00	\$ 42,822.86
IMPINK, PAIGE F.	\$ 3,218.27	\$ -	\$ 3,218.27
IRELAND, VIKKI M.	\$ 45,672.62	\$ 403.29	\$ 46,075.91
JACOBS, SHARON M.	\$ 15,828.31	\$ 476.93	\$ 16,305.24
JACOBSEN, BREE D.	\$ 56,911.37	\$ 371.77	\$ 57,283.14
JAGLA, BARBARA J.	\$ 60,787.30	\$ 62.82	\$ 60,850.12
JARDIN, AUGUST P.	\$ 3,899.74	\$ -	\$ 3,899.74
JENNINGS, MICHELLE M.	\$ 33,324.98	\$ 195.00	\$ 33,519.98
JOHNSON, ANDREE T.	\$ 83,137.53	\$ 535.96	\$ 83,673.49
JOHNSON, DEANNA	\$ 2,716.20	\$ -	\$ 2,716.20
JOHNSON, GAIL E.	\$ 54,541.31	\$ 7,569.08	\$ 62,110.39
JOHNSTON, KIMBERLY T.	\$ 83,485.74	\$ 4,742.65	\$ 88,228.39
JONES, WILLIAM R.	\$ 40,548.47	\$ -	\$ 40,548.47
JOYCE, BARBARA C.	\$ 51,663.15	\$ -	\$ 51,663.15
JOYCE, KATHRYN R.	\$ 990.00	\$ -	\$ 990.00
JOYCE, KELLY	\$ 438.00	\$ -	\$ 438.00
KAKLEAS, KATHY A.	\$ 4,564.70	\$ 3,039.27	\$ 7,603.97
KALAJIAN, NANCY M.	\$ 85,382.56	\$ 449.22	\$ 85,831.78
KALARITES, MARCIA A.	\$ 82,798.83	\$ 4,975.56	\$ 87,774.39
KAPUST, MARY E.	\$ 24,122.43	\$ 405.00	\$ 24,527.43

KARLBERG, ROSEANN	\$ 3,557.93	\$ -	\$ 3,557.93
KASPRZAK, STEVEN J.	\$ 8,347.00	\$ -	\$ 8,347.00
KAWALSKI, PATRICIA	\$ 2,018.66	\$ -	\$ 2,018.66
KAY, IAN A.	\$ 9,955.62	\$ -	\$ 9,955.62
KEARNS, JOANNE	\$ 43,769.03	\$ 150.00	\$ 43,919.03
KEARNS, PATRICIA J.	\$ 33,836.39	\$ 150.00	\$ 33,986.39
KEDDIE, PATRICIA A.	\$ 77,090.22	\$ 686.65	\$ 77,776.87
KEEFE, CHERYL	\$ 2,698.34	\$ -	\$ 2,698.34
KEEFE, JEFFREY P.	\$ 14,604.30	\$ 779.00	\$ 15,383.30
KEELEY, BONNIE	\$ 7,982.84	\$ -	\$ 7,982.84
KELICH, PETER T.	\$ 1,870.00	\$ -	\$ 1,870.00
KELLEHER, MARY J.	\$ 80,052.57	\$ 14,841.63	\$ 94,894.20
KELLEHER, NANCY L.	\$ 904.09	\$ -	\$ 904.09
KELLEY, CYNTHIA J.	\$ 64.08	\$ -	\$ 64.08
KELLEY, LOUISE E.	\$ 33,414.87	\$ -	\$ 33,414.87
KELLOGG, COURTNEY E.	\$ 1,293.24	\$ -	\$ 1,293.24
KELLY, JENNIFER T.	\$ 78,219.85	\$ 411.54	\$ 78,631.39
KIMBLE, ANGELA D.	\$ 99,340.70	\$ -	\$ 99,340.70
KING, DONNA	\$ 1,077.50	\$ -	\$ 1,077.50
KLING, JOYCE	\$ 8,718.22	\$ -	\$ 8,718.22
KLING, KIMBERLY	\$ 12,321.00	\$ 256.52	\$ 12,577.52
KOSIBA, KRISTEN D.	\$ 79,250.35	\$ 1,045.17	\$ 80,295.52
KOTA, SIVAMARUTHI	\$ 1,322.35	\$ -	\$ 1,322.35
KRAYTENBERG, DEBRA J.	\$ 57,178.17	\$ 169.59	\$ 57,347.76
KRUPA, JO-ANNA	\$ 359.72	\$ -	\$ 359.72
KULESZA, DAVID J.	\$ 2,396.00	\$ -	\$ 2,396.00
LABRIE, LAURA E.	\$ 22,670.64	\$ 355.94	\$ 23,026.58
LACERDA, MINA N.	\$ 2,259.71	\$ -	\$ 2,259.71
LACEY, LISA A.	\$ 11.05	\$ -	\$ 11.05
LAFLAND, KIMBERLY A.	\$ 29,247.97	\$ -	\$ 29,247.97
LAITINEN, SUSAN J.	\$ 49,452.06	\$ -	\$ 49,452.06
LAMBERT, MEREDITH L.	\$ 890.38	\$ -	\$ 890.38
LAMOUREUX, KATELYN S.	\$ 1,926.12	\$ -	\$ 1,926.12
LANCASTER, ALAN W.	\$ 2,905.42	\$ -	\$ 2,905.42
LANE, JAIME A.	\$ 80,727.89	\$ 583.54	\$ 81,311.43
LANE, MELISSA J.	\$ 19,341.35	\$ 313.75	\$ 19,655.10
LANGHAM, DONELL F.	\$ 19,035.34	\$ 3,367.91	\$ 22,403.25
LANGLAIS, RENEE M.	\$ 76,051.81	\$ 743.29	\$ 76,795.10
LANGONE, DEBRA	\$ 13,422.56	\$ 788.13	\$ 14,210.69
LANGUIRAND, ASHLEY M.	\$ 48,929.76	\$ 3,629.28	\$ 52,559.04
LAPERRIERE, LISA M.	\$ 3,766.16	\$ -	\$ 3,766.16
LAPIERRE, NICOLE G.	\$ 82,428.66	\$ 1,957.51	\$ 84,386.17
LAROCQUE, JANICE L.	\$ 55,719.33	\$ 600.00	\$ 56,319.33
LAZZARA, MARY E.	\$ 77,979.78	\$ 15,201.59	\$ 93,181.37
LE, BRENDEN	\$ 57,749.49	\$ 303.87	\$ 58,053.36
LEALDINI-DUDLEY, MARIA G.	\$ 75,274.16	\$ 867.44	\$ 76,141.60
LEBLANC, CHANTAL	\$ 360.00	\$ -	\$ 360.00
LEE, KATHLEEN M.	\$ 8,167.50	\$ -	\$ 8,167.50
LEFEBVRE, ALAN D.	\$ 19,044.36	\$ 2,444.89	\$ 21,489.25
LEGVOLD, CHARITY	\$ 55,654.92	\$ 3,196.16	\$ 58,851.08

LEMELIN, HELEN J.	\$ 1,718.96	\$ 9.98	\$ 1,728.94
LENNON, CAROL A.	\$ 21,633.27	\$ 7,828.48	\$ 29,461.75
LEVINS, SHELBY M.	\$ 1,158.00	\$ -	\$ 1,158.00
LEVY, MARLA A.	\$ 1,513.33	\$ -	\$ 1,513.33
LIBBY, DAVID A.	\$ 110,358.98	\$ 2,774.00	\$ 113,132.98
LIBBY, SAMUEL K.	\$ 2,437.88	\$ -	\$ 2,437.88
LINDSEY, EILEEN M.	\$ 77,607.36	\$ 2,548.86	\$ 80,156.22
LINSKEY, JOANNE L.	\$ 9,070.00	\$ -	\$ 9,070.00
LINSKEY, MEGAN R.	\$ 3,076.25	\$ -	\$ 3,076.25
LONG, ANDREW J.	\$ 91,447.74	\$ -	\$ 91,447.74
LOOSEN, MARY	\$ 77,090.22	\$ 408.72	\$ 77,498.94
LUPPI, ALLISON K.	\$ 166.00	\$ -	\$ 166.00
LUPPI, DIANE M.	\$ 6,942.41	\$ 11.56	\$ 6,953.97
LUPPI, MEGAN S.	\$ 119.44	\$ -	\$ 119.44
LUSSIER, PAMELA	\$ 26,199.27	\$ 390.00	\$ 26,589.27
LYNCH, JOAN	\$ 87,256.08	\$ 1,469.08	\$ 88,725.16
LYONS, JOHN L.	\$ 109,060.81	\$ -	\$ 109,060.81
MACDONALD, KATHLEEN A.	\$ 3,964.00	\$ -	\$ 3,964.00
MACDONALD, MARY R.	\$ 5,569.50	\$ -	\$ 5,569.50
MACFARLANE, NATASHA	\$ 53,349.57	\$ 827.85	\$ 54,177.42
MACHANE, JANA	\$ 3,108.12	\$ -	\$ 3,108.12
MACKENZIE, FRANK A.	\$ 6,885.00	\$ 90.00	\$ 6,975.00
MACLAREN-KELLEY, JENNIFER L.	\$ 2,388.68	\$ -	\$ 2,388.68
MACLEOD, KATHLEEN	\$ 66,936.06	\$ 976.18	\$ 67,912.24
MACLEOD, THOMAS M.	\$ 251.28	\$ -	\$ 251.28
MACMULLIN, ANDREA M.	\$ 71,747.37	\$ 1,803.39	\$ 73,550.76
MACNEIL, LAUREEN	\$ 4,529.80	\$ -	\$ 4,529.80
MADDALeni, ASHLEY L.	\$ 2,353.00	\$ -	\$ 2,353.00
MAHONEY, ALBERT	\$ 2,985.78	\$ -	\$ 2,985.78
MAHONEY, EILEEN M.	\$ 2,893.29	\$ -	\$ 2,893.29
MAIA, PATRICIA G.	\$ 28,276.38	\$ -	\$ 28,276.38
MALFA, PAULA	\$ 1,350.00	\$ -	\$ 1,350.00
MANCE, KIM M.	\$ 1,843.72	\$ -	\$ 1,843.72
MANCHESTER, JENNIFER	\$ 3,237.50	\$ -	\$ 3,237.50
MANCUSO, ELIZABETH A.	\$ 53,605.35	\$ 301.14	\$ 53,906.49
MANGAN, JOHNNA P.	\$ 15,975.00	\$ 415.58	\$ 16,390.58
MANLEY, JAMES	\$ 69,693.42	\$ 366.65	\$ 70,060.07
MANOLOULIS, TYNIA A.	\$ 6,328.35	\$ 200.00	\$ 6,528.35
MARAZZI, MICHELE M.	\$ 13,667.62	\$ -	\$ 13,667.62
MARCELLA, JENNIFER K.	\$ 75,533.58	\$ 669.70	\$ 76,203.28
MARCHAND, JON A.	\$ 75,041.60	\$ 22,224.29	\$ 97,265.89
MARCHAND, JONATHAN E.	\$ 441.94	\$ -	\$ 441.94
MARGET, LISA G.	\$ 58,952.96	\$ 4,694.65	\$ 63,647.61
MARKHAM, CECILY A.	\$ 56,902.23	\$ 94.23	\$ 56,996.46
MARQUIS, CHARLES T.	\$ 300.00	\$ -	\$ 300.00
MARSH, MOLLY	\$ 10,648.96	\$ -	\$ 10,648.96
MARSH, TIFFANIE E.	\$ 1,581.75	\$ -	\$ 1,581.75
MARSHALL, BRADLEY	\$ 408.00	\$ -	\$ 408.00
MARSHALL, KAYLA M.	\$ 512.56	\$ -	\$ 512.56
MARTEL, GRETCHEN A.	\$ 78,645.78	\$ 479.79	\$ 79,125.57

MARTEL, PATRICIA M.	\$ 69,904.98	\$ 15,707.68	\$ 85,612.66
MARTIN, AMY M.	\$ 881.25	\$ -	\$ 881.25
MARTIN, DANIEL N.	\$ 54,169.97	\$ 14,192.27	\$ 68,362.24
MASTONE, ANDREW J.	\$ 19,044.36	\$ 9,427.23	\$ 28,471.59
MATRANGA, ERICA	\$ 6,283.71	\$ 9,010.50	\$ 15,294.21
MATTHEWS, SHERI L.	\$ 102,638.41	\$ 2,000.00	\$ 104,638.41
MATYSCZAK, HELEN	\$ 60,634.33	\$ 2,800.00	\$ 63,434.33
MAUSER, GARY	\$ 869.44	\$ -	\$ 869.44
MAXFIELD, ROGER N. III	\$ 63,854.64	\$ 1,229.17	\$ 65,083.81
MAYO, DANIELLE E.	\$ 314.10	\$ -	\$ 314.10
MAZZAPICA, MARY M.	\$ 591.70	\$ -	\$ 591.70
MCANDREWS, PATRICK F.	\$ 75,533.58	\$ 975.53	\$ 76,509.11
MCARDLE, KEVIN P.	\$ 31,427.77	\$ 700.00	\$ 32,127.77
MCBRINE, MONICA	\$ 44,212.57	\$ 420.86	\$ 44,633.43
MCCABE, ROBERT F.	\$ 6,386.67	\$ 4,315.00	\$ 10,701.67
MCCANN, JOSEPH F.	\$ 48,012.25	\$ 150.00	\$ 48,162.25
MCCARTHY, ROBERT	\$ 13,959.45	\$ -	\$ 13,959.45
MCCARTHY, SEAN	\$ 50.00	\$ -	\$ 50.00
MCCORMICK, ANNMARIE	\$ 42,626.64	\$ 9,767.51	\$ 52,394.15
MCCULLOCK, BRIAN R.	\$ 3,947.00	\$ -	\$ 3,947.00
MCDERMOTT, BETH A.	\$ 18,690.60	\$ 1,749.60	\$ 20,440.20
MCDERMOTT, KATHY	\$ 50,365.44	\$ -	\$ 50,365.44
MCGINN, MARYBETH	\$ 81,090.99	\$ 692.67	\$ 81,783.66
MCGRATH, MICHELLE L.	\$ 77,090.22	\$ 558.78	\$ 77,649.00
MCGREGOR FAY, ANNE B.	\$ 65,517.21	\$ 3,047.42	\$ 68,564.63
MCINNES, JUDI K.	\$ 97,041.40	\$ -	\$ 97,041.40
MCISAAC, ROBERT L.	\$ 10,267.08	\$ 15.00	\$ 10,282.08
MCKENNA, JOEL B.	\$ 63,119.34	\$ 7,538.17	\$ 70,657.51
MCLAUGHLIN, FRANCIS P.	\$ 123.00	\$ -	\$ 123.00
MCLAUGHLIN, KAYLA M.	\$ 20,140.56	\$ 839.00	\$ 20,979.56
MCLAUGHLIN, MARIA L.	\$ 34,175.05	\$ -	\$ 34,175.05
MCNEIL, ANTHONY J.	\$ 591.36	\$ -	\$ 591.36
MCNEIL, SUSAN M.	\$ 1,272.50	\$ -	\$ 1,272.50
MCWILLIAMS, BRENDA	\$ 69,802.50	\$ 4,200.00	\$ 74,002.50
MEEKER, ALEXANDRA E.	\$ 79,709.94	\$ 1,413.70	\$ 81,123.64
MELLO, DEVON M.	\$ 10,391.20	\$ 2,592.01	\$ 12,983.21
MELLONI, MARY JO	\$ 23,100.00	\$ -	\$ 23,100.00
MELLY, CHARLAINE L.	\$ 74,495.16	\$ 523.19	\$ 75,018.35
MEMMOLO, GAIL J.	\$ 2,856.84	\$ -	\$ 2,856.84
MERCIER, KELLY E.	\$ 42,373.46	\$ 802.94	\$ 43,176.40
MERRILL, JENNIFER A.	\$ 63,557.19	\$ 2,983.75	\$ 66,540.94
MERRILL, KAILEIGH R.	\$ 1,476.40	\$ -	\$ 1,476.40
MERRY, DANIEL J.	\$ 69,966.00	\$ 7,355.03	\$ 77,321.03
MEUSE, BRENDA L.	\$ 73,359.00	\$ 395.03	\$ 73,754.03
MEUSE, PATRICIA M.	\$ 54,455.76	\$ 700.00	\$ 55,155.76
MEUSE, SUSAN A.	\$ 47,180.72	\$ 5,507.00	\$ 52,687.72
MEZIANE, JOANNE L.	\$ 74,495.16	\$ 395.03	\$ 74,890.19
MIANO, DENISE	\$ 15,166.75	\$ 519.25	\$ 15,686.00
MIDDLETON, JUDITH A.	\$ 75,533.58	\$ 1,960.46	\$ 77,494.04
MILLER, PETER L. IV	\$ 621.36	\$ -	\$ 621.36

MILLER, SANDRA H.	\$ 49,389.66	\$ 1,785.42	\$ 51,175.08
MILNE, KAREN M.	\$ 1,639.96	\$ -	\$ 1,639.96
MINER, SUSAN J.	\$ 9,933.15	\$ 220.20	\$ 10,153.35
MIRABITO, VICTORIA E.	\$ 790.40	\$ -	\$ 790.40
MIRANDA, SHANNON M.	\$ 77,322.09	\$ 636.54	\$ 77,958.63
MOFFAT, DAVID S.	\$ 76,495.79	\$ 2,029.16	\$ 78,524.95
MOLEA, TERESA C.	\$ 19,997.63	\$ 1,414.11	\$ 21,411.74
MOLLOY, PETER M.	\$ 74,495.16	\$ 16,803.08	\$ 91,298.24
MONAHAN, MICHAEL G.	\$ 927.36	\$ -	\$ 927.36
MOONEY, DONNA B.	\$ 78,114.21	\$ 414.00	\$ 78,528.21
MOORER, SUSAN M.	\$ 65,517.21	\$ 441.65	\$ 65,958.86
MORRILL, BRIAN J.	\$ 3,005.00	\$ -	\$ 3,005.00
MORRILL, KATHLEEN A.	\$ 74,980.94	\$ 20,297.57	\$ 95,278.51
MORRILL, THOMAS A. JR	\$ 83,375.99	\$ 19,971.21	\$ 103,347.20
MORRIN, KARI	\$ 7,702.50	\$ -	\$ 7,702.50
MORRISSEY, ERIN N.	\$ 1,821.51	\$ -	\$ 1,821.51
MORRISSEY, JOANNE M.	\$ 85,925.43	\$ 856.16	\$ 86,781.59
MORRISSEY, KEVIN M.	\$ 2,602.14	\$ -	\$ 2,602.14
MOSHER, LAUREN P.	\$ 550.00	\$ -	\$ 550.00
MROZOWSKI, JENNIFER	\$ 84,997.44	\$ 1,233.01	\$ 86,230.45
MUGFORD, DEBRALEE	\$ 66,946.94	\$ 38.89	\$ 66,985.83
MUISE, KEVIN J.	\$ 74,495.16	\$ 5,439.26	\$ 79,934.42
MULLINS, ASHLEY L.	\$ 2,772.00	\$ -	\$ 2,772.00
MULLOY, SHERI F.	\$ 72,762.64	\$ 523.53	\$ 73,286.17
MULNO, SUSAN	\$ 76,051.80	\$ 1,212.57	\$ 77,264.37
MUNROE, KAILEY A.	\$ 19,466.64	\$ 353.70	\$ 19,820.34
MURPHY, ERIN	\$ 280.00	\$ -	\$ 280.00
MURPHY, JACLYN A.	\$ 70,151.94	\$ 378.07	\$ 70,530.01
MURPHY, LAURIE A.	\$ 1,400.00	\$ -	\$ 1,400.00
MURRAY, KARA M.	\$ 75,250.08	\$ 980.47	\$ 76,230.55
MURRAY, KEVIN C.	\$ 4,918.00	\$ -	\$ 4,918.00
MUSCOLINO, ELIZABETH	\$ 60,204.51	\$ 3,596.40	\$ 63,800.91
NADEAU-HAMEL, DENISE M.	\$ 73,161.09	\$ 2,571.64	\$ 75,732.73
NAGLE, CHRISTOPHER P.	\$ 825.00	\$ -	\$ 825.00
NAHLIK, STEVEN G.	\$ 70,272.63	\$ 3,964.81	\$ 74,237.44
NAPOLI, PATRICIA A.	\$ 36,393.52	\$ 106.00	\$ 36,499.52
NAPOLITANO, SAMANTHA L.	\$ 12,321.00	\$ 3,850.34	\$ 16,171.34
NASTASI, MARIELLEN A.	\$ 82,828.31	\$ 433.48	\$ 83,261.79
NAVETTA, CAROL M.	\$ 85,392.45	\$ 7,391.35	\$ 92,783.80
NEAL, TERRANCE F.	\$ 21,083.64	\$ 372.44	\$ 21,456.08
NELSON, JEFFREY	\$ 1,925.00	\$ -	\$ 1,925.00
NGUYEN, ANDREW K.	\$ 45.00	\$ -	\$ 45.00
NICHOLSON, DALE E.	\$ 25,686.36	\$ 443.34	\$ 26,129.70
NICHOLSON, KATHRYN M.	\$ 17,561.20	\$ 94.23	\$ 17,655.43
NICKERSON, DIANE	\$ 5,730.77	\$ -	\$ 5,730.77
NILES, EMILY A.	\$ 50,604.66	\$ 8,791.52	\$ 59,396.18
NILES, MILDRED	\$ 736.32	\$ -	\$ 736.32
NIX, JULIA R.	\$ 30,776.85	\$ 7,581.16	\$ 38,358.01
NOBERINI, JAIME L.	\$ 72,293.22	\$ 385.93	\$ 72,679.15
NOEL, EMILY A.	\$ 12,495.57	\$ 443.46	\$ 12,939.03

NORDSTROM, KAREN M.	\$ 23,228.01	\$ 6,090.98	\$ 29,318.99
NORTON, PAUL E.	\$ 4,918.00	\$ -	\$ 4,918.00
NUNES, ANDREW	\$ 870.00	\$ -	\$ 870.00
OBERG, TERESA M.	\$ 24,745.59	\$ 772.50	\$ 25,518.09
O'BRIEN, CHRISTIAN S.	\$ 1,330.09	\$ -	\$ 1,330.09
OBRIEN, JOANNE	\$ 82,796.45	\$ 3,196.08	\$ 85,992.53
OBRIEN, LYNDA S.	\$ 140.00	\$ -	\$ 140.00
OCONNOR, JOHN E.	\$ 188,351.75	\$ -	\$ 188,351.75
OCONNOR, MARK P.	\$ 7,050.00	\$ -	\$ 7,050.00
O'DONNELL, LINDA J.	\$ 2,754.20	\$ -	\$ 2,754.20
OHARE, NANCY J.	\$ 35,503.29	\$ 11,354.72	\$ 46,858.01
OHARE, SEAN P.	\$ 6,884.96	\$ 50.00	\$ 6,934.96
OKEEFE, KRISTIN M.	\$ 1,760.00	\$ -	\$ 1,760.00
OKEEFE, STEPHEN J.	\$ 5,456.00	\$ -	\$ 5,456.00
OLEARY, SHANNON M.	\$ 2,794.00	\$ -	\$ 2,794.00
OLEVSKY, TIMOTHY M.	\$ 66,002.71	\$ 511.56	\$ 66,514.27
OLIVEIRA, JOSE	\$ 1,600.00	\$ -	\$ 1,600.00
ONG, DENNIS	\$ 1,932.57	\$ -	\$ 1,932.57
ORLOFF, WAYNE	\$ 7,584.82	\$ 410.84	\$ 7,995.66
OSBORNE, ANDREW L.	\$ 487.35	\$ -	\$ 487.35
OSBORNE, BRIANNA H.	\$ 4,307.17	\$ -	\$ 4,307.17
OSBORNE, M EILEEN T.	\$ 104,242.80	\$ 7,937.66	\$ 112,180.46
OSBORNE, MARY H.	\$ 210.00	\$ -	\$ 210.00
OSTERBERG, ROY	\$ 44,989.72	\$ 150.00	\$ 45,139.72
OSTERMAN, MARCIA	\$ 48,276.96	\$ 2,387.21	\$ 50,664.17
OTIS, JAMES A.	\$ 63,018.45	\$ 1,283.26	\$ 64,301.71
PACKARD, DANIEL S.	\$ 14,687.64	\$ 230.60	\$ 14,918.24
PAGE, RONALD G.	\$ 46,287.17	\$ 18,541.38	\$ 64,828.55
PALANGE, ALISSA M.	\$ 48,781.26	\$ 1,130.12	\$ 49,911.38
PALLADINO, KATHRYN E.	\$ 68,829.66	\$ 2,055.59	\$ 70,885.25
PALMER, JARYD	\$ 32,764.78	\$ 7,483.51	\$ 40,248.29
PALUMBO, PILAR	\$ 59.88	\$ -	\$ 59.88
PAOLINI, ROBERT A.	\$ 840.00	\$ -	\$ 840.00
PAPAGEORGIOU, JEANNE M.	\$ 773.68	\$ -	\$ 773.68
PAPHITIS, ALEXANDER	\$ 254.08	\$ -	\$ 254.08
PAQUETTE, KAITLYN M.	\$ 29,671.43	\$ -	\$ 29,671.43
PAQUIN, PAMELA J.	\$ 951.51	\$ -	\$ 951.51
PARADIS, STACEY A.	\$ 55,654.92	\$ 479.97	\$ 56,134.89
PARKER, KELSEY A.	\$ 2,304.00	\$ -	\$ 2,304.00
PARSONS, NICHOLAS G.	\$ 1,974.44	\$ -	\$ 1,974.44
PATTERSON, ROLAND T.	\$ 47,012.33	\$ 42,573.09	\$ 89,585.42
PAUL, GEORGE S.	\$ 8,700.00	\$ -	\$ 8,700.00
PAULA, EMILY C.	\$ 5,440.59	\$ -	\$ 5,440.59
PELLETIER, RICHARD T.	\$ 116,173.91	\$ 2,867.06	\$ 119,040.97
PELOQUIN, CYNTHIA S.	\$ 81,271.33	\$ 2,443.77	\$ 83,715.10
PENNEY, KATHLEEN	\$ 17,279.64	\$ 4,167.79	\$ 21,447.43
PENZA, FREDERICK W.	\$ 250.00	\$ -	\$ 250.00
PERKINS, MARGARET L.	\$ 53,561.43	\$ 1,043.61	\$ 54,605.04
PETERSON, ASHLEY S.	\$ 62,348.58	\$ 7,598.73	\$ 69,947.31
PETHERBRIDGE, AURELIE N.	\$ 671.68	\$ -	\$ 671.68

PETHERBRIDGE, WILLIAM L.	\$ 978.84	\$ -	\$ 978.84
PETRIE, KRISTINA H.	\$ 5,853.53	\$ -	\$ 5,853.53
PETRIE, MARY	\$ 55,654.92	\$ 2,567.16	\$ 58,222.08
PFEIFER, CATHERINE T.	\$ 48,057.50	\$ 290.55	\$ 48,348.05
PICCOLO, ANNA N.	\$ 927.00	\$ -	\$ 927.00
PINEAU, ELENA M.	\$ 1,186.61	\$ -	\$ 1,186.61
PINO, SHARON A.	\$ 70.00	\$ -	\$ 70.00
PIROLLO, MICHAEL L.	\$ 12,881.10	\$ -	\$ 12,881.10
PODOLSKY, KRISTEN M.	\$ 52,426.44	\$ -	\$ 52,426.44
PODZYCKI, DENISE V.	\$ 5,468.14	\$ -	\$ 5,468.14
POLICELLI, ANN M.	\$ 2,639.58	\$ -	\$ 2,639.58
POLIMENO, KRISTEN M.	\$ 2,499.96	\$ -	\$ 2,499.96
PORCARO, CHELSEE D.	\$ 1,291.50	\$ -	\$ 1,291.50
PORCARO, CHERYL	\$ 84,175.29	\$ 1,525.96	\$ 85,701.25
POST, NICOLE A.	\$ 12,321.00	\$ 910.51	\$ 13,231.51
PRENDABLE, CORYANA M.	\$ 1,050.51	\$ -	\$ 1,050.51
PRICE, JENNIFER G.	\$ 68,498.46	\$ 411.54	\$ 68,910.00
PRINDIVILLE, SAMANTHA C.	\$ 1,558.00	\$ (779.00)	\$ 779.00
PRINGLE, JAMES R.	\$ 77,874.15	\$ 2,913.32	\$ 80,787.47
PRIVETERA, LISA M.	\$ 994.80	\$ -	\$ 994.80
PUCCIA, LISA J.	\$ 2,499.96	\$ -	\$ 2,499.96
PUDDESTER-MCKENNA, BERYL	\$ 79,584.17	\$ 695.03	\$ 80,279.20
PULEO, SHAYLEE J.	\$ 476.40	\$ -	\$ 476.40
PUMA, DUSTINE R.	\$ 80,234.37	\$ 1,114.59	\$ 81,348.96
QUINN, TARA M.	\$ 67,026.42	\$ 762.71	\$ 67,789.13
QUINN, TIMOTHY M.	\$ 779.00	\$ -	\$ 779.00
RAFIQ, FAUZIA	\$ 11,665.92	\$ 2,804.77	\$ 14,470.69
RAHMAN, ZOBEDA	\$ 709.00	\$ -	\$ 709.00
RAIS, DEBRA L.	\$ 605.00	\$ -	\$ 605.00
RAMASKA, CINDY D.	\$ 70,010.22	\$ 641.25	\$ 70,651.47
RAND, ANNE L.	\$ 78,146.82	\$ 576.44	\$ 78,723.26
RAUSEO, BENJAMIN F.	\$ 774.64	\$ -	\$ 774.64
RAUSEO, JEFFERSON M.	\$ 16,437.34	\$ -	\$ 16,437.34
RAUSEO, MATTHEW L.	\$ 2,301.88	\$ -	\$ 2,301.88
RAUSEO, MAURA A.	\$ 34,717.18	\$ 2,353.71	\$ 37,070.89
RAY, JAMES L.	\$ 5,815.00	\$ -	\$ 5,815.00
RE, DONNA M.	\$ 200.00	\$ -	\$ 200.00
READING, ROBIN	\$ 77,090.22	\$ 448.83	\$ 77,539.05
REANEY, ANGELA D.	\$ 12,561.24	\$ -	\$ 12,561.24
REBELO, CARLOS	\$ 14,063.57	\$ -	\$ 14,063.57
REES, LAUREN E.	\$ 12,887.50	\$ -	\$ 12,887.50
REINHART, HEIDI E.	\$ 66,593.34	\$ 358.77	\$ 66,952.11
REKKBIE, LINDA	\$ 8,056.48	\$ -	\$ 8,056.48
REPPUCCI, DIANE E.	\$ 14,076.45	\$ 12.20	\$ 14,088.65
REYES, JANET E.	\$ 74,841.30	\$ 400.47	\$ 75,241.77
RICHARDS, ALYSON L.	\$ 1,755.00	\$ -	\$ 1,755.00
RICHARDSON, KAITLYN	\$ 1,127.44	\$ -	\$ 1,127.44
RIGANO, ARIANNA	\$ 5,550.00	\$ -	\$ 5,550.00
RIPLEY, BECKY L.	\$ 2,413.32	\$ -	\$ 2,413.32
RIVERA, MICHELE L.	\$ 43,626.78	\$ -	\$ 43,626.78

RIVERS, SUSAN E.	\$ 200.00	\$ -	\$ 200.00
ROBERTS, BRITTANY M.	\$ 55,654.92	\$ 455.64	\$ 56,110.56
ROBICHAUD, ELLEN-DALE	\$ 24,953.22	\$ -	\$ 24,953.22
ROBINSON, ELIZABETH C.	\$ 88,411.60	\$ 2,620.94	\$ 91,032.54
ROBINSON, MEGAN R.	\$ 60,760.71	\$ 372.08	\$ 61,132.79
ROCCO, MICHAEL A.	\$ 15,080.58	\$ 270.00	\$ 15,350.58
RODGERS, KRISTI	\$ 75,533.58	\$ 448.59	\$ 75,982.17
ROGERS, KRISTINA	\$ 81,840.51	\$ 2,198.88	\$ 84,039.39
ROGERS, ROBERT G.	\$ 78,219.86	\$ 664.41	\$ 78,884.27
ROLLKA, PATRICIA J.	\$ 14,387.49	\$ 6,268.55	\$ 20,656.04
ROMANO, KRISTIN C.	\$ 73,320.54	\$ 395.03	\$ 73,715.57
ROMANSKI, MARYANN	\$ 24,122.43	\$ 10,008.34	\$ 34,130.77
RONAN, MARK J.	\$ 13,364.42	\$ 135.00	\$ 13,499.42
ROONEY, CORINNE D.	\$ 36,324.04	\$ 1,503.47	\$ 37,827.51
ROSE, CHRISTOPHER	\$ 500.00	\$ -	\$ 500.00
ROSS, SHAINA J.	\$ 58,664.79	\$ 353.19	\$ 59,017.98
ROUFF, FRANCESCA	\$ 90,599.58	\$ 1,992.74	\$ 92,592.32
ROWE, KIMBERLY	\$ 137.50	\$ -	\$ 137.50
ROY, CONNIE A.	\$ 414.50	\$ -	\$ 414.50
RUSSELL, JORDAN T.	\$ 3,498.00	\$ -	\$ 3,498.00
RUSSO, KIMBERLY A.	\$ 77,607.36	\$ 1,613.37	\$ 79,220.73
RYALS-REARDON, KAREN E.	\$ 492.00	\$ -	\$ 492.00
RYAN, DIANE C.	\$ 3,938.24	\$ -	\$ 3,938.24
RYAN, MACKENZIE	\$ 1,026.99	\$ -	\$ 1,026.99
RYAN, SANDRA	\$ 43,401.73	\$ 5,338.38	\$ 48,740.11
RYAN, SHELLI-AN	\$ 83,384.65	\$ 17,098.59	\$ 100,483.24
RYSER, PATRICIA A.	\$ 68,063.13	\$ 8,240.30	\$ 76,303.43
SAAD, NICOLE L.	\$ 73,358.01	\$ 702.20	\$ 74,060.21
SABBAG, SUZANNE M.	\$ 4,357.00	\$ -	\$ 4,357.00
SACRAMONE-GREENE, DONNA M.	\$ 66,555.63	\$ 851.62	\$ 67,407.25
SADLER, SHEILA	\$ 76,051.80	\$ 956.46	\$ 77,008.26
SANCHEZ, LINDA	\$ 350.00	\$ -	\$ 350.00
SANTORO, JOSEPH A. II	\$ 507.05	\$ -	\$ 507.05
SAPIENZA, JILIAN M.	\$ 49,055.58	\$ 2,463.22	\$ 51,518.80
SARCIONE, KRISTI L.	\$ 77,090.22	\$ 12,148.41	\$ 89,238.63
SARFIELD, DAN	\$ 10,942.54	\$ -	\$ 10,942.54
SCARPA, JADE	\$ 15,868.35	\$ 1,210.34	\$ 17,078.69
SCHNEIDER, WILLIAM J.	\$ 200.00	\$ -	\$ 200.00
SCHUMAKER, SUSAN E.	\$ 1,957.52	\$ -	\$ 1,957.52
SCIALDONE, KELLY M.	\$ 74,495.16	\$ 395.03	\$ 74,890.19
SCOTT, GINGER L.	\$ 14,387.49	\$ 3,445.32	\$ 17,832.81
SCOTT, SHAWN D.	\$ 3,480.00	\$ -	\$ 3,480.00
SEDERQUIST, KATHLEEN M.	\$ 1,090.00	\$ -	\$ 1,090.00
SEE, ROBERTA L.	\$ 297.20	\$ -	\$ 297.20
SEELEY, AMANDA L.	\$ 25,455.02	\$ 4,171.94	\$ 29,626.96
SELISSEN, JEANNE K.	\$ 78,645.78	\$ 432.74	\$ 79,078.52
SERINO, JULIE L.	\$ 75,765.45	\$ 473.29	\$ 76,238.74
SESSA, SERGIO	\$ 3,550.00	\$ -	\$ 3,550.00
SHAO, DAN	\$ 73,319.94	\$ 992.55	\$ 74,312.49
SHARP, ELIZABETH K.	\$ 48,461.56	\$ -	\$ 48,461.56

SHARROCK, MAUREEN	\$ 1,794.24	\$ -	\$ 1,794.24
SHEAHAN, KRISTINA A.	\$ 73,828.81	\$ 530.60	\$ 74,359.41
SHEEHAN, ANN B.	\$ 9,798.00	\$ -	\$ 9,798.00
SHEEHAN, KIMBERLY A.	\$ 19,048.48	\$ 416.38	\$ 19,464.86
SHEEHY, LAUREN K.	\$ 46,393.02	\$ 764.67	\$ 47,157.69
SHEPPARD, LORI	\$ 7,189.42	\$ -	\$ 7,189.42
SHEPPARD, MEGAN E.	\$ 497.40	\$ -	\$ 497.40
SHIMKUS, JAMES P.	\$ 43,251.36	\$ 7,744.21	\$ 50,995.57
SHIRKOFF, PAMELA A.	\$ 88,294.50	\$ 17,248.52	\$ 105,543.02
SHIRKOFF, ROBERT	\$ 80,719.61	\$ 1,177.35	\$ 81,896.96
SHOLL, KATHLEEN T.	\$ 17,339.87	\$ 835.03	\$ 18,174.90
SILVA, BARBARA J.	\$ 1,975.01	\$ -	\$ 1,975.01
SILVA, CHERYL A.	\$ 24,745.59	\$ 193.96	\$ 24,939.55
SILVA, MAKAYLA G.	\$ 1,193.76	\$ -	\$ 1,193.76
SIMPSON, JESSICA L.	\$ 8,686.44	\$ 30.00	\$ 8,716.44
SINCLAIR, ELAINE C.	\$ 84,519.36	\$ 1,926.11	\$ 86,445.47
SKAALAND, CARINA M.	\$ 2,499.43	\$ -	\$ 2,499.43
SMALLIDGE, NICOLE	\$ 80,202.51	\$ 3,947.04	\$ 84,149.55
SMITH, MARGARET H.	\$ 1,319.23	\$ -	\$ 1,319.23
SMITH-DOCKHAM, ALISSA D.	\$ 25,160.58	\$ 395.03	\$ 25,555.61
SMOLINSKY, ANDREA J.	\$ 20,997.91	\$ 792.90	\$ 21,790.81
SNOOK, SAVANAH N.	\$ 1,326.40	\$ -	\$ 1,326.40
SOARES, DIANA A.	\$ 1,500.00	\$ -	\$ 1,500.00
SOKOL, SUSAN A.	\$ 12,536.73	\$ -	\$ 12,536.73
SORDILLO, DENISE A.	\$ 3,038.87	\$ -	\$ 3,038.87
SOUZA, FLORENCE F.	\$ 77,263.29	\$ 851.27	\$ 78,114.56
SPATOLA, ASHLEY E.	\$ 29,184.30	\$ 9,612.20	\$ 38,796.50
SPEROS, ELAINE F.	\$ 83,833.65	\$ 475.95	\$ 84,309.60
SPEZZANO, LORI A.	\$ 16,699.47	\$ -	\$ 16,699.47
SPINALE, RENEE	\$ 475.26	\$ -	\$ 475.26
SPOLEN, SUSAN A.	\$ 75,041.01	\$ 583.49	\$ 75,624.50
STACK, CATHERINE F.	\$ 74,841.30	\$ 494.70	\$ 75,336.00
STAMP, JASON R.	\$ 100,042.19	\$ 807.66	\$ 100,849.85
STARLING, KATHLEEN A.	\$ 25,086.13	\$ 1,204.98	\$ 26,291.11
STASKYWICZ, KIMBERLY	\$ 600.00	\$ -	\$ 600.00
STOCKI, JEFFREY C.	\$ 300.00	\$ -	\$ 300.00
STONE, KIMBERLY M.	\$ 80,202.51	\$ 661.81	\$ 80,864.32
STRAHAN, ZACHARY P.	\$ 355.00	\$ -	\$ 355.00
STRANDBERG, RACHAEL	\$ 25,160.58	\$ 3,627.07	\$ 28,787.65
STRATIS, PATRICIA	\$ 1,710.00	\$ -	\$ 1,710.00
STRICKLER, CHRISTINE	\$ 54,144.99	\$ 277.27	\$ 54,422.26
STRONACH, RICHARD J.	\$ 46,970.00	\$ 23,962.51	\$ 70,932.51
SUGRUE, KELLI A.	\$ 1,183.50	\$ -	\$ 1,183.50
SULLIVAN, BARRY T.	\$ 42,955.17	\$ 238.15	\$ 43,193.32
SULLIVAN, CHARLENE A.	\$ 6,865.41	\$ -	\$ 6,865.41
SULLIVAN, JAMES T. JR	\$ 79,185.24	\$ 6,305.88	\$ 85,491.12
SULLIVAN, KELLI	\$ 2,512.80	\$ -	\$ 2,512.80
SULLIVAN, LAURA L.	\$ 21,572.38	\$ 496.67	\$ 22,069.05
SULLIVAN, SUSAN M.	\$ 87,139.93	\$ 436.42	\$ 87,576.35
SULLIVAN, VICTORIA A.	\$ 900.00	\$ -	\$ 900.00

SUROWIEC, SAMANTHA G.	\$ 723.20	\$ -	\$ 723.20
SWANSBURG, KEVIN J.	\$ 3,480.00	\$ -	\$ 3,480.00
SYLVESTER, LINDA A.	\$ 2,286.00	\$ -	\$ 2,286.00
TABER, COURTNEY J.	\$ 850.00	\$ -	\$ 850.00
TAGGART, JULIA M.	\$ 58,664.79	\$ 456.06	\$ 59,120.85
TAVARES, AARON	\$ 2,002.73	\$ -	\$ 2,002.73
TECCE, TRACY F.	\$ 1,904.73	\$ -	\$ 1,904.73
TELLIER, HOLLY	\$ 5,900.00	\$ -	\$ 5,900.00
TENAGLIA, NATHAN P.	\$ 560.00	\$ -	\$ 560.00
TERRY, KIM E.	\$ 74,792.16	\$ 734.12	\$ 75,526.28
TETRAULT, LAURA P.	\$ 1,480.00	\$ -	\$ 1,480.00
THARRETT, CANDACE M.	\$ 59,019.85	\$ 1,107.41	\$ 60,127.26
THEISEN, ANNE M.	\$ 18,183.24	\$ 10,298.11	\$ 28,481.35
THERIAULT-REGAN, BRENDA M.	\$ 119,791.15	\$ 1,800.00	\$ 121,591.15
THEW, KATHERINE A.	\$ 54,074.97	\$ 395.03	\$ 54,470.00
THIBAUT, MAUREEN G.	\$ 10,521.09	\$ -	\$ 10,521.09
THUILLIER, PETER G.	\$ 47,748.97	\$ 10,639.15	\$ 58,388.12
TIERNEY, MARYBETH	\$ 24,745.59	\$ 4,124.62	\$ 28,870.21
TIMMINS, MEAGAN K.	\$ 1,126.10	\$ -	\$ 1,126.10
TIRABASSI, MELANIE A.	\$ 24,814.80	\$ 11,031.36	\$ 35,846.16
TOLAND, NANCY I.	\$ 1,250.00	\$ -	\$ 1,250.00
TORNAME, NANCY	\$ 42,926.73	\$ 210.00	\$ 43,136.73
TOUPIN, STEPHANIE L.	\$ 11.05	\$ -	\$ 11.05
TOVEY, JEANNETTE E.	\$ 1,454.61	\$ -	\$ 1,454.61
TRAMONTE, LISA M.	\$ 63,026.38	\$ 2,051.77	\$ 65,078.15
TRANT, TIFFANY L.	\$ 79,164.09	\$ 419.79	\$ 79,583.88
TREVOR, ALYSE P.	\$ 7,016.58	\$ 4,756.01	\$ 11,772.59
TREVOR, DENISE A.	\$ 25,022.43	\$ 8,698.25	\$ 33,720.68
TRODDEN, KIMBERLY L.	\$ 270.00	\$ -	\$ 270.00
TSAKALAKOS, SARAH A.	\$ 74,495.16	\$ 4,008.29	\$ 78,503.45
TUCKER, LINDSAY M.	\$ 210.00	\$ -	\$ 210.00
TURNER, JOAN	\$ 400.00	\$ -	\$ 400.00
VELOZO, EMILY A.	\$ 816.26	\$ -	\$ 816.26
VENTURA, CATHERINE F.	\$ 81,758.03	\$ 10,096.77	\$ 91,854.80
VERNAGLIA, ANDREW J.	\$ 102.00	\$ -	\$ 102.00
VIEIRA, BARBARA	\$ 6,083.50	\$ -	\$ 6,083.50
VIEIRA, LAUREN A.	\$ 19,466.64	\$ 329.67	\$ 19,796.31
VOGEL, KRISTEN S.	\$ 57,500.04	\$ -	\$ 57,500.04
VONKAHLE, HEIDI	\$ 3,969.00	\$ -	\$ 3,969.00
WAITE, BRENDA	\$ 10,586.90	\$ -	\$ 10,586.90
WAKEFIELD, RITA	\$ 12,572.28	\$ -	\$ 12,572.28
WALDRIP, ROBERTA	\$ 15,022.09	\$ 995.98	\$ 16,018.07
WALKER, EMILY M.	\$ 706.88	\$ -	\$ 706.88
WALKER, JAMES E.	\$ 50,083.92	\$ 2,682.89	\$ 52,766.81
WALKER, PAIGE W.	\$ 1,356.84	\$ -	\$ 1,356.84
WALLACE, JOY C.	\$ 33,521.00	\$ -	\$ 33,521.00
WALLACE, KATHRYN E.	\$ 4,651.00	\$ -	\$ 4,651.00
WALSH, ANDREW J.	\$ 63,213.81	\$ 1,030.46	\$ 64,244.27
WALSH, ELAINE	\$ 60,206.59	\$ 4,494.40	\$ 64,700.99
WALSH, KELSEY L.	\$ 4,284.00	\$ -	\$ 4,284.00

WALSH, REBECCA J.	\$ 17,997.12	\$ 804.13	\$ 18,801.25
WALSH, SEAN	\$ 528.00	\$ -	\$ 528.00
WANEK, MOLLY J.	\$ 1,326.40	\$ -	\$ 1,326.40
WARD, NICHOLE P.	\$ 243.80	\$ -	\$ 243.80
WAREHAM, WILLIAM A. JR	\$ 11,634.49	\$ 1,593.20	\$ 13,227.69
WATERMAN, VIRGINIA	\$ 2,487.50	\$ -	\$ 2,487.50
WAUGH, JEANNETTE E.	\$ 1,651.69	\$ -	\$ 1,651.69
WEBB, AMANDA T.	\$ 52,503.41	\$ 629.49	\$ 53,132.90
WEIDKNECHT, MARGUERITE K.	\$ 82,827.99	\$ 2,960.23	\$ 85,788.22
WEIR, JOHN S. III	\$ 109,562.12	\$ 500.00	\$ 110,062.12
WEISS, EILEEN F.	\$ 18,183.24	\$ 570.94	\$ 18,754.18
WELCH, CHRISTINE T.	\$ 73,359.00	\$ 552.71	\$ 73,911.71
WELCH, DANIELLE M.	\$ 18,152.40	\$ 13,769.81	\$ 31,922.21
WELCH, DARLENE H.	\$ 3,218.86	\$ -	\$ 3,218.86
WELCH, KELLYN M.	\$ 53,309.34	\$ 7,179.50	\$ 60,488.84
WELCH, PATRICIA	\$ 42,626.68	\$ 1,921.00	\$ 44,547.68
WENZ, LAURANCE	\$ 3,118.00	\$ -	\$ 3,118.00
WHITE, MARIE L.	\$ 76,059.36	\$ 1,095.21	\$ 77,154.57
WHITEHOUSE, ANNE C.	\$ 1,069.32	\$ -	\$ 1,069.32
WHITEHOUSE, PATRICIA A.	\$ 33,041.91	\$ 2,499.76	\$ 35,541.67
WHYNOT-PARTHUM, ANN M.	\$ 78,645.78	\$ 417.03	\$ 79,062.81
WILKEY, JESSICA M.	\$ 3,429.00	\$ -	\$ 3,429.00
WILLIAMS, CARRIE-ANN	\$ 2,334.07	\$ -	\$ 2,334.07
WILLIAMS, JEANANN	\$ 14,107.14	\$ 375.00	\$ 14,482.14
WILLIAMS, KEITH G.	\$ 62,894.43	\$ 410.78	\$ 63,305.21
WILLIAMS, LAURA	\$ 50,831.55	\$ 384.60	\$ 51,216.15
WINN, DENNIS M.	\$ 24,745.59	\$ -	\$ 24,745.59
WITHAM, CHERYL	\$ 52,450.27	\$ 2,000.00	\$ 54,450.27
WOGAN, DALE	\$ 2,025.30	\$ -	\$ 2,025.30
WOLOTSCHAJ, LORI A.	\$ 3,426.35	\$ 1,065.63	\$ 4,491.98
WOODMAN, JANICE M.	\$ 18,120.34	\$ 416.67	\$ 18,537.01
WROBEL, SHELLEY A.	\$ 75,533.58	\$ 956.94	\$ 76,490.52
YORE, SARAH E.	\$ 76,577.22	\$ 1,093.59	\$ 77,670.81
YORK, EMILIE A.	\$ 3,498.00	\$ -	\$ 3,498.00
YOUNG, KEITH E.	\$ 87,796.00	\$ -	\$ 87,796.00
YOUNG, SAMANTHA L.	\$ 10,779.84	\$ -	\$ 10,779.84
YUTKINS-KENNEDY, JANINA S.	\$ 623.24	\$ -	\$ 623.24
ZAKI, NANCY	\$ 4,400.00	\$ -	\$ 4,400.00
ZAREMBA, SHARON C.	\$ 34,086.55	\$ 903.10	\$ 34,989.65
ZBIEG, RICHARD	\$ 33,848.40	\$ -	\$ 33,848.40
ZERVAS, JONATHAN T.	\$ 1,189.89	\$ -	\$ 1,189.89
ZIER, MARY ELLEN	\$ 15,593.79	\$ -	\$ 15,593.79
ZUCCO, ERNEST	\$ 81,826.66	\$ 2,392.55	\$ 84,219.21
ZULLO, LISA M.	\$ 75,533.58	\$ 1,072.75	\$ 76,606.33
ZUNINO, KIM M.	\$ 387.50	\$ -	\$ 387.50
ZWIREK, NICOLE M.	\$ 77,090.22	\$ 558.72	\$ 77,648.94

*OTHER may include Overtime, Coaching, Extended Day Program, Adult Education.

NOTE: Calendar 2014 included 27 pay checks for school personnel.

At Your Service

(AREA CODE 978)

AMBULANCE.....	911
Admin. Services/Human Resources, Town Hall..	640-4488
Assessors, 11 Town Hall Ave.....	640-4330
Auditor, 11 Town Hall Ave.....	640-4320
Board of Registrars (Voter Information).....	640-4355
Building Commissioner (DPW Building).....	640-4430
Community Development (DPW Building)	640-4370
Computer Services, 11 Town Hall Ave.	640-4351
Conservation Commission (DPW Building).....	640-4370
FIRE DEPARTMENT (21 Town Hall Ave.)	
EMERGENCY	911
Other Fire Information.....	640-4410
Health Board	640-4470
Housing Authority (Saunders Circle).....	851-7392
Library (300 Chandler St.).....	640-4490
Parking Clerk, Town Hall.....	640-4356
Planning Board (DPW Building).....	640-4370
Plumbing/Electrical Inspector (DPW Building)	640-4435
POLICE DEPARTMENT, 918 Main Street	
EMERGENCY.....	911
Administrative-Non Emergency.....	640-4381
Detectives.....	640-4380
Dog Officer.....	640-4395
Records.....	640-4385
PUBLIC WORKS (DPW Building, 999 Whipple Rd.)	
Superintendent/Administration Office.....	640-4440
Engineering Division.....	640-4440
Highway Division.....	640-4440
Sewer Division.....	640-4440
Snow & Ice Emergency.....	640-4443
Tree Division	640-4440
Water Division	
(Emergencies-Phone Police Dept.).....	640-4448
Water Treatment Plant.....	858-0345
Water Billing Division, 11 Town Hall Ave.....	640-4350
Road Runner Transportation.....	459-0152
Rubbish Disposal & Recycling.....	1-800-442-9006
White Goods, Furniture, Etc. Disposal...1-800-442-9006	
Northern Middlesex Registry of Deeds.....	978-458-8474
Sealer of Weights & Measurers.....	640-4430
Selectmen, Town Hall.....	640-4300
Senior Center, 175 Chandler St.....	640-4480
Cable TV: Channel 8.....	640-4300
Channel 22.....	640-7825
Town Clerk, Town Hall.....	640-4355
Town Manager, Town Hall.....	640-4300
Treasurer/Tax Collector, 11 Town Hall Ave....	640-4340
Veterans Agent, Senior Center	640-4485
Voter Information, Town Hall.....	640-4355

(AREA CODE 978)

SCHOOL DEPARTMENT

Athletic Director.....	640-7834
Loella Dewing School, 1469 Andover St.....	640-7858
Heath Brook School, 165 Shawsheen St.....	640-7865
Memorial High School, 320 Pleasant St.....	640-7825
North Street School, 133 North St.....	640-7875
Louise Trahan School, 12 Salem Rd.....	640-7870
John Ryan Elem School, 135 Pleasant St.....	640-7880
John Wynn Middle School, 1 Griffin Way.....	640-7846
Shawsheen Tech. Region. H.S. (BillERICA).....	667-2111
Superintendent of Schools, 139 Pleasant St.....	640-7801
Business Admin. Office, 139 Pleasant St.....	640-7805

OTHER ORGANIZATIONS

Welfare Department.....	978-446-2400
Historical Society	978-863-9989
Web Site – www.tewksburyhistoricalsociety.org	
Tewksbury Cemetery, 172 East St.....	978-851-4165
Tewksbury Community Pantry.....	978-858-2273

CITIZENS INFORMATION SERVICE

Office of the Secretary of State.....	1-800-392-6090
Web Site – www.wheredoivotema.com	
Senator Elizabeth Warren (Boston).....	1-617-565-3170
Senator Edward Markey (Boston).....	1-617-565-8519
Congressman John F. Tierney (Lynn).....	1-978-459-0101
State Senator Barry Finegold.....	1-617-722-1612
State Representative James Miceli.....	1-617-722-2460
State Representative James J. Lyons, Jr.....	1-617-722-2014

Town's Web Site.....www.tewksbury-ma.gov
 Town's Facebook Page.....Town of Tewksbury
 Town's Twitter Account.....@TownofTewksbury